

September 2013

September 2013							October 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 1 - 7	Sep 1	2 Holiday 	3	4 8:30am 4:30pm Supervisory & Management Competencies Series (Studio B)	5 9:00am 12:30pm Managing My Records-Local Drive 10:30am 2:30pm Education Fair (Annex 429)	6 10:30am 2:30pm Education Fair (CJC-49th St)	7
	8	9	10 8:30am 12:00pm Effective Listening (Studio B)	11 8:30am 4:30pm Supervisory & Management Comp 1:00pm 5:00pm Excel 2007 Basic/Intermediate	12 8:30am 12:00pm Accountability That 9:00am 12:30pm Managing Records-S 1:00pm 4:30pm Emotional Intelligen	13	14
Sep 8 - 14	15	16	17 8:30am 11:00am Preparing for Inventory & Destruc 1:30pm 4:00pm Preparing for Inventory & Destruc	18 8:30am 4:30pm Supervisory & Management Competencies Series (Studio B)	19 9:00am 12:30pm Managing Records-Local Drive & Desktop (S211)	20 8:30am 12:00pm Working with the Media (Studio B)	21
	22	23	24 8:30am 11:00am Preparing for Inventory & Destruc 1:30pm 4:00pm Preparing for Inventory & Destruc	25 8:30am 4:30pm Supervisory & Management Comp 8:30am 12:00pm Leadership Pickles (Sheriff's Office)	26 8:30am 12:00pm Dealing with Difficult People (Studio B) 9:00am 12:30pm Managing Records-Shared Driv	27	28
Sep 15 - 21	29	30 8:30am 5:00pm New Employee Orientation (Studio B)	Oct 1	2	3	4	5
Sep 22 - 28							
Sep 29 - Oct 5							