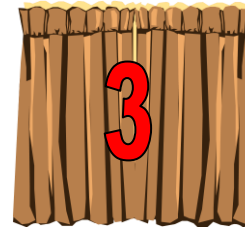
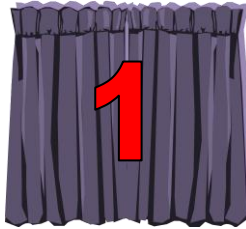


Now You Can Choose How You Receive Notifications of New Job Opportunities!

It's Your Choice! Curtain 1, 2, or 3

Click on the curtains to learn more.



In a hurry?
See [Quick Summary](#)

QUICK SUMMARY



Return Home

Interested in learning about new job opportunities at Pinellas County

Government? You have several convenient options:

1. RSS

- a. To be notified of all new jobs
- b. Job openings will be sent to your Favorite 'Feeds' in your browser
- c. See [instructions](#)

2. Job Alert

- a. To be notified of specific jobs only (such as a BTS position or an Office/Administrative Support position).
- b. Job openings will come into your email Inbox at work or at home – depending on the email address that you select.
- c. See [instructions](#)

3. Both RSS and Job Alert

- a. To be notified by RSS Feed when any job is posted, and by Job Alert when a specific new job is posted.
See instruction links above.

OPTION 1

Really Simple Syndication (RSS) Feed



WHAT IS IT?

It is a way for content publishers to make information available to subscribers. You can add your favorite RSS Feeds as subscriptions in Microsoft Outlook.

WHY SHOULD I SUBSCRIBE?

Whenever a new job is posted, you will automatically receive a notification in your email box.

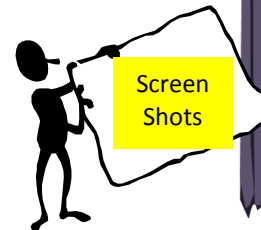
HOW DO I SUBSCRIBE?

- Go to [Pinellas County Government Job Opportunities](#)
- Click on the RSS Feed icon located under 'Search Results.'
- Click 'Subscribe to this feed' located at the bottom of the yellow box
- To view your RSS Feeds, open your internet browser and click on the 'Favorites' button, select the 'Feeds' tab and your RSS feeds will display

To see screen shots of the process, click there



Return Home



USING AN RSS FEED (Steps 1-6)



Return Home

STEP 1

Go to the Pinellas County Government Job Opportunities webpage



Pinellas County Government offers an excellent Benefits Package! Please note that Relocation is not provided

Who May Apply

Who May Apply	Definition
Open - All Interested Applicants	This recruitment is open to the public and all County employees.
Promotional	Pinellas County permanent and probationary classified employees only.
Promotional Departmental	Pinellas County permanent & probationary classified employees employed by the specified department only.
Promotional Divisional	Pinellas County permanent & probationary classified employees employed by the specified department and division only.



All recruitments close at 11:59 pm on the "Post Close Date".

If your application and supplemental questionnaire is not submitted by this time, your application will NOT be accepted.

Search Results

[New Search \(At Least One Search Criteria is Required to Create a Job Alert\).](#)

To be notified by email of new opportunities that match this search criteria set up a [Job Alert](#).

Your search found 33 matching job(s).  

1-33 of 33

Job Title Search Field Post Close Date Department Who May Apply Post Date Post Close Date



Return Home

STEP 2

Click on the RSS Feed icon located under 'Search Results.'

Search Results

To be notified by email of new opportunities that m

Your search found 2 matching job(s).





STEP 3

Click 'Subscribe to this feed' located at the bottom of the yellow box

Pinellas County Government Job Feed

You are viewing a feed that contains frequently updated content. When you subscribe to a feed, it is added to the Common Feed List. Updated information from the feed is automatically downloaded to your computer and can be viewed in Internet Explorer and other programs. [Learn more about feeds.](#)



Subscribe to this feed



STEP 4

The *Subscribe to this Feed* dialogue box will display.
You may select your destination folder or keep the default preferences.
Click the 'Subscribe' button.





Return Home

STEP 5

A confirmation message will appear.
You can view your feed subscriptions by clicking 'View my feeds'

You've successfully subscribed to this feed!

Updated content can be viewed in Internet Explorer and other programs that use the Common Feed I



[View my feeds](#)



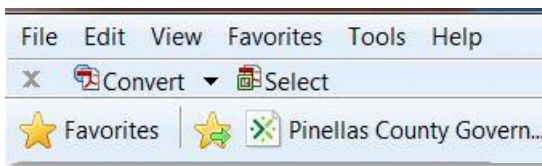
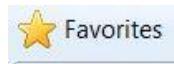


Return Home

STEP 6

To View Your Feed Subscriptions Later

Open your internet browser and click the 'Favorites' button.



Then select the 'Feeds' tab and a list of your RSS Feed subscriptions will display.



To view job opportunities, click on the Pinellas County Government Job Feed.

OPTION 2

Set Up a Job Alert

WHAT IS THE BENEFIT OF SETTING UP A JOB ALERT?

This option allows you to select specific criteria that will filter only the jobs you are interested in and send an email to the address you provide. You can create up to 12 job alerts.

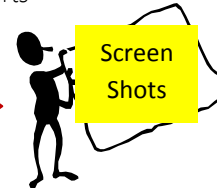
HOW DO I SET UP A JOB ALERT?

- Go to [Pinellas County Government Job Opportunities](#)
- Scroll to the 'Search Results' area and click on 'New Search (At Least One Search Criteria is Required to Create a Job Alert)'
- Scroll to 'Search Openings' and highlight your search criteria
- Click 'Search' and your search results will display
- Under 'Search Results', click the 'Job Alert' link
- A 'Job Alert' box will appear requesting an email address
- Enter the email address where you would like to receive your job alerts
- Click the **Submit** button



Return Home

To see screen shots of the process, click there



SETTING UP A JOB ALERT (STEPS 1-6)



[Return Home](#)

STEP 1

Go to the Pinellas County Government Job Opportunities webpage



Pinellas County Government offers an excellent Benefits Package! Please note that Relocation is not provided

Who May Apply

Who May Apply	Definition
Open - All Interested Applicants	This recruitment is open to the public and all County employees.
Promotional	Pinellas County permanent and probationary classified employees only.
Promotional Departmental	Pinellas County permanent & probationary classified employees employed by the specified department only.
Promotional Divisional	Pinellas County permanent & probationary classified employees employed by the specified department and division only.

All recruitments close at 11:59 pm on the "Post Close Date".

If your application and supplemental questionnaire is not submitted by this time, your application will NOT be accepted.

Search Results

[New Search \(At Least One Search Criteria is Required to Create a Job Alert\)](#)

To be notified by email of new opportunities that match this search criteria set up a [Job Alert](#).

Your search found 33 matching job(s).



1-33 of 33

ID	Working Title:	Title▲	Specialized Field	Pav Grade:	Department	Who May Apply:	Post Date	Post Close Date:
178	Accountant, Senior	Accountant, Senior		CL19	BCC: Department of Safety and Emergency Services	Promotional - Divisional	5/7/14	5/24/14
176	Animal Control Officer 1	Animal Control Officer 1		CL12	BCC: Department of Safety and Emergency Services	Open (Internal & external candidates)	4/25/14	



STEP 2

You must highlight at least one search criteria to create a job alert.
Click the link just below the 'Search Results' title.

Search Results

[New Search \(At Least One Search Criteria is Required to Create a Job Alert\).](#)

To be notified by email of new opportunities that match this search criteria set up a [Job Alert.](#)

SETTING UP A JOB ALERT (STEPS 1-6)



Return Home

STEP 3

Scroll to 'Search Openings', highlight your search criteria and click the **Search** button located in the bottom left corner

Search Openings

There are currently a total of **41** open job(s).

Search our positions by: Appointing Authority, Keyword Search, Job Function, or by Location. To see all openings sorted by title select "Any". To select multiple categories hold down your control key and click on the selections that you are interested in. Each job posting includes a link for applying and submitting your resume to us online.

Description Keywords:

eQuest Job Function:

Location:

Appointing Authority:

Who May Apply:

Search

SETTING UP A JOB ALERT (STEPS 1-6)



[Return Home](#)

STEP 4

Your search results will display.
Click the 'Job Alert' under 'Search Results'

Search Results

To be notified by email of new opportunities that match this search criteria set up a [Job Alert](#).

Your search found 2 matching job(s).



[|<](#) [<<](#) 1-2 of 2 [>>](#) [>|](#)

<u>ID</u>	<u>Working Title:</u>	<u>Title</u>	<u>Specialized Field</u>	<u>Pay Grade:</u>	<u>Department</u>	<u>Who May Apply:</u>	<u>Post</u>
63	Professional Engineer	Professional Engineer	Utilities Relocations & Rehabilitation	P1	BCC: Department of Environment and Infrastructure	Open (Internal & external candidates)	3/14/
72	Senior Engineer	Senior Engineer	Surface Water & Stormwater Management	SM5A	BCC: Department of Environment and Infrastructure	Open (Internal & external candidates)	3/15/

[|<](#) [<<](#) 1-2 of 2 [>>](#) [>|](#)

[New Search](#)

SETTING UP A JOB ALERT (STEPS 1-6)



Return Home

STEP 5

A 'Job Alert' box will appear requesting an email address.
Enter the email address where you would like to receive your job alerts.
Click **Submit** located in the bottom left corner.

Search Results

To be notified by email of new opportunities that match this search criteria set up a [Job Alert](#).

Job Alert

Email address:



XXXX@pinellascounty.org

Submit **Cancel**

SETTING UP A JOB ALERT (STEPS 1-6)



Return Home

STEP 6

A message will appear in the upper left corner



Your job alert has been saved.

OPTION 3

Combination Notifications RSS Feed and Job Alert

You may receive notifications about all job opportunities and specific jobs that you select.

To learn more about each option:

See [Option 1](#) to subscribe to a RSS Feed to receive notification on all job opportunities.

See [Option 2](#) to set up Job Alert(s) to receive only notifications about the jobs you select.



Return Home