Employees’ Advisory Council – Representative Meeting Minutes
County Office Annex, Room 429, Clearwater, FL
Wednesday, January 18, 2017, 2:30 p.m. – 4:30 p.m.

Call to Order
The EAC Representative meeting was called to order at 2:30 p.m. by Chair, Lisa Arispe.

Introductions
Everyone in attendance introduced themselves and what area they are representing.

Approval of Minutes
Richard Carvale motioned to approve the EAC Representative Minutes for December 14, 2016. The motion was seconded by Clare McGrane. The minutes were approved as written.

Guest Speaker
Carole Sanzeri, Senior Assistant County Attorney discussed the Sunshine Law which must be adhered to by the EAC. The main area to keep in mind regarding the Sunshine Law is what constitutes a meeting. Any gathering of 2 or more members of the Council to discuss anything to come before a meeting vote has to be announced to the public. Included are text, email, phone calls or any means of communicating.

Comments from Holly Schoenherr, Director of Human Resources
Holly has been with Pinellas County for 6 months. Bryan Cook was introduced as the new Workforce Strategy Manager for Human Resources. There is an RFP in the process for the upcoming Classification and Compensation Study. They hope to have the RFP process completed and out to bid within the next few weeks. Jack Loring will be assisting. Tim Closterman said a website will be developed to keep employees informed on the progress of this study [see www.pinellascounty.org/hr/compensation/study.htm].
The staff of Human Resources have been charged by Holly to attend 1 meeting a year for the EAC, Personnel Board and Appointing Authority.
Lisa Arispe requested for Human Resources Benefits Department to provide better up front information about any new upcoming changes in the benefits. Holly responded that they will provide advance notice and allow employees time to respond to potential changes.
A reminder was given to the Representatives that the Personnel Board meets the first Thursday of every month at 6:30 pm. The Personnel Board meeting agendas can be found on the Human Resource webpage [see www.pinellascounty.org/hr/pers_board].

Old Business
Due to a vacancy in the Professional Development Advisory Council, requests were taken to fill the position. Ashley Skubal volunteered, but will need permission from her supervisor for confirmation to serve on this committee.
Lisa Arispe requested that a follow up be done to the potential change in floating holidays offered for years of service. This topic has been brought up at the Appointing Authority meeting last October but has not been discussed since. The EAC recommended the following years of service to the increase in floating holidays:
30+ – 3 days
25-30 – 2 days
20-25 – 1 days
**New Business**

Interviews have been conducted for the Human Resources Benefits Manager. They should be completed by 1/20/17. Lisa Arispe has been involved in the interviews. Dave Blasewitz will set his retirement date after the new manager has been hired.

Alicia Parinello mentioned an issue with Express Scripts and the issue of employees coming to work when they are sick. Anyone having issues with prescriptions should contact Benefits directly. Pinellas County discontinued offering sick days in 1994. Holly suggested discussing the desire for sick days with the Delegates. Currently there has not been any talk about incorporating sick days.

Benefits monitors updates from the CDC for information regarding the flu. Pinellas County follows the CDC regulations regarding the announcement of the flu season. When the CDC announces the active flu season, communications will be distributed to all employees.

Marion Nuraj asked about the possibility of Pinellas County offering Aflac insurance. Dave Blasewitz suggested that the YouDecide program may offer additional insurance. Benefits will also discuss the differences between the PCSO and UPS insurance structures at another Representative meeting.

Ashley Skubal asked if the county has a policy regarding donating blood during business hours. It is difficult to use the lunch hour to donate. This topic should be discussed at the April Appointing Authority meeting. Per Randy Rose, there was information in a previous issue of *The Pen*.

**Adjourned**

Donna Beim made a motion to adjourn at 4:30. Ashley Skubal seconded.

<table>
<thead>
<tr>
<th>Lisa Arispe*</th>
<th>Richard Carvale*</th>
<th>Peg Poole*</th>
<th>Linda Cahill*</th>
<th>Bill Gorman*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Beim*</td>
<td>Clare McGrane*</td>
<td>Doris McHugh*</td>
<td>Alicia Parinello*</td>
<td>Randy Rose*</td>
</tr>
<tr>
<td>Mario Rugghia</td>
<td>Ashley Skubal*</td>
<td>Charles Toney</td>
<td>Lisa Wright*</td>
<td>Marion Nuraj*</td>
</tr>
</tbody>
</table>

*EAC Representatives in attendance at this meeting.