Call to Order
The EAC Delegate meeting was called to order at 8:05 a.m. by Chair, Lisa Arispe.

Guest Speaker
Bill Berger, Director of the Office of Management and Budget, spoke about the details involved with the budget process. The themes of Doing Things and the Pinellas County’s Strategic Plan: Doing Things to Serve the Public are important components of the budget process. The strategic plan drives the budget and many components must be factored into the budget preparation. The county’s budget is segregated into 45 different funds to track the finances of specific functions and activities. The FY 2017 budget accounts for over 50 departments and agencies with over two billion dollars to cover all areas needed throughout the county. The Pinellas County website at [www.pinellascounty.org/budget](http://www.pinellascounty.org/budget) details budget information for the current and prior years. Penny for Pinellas is on the ballot for the November election. 100% of the funds collected are spent in Pinellas County. The 1% sales tax is used for long-term capital investments such as roads, bridges, trails, parks, flood prevention, public facilities, public safety equipment and water quality. The referendum on Penny renewal is for the years 2020-2030. View the presentation at [www.pinellascounty.org/hr/eac/pdf/2017/eac-budget-presentation-0517.pdf](http://www.pinellascounty.org/hr/eac/pdf/2017/eac-budget-presentation-0517.pdf)

Comments from Holly Schoenherr, Director of Human Resources
Human Resources’ consultant, HCP Associates, will be sending out an Employee Survey in August. The survey will be completed online and will be anonymous. The questions will seek information regarding the individual departments by Appointing Authorities. All employees are encouraged to complete the survey. The employee involvement in taking the survey in 2015 was 58%. The goal for this year is to have 75% of employees complete the survey. Further communications will be sent out prior to the distribution of the survey in August. Human Resources will share the overall Unified Personnel System survey results in November.

A proposed 3% pay increase from the midpoint of every job classification has been submitted in the budget for FY 2018. The budget will not be approved by the Board of County Commissioners until September. Holly was asked about the paygrades being adjusted by 2% for FY 2018. Due to the varying details of the paygrade adjustments, the EAC requested for Holly to provide information regarding those adjustments.

The Classification & Compensation Study is progressing as expected. Information sessions will be held throughout the County the week of June 19, 2017. Anyone who cannot attend a session will have the opportunity to view the information in video format on the survey website. Focus group meetings will also be held the week of June 19, 2017. Details of how the Job Assessment Tool will be distributed are still being planned, but email will be the predominant method. More communication on how to sign up for the sessions will be shared from Human Resources during the next few weeks. Details on the study can be found at [www.pinellascounty.org/hr/study](http://www.pinellascounty.org/hr/study).
**EAC Updates**
The council had a joint meeting with the Appointing Authorities on April 28, 2017. The proposed Loyalty Days (additional floating holidays) for tenured employees will be further discussed at the next Appointing Authority meeting in August.

Anyone wishing to donate blood may do so on County time with approval from a supervisor to ensure coverage in each department.

**Poll Workers Needed - Supervisor of Elections**
Linda Cahill spoke about recruiting interested County workers to fill some of approximately 2,000 poll worker positions for the November election. Training is required. Both the training class and Election Day work hours are paid for by the SOE at their rate of pay for the position filled or the employee may be paid at their rate of pay by the department they work in — that is up to the discretion of the Appointing Authority. Each poll worker is assigned to work at a specific polling location on Election Day. The poll workers must be set up at their assigned location before the polls open and must remain at the polling place until after the polls close. New for the election process is the requirement to have Spanish linguists at many polling locations. More information on becoming a poll worker is found at: [www.votepinellas.com](http://www.votepinellas.com).

**Adjourned**

<table>
<thead>
<tr>
<th>Lisa Arispe*</th>
<th>Richard Carvale*</th>
<th>Peg Poole*</th>
<th>Linda Cahill*</th>
<th>Bill Gorman</th>
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<tbody>
<tr>
<td>Donna Beim</td>
<td>Clare McGrane*</td>
<td>Doris McHugh*</td>
<td>Alicia Parinello*</td>
<td>Randy Rose*</td>
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<tr>
<td>Mario Ruggia</td>
<td>Ashley Skubal*</td>
<td>Charles Toney*</td>
<td>Lisa Wright</td>
<td>Marion Nuraj*</td>
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*EAC Representatives in attendance at this meeting.