



Employees' Advisory Council



to continually improve the Pinellas County classified employees' quality of work life

APPROVED BY THE EAC

Employees' Advisory Council – Representative Meeting Minutes

County Office Annex, Room 429, Clearwater, FL

Wednesday, February 17, 2016, 2:30 p.m. – 4:30 p.m.

Call to Order

The EAC Representative meeting was called to order at 2:35 p.m. by Chair, Lisa Wombles.

Introductions

Donna Beim – EMS for introduction to EAC for At-Large Representative

Carole Sanzeri – Sr. Assistant County Attorney to talk about Sunshine Laws

Comments from Dave Blasewitz, Director of Human Resources (Interim)

- Employee Relations has relocated to the Annex Building on the 4th Floor.
- The Standard - HR staff meets with them regularly and are discussing the concerns which have been brought to their attention.
- Suggested to invite the new Wellness Representative and the new UHC Nurse Liaison to the next EAC Representative meeting to be introduced.

Comments from Carole Sanzeri, Sr. Asst. County Attorney

The EAC is an agency covered by the Sunshine Law and as such must follow the State law. There are 3 basic concepts to be followed:

1. Meetings must be announced and must be open to the public
2. Reasonable notice of all meetings must be provided
3. Written minutes of meeting must be taken

A meeting is defined as: any gathering of 2 or more people of the same group. Examples of meetings include but are not limited to: face-to-face conversations, written correspondence, email, telephone, text, and social media.

- Informational items can be shared prior to a meeting between members of the same group as long as there is no response or discussion.

Non-compliance can result in penalties.

Approval of Minutes

Richard Carvale motioned to approve the EAC Representative Minutes for January 20, 2016. The motion was seconded by Charles Toney. The minutes were approved as written.

Old Business

- Personnel Board meeting - A termination appeal was continued from a previous date. Due to the time limits allowed for a case to be heard, a special meeting is being held on 2/18/2016. There is also an understanding that one side cannot have an attorney if the other side does not have an attorney. In this case, neither side will be represented by an attorney.

- HR Director Search - Candidates have been reduced to 5 people: 3 men and 2 women. The next stage in the search is for each candidate to answer 3 video questions. The Personnel Board wants to stay involved with the process and not rely solely on the search committee.

New Business

- At Large Representative - Richard Carvale motioned to approve Donna Beim as the new At-Large Representative. Charles Toney seconded the motion. Motion passed unanimously. Donna has almost 23 years as a county employee. Currently she works for Safety and Emergency Services. She has been a Delegate on the EAC for 15 years.
- Suggestion Awards – Donna Beim will replace Mike Powell on the Suggestions Committee. Question – Mercedes asked how a suggestion award is chosen and how is the worth of the suggestion decided.
Answer – Awards are based on the estimated savings for the County during the 1st year the suggestion is implemented. Maximum award is \$2,500.
Information regarding the Suggestion Awards can be found on the Human Resources website [see www.pinellascounty.org/hr/suggestion].
- The Appointing Authority meeting with the EAC will not be scheduled until after the HR Director is hired. The EAC will discuss with the AA's during the meeting increasing the hours to cash in upon retirement.
- Lisa asked for suggestions for speakers at upcoming Delegate meetings. Suggestions included: EMA, Animal Services, Justice Coordination, Consumer Protection, CVB, Airport, Human Services and Water Quality (Utilities).

Adjourned

Richard Carvale made a motion to adjourn. Lisa Wright seconded.

Lisa Wombles*	Richard Carvale*	Peg Poole*	Donna Beim*	Linda Cahill
Rich Castle*	Hazel Lane*	Doris McHugh*	Mercedes Pearson*	Randy Rose*
Mario Ruggia*	Ashley Skubal*	Charles Toney*	Lisa Wright*	Steve Yeatman*

*EAC Representatives in attendance at this meeting.