

# VETERINARY TECHNICIAN

Job Code	Pay Grade
20060	CL14

## Nature of Work

This is skilled technical work assisting in medical and surgical procedures in the Animal Services Department. Employees in this class provide medical assistance by administering anesthesia, injections and medication; prepares animals for, and assists in, surgery and post-operative observation. Duties include performing euthanasia on animals; supplies inventory control, security of drugs, laboratory work, and related clerical duties.

## Minimum Qualifications Requirements

- Possession and maintenance of a valid Florida Veterinary Medical Technician Certification (certification from the Florida Veterinary Medical Association (FVMA) or the Florida Veterinary Technician Association (FVTA) are recognized equally). Applicants possessing a Veterinary Medical Technician Certification from another state or graduates of American Veterinary Medical Association (AVMA) accredited Veterinary Technician programs may be considered for employment but must acquire certification within 1 year; or
- An equivalent combination of education, training, and/or experience.

## Appointing Authority May Also Require

- A Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Physical strength and agility to lift heavy animals, equipment, and supplies.
- Possession of State Euthanasia and Crematory Certification; or equivalent credentials, recognized by the Florida Animal Control Association.
- Exposure to personal risk during assignments causing periodic contact with hostile or diseased animals.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

## Illustrative Tasks (These are examples and are not all inclusive.)

- Prepares animals for surgery, outfits operating room with surgical packs, assists veterinarian in surgical procedures, observes and reports animal health changes pre-and post-surgery, maintains surgical data records.
- Administers medications, vaccinations, anesthesia, and oral, intra-muscular, subcutaneous and intravenous injections.
- Enforces, controls and maintains security of drugs and barbiturates, in accordance with federal laws, rules, and regulations.
- Responds to spay and neutering, and other animal medical questions from the public, and notifies owners of impounded animals of upcoming surgery.
- Performs pre-surgery physical examinations and evaluations, reports known history of animal, blood work results, and vaccinations.
- Examines, evaluates, and vaccinates impounded animals, determines adoptability, inspects kennel population daily for injuries or illness and reports suspect animals to superior.
- Draws blood for clinic blood banks and performs assigned laboratory tasks.
- Interviews and verifies citizens eligibility for indigent care program; exams animal, schedules surgery, instructs and cautions owners on future animal care and control.
- Performs euthanasia on a variety of species.
- Performs related work as assigned or required.

## VETERINARY TECHNICIAN (continued)

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### Knowledge, Skills, and Abilities

- Knowledge of veterinary medical/surgical practices, procedures, and laboratory procedures.
- Skill in applying medical and surgical procedures.
- Ability to understand and follow oral and written instructions.
- Ability to handle and restrain all size animals.
- Ability to establish and maintain effective working relationships with other employees, supervision, and others.
- Ability to deal effectively, tactfully and courteously with the public.
- Ability to operate a personal computer and other office equipment to enter and retrieve information, monitor work performed, and communicate information in reports, etc., at a reasonable rate of speed.

For official use only

Revised	EEOC Code	Overtime Code
11/15	Para-Professionals	Classified