

SOLID WASTE COMPLIANCE INSPECTOR, SENIOR

Job Code	Pay Grade
16948	CL13

Nature of Work

This is technical field and office supervisory work, monitoring compliance with Solid Waste related rules, ordinances, regulations and procedures and protecting departmental property, facilities, employees and the general public. Employees in this class provide supervision, technical advice and assistance and review the work of a subordinate staff of inspectors involved in site security, monitoring and regulatory compliance work. Employees are responsible for site safety and security, including traffic control and responding to accidents or incidents onsite. Employees may prepare reports or review reports prepared by subordinate staff and document any incidents. Employees review site inspection and monitoring reports to assess the condition and security of the site and facilities and to verify compliance with permit conditions. Employees in this class may inspect incoming waste loads for compliance with disposal restrictions and receive and review disposal requests for commercial or industrial wastes. Employees respond to non-compliant conditions; or may refer such incidents to the appropriate law enforcement agency. Responsibilities include ensuring all priority cases are promptly and efficiently pursued to abatement. Duties include providing assistance and education to the public on ordinance compliance requirements. Additional duties include field training of new compliance inspectors and some OSHA compliance training of all department personnel. Incumbents at this level perform independently the full range of professional tasks, at times leading lower level inspectors in completion of work.

Minimum Qualification Requirements

- 5 years of experience with regulatory compliance and enforcement, or a related field; or
- Associate's degree with course work in environmental science or chemistry; and 3 years experience in environmental monitoring or regulatory compliance, or a related field, which has included one (1) year of supervisory experience; or
- An equivalent combination of education, training and/or experience.

Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Hazardous Waste Operator and Emergency Response (HAZWOPER) certification (29 CFR 1910.120) within six months of hire.
- Florida Department of Environmental Protection Solid Waste Spotter Certification within six (6) months of hire.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

Illustrative Tasks (These are examples and are not all inclusive.)

- Monitors compliance of established safety and security practices, policies and procedures mandated by local, state and federal authorities and statutes, including issuing warnings and citations as required.
- Plans, assigns, coordinates and evaluates the work of assigned staff; provides new hire training.
- Supervises and participates in the investigation of vehicle accidents, personal injuries and incidents occurring on Solid Waste property, filing police reports and Risk Management reports as required.
- Provides technical advice and information relative to the investigation and enforcement of environmentally-related codes and ordinances; supports staff in handling difficult inspection complaints.
- Develops program budgets, standard operating procedures and tracks inventory and property control.

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Illustrative Tasks (continued)

- Completes and maintains necessary computer files and paperwork for the section.
- Assist businesses, contractors, developers, engineers and the public with interpretation of environmental regulations and compliance with federal, state and local environmental laws, codes and regulations.
- Collects and maintains technical environmental data, including methane gas levels, rainfall and gradient data.
- Operates, calibrates and maintains technical field monitoring equipment and assigned vehicle.
- Maintains charts, logs and field monitoring and inspection records.
- Investigates complaints of odor, noise and fugitive emission problems and off-site illegal dumping.
- Prepares, reviews, corrects and routes inspection and incident prepared by inspectors.
- Trains and certifies departmental personnel as first aid and CPR practitioners.
- Trains new personnel on how to perform waste screening and general compliance officer duties.
- Inspects vehicles for unacceptable waste and supervises disposal and clean up.
- Remains on stand-by for alarms, emergencies, bomb disposal and hazardous waste clean up.
- Conducts inspections of solid waste generators to ensure compliance with regulations; issues notices of violation or citations as required.
- Conducts orientations and presentations for hospitals, dental centers, community groups, etc., to explain medical waste disposal procedures, solid waste rules, regulations, procedures, etc.
- Performs related work as assigned or required.

Knowledge, Skills, and Abilities

- Knowledge of environmental related codes, laws, ordinances, rules and regulations affecting Solid Waste management operations.
- Knowledge of hazardous materials, their general composition, and what toxic effects they may generate if released to the environment or disposed at the Solid Waste facility.
- Knowledge of mathematics and natural, physical and biological sciences.
- Knowledge of OSHA regulations and recognized safety operating practices for field monitoring activities, safe workplace and laboratory work.
- Knowledge and skill in effective public relations.
- Knowledge of first aid and CPR.
- Skill in explaining and tactfully enforcing Solid Waste rules and regulations; reacting quickly and calmly in emergencies.
- Ability to work in adverse weather conditions, including prolonged heat.
- Ability to conduct field inspections, and determine facts through investigation.
- Ability to adjust, operate, maintain and calibrate field monitoring equipment.
- Ability to read and interpret blueprints, plats, maps, aerial photos and diagrams.
- Ability to interpret monitoring results and prepare reports or initiate corrective action.
- Ability to formulate and present ideas and findings clearly and concisely in written, oral or graphic form.
- Ability to utilize a personal computer.
- Ability to train and supervise the work of subordinate technical personnel.
- Ability to work effectively with municipal courts, agencies and the public in regulatory compliance investigations or enforcement activities.

For official use only

Revised	EEOC Code	Overtime Code
6/07	Technicians	Classified