

## SOLID WASTE COMPLIANCE INSPECTOR

Job Code	Pay Grade
16946	CL12

### Nature of Work

This is specialized field and office work monitoring compliance with Solid Waste related ordinances and procedures and protecting departmental property, facilities, employees, and the general public. Employees in this class are responsible for site safety and security, including traffic control and responding to accidents or incidents onsite, including related documentation. Employees perform site inspections and monitoring to assess the condition and security of the site and facilities and to verify compliance with permit conditions, and prepare and maintain related monitoring and inspection records. Employees may inspect incoming waste loads for compliance with disposal restrictions and receive and review disposal requests for commercial or industrial wastes. Employees respond to non-compliant conditions; or may refer such incidents to the appropriate law enforcement agency. Duties include providing assistance and education to the public on ordinance compliance requirements. Work involves a high degree of contact with the general public and employees are expected to function independently during varied work hours.

### Minimum Qualification Requirements

- 3 years of experience with regulatory compliance and enforcement, or a related field; or
- Associate's Degree with course work in environmental science, or chemistry; and 1 year training and/or experience with regulatory compliance and enforcement, or a related field; or
- An equivalent combination of education, training and/or experience.

### Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Hazardous Waste Operator and Emergency Response (HAZWOPER) certification (29 CFR 1910.120) within six months of hire.
- Florida Department of Environmental Protection Solid Waste Spotter Certification within six (6) months of hire.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

### Illustrative Tasks (These are examples and are not all inclusive.)

- Monitors compliance of established safety and security practices, policies and procedures mandated by local, state and federal authorities and statutes, including issuing warnings and citations as required.
- Collects and maintains technical environmental data, including methane gas levels, rainfall and gradient data.
- Responds to radio dispatches from scalehouse to investigate suspicious vehicles.
- Investigates complaints of odor problems and off-site illegal dumping.
- Operates, calibrates and maintains technical field monitoring equipment and assigned vehicles.
- Screens vehicles for unacceptable waste and verifies proper off-site waste disposal.
- Reviews analytical data submitted for disposal of commercial or industrial waste, and ensures compliance with existing codes and standards.
- Investigates vehicle accidents, personal injuries and incidents occurring on Solid Waste property, files police reports to local authorities as required, prepares various reports and logs and follows through to Risk Management.
- Performs daily inspections of the solid waste disposal facility and site; prepares daily inspection reports and recommends appropriate actions to be taken to maintain compliance with applicable permit requirements and to guard against trespassing, theft and other criminal activity.

## SOLID WASTE COMPLIANCE INSPECTOR (continued)

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### Illustrative Tasks (continued)

- Inspects various secured sites and performs investigative work related to losses.
- Administers federally mandated bird control program and works with other law enforcement agencies in special activities.
- Administers first aid as required in accordance with prescribed practices approved by the American Red Cross.
- Remains on stand-by for alarms, emergencies, bomb disposal and hazardous waste clean up.
- Performs preliminary review and data management for site monitoring data.
- Completes necessary computer and paperwork for the Section.
- Conducts inspections of solid waste generators to ensure compliance with regulations; issues notices of violation or citations as required.
- Assist businesses, contractors, developers, engineers and the public with interpretation of environmental regulations and compliance with federal, state and local environmental laws, codes and regulations.
- Conducts orientations and presentations for hospitals, dental centers, community groups, etc., to explain medical waste disposal procedures, solid waste rules, regulations, procedures, etc.
- Performs related work as assigned or required.

### Knowledge, Skills, and Abilities

- Knowledge of environmental related codes, laws, ordinances, rules and regulations affecting Solid Waste Management operations.
- Knowledge and skill in explaining and tactfully enforcing Solid Waste rules and regulations, ability to react quickly and calmly in emergencies, and maintain composure under stressful conditions.
- Knowledge of mathematics and natural, physical and biological sciences.
- Knowledge of scientific research techniques including the evaluation of monitoring data and preparation of environmental reports.
- Knowledge of OSHA regulations and recognized safety operating practices for field monitoring activities, safe workplace and laboratory work.
- Knowledge of first aid and CPR.
- Ability to understand and implement oral and written instructions.
- Ability to work in adverse weather conditions, including prolonged heat.
- Ability to conduct field inspections, and determine facts through investigation.
- Ability to adjust, operate, maintain and calibrate field monitoring equipment.
- Ability to read and interpret blueprints, plats, maps, aerial photos and diagrams.
- Ability to prepare reports and interpret laboratory results.
- Ability to formulate and present ideas and findings clearly and concisely in written, oral or graphic form.
- Ability to utilize a personal computer.

For official use only

Revised	EEOC Code	Overtime Code
6/07	Protective Services	Classified