

CHIEF PARK RANGER 1

Job Code	Pay Grade
14772	CL15

Nature of Work

This is administrative supervisory, direct public contact work, protecting public property by properly interpreting and enforcing rules and regulations in the operation of Ft. De Soto Park. Employees in this class supervise and maintain all aspects of Ft. De Soto Park. Work includes supervising Park Rangers, overseeing the general maintenance of park buildings and amenities, operation of the campground, and responding to patron inquiries. Employees in this class report to the Park Supervisor.

Minimum Qualification Requirements

- 4 years experience in general maintenance, landscaping, park operations or related direct public contact work with 1 year of supervisory training or experience; or
- AA/AS Degree in Natural Resources, Park Administration, Leisure Studies, Forestry, Botany, or related field and two years of related experience that includes 1 year of supervisory training or experience; or
- An equivalent combination of education, training, and/or experience.

Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Employee must possess and maintain a valid certification as a Parking Enforcement Specialist, as outlined in Chapter 316, Florida Statutes.
- Employee must possess and maintain valid certificates indicating successful completion of First Aid, Cardiopulmonary Resuscitation (CPR), and Automated External Defibrillator (AED).
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

Illustrative Tasks (These are examples and are not all inclusive.)

- Supervises and trains Park Rangers and other park employees regarding proper interpretation and enforcement of park rules, policies and regulations.
- Supervises the training of Park Rangers, conducts hiring interviews, approves payroll, completes performance evaluations and disciplinary actions, and reviews Park Ranger's daily logs.
- Supervises maintenance and operation of Ft. De Soto Park, including boat ramps, campground, picnic shelters, roadways, and restroom facilities, to ensure cleanliness, and facilitates repairs of buildings and equipment.
- Supervises and conducts park and playground safety and maintenance inspections.
- Submits maintenance work orders and requisition of materials and supplies.
- Supervises fuel site, recording usage and submitting recording logs via fax per schedules deadlines and conducts asset inventories.
- Responds to questions from the public, advises of recreational opportunities, and explains regulations.
- Investigates disturbances or suspicious circumstances and, when necessary, enforces rules and regulations through appropriate intervention.
- Issues citations to park patrons for violations of park rules or regulations, and appears in court as an expert witness when required.
- Provides general landscape maintenance.
- Patrols park, boat ramps, beach accesses, campground, and trail, using assigned vehicles or bicycles. Foot patrol may be necessary in areas otherwise inaccessible, or when closer scrutiny is necessary; directs and controls traffic, makes traffic counts and surveys, gives first-aid, and protects park property.

CHIEF PARK RANGER 1 (continued)

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Illustrative Tasks (continued)

- Maintains adequate inventory of necessary materials and supplies to efficiently operate and maintain the park.
- Supervises the parking fee program which includes entrance booths and pay stations.
- Completes monthly reports, citations, fee collection paperwork, and work orders.
- Responds to questions from the public and gives information concerning park facilities, historical sites, rules, regulations and other related matters.
- Performs related work as assigned or required.

Knowledge, Skills, and Abilities

- Knowledge of principles, practices and techniques of park management.
- Knowledge of maintenance requirements typical to park facilities and equipment.
- Knowledge of indigenous animal, fish and plant life.
- Knowledge of and skill in first-aid practices and park safety precautions.
- Knowledge of computer systems.
- Skill in explaining, and the ability to tactfully enforce park rules and regulations.
- Ability to operate a personal computer and other automated systems to enter and retrieve information, monitor work performed, and to communicate information in reports, etc.
- Ability to tactfully deliver accurate and understandable information to the public in response to inquiries or complaints.
- Ability to train and supervise Park Rangers.
- Ability to give tours or make public presentations regarding natural or historic areas.
- Ability to diplomatically control large groups of visitors, and provide for the welfare and safety of visitors.
- Ability to establish and maintain effective working relationships with the general public, customers, law enforcement agencies, superiors, fellow employees, and others.

For official use only

Revised	EEOC Code	Overtime Code
3/15	Protective Services	Classified