

## PARK RANGER 3

Job Code	Pay Grade
14766	CL13

### Nature of Work

This is highly skilled direct public contact work in the operation, maintenance, and security of an assigned park or park facility, interpreting and enforcing rules and regulations; maintaining grounds, buildings and appurtenances; and assisting the public by providing information, directions, guidance and first-aid; with emphasis on weekend, holiday, and night shift duty. Duties may involve grounds and landscape maintenance tasks; facility maintenance; routine driving and maintenance of vehicles, and the use of radio communications. Employee is responsible for the enforcement of rules and regulations per Chapter 90, Pinellas County Ordinances, and issuing citations for park ordinance violations per Chapter 122, Pinellas County Ordinances. The position reports to a manager, supervisor or designee.

### Minimum Qualifications Requirements

- 3 years experience in general maintenance, landscaping, park operations or related direct public contact work; or
- AA/AS Degree in Natural Resources, Park Administration, Leisure Studies, Forestry, Botany, or related field and one year of related experience; or
- An equivalent combination of education, training, and/or experience.

### Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Employee must possess and maintain a valid certification as a Parking Enforcement Specialist, as outlined in Chapter 316, Florida Statutes.
- Employee must possess and maintain valid certificates indicating successful completion of First Aid, Cardiopulmonary Resuscitation (CPR), and Automated External Defibrillator (AED).
- Other highly desirable knowledge, skills, abilities and credentials relevant to a position.

### Illustrative Tasks (These are examples and are not all inclusive.)

- Acts as leadworker in the absence of a Chief Park Ranger at a regional park facility or within a park district comprised of several regional parks.
- Provides technical skills in the field areas of land management, grounds and facility maintenance, park interpretation, rules enforcement, and the proper maintenance and operation of tools and power equipment.
- Works closely with other government agencies, volunteers, and non-profit organizations to further the management goals of a regional park or regional park district, which may include prescribed burning, mechanical and chemical invasive plant management, and various park project management.
- Works independently, or as part of a team, to oversee the maintenance and operation of a regional park or park facility.
- Patrols parks, boat ramps, beach accesses, campgrounds, and trails in assigned areas, using assigned vehicles or bicycles. Foot patrol may be necessary in areas otherwise inaccessible, or when closer scrutiny is necessary; directs and controls vehicular traffic, makes traffic counts and surveys, and protects park property.
- Provides general landscape maintenance as assigned, which includes the use of hand tools and power equipment and the application of herbicides, insecticides, or other chemicals.
- Cleans and repairs restrooms, shelters, and other buildings.
- Performs first-aid as required.
- Explains department policies, makes campsite reservations, collects fees and prepares cash reports.
- Investigates disturbances or suspicious circumstances and, when necessary, enforces rules and regulations through appropriate intervention.

## **PARK RANGER 3 (continued)**

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### **Illustrative Tasks (continued)**

- Writes and issues citations to park patrons for violating park rules or regulations and appears in court as an expert witness when required.
- Maintains continual communications with appropriate Chief Park Ranger and law enforcement agencies.
- Maintains the appearance, cleanliness, and sanitary condition of all park and recreation facilities; requests appropriate supplies when necessary.
- Responds to questions from the public and gives information concerning park and recreation facilities, historical sites, rules, regulations and other related matters.
- Coordinates volunteer personnel activities as needed.
- Maintains the tools, equipment, and devices necessary to ensure the successful operation of a park or facility.
- Oversees special projects or activities relating to park construction, park management, other related activities.
- Performs related work as assigned or required.

### **Knowledge, Skills, and Abilities**

- Knowledge of the principles and procedures necessary for public facilities operation, maintenance and security.
- Knowledge of methods and techniques relevant to applying first-aid, and ability to respond to and handle emergencies of all kinds.
- Knowledge of land management practices to include invasive plant management, prescribed burning, and pest management.
- Knowledge of landscape maintenance practices.
- Skill in operating a two-way radio system.
- Skill in learning and explaining rules and regulations, and the ability to tactfully enforce park and campground rules and regulations.
- Ability to establish and maintain effective working relationships with the general public, law enforcement agencies, park supervision, and fellow employees.
- Ability to apply computer applications through Microsoft, Oracle, CityWorks, and other department applications.
- Ability to keep accurate activity logs and incident reports.
- Ability to identify and communicate park history, logistics, and indigenous animal, fish, and plant life.
- Ability to give tours or make public presentations regarding natural or historic areas.

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<b>Created</b>	<b>EEOC Code</b>	<b>Overtime Code</b>
2/15	Protective Service	Classified