

PARK RANGER 1

Job Code	Pay Grade
14762	CL9

Nature of Work

This is direct public contact work in the operation, maintenance, and security of an assigned park or park facility, interpreting and enforcing rules and regulations; maintaining grounds, buildings and appurtenances; and assisting the public by providing information, directions, guidance and first-aid; with emphasis on weekend, holiday, and night shift duty. Duties may involve grounds and landscape maintenance tasks; facility maintenance; routine driving and maintenance of vehicles, and the use of radio communications. Employee is responsible for the enforcement of rules and regulations per Chapter 90, Pinellas County Ordinances, and issuing citations for park ordinance violations per Chapter 122, Pinellas County Ordinances. An incumbent may continue to perform Park Ranger 1 functions for an indefinite time or non-competitively advance to Park Ranger 2 at the discretion of the appointing authority. The position reports to a manager, supervisor or designee.

Minimum Qualifications Requirements

- 1 year experience in general maintenance, landscaping, park operations or related direct public contact work; or
- An equivalent combination of education, training, and/or experience.

Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Employee must secure and maintain a valid certification as a Parking Enforcement Specialist, as outlined in Chapter 316, Florida Statutes, within one year of employment.
- Employee must secure and maintain valid certificates indicating successful completion of First Aid, Cardiopulmonary Resuscitation (CPR), and Automated External Defibrillator (AED), within 6 months of employment.
- Employee demonstrates more advanced proficiency, competency, and satisfactory completion of regularly assigned work in an independent manner. Appointing Authority retains discretion to employ an incumbent at this level or advance the incumbent non-competitively or competitively after a candidate meets the minimum qualifications to an in-line career ladder position (such as Park Ranger 2) within the same organization or department
- Other highly desirable knowledge, skills, abilities and credentials relevant to a position.

Illustrative Tasks (These are examples and are not all inclusive.)

- Works independently, or as part of a team, to oversee the maintenance and operation of a regional park or park facility.
- Patrols parks, boat ramps, beach accesses, campgrounds, and trails in assigned areas, using assigned vehicles or bicycles. Foot patrol may be necessary in areas otherwise inaccessible, or when closer scrutiny is necessary; directs and controls vehicular traffic, makes traffic counts and surveys, and protects park property.
- Provides general landscape maintenance as assigned, which includes the use of hand tools and power equipment and the application of herbicides, insecticides, or other chemicals.
- Cleans and repairs restrooms, shelters, and other buildings.
- Performs first-aid as required.
- Explains department policies, makes campsite reservations, collects fees and prepares cash reports.
- Investigates disturbances or suspicious circumstances and, when necessary, enforces rules and regulations through appropriate intervention.
- Writes and issues citations to park patrons for violating park rules or regulations and appears in court as an expert witness when required.

PARK RANGER 1 (continued)

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Illustrative Tasks (continued)

- Maintains continual communications with appropriate Chief Park Ranger and law enforcement agencies.
- Maintains the appearance, cleanliness, and sanitary condition of all park and recreation facilities; requests appropriate supplies when necessary.
- Responds to questions from the public and gives information concerning park and recreation facilities, historical sites, rules, regulations and other related matters.
- Maintains the tools, equipment, and devices necessary to ensure the successful operation of a park or facility.
- Coordinates volunteer personnel activities as needed.
- Performs related work as assigned or required.

Knowledge, Skills, and Abilities

- Knowledge of the principles and procedures necessary for public facilities operation, maintenance and security.
- Knowledge of methods and techniques relevant to applying first-aid, and ability to respond to and handle emergencies of all kinds.
- Knowledge of landscape maintenance practices.
- Skill in operating a two-way radio system.
- Skill in learning and explaining rules and regulations, and the ability to tactfully enforce park and campground rules and regulations.
- Ability to establish and maintain effective working relationships with the general public, law enforcement agencies, park supervision, and fellow employees.
- Ability to apply basic computer applications.
- Ability to keep accurate activity logs and incident reports.
- Ability to learn park history, logistics, and indigenous animal, fish and plant life.
- Ability to give tours or make public presentations regarding natural or historic areas.

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Created	EEOC Code	Overtime Code
2/15	Protective Service	Classified