

## MARINA WORKER

Job Code	Pay Grade
14756	CL6

### Nature of Work

This is manual, semi-skilled labor, involving public contact in the maintenance and repair of Belle Harbour Marina properties and facilities. Employees in this class perform a variety of manual labor tasks requiring some job-acquired skills in specialized fields. Work involves a considerable amount of public contact in providing information and assistance to marina patrons and in enforcing marina rules and regulations. The position reports to a supervisor or designee.

### Minimum Qualifications

- 1 year of marina operations experience, skilled building, construction, facilities maintenance, laborer; or
- An equivalent combination of education, training, and/or experience.

### Appointing Authority May Also Require

- A Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations. -
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

### Illustrative Tasks (These are examples and are not all inclusive.)

- Operates a boatlift in order to move boats from dry storage to water or water to dry storage.
- Participates in routine to advanced maintenance and repair duties and may occasionally act as lead worker or work independently in assigned area.
- Performs semi-skilled tasks in one or more of the skilled trades and may assist higher-level maintenance workers in accomplishing skilled trade's projects.
- Cleans, paints, repairs and maintains marina facilities and boardwalks.
- Drives electric cart or pick-up truck as needed.
- Maintains and repairs the pipes and plumbing fixtures in the restrooms.
- Inspects, repairs, lubricates, services, and makes routine repairs on and maintains small engines.
- Handles cash, credit, and checks transactions in relation to marina and boat slip activities requiring fees.
- Performs recordkeeping duties (i.e. service records, basic logs) as required.
- Works weekends, holidays, and rotates evening shift that entails independent responsibility in handling emergencies, enforcing marina rules and regulations.
- Performs related work as assigned or required.

### Knowledge, Skills, and Abilities

- Knowledge of tools, methods and materials used in general maintenance and all aspects of marina and boat slip maintenance work.
- Knowledge of department rules, regulations and operating procedures.
- Skill in the use of various tools and equipment associated with marina and boat slip maintenance work.
- Ability to apply software to process payments for rent, fuel, bait and other related miscellaneous items.
- Ability to recognize safety hazards and take precautionary measures to protect self and others.
- Ability to meet the public, assist with resolving problems, gives information regarding facilities and enforces rules and regulations.
- Ability to read basic drawings, blueprints and diagrams.
- Ability to perform heavy manual labor for extended periods, occasionally in adverse weather conditions.

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Revised	EEOC Code	Overtime Code
2/11	Administrative Support	Classified