

FIELD OPERATIONS SUPERVISOR

Job Code	Pay Grade
13622	CL16

Nature of Work

This is advanced supervision of major components of operations and program responsibilities assigned within various divisions in the Department of Public Works. Employees in this class supervise one or multiple section efforts and organization missions requiring advanced experience in the deployment of staff and complex equipment. Duties include supervising numerous employees and coordinating work schedules, executing work plans, maintaining large fleet equipment, safety policies, procedures and processes used for program activities and compliance with environmental, safety, and health requirements. Employees in this class coordinate equipment, employees, and safe work processes applicable to area of assignment within the department. The incumbent reports to a senior manager, supervisor or designee.

Minimum Qualification Requirements

- 5 years of direct journey level experience in the technical or skilled assigned field of work that includes supervision or supervisory training; or
- Associate's degree or 2 years of directly related formal vocational or skilled technical training plus 3 years experience as described above; or
- An equivalent combination of education, training, and/or experience.

Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Candidates may be required to possess prerequisite positive work experiences, training, or education in highly specialized Public Works or subject agency missions, skilled trades, life science courses and/or occupational licenses and credentials identified for the recruitment, plus experience: for example, in mosquito and herbicide chemical application programs.
- In addition, depending on the organization:
 - Possession and maintenance of one or more International Municipal Signal Association (IMSA) certifications.
 - Possession and maintenance of the following State of Florida licenses: Public Health Pest Control, Aquatic Weed Control and Right-of-Way Control.
- Other specific licenses/credentials depending on the position:
 - Possession and maintenance of an Ornamental and Turf Control License or equivalent qualification; an appropriate Florida Commercial Driver's License (CDL) Class B with Tanker (N) Endorsement; skills to operate small watercraft and to swim and special job related training or other designated certifications associated with position specific assignments.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

Illustrative Tasks (These are examples and are not all inclusive.)

- Plans, organizes and supervises multiple crews performing utility maintenance work projects or mosquito control/vegetation management or laboratory support connected with county roads, rights-of-way, and land.
- Checks daily with unit officials and personnel to ensure work is proceeding properly and to resolve problems.
- Coordinates with other agencies, departments and division units or sections to ensure proper support activities or joint projects are accomplished.
- Supervises and directs the work of staff in various utility maintenance work projects or the abatement and control of mosquitoes or vegetation.
- Supervises the proper application of chemical pesticide/herbicide and adjuvants and the proper calibration, operation and maintenance of all spray equipment and vehicles.

FIELD OPERATIONS SUPERVISOR (continued)

Job Code	Pay Grade
13622	CL16

Illustrative Tasks (continued)

- Supervises the utility maintenance work projects recording red-line data or chemical/mechanical control for mosquitoes and aquatic weeds in mitigation areas.
- Meets the general public, answers questions, receives requests for information and service regarding work activities, and discusses requests and complaints and reports actions and results of meetings to supervisors.
- Instructs employees in proper work methods and practices and makes periodic inspections to ensure established methods and safety practices are followed.
- Makes field inspections as work plans progress to determine appropriate oversight and ensure work plans are implemented in an appropriate manner.
- Ensures that adequate amounts and types of equipment and materials are available for project completion and constantly monitors and checks safety practices and procedures.
- Responds to emergency calls and situations as needed or directed.
- Utilizes computer, copier, and fax machine to perform various office tasks.
- Performs related work as assigned or required.

Knowledge, Skills, and Abilities

- Knowledge of departmental organization and operational methods and procedures.
- Depending on area of assignment, knowledge of mosquito control/aquatic weed control principles and techniques including the proper use, calibration and general maintenance of spray equipment.
- Depending on area of assignment, knowledge of data collection, red-line data coordination, GIS and GPS programs.
- Knowledge of pesticides and herbicides utilized in mosquito spray and weed control operations.
- Ability to maintain and repair applicator/spray equipment and parts such as nozzles, pumps, meters, connections, tanks and seals.
- Ability to plan, organize and direct multiple crews and analyze and evaluate completed work projects.
- Ability to establish and maintain effective working relationships with other governmental units, supervisors, subordinates and the public.
- Ability to understand, interpret and effectively carry out instructions and accurately evaluates the work, abilities and attitudes of subordinates and keeps records and makes reports.

For official use only

Revised	EEOC Code	Overtime Code
9/15	Professionals	Classified/Excluded