

CREW CHIEF 2

Job Code	Pay Grade
13610	CL11

Nature of Work

This is technical supervisory work in public works construction, maintenance and other labor or skilled tasks. An incumbent in this class either supervises personnel and major items of construction equipment in public works construction and maintenance activities or prioritizes and schedules utility maintenance, repair or other services and projects. Duties require utilizing more advanced technical construction and more significant activities than positions classified to lower level Maintenance Crew Leader or Crew Chief 1.

Minimum Qualification Requirements

- 3 years of public works, utilities, general construction, maintenance, construction or repair work that includes lead worker, supervision or supervisory training; or
- An equivalent combination of education, training, and/or experience.

Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- A Florida Commercial Driver's License must be obtained within 1 year of employment or employment may be terminated.
- Possession and maintenance of an IMSA, Level I Certification.
- Depending on job tasks, candidates may be required to possess as a condition of employment any combination of the following job related qualifications:
 - Florida Public Health Pest Control License
 - Florida Public or Commercial Restricted Use Pesticide Applicators license with certification in one or more of the following categories:
 - Aquatic Weed Control
 - Right-of-Way Pest Control
 - Ornamental and Turf Pest Control
 - Natural Areas Weed Management
 - Demonstration and Research(SPECIAL NOTE: As a condition of employment, an Appointing Authority has the discretion to require the appointee to possess task related license(s) or qualifications directly related to the job as a prerequisite to appointment or may require appointee to acquire those qualifications or license(s) prior to the completion of the probation period or a period of time not to exceed 1 year as determined appropriate.)
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Work may take place under difficult environmental conditions such as exposure to poisonous plants and animals, and/or work in hot, rainy and /or wet conditions.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

Illustrative Tasks (These are examples and are not all inclusive.)

- Supervises crews and equipment engaged in construction, maintenance, traffic safety, and major repair work involving drainage, bridges, sidewalks, roadbeds, paving, major landscaping, mosquito and/or aquatic weed control, and utilities projects cleaning drainage and sewer lines.
- Arranges for vacation and sick relief, gives instructions and advice on difficult problems and occasionally operates equipment.
- Ensures the proper calibration, operation and maintenance of assigned construction and other trades or specialized equipment.

CREW CHIEF 2 (continued)

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Illustrative Tasks (continued)

- Requests and assists in coordinating use of specialized equipment in assigned areas such as a heavy equipment operation.
- Prioritizes, assigns, and schedules work projects involving the maintenance, repair and construction of county's utilities, services and other functions.
- Receives work orders and makes preliminary determination of the nature and extent of resources, size of crews, maintenance services required, and assigns work to appropriate specialty unit for completion; coordinates all job assignments with maintenance supervisors.
- Maintains and monitors comprehensive records of work orders, scheduled completion dates, work progress and delays and adjusts dates to reflect current status.
- Trains subordinate personnel in the proper work and safety methods, as well as in the proper and safe use of supplies, materials, tools, equipment, chemicals, etc.
- Contacts public in areas where crews and equipment are working, arranges for machinery and personnel to work on private property when necessary, explains to property owners the nature of work being performed and answers complaints.
- Performs related work as assigned or required.

Knowledge, Skills, and Abilities

- Knowledge of methods, operating rules and equipment used in public works and utilities construction and maintenance.
- Knowledge of types and uses of public works equipment related to street, highway and utility construction and maintenance and the operating characteristics and maintenance requirements of construction equipment.
- Knowledge of service scheduling, time, material and manpower requirements to complete a variety of utility maintenance type work projects.
- Knowledge of basic safety and health policies and procedures.
- Ability to meet and deal with the public in a courteous, confident and tactful manner when coordinating work and in responding to inquiries.
- Ability to maintain accurate records of scheduled work projects and the status of a variety of construction, services, and maintenance projects.
- Ability to plan, schedule and supervise personnel and equipment.
- Ability to read working diagrams, sketches and blueprints; keep records and prepare reports.
- Ability to accurately evaluate the work, abilities and attitudes of subordinates and possession of sufficient physical strength and agility to work outdoors under adverse weather conditions.

For official use only

Revised	EEOC Code	Overtime Code
3/09	Skilled Craftsman	Classified