

## MAINTENANCE 1

Job Code	Pay Grade
13500	CL3

### Nature of Work

This is unskilled and limited semi-skilled manual labor work. Employees in this class perform light to heavy manual laboring tasks in a wide variety of construction and maintenance work. Some assignments, including elementary equipment operation, may require skills which can readily be learned on the job and many tasks are routine and repetitive in nature and, once learned, can be carried on without difficulty under general supervision. The position reports to a supervisor or designee.

### Minimum Qualification Requirements

- Completion of the ninth school grade; or
- 6 months laborer, groundskeeping or field trades related work; or
- An equivalent combination of education, training, and/or experience.

### Appointing Authority May Also Require

- A Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Candidate to obtain a Commercial Driver's License within 1 year of employment or employment may be terminated.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Appointment to this classification may be made by the Appointing Authority without regard to any existing eligible register.
- Candidate to demonstrate more advanced proficiency, competency, and satisfactory completion of regularly assigned work in an independent manner. Appointing Authority retains discretion to employ an incumbent at this level or advance the incumbent non-competitively or competitively after a candidate meets the minimum qualifications to an in-line career ladder position (such as Maintenance 2) within the same organization or department.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

### Illustrative Tasks (These are examples and are not all inclusive.)

- Maintains grounds of county property, performing any combination of following tasks: sprays and trims foliage, clears brush, cuts and edges grass and weeds, assists in tree and bush planting.
- Removes rubbish and other refuse from grounds as well as replenishes restroom supplies and changes garbage and trash containers.
- Repairs and cleans buildings, walks, tables, floors, fireplaces, utility installations, tools and equipment.
- Maintains swimming and beach areas, roads, trails and playgrounds.
- Assists field crews and craft workers in a variety of tasks, mixes concrete and assists automotive equipment operators in routine maintenance of equipment.
- Clears, digs ditches, assembles sand bags and builds retaining walls.
- Installs traffic devices, erects barricades, tacks down reflectors and assists in patching roads.
- Removes, installs and repairs various types of water pipes, working in trenches or excavations.
- Performs work in manholes and lift stations; assists in maintaining valves, installing water meters and making taps.
- Paints and greases fire hydrants.
- Sets up and operates sewer cleaning equipment, cement mixers, pumps, compressors, generators and compactors.
- Loads and unloads heavy materials from trucks and vans; moves or aids in moving heavy boxes, equipment and larger or bulky objects.
- Performs related work as assigned or required.

## MAINTENANCE 1 (continued)

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13500	CL3

### Knowledge, Skills, and Abilities

- Knowledge of basic tools used in maintenance and construction work.
- Ability to operate simple machinery, pumps, generators, and compressors.
- Ability to do heavy manual labor for extended periods, occasionally in adverse weather conditions.

For official use only

Revised	EEOC Code	Overtime Code
2/11	Service Maintenance	Classified