

BUILDING INSPECTOR 1

Job Code	Pay Grade
12160	CL13

Nature of Work

This is entry level technical work inspecting buildings and structural installations. An employee in this class inspects and tests installations for adherence to approved plans and specifications, for compliance with county building codes and regulations, and to protect the public against hazards caused by defective materials and workmanship in building constructions. Duties require skilled technical examinations and the application of standard trade practices to building inspections. Employees perform assigned work in the field throughout the unincorporated areas of Pinellas County. All work is subject to review by a superior through written and verbal reports and occasionally re-inspections. The incumbent reports to a supervisor or designee.

Minimum Qualification Requirements

- High school or vocational school graduate and 5 years of experience in the field of construction or a related field or;
- An equivalent combination of education, training, and/or experience that meets eligibility requirements according to one of the criteria of FS 468 to take the examination for certification as a Building Code Inspector.

Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Applicant must secure a valid certificate as a State of Florida Building Inspector within 2 years of employment and maintain the required continuing education.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Candidate to demonstrate more advanced proficiency, competency, and satisfactory completion of regularly assigned work in an independent manner. Appointing Authority retains discretion to employ an incumbent at this level or advance the incumbent non-competitively or competitively after a candidate meets the minimum qualifications to an in-line career ladder position (such as Building Inspector 2) within the same organization or department.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

Illustrative Tasks (These are examples and are not exclusive.)

- Makes technical inspections of signs, new buildings and structural installations or modification of old building constructions.
- Checks each project for defects, omissions, violations, and other departures from correct procedure and county building codes.
- Issues notice of non-compliance where work is not correct and directs to the attention of the Chief Building Inspector.
- Inspects all work upon completion and signs permit giving final approval for the county that the work is safe for life and property.
- Makes routine and periodic inspections of area assigned to check for violations and hazardous conditions.
- Investigates complaints of defective building installations reported as safety hazards; makes re-inspections as directed; reports violations.
- Performs building tests on equipment and materials as directed.
- Performs data entry and retrieval functions in researching violations and scheduling inspections.
- Performs related work as assigned or required.

Knowledge, Skills, and Abilities

- Knowledge of the methods and materials involved in building construction and of standard building testing devices.

BUILDING INSPECTOR 1 (continued)

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Knowledge, Skills, and Abilities (continued)

- Knowledge of possible defects and faults in construction or hazardous conditions and of effective corrective measures.
- Knowledge of the regulations governing building construction in the unincorporated areas of the county.
- Ability to read and interpret building construction plans and specifications, and to recognize deviations from such plans in the construction process.
- Ability to diagnose defects and hazards in old and new building construction, and enforce specifications and regulations firmly, tactfully, and impartially.
- Ability to express oneself clearly and concisely, orally and in writing.
- Ability to keep records and to prepare and submit reports.
- Ability to apply computer applications and software.
- Ability to secure a Building Contractor's Certificate of Competency.
- Ability to complete the continuing education as required by the state.

For official use only

Revised	EEOC Code	Overtime Code
7/16	Technicians	Classified