

## UNIFIED PERSONNEL SYSTEM

Annex Building  
400 S. Fort Harrison Ave., 4th Floor  
Clearwater, Florida 33756  
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[www.pinellascounty.org/hr](http://www.pinellascounty.org/hr)



Holly J. Schoenherr  
Director

November 17, 2016

Name  
Address  
City, State ZIP

This notice is to inform you that on May 27, 2016, Pinellas County Human Resources provided protected health information pertaining to you to insurance companies in the course of conducting a Request for Proposal for dental benefits. On September 21, 2016, Human Resources discovered that the information released constituted a breach of privacy provisions under the Health Insurance Portability and Accountability Act (HIPAA). Specifically, the information released which constitute the breach are limited to your **Pinellas County Government Employee Number** and your **Date of Birth** which are included in your current dental plan coverage election. No health claim information, personal medical information, or other protected health information is included in this breach.

Upon discovering the breach Pinellas County requested return of the data files from insurance companies who had received them. Since discovery Pinellas County Human Resources has changed the census file format to eliminate improper disclosure in the future. While the nature of this breach is such that potential harm to you is small, it is encouraged that you remain diligent in monitoring your financial and other personal information.

If you have questions they should be directed to the HIPAA Privacy Officer in my department, David Blasewitz, Employee Benefits Manager at 464-4570 or [dblasewitz@pinellascounty.org](mailto:dblasewitz@pinellascounty.org). I sincerely regret the circumstances which led to this breach and will work with my staff to provide the level of privacy necessary to you now and in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read "Holly J. Schoenherr".

Holly J. Schoenherr, PhD., SHRM-SCP  
Director of Human Resources