

The Florida Certified Local Government Program:

Historic Preservation and Local Government



All Historic Preservation is Local!

The greatest power to preserve is in local government. This means the greatest power to preserve rests with you. If you don't do it, who will? You are the most visible part of your community's historic preservation program, the part the public sees and interacts with. You establish its direction, priorities, and where it's going.



CLG Program Benefits

The CLG program is a national initiative which creates a preservation partnership between federal, state, and your community. Program benefits include:

- **Preservation training and technical assistance**
- **Grant assistance for qualified preservation projects**
- **A formal role in the National Register nomination process**
- **An opportunity to comment in the statewide comprehensive preservation planning process**
- **CLGs can also participate directly in Florida's local property tax abatement program**



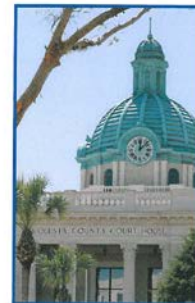
Education and Training



Save the Date!

June 17, 18, 2010

Certified Local Government Historic Preservation Training Conference



Downtown DeLand

*Reception Florida Museum for
Women Artists
Downtown DeLand Historic District
& Dutton House Tours
Legendary Florida Exhibit
CAMP training by the National Alliance of
Preservation Commissions*

*Sponsored by Florida
Department of State
Division of Historical
Resources*

*Hosted by
Volusia County
City of DeLand
MainStreet DeLand*

*Topics include Hands on Design
Green Rehab Products
Public Support for Historic Preservation*

*For more information:
Julie Adams Scofield
386/736-5953 x 2008
jscofield@co.volusia.fl.us*

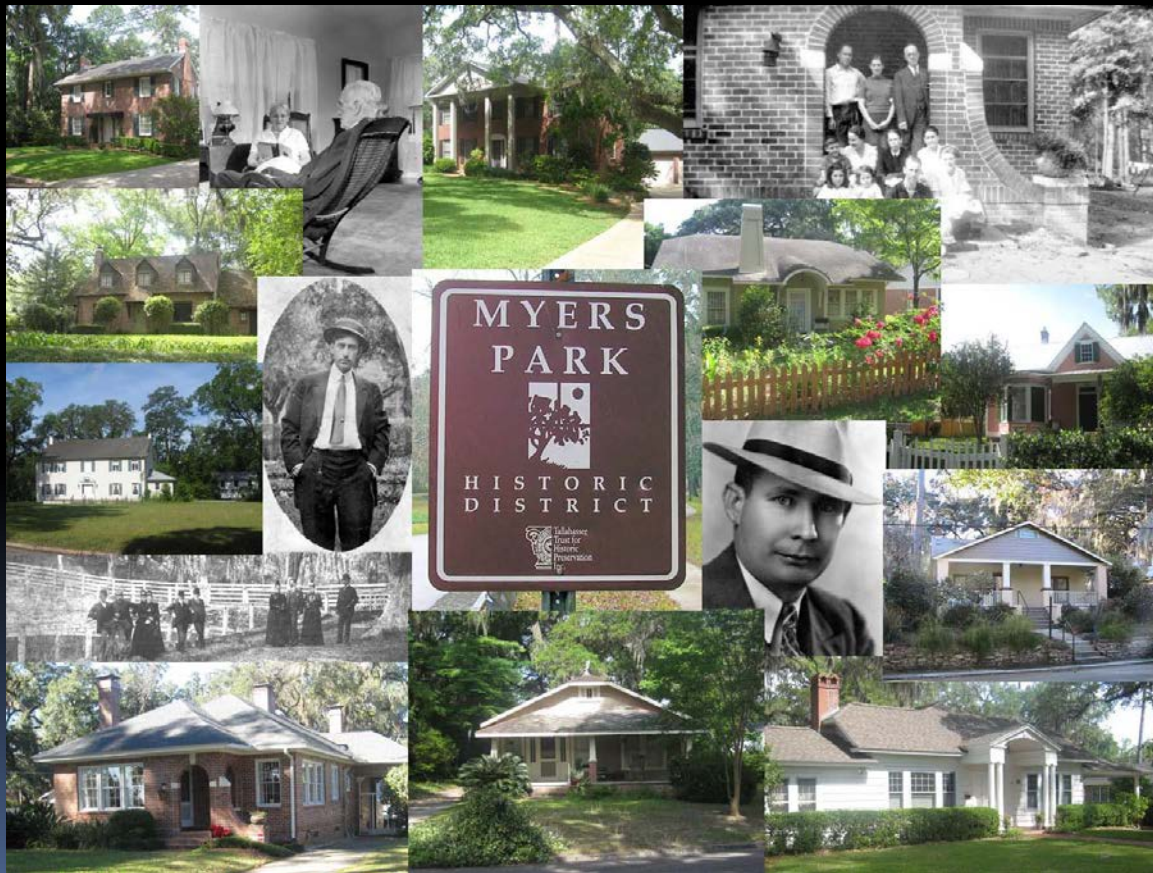
CLG Grants

- Federally-funded grants available only for CLGs
- Most grants range from \$5,000-25,000
- A match is *not* required
- Eligible projects include community education and survey and planning projects
- Development (construction) projects are not eligible for funding
- Grant applications are solicited each spring
- Funds become available June 1 of the following year
- Project length is one year
- CLGs may partner with other organizations (Main Street, historical society, school board, etc.) in your community for a CLG grant



Myers Park Historic District Walking Tour Brochure (2011)

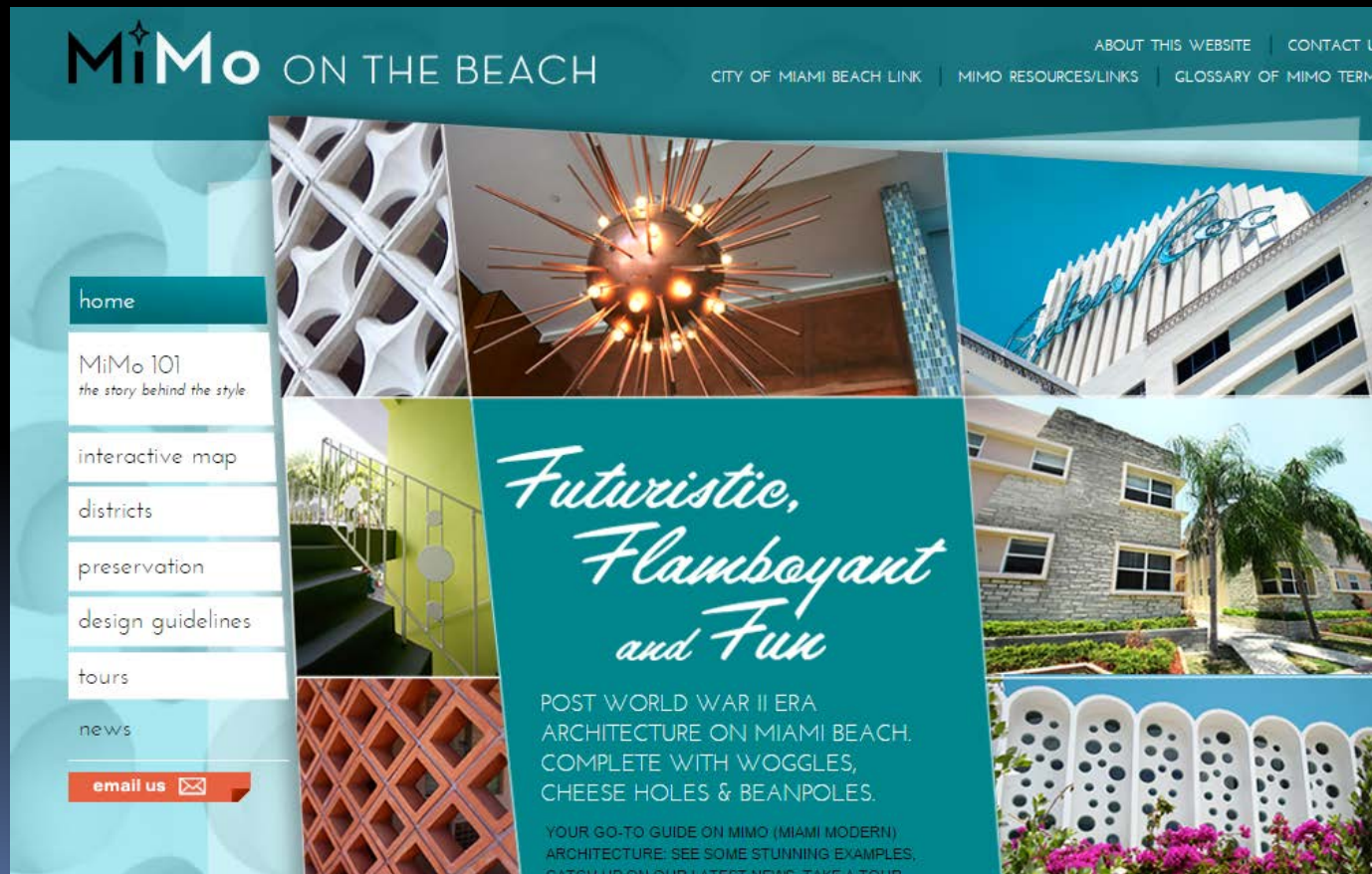
Tallahassee Trust for Historic Preservation / \$5,000



MiMo on the Beach Brochure and Website

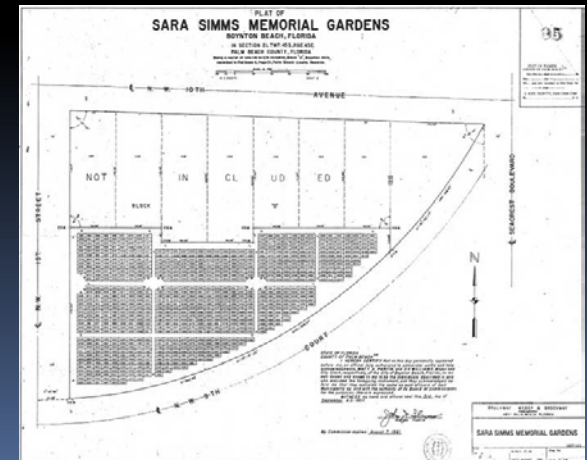
(2011)

City of Miami Beach / \$9,200



Boynton Beach Heritage Trail (2013)

City of Boynton Beach / \$28,552



Downtown District Design Guidelines (2013)

City of Fernandina Beach / \$19,500

CITY OF
FERNANDINA
BEACH



DOWNTOWN
HISTORIC
DISTRICT
DESIGN
GUIDELINES

THOMASON AND ASSOCIATES
PRESERVATION PLANNERS
NASHVILLE, TENNESSEE
2013



ENTRANCES AND DOORS



The entrance at 313-319 Centre Street includes several common elements of 19th-century commercial buildings, such as the single-light glass and wood double doors, the transom above the doors, and the recessed entrance, which served to augment display window area.

3. If damage or deterioration is beyond reasonable repair, replace an entrance, door, or related element with one that matches the historic element. Select substitute materials that support the historic character of the district to the greatest extent possible.
4. Reuse historic hardware and locks.
5. Retain any extant original screen doors.
6. Never add openings to a primary elevation.
7. It is not appropriate to resize or otherwise alter an entrance.
8. Installation of storm or screen doors is appropriate if desired. Their design should allow for full view of the door, or obscure as little as possible.



Your Role in the National Register Process

- All NR nominations in your community will be reviewed by your preservation board and chief elected official
- If both your board and chief elected official do not consider the property eligible for the NR, the proposal will not be submitted to the Florida NR Review Board
- Otherwise the property will be considered for nomination



The National Register of Historic Places

- The nation's honor role of historic properties. A preservation planning tool that is more a means to an end. Does not guarantee preservation!
- Provides recognition that a property is significant. Most properties are significant at the local level.
- Properties listed in or eligible for listing in the NR receive consideration when projects involving federal funding, permitting or licensing may negatively impact the property. A similar review takes place under state law for state-assisted undertakings. Does not include privately funded projects!
- NR listed properties may be eligible for a 20% federal income tax credit if they are income-producing and complete a substantial rehabilitation.



Once You Are a CLG Your Community Must:

- **Provide the Division of Historical Resources with agendas and minutes of your historic preservation board meetings**
- **Notify the Division of Historical Resources of changes to your historic preservation board**
- **Notify the Division of Historical Resources of proposed amendments to your historic preservation ordinance**
- **Submit an annual report of your historic preservation program activities**



Procedural Due Process Considerations

- **Make sure to follow the notification requirements of your ordinance (mailings, legal notices, postings) to the letter**
- **Board members must make decisions based on evidence, not personal bias. Ask questions, don't give opinions**
- **Maintain adequate records, especially for “expert opinions**
- **Avoid personal conversations with property owners that are “off the record.”**



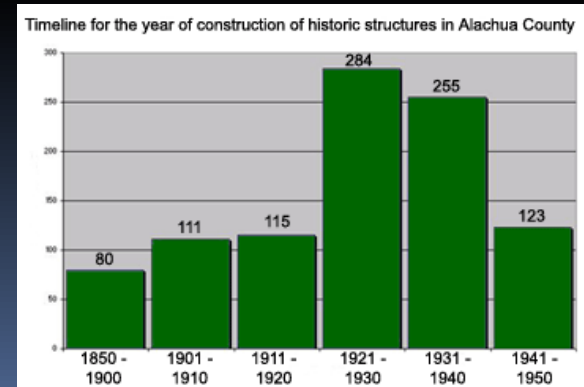
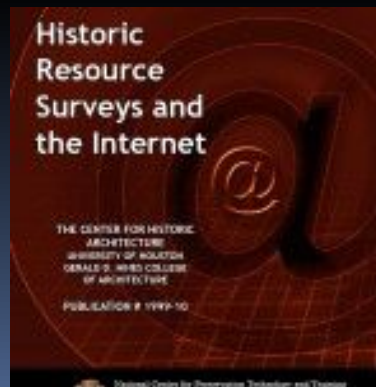
Local Historic Preservation is:

- Survey and Planning
- Resource Management
- Education



A Historic Survey Will:

- Identify and record the historic resources in your community
- Provide a record of community resources in case they are lost
- Allow you to evaluate, prioritize, and plan for resource preservation
- Need to be periodically updated



Resource Management

The legal authority provided by your community's historic preservation ordinance to preserve your community's resources through historic designation and design review.



Historic Designation

Historic designation is achieved through the nomination of eligible resources to the National Register of Historic Places (limited protection) and local historic designation (greater protection).

National Register of Historic Places

NPS Cultural Resources
Washington, D.C.

National Park Service
U.S. Department of the Interior



The National Register of Historic Places is the official list of the Nation's historic places worthy of preservation. Authorized under the National Historic Preservation Act of 1966, it is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our historic and archeological resources.



Old Slater Mill, Providence County, RI
Lach Friesinger

Who We Are

Properties listed in the National Register include districts, sites, buildings, structures, and objects that are significant in American history, architecture, archeology, engineering, and culture.

Listing properties in the National Register of Historic Places often changes the way communities perceive their historic places and strengthens the credibility of efforts by private citizens and public officials to

preserve these resources as living parts of our communities.

Nomination to the National Register plays an important role in preservation activities of federal agencies; state, tribal, and local governments; and private organizations.

All National Historic Landmarks and all historic areas in the National Park System are included in the National Register of Historic Places.

What We Do

The National Register of Historic Places program reviews nominations submitted by States, tribes, and Federal agencies, and lists eligible properties in the National Register.

We offer guidance on evaluating, documenting, and listing different types of historic and archeological places through the National Register Bulletin series and other publications.

The National Park Service and National Register can

provide information on the National Register program, including lists of properties, nomination documentation, and information on preparing nominations.

Contact information for State Historic Preservation Officers, Federal Preservation Officers, and Tribal Historic Preservation Officers can be found on our website (www.nps.gov/history/nr/) or on reverse side.



McDougal-Sullivan Gardens
Historic District
New York County, NY
Michael Dardice



Angels Flight Railway
Los Angeles County, CA
Cory Miller



Cragwood,
St. Louis County, MO
Doug Hess



Lindholm Oil Company
Service Station
Carlisle County, MN
Michael Baran

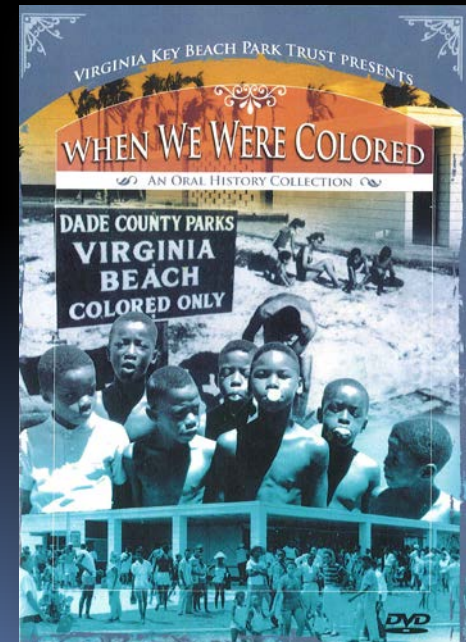
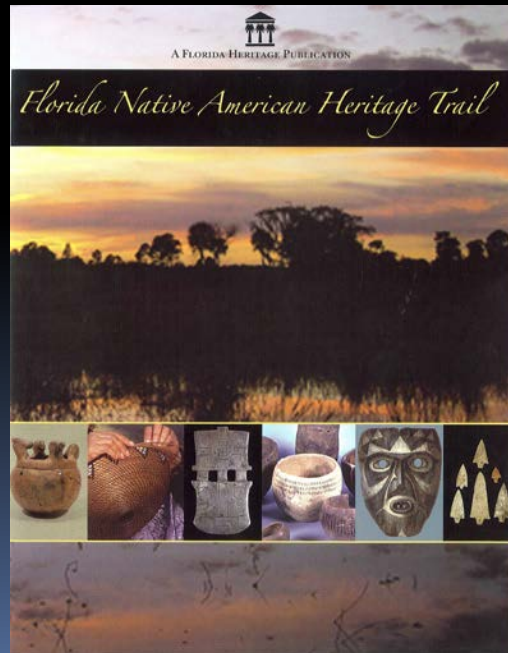
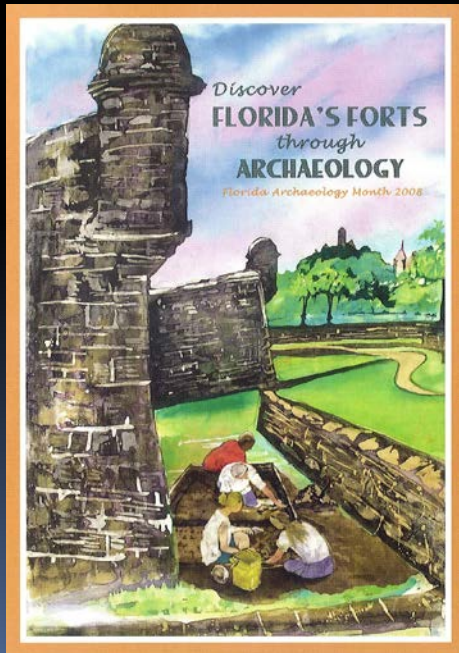
How are Historic Resources Protected?



Use *The Secretary of the Interior's Standards for Rehabilitation*, or your community's design guidelines, to sensitively preserve and rehabilitate historic resources

Education

A local historic preservation program must pursue an aggressive and ongoing program of community education if it is to be successful.



How Do I Involve my Community in Historic Preservation?

- Use the media (print, broadcast and social media)
- Use your school system
- Produce publications, videos, walking/driving tours and web pages about your community's history
- Hold on-site public hearings
- Offer technical assistance workshops for property owners using professionally qualified speakers
- Involve property owners and volunteers through special events



Do's and Don't's for Historic Board Members



I

Know your ordinance and community. This almost goes without saying but you should read your historic preservation ordinance! Next, you should know—and this means walk and/or visit—the historic districts or properties you’re working with. You need to know the resources you’re protecting!





Play fair in public hearings. Don't get sloppy. Follow your ordinance, by-laws and rules of procedure. This relates to procedural due process. This is the most common way board decisions are challenged in court.





Base your actions on something. Use printed facts and information. Follow The Secretary of the Interior's Standards for Rehabilitation or your community's design guidelines. Avoid saying things like "Oh, that looks nice" if you can't explain why. This is very important if you're ever challenged legally.



IV

Don't talk down to the public or go off on a power trip. Try to put yourself in the place of the property owner and see where he's coming from. Try to respect the property owner's point of view and you'll add to your own credibility.



V

Make yourself known. Educate as well as regulate. Hold on-site public hearings, workshops, etc., and produce information about your community's resources and historic preservation program such as brochures, walking/driving tours, posters, home tours, presentations, and videos. Use the media—make yourself known through PSAs. Use your school system—make your community's history a part of the classroom curriculum. Finally, make whatever you produce look good!



VI

Give credit where credit is due. Create an awards program to recognize your community's best projects—but don't give too many awards!



VII

Network. Talk with board member and staff from other CLGs, the Division of Historical Resources, and national organizations. Share ideas, problems and experiences. Remember, no program is an island!



VIII

Plan for preservation. If you're just starting, now's the time! If you're up and running, it's never too late to begin or re-visit your existing plan. Hold a goals and objectives workshop. Where do you want to be in one year? Two? Five? Ten? If you don't know you probably won't get there!



IX

Don't forget the not-so-pretty resources. Significance is not only based on physical appearance. Recognize vernacular resources, landscape features, archeological resources, and resources less than 50 years old.



X

Board members and staff should work together. One should not expect too much of the other!



Where to go for information: The National Park Service

National Park Service

National Park Service
U.S. Department of the Interior



☒ Program

☐ Search nps.gov

Historic Preservation
Grants Home

CLG Home

Become a CLG

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& Statistics

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Reporting Forms

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Questions

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Certified Local Government Program

CERTIFIED LOCAL GOVERNMENT PROGRAM

The Certified Local Government Program is a preservation partnership between local, state and national governments focused on promoting historic preservation at the grass roots level. The program is jointly administered by the National Park Service (NPS) and the **State Historic Preservation Offices** (SHPOs) in each state, with each local community working through a certification process to become recognized as a Certified Local Government (CLG). CLGs then become an active partner in the Federal Historic Preservation Program and the opportunities it provides.

Why become a CLG? There are many reasons that are described in depth in the links provided, but the key reason is the access certification provides to the expert technical advice of the State Offices as well as the NPS. Partnerships with the **National Alliance of Preservation Commissions**, **Preserve America**, the **National Trust for Historic Preservation**, and the **National Main Street Center** are also networks that CLGs have an opportunity to tap into. Of course, access to Federal funding is another benefit, making certified communities able to access the portion of Federal funds set aside by each SHPO for just CLGs annually. Being a CLG also shows your community's commitment to keeping what is significant from the

Announcements:


Lori Sipes was trained in a **Michigan CLG window workshop**. Now she is training others how to rehab their historic windows. View pictures and listen to a radio interview [here](#).

Please help the National Park Service gather information on the annual accomplishments of our local government partners. Unless your State's CLG program coordinator has informed your official CLG contact person to the contrary, click [here](#) to download the forms and guidance, fill out the form(s), and return to NPS via mail or fax according to the guidelines. If you are not sure if your community is a CLG or who your CLG contact person is, please click on **CLG Contacts & Statistics**.

The National Alliance of Preservation Commissions



The Florida Trust for Historic Preservation


[RESOURCES](#) | [JOB LISTINGS](#) | [CONTACT US](#)

[Home](#) | [About The Trust](#) | [What We Do](#) | [News & Events](#) | [Annual Conference](#)


Get Involved.

Help promote preservation of the architectural, historical and archaeological heritage of Florida by becoming a member, donor, or volunteer today!

[LEARN MORE](#) OR [BECOME A MEMBER](#)



ENDANGERED SITES



Bellevue Biltmore Resort and Spa
Dellair, FL

Most Endangered List

UPCOMING EVENTS — STATEWIDE

MAY 19 **Historic Preservation Matters!**
Fernandine Beach

OCT 31 **National Preservation Conference**
Spokane, Washington

[View Our Statewide Events Calendar](#)

RECENT NEWS and ANNOUNCEMENTS

2012 11 Most Endangered List Released Today! 05/17/12


Welcome to the NEW Florida Trust Website 01/26/12

News and Updates 01/26/12

11 Most Endangered - Call for Nominations Available 01/10/12

[View All News & Announcements](#)

PRESERVING FLORIDA IN THE 21ST CENTURY - PRESERVATION THROUGH EDUCATION



34th Annual Statewide Preservation Conference — May 16th-19th, 2012
Featuring workshops, local tours, and special events, this year's conference will take place in Gainesville, FL. Make your reservations at the conference hotel by April, 20th 2012, and be sure to mention the Florida Trust. Don't miss out on early registration discounts!

[More Details & Registration Information →](#)

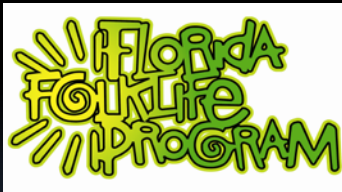
Gifts and Sponsorships

Thanks in part to the generosity of our donors and sponsors, we are able to continue making a difference in communities around our state. Help support our efforts by becoming a donor or sponsor today!

[Support the Florida Trust →](#)

The Division of Historical Resources

Florida Department of State



The Florida CLG Network

1. Fort Walton Beach
2. Quincy
3. Tallahassee/Leon County
4. Monticello
5. Fernandina Beach
6. Jacksonville
7. St. Johns County
8. Clay County
9. St. Augustine
10. Palatka
11. Newberry
12. Gainesville
13. Micanopy
14. Ocala
15. Welaka
16. Daytona Beach
17. New Smyrna Beach
18. Volusia County
19. DeLand
20. Sanford
21. Mount Dora
22. Eustis
23. Leesburg
24. Eatonville
25. Orlando
26. Windermere
27. Kissimmee
28. Auburndale
29. Lakeland
30. Plant City
31. Hillsborough County
32. Tampa
33. Tarpon Springs
34. Belleair
35. Pinellas County
36. St. Pete Beach
37. Gulfport
38. St. Petersburg
39. Manatee County
40. Sarasota
41. Sarasota County
42. Highlands County
43. Melbourne
44. Vero Beach
45. Fort Pierce
46. Fort Myers
47. Lee County
48. Bonita Springs
49. Collier County
50. Palm Beach County
51. Jupiter
52. Lake Park
53. West Palm Beach
54. Lake Worth
55. Boynton Beach
56. Delray Beach
57. Palm Beach
58. Pompano Beach
59. Fort Lauderdale
60. Hollywood
61. Miami Beach
62. Miami
63. Coral Gables
64. Homestead
65. Miami-Dade County
66. Monroe County
67. Islamorada
68. Key West





Certified Local Governments

OVERVIEW

The Certified Local Government (CLG) program was enacted as part of the National Historic Preservation Act Amendments of 1980. The program links three levels of government- federal, state and local- into a preservation partnership for the identification, evaluation and protection of historic properties. Designation as a certified local government, either as a municipality or a county, makes historic preservation a public policy through passage of a historic



PRESERVATION

Architectural Services

Certified Local Governments

- Benefits
- Requirements
- [National Register Nominations](#)
- [Working with Local Governments](#)
- [Commission Procedures & Guidelines](#)
- [Guidelines for Public Talks](#)
- [Tips for Commission Members](#)

Michael Zimny

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