



PINELLAS COUNTY HISTORIC PRESERVATION BOARD

AGENDA

Wednesday, March 16, 2016

9:30AM – 11:30AM

Pinellas County Planning Department, Conference Room, 1st Floor
310 Court Street, Clearwater, FL 33756

- I. Call to Order and Introductions** – Chairman Morroni
- II. [Approval of Minutes](#)** – January 20, 2016 meeting
- III. [Public Hearing to Review Request for Certificates of Appropriateness](#)**
 - A. 2016-2: Geographic Solutions, Inc., 905 11th St., Palm Harbor
- IV. [2016 Summit Planning](#)**
 - A. Update on planning efforts for Summit #5 and #6
- V. [Work Plan Discussion](#)**
 - A. Updates on Rose Cemetery National Register Nomination, Palm Harbor Design Review Manual edits and historic marker program research
- VI. [Other Business](#)**
 - A. Presentation of Historic Preservation Board Logo Options/Plaque Options
 - B. Website Updates
- VII. Public Comments**
- VIII. Board Member Comments**
- IX. Chairman's Comments**
- X. Adjournment**

Historic Preservation Board Agenda Item II.

Approval of January 20, 2016 Meeting Minutes

- The minutes of the January 20, 2016 Historic Preservation Board meeting are attached for review and approval.

Attachment(s): Historic Preservation Board Minutes of January 20, 2016 meeting.

Action Required: Approval of Minutes.

Historic Preservation Board (HPB) Meeting



MINUTES

Meeting Date: January 20, 2016

Time: 9:00 a.m.

**Pinellas County Planning Department
310 Court Street, Clearwater**

Members present: Commissioner John Morroni (Chair); Brian Smith (Vice Chair); John Barie, Wally Clark, Gina Clayton, and David MacNamee

Members absent: Emily Elwyn, Cynthia Tarapani, Rae Claire Johnson, Vincent Luisi, Susan Elftman (Alternate), and Mathew Eberius (Alternate)

County Staff in attendance: Chris Moore, Scott Swearengen, Gordon Beardslee, Cynthia Watkins, and David Sadowsky

Community members in attendance: Heather King (attended for Vincent Luisi), Guy Owens, Sam Meli, Louise Victorina, and Jeff Nelson

- I. **Call to Order:** A regular meeting of the Historic Preservation Board was held in Clearwater, Florida on January 20, 2016. The meeting convened at 9:04 A.M., Commissioner Morroni called the meeting to order.
- II. **Approval of Minutes:** Minutes of the November 18th, 2015 meeting of the Historic Preservation Board were approved as corrected unanimously.
- III. **Public Hearing to Review Requests for a Certificate of Appropriateness (C.O.A.)**

C.O.A. applicants were sworn in.

C.O.A. 2016-1: Mackenally Investments, LLC. 917 11th Street, Palm Harbor. Chris Moore presented staff report and reviewed the application. The application proposed an approximately 3000 sq. ft. porch addition with concrete footers, wood framing, and a metal roof. The addition will increase total setting to 150. The flooring will remain crushed shell. Additional alterations include combining two windows on the north elevation into one larger window for a walk up bar, including a deck addition and a hinged door that attaches to a roof joist when opened. The exterior of the hinged door will match existing siding and will not be noticeable from the street when closed. A bathroom addition will be added to the rear of the building per building code regulations. Commissioner Morroni asked about fencing, the applicant replied by leaving $\frac{3}{4}$ fencing up, Commissioner Morroni also asked about the public notice and how they are notified. Chris explained by mail out within 200 feet of the establishment and posting a notice on the property. Discussion followed and Gina Clayton asked about whether the design met setback requirements and the decision to keep the shell flooring. The applicant did receive a setback variance from the Board of Adjustments for a 1 ft. setback. As for the

flooring, applicant responded it was due to floor to area ratio and stormwater drainage considerations, and because the customers are happy with the shell as it gives the old Florida feeling. Gordon Beardslee likes the fact that the oak trees are being saved. Brian Smith asked about parking requirement. The applicant responded that they are providing eight spots on site. Three years ago a study was done that factored in all of the public parking provided in Downtown Palm Harbor, which resulted in a parking requirement reduction compared to other areas of the County. John Barie brought up the 4x4 posts holding up the awning. He asked the owner to use 6x6 posts, to improve the design aesthetic, along with having capital and base detailing on the columns. **Motion:** Gina Clayton proposed the use of the 6x6 posts along with the addition of column capital and base details as a condition in the approval of the C.O.A., John Barie seconded the motion and it carried unanimously.

2016-2: Geographic Solutions, Inc., 905 11th Street, Palm Harbor, applicant proposes to demolish a smaller, one story storage facility in the northwest corner of the property and building a larger one in its place. The new structure would have a footprint of 40'x33' x22'. The front elevation would feature a wooden front door and two metal roll-up garage doors. The new structure would feature a Gable metal roof, Dutch lap siding and a wooden front door to match the larger building on the site currently. This C.O.A. submission was only recently received and from a customer service stand point Staff wanted to get the C.O.A. before the Board at this meeting. John Barie has two concerns before he would vote, one is the site plan is insufficient and two, clarity is needed for the exterior finish, as it says it is to be determined. Geographic Solutions, Inc. (Guy Owen) wants to make sure they meet the historical issues before they go into more details. If it doesn't meet the needs, they would not proceed with the project. No pre-app meeting has been done. Gina would make herself available for a special meeting in need be as Commissioner Morroni will be out of town. **Motion:** A motion was made by Brian Smith and seconded by Gina Clayton to reconsider this C.O.A. at the March meeting to address the concerns raised by John Barie along with providing a sample of the siding material, site plan clarity and a letter from zoning. Motion carried unanimously.

- IV. **Work Plan Discussion:** Chris presented the work plan in a new format. He met with the Communications Department regarding the Old Palm Harbor Design Manual and logo. As a result, staff will update the manual text for committees that do not exist anymore, etc. and Communications will help format the manual and updating graphic illustrations, with a plan to bring the manual back before the Board in May. Chris then went on to state November topics of revisiting the grant proposal, by either resubmitting the bridge survey grant application or perhaps look in historic marker program. Also, discussed at previous meetings was to revisit landmark designations list of top prioritized designations. A new order of prioritization was proposed by Staff: 1. Rose Cemetery 2. Crystal beach Path 3. Yat Kitischee 4. Weedon Island and 5. Anclote Key Light House. The discussion on why this order was chosen centered upon the new additions of Rose Cemetery and the Crystal Beach path being the most meaningful to their communities and that they are the most in need of preservation. Yat Kitischee, Weedon Island and Anclote Key all present significant logistical challenges and not as threatened from a preservation perspective.

Specifically, Anclote Key in particular does not have support from the Friends of Lighthouse group, and a follow up discussion with park manager indicated the State may not be supportive of having to abide by the County's COA process. The Lighthouse has also recently been rehabilitated and is protected so it is not in need of preservation support.

Yat Kitischee is challenging due to being located on airport property and the coordination efforts that would be required with the F.A.A. as well as the Seminole and Miccosukee Native American Tribes, which are two State recognized Tribes. Weedon Island would face similar outreach challenges and the land is mostly owned by the State or private owners, so reaching an agreement on the C.O.A. process would be difficult. Additionally, the portions that the County does own do not have much archeological significance. There was agreement that these nominations have been discussed several times and it may be time to move on.

The importance of Rose Cemetery as one of the earliest African American cemeteries in the County was discussed, along with the fact that the cemetery struggles with ongoing maintenance. The partnership opportunity with the City of Tarpon Springs, the fact that this would be a National Register of Historic Places nomination and that recognizing the cemetery in this way could help garner future support were all reasons for making this a prioritized designation. **Motion:** A motion was made and passed unanimously to make the Rose Cemetery nomination the top priority designation for the Board.

Crystal Beach Path was discussed next. Staff presented a marketing document from the early developers of the area that designated the path as Public Right of Way and indicated it was their intent to have the path preserved forever to be used as a community resource providing everyone access to the waterfront, not just individual property owners. A motion was made by John Barie to make this the second prioritized designation for Fiscal Year 2016, and it passed unanimously.

Chris went on to discuss historical markers. The State has their own program, so we can either participate in theirs or create our own. It is a symbolic designation, and the C.O.A. process would not be applicable. Certain grants are available. A motion was proposed by John Barie to instruct County staff to explore or draft a local historic marker program for possible implementation in Pinellas County, however it was determined a motion was not needed and that the Board was simply directing staff to bring research back the Board in March on what the criteria for a local program might look like.

- V. **2016 Summit Planning:** John Barie contacted and met with Chelsea Weldon, a Planner for St. Pete Beach on January 8th, 2016. St. Pete Beach received a grant to re-survey historic properties in the City and to create a form based code that supports and promotes historic preservation. John Barie thinks it could be a good half hour discussion on how St. Pete Beach went through that process. Other topics include a video on "lost hotels" that may have been produced with the Gulf Coast Historical Museum, and they could also lead tours of the area at the end of the program. Commissioner Morroni said the Gulf Beaches Historical Museum is happy to host the Summit in April, they just need a date

and time set for April. Summit was set for April 20, 2016, from 1:00pm to 5:00pm. Challenges are finding a neat place to have it; Don Cesar is preferable due to its history. Commissioner Morroni will get contact information on Don Cesar and give it to John Barie.

- VI. **Other Business:** An updated list of members sent to Board, discussion on forum and if anyone wants to resign, specifically Emily a letter needs to be written to Commission Justice. Nine voting members and two alternates; the Chairman does not vote and five voting members are required for a forum. Commissioner Morroni wants a phone call and email to members. Brian suggested a chart from last year's attendance. A phone call needs to be made by board members if not going to be in attendance. Not only an email from Chris or Cyndi sent but a phone call made to members three days in advance to confirm that member will be there.

Back to business: Chris went on to give an update on the Old Palm Harbor Design Review Manual. The process with Communications will give a feel for design layout and allow staff to mirror that format with the educational pamphlet that will be for community outreach purposes. Staff will be updating the document before the next meeting and there should be more of an outline at that time. Commissioner Morroni inquired about citizen input; the Design Review Manual was originally created with significant citizen input. However, the Design Standards in the manual will not change. It will be improved for readability, by cleaning up the text. John Barie wants to know about architecture and how to get an architect involved and will volunteer his time to help with the re-design. When the manual is together Chris will run it by John Barie. Right now the text is being worked on, then design. Communications is also working on the logo. Chris then went on to say the website is being worked on, by cleaning up dead links. John Barie says the historic website content was revamped by the Board.

- VII. **Public Comments:** No comments.

- VIII. **Board Members Comments:** John Barie has a question: Is there some way for the Board to support the City of Oldsmar with their effort to create a historic district designation in the form of written communications? John Barie will discuss what form of support the City is looking for with Vice Mayor Gabby Magee to see how we can support them. John will discuss the topic with Ms. Magee and bring more specifics back to the Board to determine agreement. It was pointed out that Chapter 38 calls for the Board to assist municipalities in developing various historic preservation programs.

- IX. **Chairman's Comments:** Commissioner wanted to bring up the time of the meeting. He would like the meetings to start at 9:30 am. No vote needed all are in agreement of start time. Chris is to redo the sheet with the new start time. Brian brought up discussion of board members not attending Commissioner wants Chris to contact members to confirm if they are going to continue to be on the board or not so the new chairman is aware. If no, they can send their resignation in writing. Alternates are to participate and only vote in place of a member not in attendance.

X. Adjournment: January 20, 2016 meeting was adjourned at 11:25 a.m.

Historic Preservation Board Agenda Item III.A.

Public Hearing conducted by the Historic Preservation Board (HPB) to Review Request for Certificate of Appropriateness (COA)

Case Number: COA 2016-2

Applicant: Geographic Solutions, Inc.

Subject Property: 905 11th Street, Palm Harbor, FL 34683

Consistent with the responsibilities of the HPB outlined in chapter 146 of the Pinellas County Land Development Code, a public hearing will be conducted by the HPB to review the revised COA application per the HPB's direction at the January 20, 2016 meeting concerning construction of a storage structure. This case involves a non-contributing structure within the Old Palm Harbor Zoning District.

Attachment(s): Copy of staff report, COA application, associated photos, site map and public notice.

Action Required: Conduct a public hearing on the application and take final action on the proposed COA.

Certificate of Appropriateness Application Report

Case Number 2016-2

Pinellas County Historic Preservation Board ► 3/16/2016

Applicant: Geographic Solutions, Inc.

Subject Property: 905 11th Street, Palm Harbor, FL 34683

Project Description: The applicant proposes to demolish a smaller, one-story storage facility in the northwest corner of the property and build a larger one in its place. The new, two-story structure would have a footprint of 40' (W) x 33' (2) x 21.6' (H). The front elevation would feature a wooden front door and two metal roll-up garage doors. The new storage structure would feature a Gable metal roof, Dutch lap siding and a wooden front door to match the larger building on the site currently being used for office space.

Staff Recommendation: Approval

Historic Preservation Board Action:

Certificate of Appropriateness Application Report

Case Number 2016-2

STAFF REVIEW: The applicant has revised their application per direction provided by the Historic Preservation Board at the January 16, 2016 meeting, including providing an updated site plan, materials samples for the siding and participating in a pre-application meeting with the County's Development Review Services and Zoning Departments. The main existing building, located at 905 11th St and currently used as office space for Geographic Solutions, Inc., is in the Old Palm Harbor Downtown Zoning District (OPH-D). While located in OPH-D, the structure is not in the Downtown Palm Harbor Historic District; however, per section 138-1006 of the Pinellas County Land Development Code, "all new development, alteration, demolition, relocation, reconstruction, and excavation within the OPH-D district shall be subject to the requirements and procedures of section 146-7 for certificates of appropriateness." As such, the alterations to this site must be consistent with the design criteria contained in chapter 146 pertaining to the Downtown Palm Harbor Historic District.

The applicant proposes to demolish a smaller, one-story storage facility in the northwest corner of the property and build a larger one in its place. The new, two-story structure would have a footprint of 40' (W) x 33' (D) x 21.6' (H). The front elevation would feature a wooden front door and two metal roll-up garage doors. The new storage structure would feature vinyl Dutch lap siding and a Gable metal roof, both of which are consistent with the larger existing building on the site that is currently being used for office space and within OPH-D. A pre-application meeting was held with the County's Development Review Services Department and Zoning Division to review the site plan and the structure was reduced by approximately 200 square feet so that it meets the definition of "accessory structure" per the Pinellas County Land Development Code. No other recommendations were made that would be applicable to the Historic Preservation Board's review.

The tables on the following pages detail the general criteria for evaluating certificates of appropriateness and the design criteria for the Palm Harbor zoning and historic districts as they relate to the alterations proposed at 905 11th Street.

STAFF RECOMMENDATION: Planning Department staff feels that the proposed new construction is generally in conformance with the design criteria for non-contributing structures within the Downtown Palm Harbor Historic District. Additionally, Geographic Solutions, Inc. maintains its headquarters in the Downtown Palm Harbor Historic District, and with over 200 employees, it is a major economic anchor to the area. Enabling the company to build this storage structure would further cement their presence in

the District and the economic stability of the community as a whole. Therefore, staff recommends the Certificate of Appropriateness be approved.

ATTACHMENTS: Certificate of Appropriateness application, location map, site plan and associated site photographs.

Sec. 146-7(6): General Criteria for Evaluating Certificates of Appropriateness

Criteria	Criteria Met?	Comment
a. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.	✓	Property's prior use will be maintained.
b. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.	✓	No historic materials will be removed.
c. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.	✓	No false architectural details will be introduced.
d. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.	N/A	
e. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.	✓	No distinctive features will be altered.
f. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.	✓	No deteriorated historic features will be removed.
g. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.	✓	No chemical or physical treatments will be used.
h. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.	✓	New construction will not destroy any historic materials and will be compatible with the existing building on the site.
i. New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.	✓	If storage facility is removed in the future, the essential form and integrity of the property will be unimpaired.
j. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.	N/A	Not applicable.

Sec. 146-7(7): Design Criteria for Downtown Palm Harbor Historic District

	Criteria	Criteria Met?	Comment
a.(1.)	The scale (height/width ratio) of new construction, or of alterations/additions to existing structures, shall be similar to that of the contributing structures in the District.	✓	The scale of the new storage structure will be consistent with contributing structures in the District.
a.(2.)	New buildings or alterations/additions to existing structures shall not be built higher than the existing buildings in the District as of the time of designation. The height of new construction, or of alterations/additions to existing structures, shall not exceed 30 feet in height when measured at the eave of the structure.	✓	The height of the proposed storage structure will be 22'.
a.(3.)	The historical setback patterns and street-facing orientation shall be maintained for new and reconstructed buildings. New buildings shall be built flush with the public right-of-way except in cases where the presence of mature trees requires that the building be located back from the street. The orientation of new buildings, and of alterations/additions to existing buildings, shall maintain front-facing facades with the main entrance on the street side of the building.	✓	Front-facing facade and main entrance will remain as is.
a.(4.)	The size, slope, and type of roofs for new construction, or for alterations/additions to contributing structures, shall be similar to those of the contributing structures.	✓	The proposal includes a metal Gable roof with a slope of 3:12, which is consistent with contributing structures in the District.
a.(5.)	Shutters shall be in character with the style and period of the building. Replacement shutters shall be similar to the original in size, configuration, and style, and shall fit the window openings, not to overlap on the surface of the wall.	N/A	No shutters proposed.
a.(6.)	Porch additions shall have a roof type that is either similar to the existing roof or that is in character with the style and period of the building.	N/A	No porch addition proposed.
a.(7.)(a)(1)	Fences and walls on all street frontages shall be constructed only of decorative open pickets, decorative metal, brick, or stamped concrete which are compatible with the streetscape design materials.	N/A	No fence proposed.
a.(7.)(a)(2)	No fence or wall shall be constructed of corrugated sheet metal, barbed wire, chicken wire, or similar materials.	N/A	No fence proposed.
a.(7.)(a)(3)	Chain link fences concealed by landscaping may be allowed along the side of property that has no street or alley frontage.	N/A	No fence proposed.

Sec. 146-7(7): Design Criteria for Downtown Palm Harbor Historic District

Criteria		Criteria Met?	Comment
a.(7.)(b)	On all street frontages (except for frontage on an alley), walls and fences shall not exceed three feet in height, except in those instances where a higher fence is required by section 138-1286 for screening dumpsters.	N/A	No fence proposed.
a.(7.)(c)	No fence or wall shall be constructed within a public right-of-way, right-of-way easement or utility easement, unless authorized by the County.	N/A	No fence proposed.
a.(7.)(d)	No fence or wall shall enclose a water meter box or manhole, unless authorized by the County.	N/A	No fence proposed.
a.(7.)(e)	Where not specifically changed in this section, fences and walls shall otherwise comply with section 138-1336.	N/A	No fence proposed.
a.(8.)	Historically, building, trim, and roof colors have not been a major defining component of the District. Choice of colors should complement and enhance the character of the District. For new construction and noncontributing structures, specific color choice is left to the discretion of the property owner. For contributing structures, the general criteria for evaluating certificate of appropriateness shall be followed.	✓	Color scheme will match the existing office building.
a.(9.)	On-street or alley parking should be maintained. Historical parking patterns should be followed in site-plan requirements for new construction.	✓	On-street parking will remain intact.
b.	Contributing Structures		
b.(1.)	If windows and doors in contributing structures are determined to be un-repairable, they shall be replaced with new windows and/or doors matching the size, spacing, and where possible, materials of the originals. The use of materials other than the original materials shall be considered by the historic preservation board or county staff on a case-by-case basis.	N/A	Not a contributing structure.
b.(2.)	Porches and porch features that are in good condition or repairable, and which are in character with the style and period of the building, shall be retained. Porches and porch features shall be repaired so they match the existing in materials, size and configuration.	N/A	Not a contributing structure.

Sec. 146-7(7): Design Criteria for Downtown Palm Harbor Historic District

Criteria		Criteria Met?	Comment
c.	Non-Contributing Structures		
c.(1.)	Where possible and appropriate, alterations and additions to noncontributing structures shall be similar to the major features, details and materials found in the contributing structures. Alterations and additions shall not introduce false historical architectural features not found in the District.	✓	No false architectural details will be introduced.
c.(2.)	Where possible and appropriate, when renovating an existing noncontributing structure, new or replacement windows and/or doors shall be similar to the size, spacing, materials and general rhythm of the windows and/or doors found in the contributing structures.	✓	Front door will be wood and similar to those found in contributing structures in the district. No windows are proposed.
d.	New Construction		
d.(1.)	The roof types of new buildings shall conform to the roof types of the contributing structures in the District. Gable, pyramidal (hip), and flat roofs with parapets are found in the contributing structures. Use of a roof type that is not present in the contributing structures, and which can be seen from the street is prohibited. Alternative roof styles can be used if they are concealed by a parapet and are not visible from the street.	✓	The proposal includes a metal Gable roof with a slope of 3:12, which is consistent with contributing structures in the District.
d.(2.)	Proportions, configurations, and placement of windows and/or doors in new buildings shall be similar to the size, spacing, materials and general rhythm of the window/door fenestration found in the contributing structures.	✓	Front door will be wood and similar to those found in contributing structures in the district.
d.(3.)	Use of double-hung sash windows with two—four lites is encouraged. Jalousie windows are prohibited. Recessed entrances are encouraged.	✓	No windows are proposed.
d.(4.)	Major architectural features, detailing and materials used in new construction shall be similar to those of the contributing structures found in the District.	✓	Major features, detailing and materials will be similar to contributing structures found in the District.
d.(5.)	Modern equipment such as solar collectors, air conditioners, etc. shall be concealed from public view.	✓	Air conditioner will not be visible from the street.

Pinellas County Certificate of Appropriateness Application

For Staff Use Only

COA # _____

HPB/Staff Decision: _____

Date: _____

Staff Signature: _____



Instructions: Your application cannot be evaluated unless it is complete and all required supporting materials are *provided*. Type or print clearly in black ink. If additional space is needed, attach additional sheets. The Certificate of Appropriateness is valid for a period of 60 days after the date of its approval. After the expiration date, a six-month extension may be requested to complete the work in progress if the owner can show cause why the work has not been completed. Otherwise the owner must reapply.

A. GENERAL INFORMATION (To be completed by all applicants).

1. Property Identification and location:

Name of Property/Business: Geographic Solutions, Inc.

Property Identification Number (from tax records): 01/28/15/88560/105/2300

Address of Property: 905 11th Street, Palm Harbor, FL 34683

2. Mailing Addresses:

Property Owner: Sutherland Realty Holdings I, LLC

Address: 1001 Omaha Circle

City: Palm Harbor State: FL Zip Code: 34683

Phone Number (H) N/A (W) 727.786.7955

Occupant: Geographic Solutions, Inc.

Address: 1001 Omaha Circle,

City: Palm Harbor State: FL Zip Code: 34683

Phone Number (H) N/A (W) 727.786.7955

Agent/Engineer/Architect: Guy Owen, Director of Finance

Address: Same as above

3. Existing Uses and Building Condition: Replacing existing one story storage facility

4. Type of Request:

Proposed Use:

<input type="checkbox"/>	Alteration of an archaeological site	<input type="checkbox"/>	Single-Family residence
<input type="checkbox"/>	Exterior alteration of building/structure	<input type="checkbox"/>	Multi-family residence
<input checked="" type="checkbox"/>	New Construction	<input type="checkbox"/>	Restaurant
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	Office
<input type="checkbox"/>	Relocation	<input checked="" type="checkbox"/>	Commercial
<input type="checkbox"/>		<input type="checkbox"/>	Other

7. **Estimated Cost of Work:** \$150,000.00 - \$250,000.00

8. **Written Description of Proposed Work:**

All applications must include two black and white photographs in 3"x5" format, with different views showing the sides of the designated property which will be altered. Also, if required, include photographs of all adjacent properties.

Explain what changes will be made and how they will be accomplished. If required, submit detailed plans and elevation drawings and specifications to support the written description.

Exterior Building Features (Include material samples when necessary)	
Structural Systems:	Roofs and Roofing:
Masonry or wood structure - 2 story Overall footprint is 40' (depth) x 32' (wide) x 22' (high at peak)	Aluminum roof which ties into structure & coordinates with existing building on lot. Green in color
Windows and Doors:	Materials: (masonry, wood, metal):
No planned windows at this time. One entrance door with two large roll-up doors between 8' & 14'	Materials for structure will be steel building with Dutch Lap Siding
Porches, Awnings, Steps & Fences:	Painting and Finishes:
None	Gray Dutch Lap Siding that will match existing building on property and is consistent with all other properties owned by Sutherland/Geographic Solutions within the Historic District.
Environmental Features: (Grading, landscaping, parking, subsurface work, etc.)	
Standard minimal grading. Partial stemwall along W/NW corner of new building. Will lose two parking spots in back of existing building; however, parking requirements are still met with addition of new storage building per code.	

5. **Owner Attestation:**

The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing that might affect the decision of the Pinellas County Historic Preservation Board (HPB) and/or County Staff. The undersigned hereby certifies that the project described in this application, as detailed by plans and specifications enclosed, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that approval of this application by the HPB and/or County Staff in no way constitutes approval of building permit or other required County permit approvals.

Signature (Owner) _____

Date: _____

Signature (Agent) _____

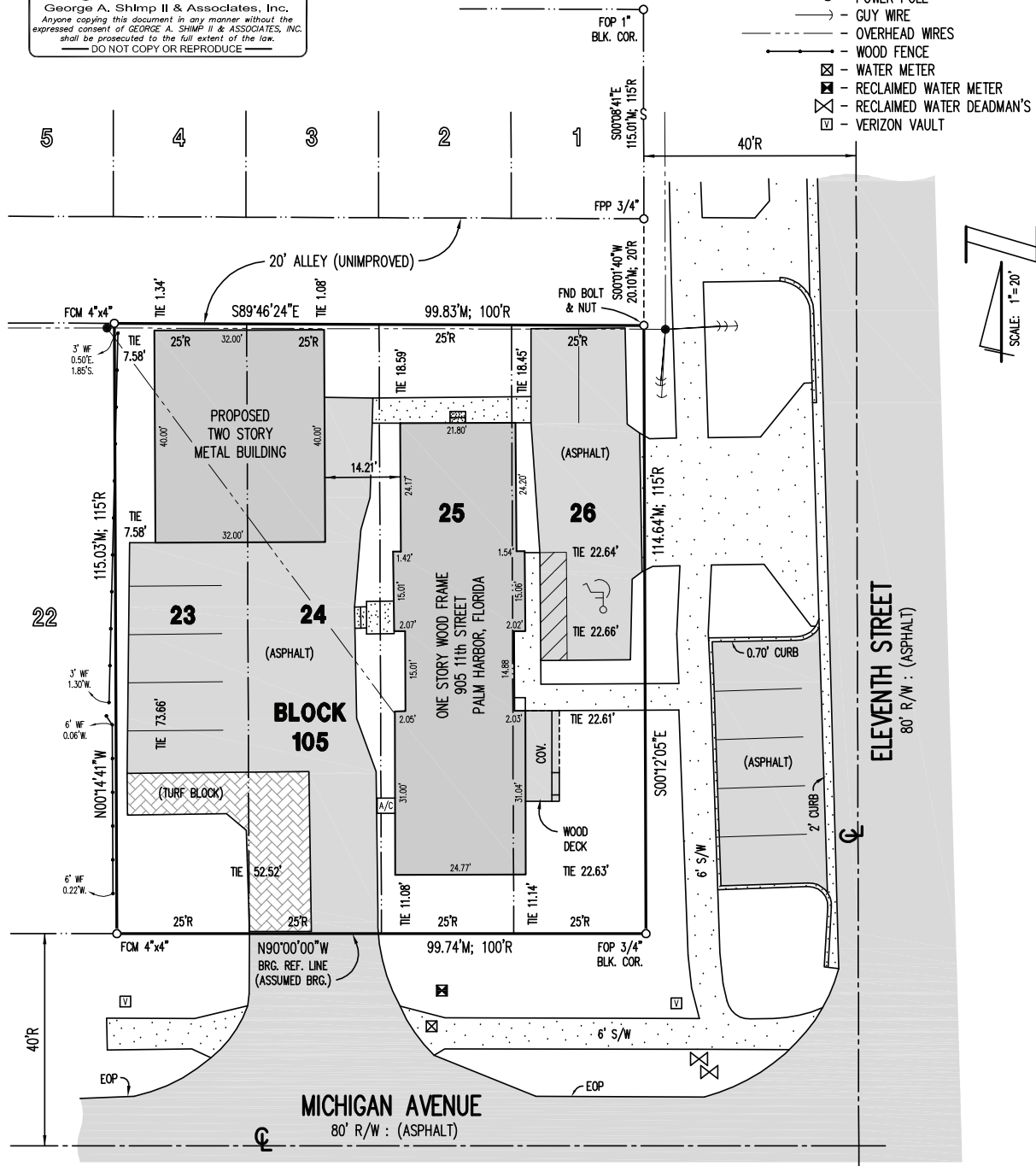
Date _____

BOUNDARY SURVEY - SHEET 1 OF 2

© COPYRIGHT 2016
ALL RIGHTS RESERVED
George A. Shimp II & Associates, Inc.
 Anyone copying this document in any manner without the
 expressed consent of **GEORGE A. SHIMP II & ASSOCIATES, INC.**
 shall be prosecuted to the full extent of the law.
— DO NOT COPY OR REPRODUCE —

LEGEND

- - POWER POLE
- - GUY WIRE
- — — - OVERHEAD WIRES
- — — — — - WOOD FENCE
- ⊠ - WATER METER
- ⊠ - RECLAIMED WATER METER
- ⊠ - RECLAIMED WATER DEADMAN'S BOX
- ⊠ - VERIZON VAULT



LEGAL DESCRIPTION

LOTS 23, 24, 25 AND 26, BLOCK 105, TOWN OF SUTHERLAND, ACCORDING TO THE MAP OR PLAT THEREOF AS FILED FOR RECORD IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT IN AND FOR HILLSBOROUGH COUNTY, FLORIDA, ON MARCH 29, 1888, OF WHICH PINELLAS COUNTY WAS FORMERLY A PART.

FLOOD ZONE

THE ABOVE DESCRIBED PROPERTY APPEARS TO BE IN ZONE X, IN ACCORDANCE WITH THE FIRM MAP OF PINELLAS COUNTY, COMMUNITY NUMBER 125139 (MAP NUMBER 12103C-0059-G), MAP DATED SEPTEMBER 3, 2003.

PREPARED FOR: SUTHERLAND REALTY HOLDINGS I, LLC

REVISED SURVEY TO SHOW PROPOSED BUILDING ON 2-18-2016 (080113B.DWG)

CERTIFICATION: I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE SURVEY SHOWN HEREON SUBSTANTIALLY MEETS THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING DESCRIBED IN THE STATE OF FLORIDA RULE 5J-17, F.A.C. FURTHERMORE, THIS CERTIFICATION SHALL NOT EXTEND TO ANY OTHER PERSONS OR PARTIES OTHER THAN THOSE NAMED ON THIS SURVEY AND SHALL NOT BE VALID AND BINDING AGAINST THE UNDERSIGNED SURVEYOR WITHOUT THE ORIGINAL

JOB NUMBER: 080113A

DATE SURVEYED: 6-13-2012

DRAWING FILE: 080113A.DWG

DATE DRAWN: 6-14-2012

LAST REVISION: 2-18-2016

X REFERENCE: 080113



**GEORGE A. SHIMP II
AND ASSOCIATES, INCORPORATED**

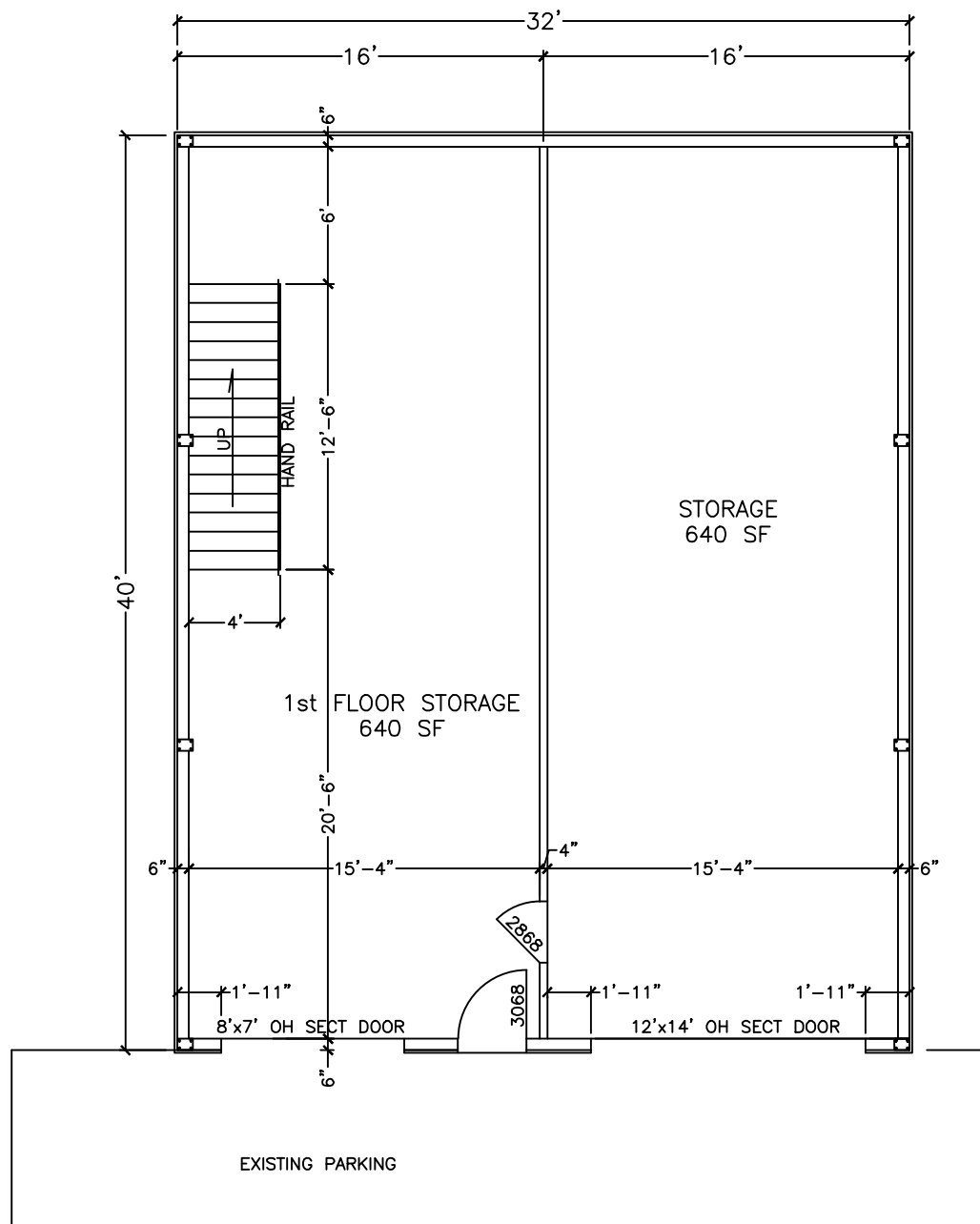
LAND SURVEYORS LAND PLANNERS
3301 DeSOTO BOULEVARD, SUITE D

PALM HARBOR, FLORIDA 34683
PHONE (727) 784-5496 FAX (727) 786-1256

T.S.
LB 1834

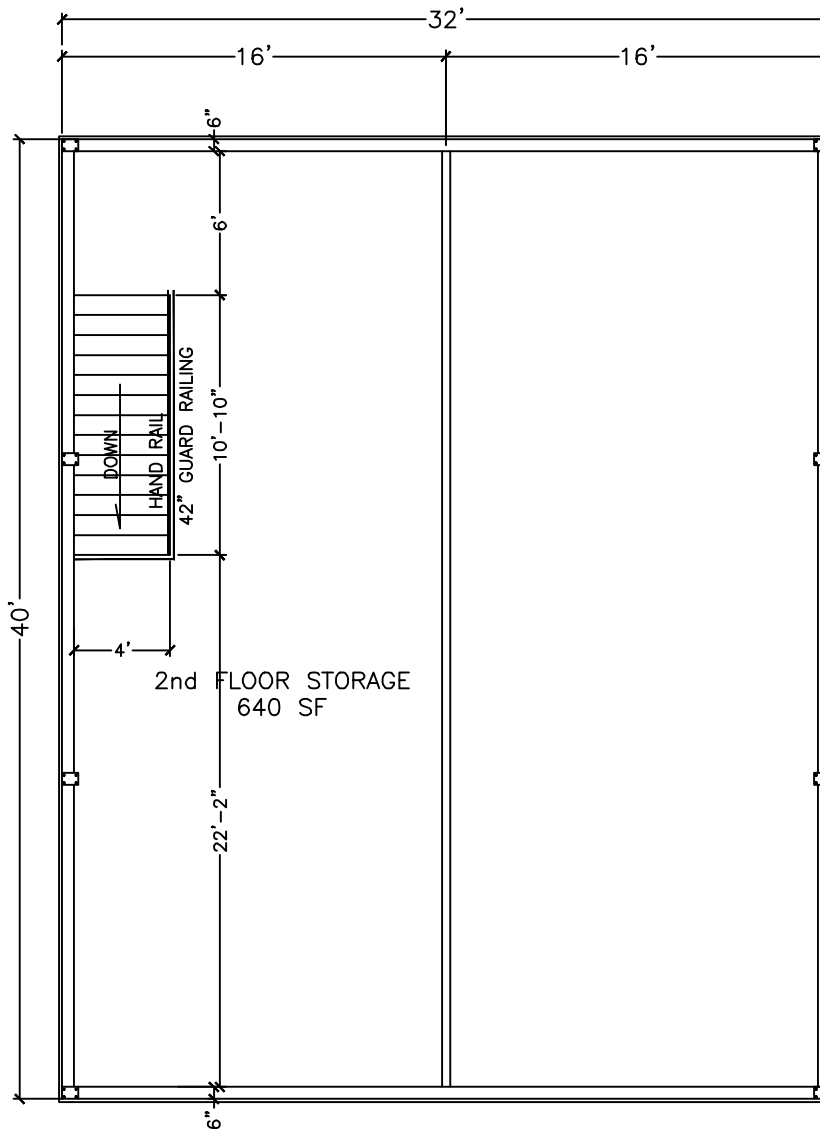
UNOFFICIAL COPY


FOR INFORMATIONAL PURPOSES ONLY FOR THE CERTIFIED PARTIES



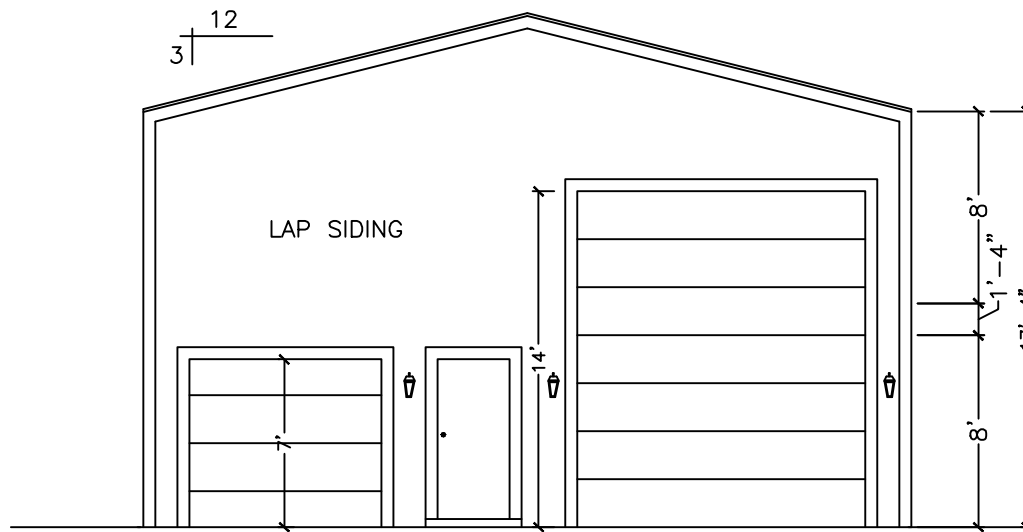
FOR PURPOSES OF
PLAN ORIENTATION
SCALE $\frac{1}{8}" = 1'-0"$

DATE	REVISIONS	
	REDUCED BLDG CH'G OH DOOR	REDUCED BLDG BY 9"
2-1-16		
2-3-16		
GROUND FLOOR FLOOR PLAN		
905 BUILDING PROPOSED STORAGE		
PREPARED FOR: GEOGRAPHIC SOLUTIONS, INC. 1001 OMAHA CIRCLE PALM HARBOR, FL. 34683		
DRN BY:KWB		
DATE:10.23.15		
SHEET		
1		
1 OF 4		



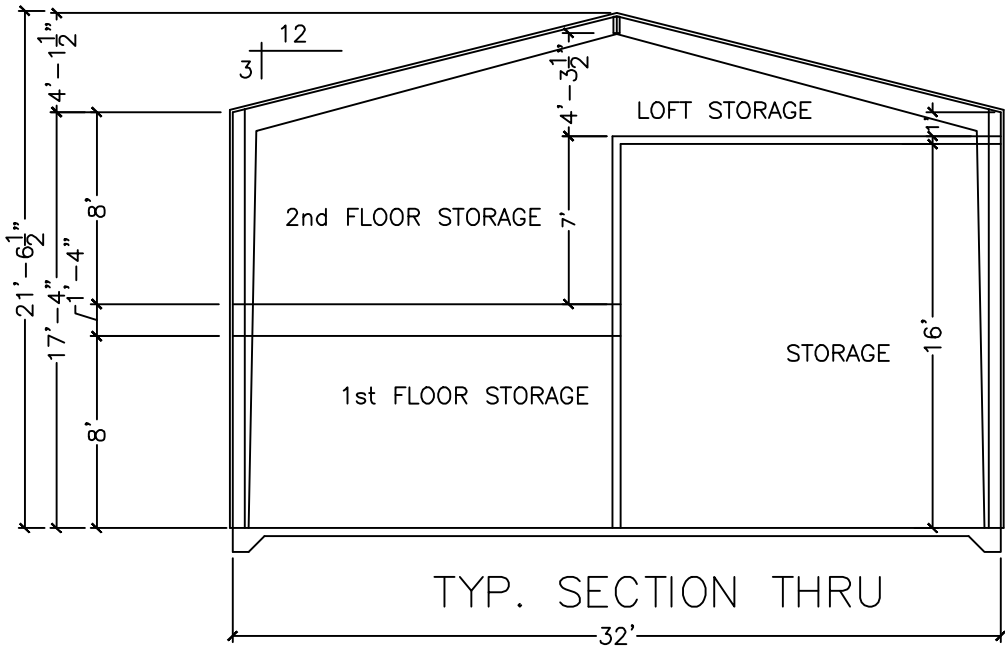

 FOR PURPOSES OF
 PLAN ORIENTATION
 SCALE $\frac{1}{8}" = 1' - 0"$

2		2 OF 4		SHEET		DATE:10.23.15		DRN BY:KWB		PREPARED FOR: GEOGRAPHIC SOLUTIONS, INC. 1001 OMAHA CIRCLE PALM HARBOR, FL. 34683		2ND FLOOR FLOOR PLAN		DATE		REVISIONS	
														2-1-16		REDUCED BLDG BY 3"	
														2-3-16		REDUCED BLDG BY 9"	

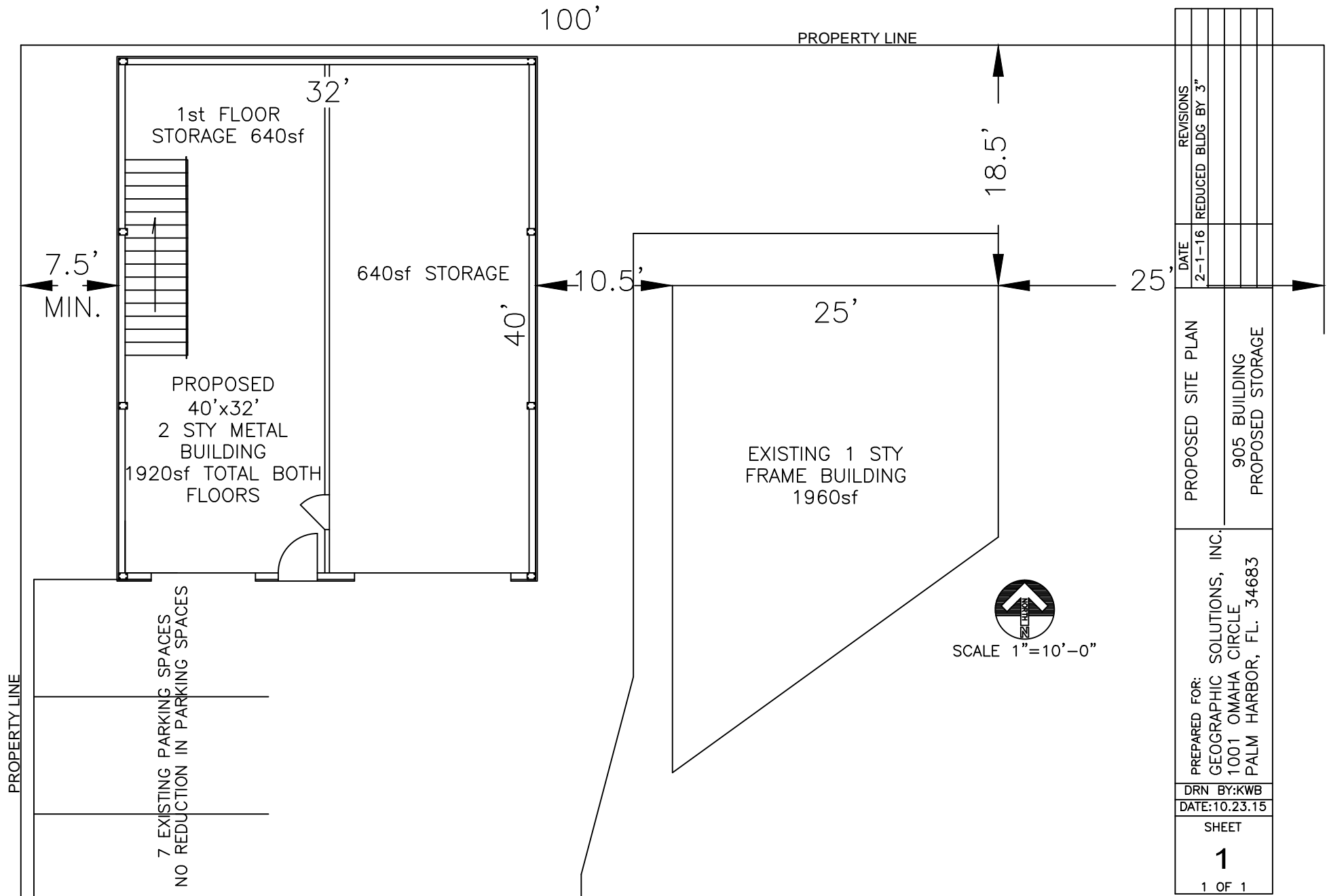


PROPOSED
FRONT ELEVATION

3 3 OF 4	SHEET	DRN BY:KWB	PREPARED FOR: GEOGRAPHIC SOLUTIONS, INC. 1001 OMAHA CIRCLE PALM HARBOR, FL. 34683	FRONT ELEVATION	DATE	REVISIONS
		2-1-16			REDUCED BLDG BY 3"	
	DATE:10.23.15			2-3-16	REDUCED BLDG BY 9"	
				905 BUILDING		
				PROPOSED STORAGE		



4 4 OF 4	SHEET	DATE:10.23.15	DRN BY:KWB	PREPARED FOR: GEOGRAPHIC SOLUTIONS, INC. 1001 OMAHA CIRCLE PALM HARBOR, FL. 34683	SECTION THRU	DATE	REVISIONS
						2-1-16	REDUCED BLDG BY 3"
						2-3-16	REDUCED BLDG BY 9"
					905 BUILDING		
					PROPOSED STORAGE		



PREPARED FOR: GEOGRAPHIC SOLUTIONS, INC. 1001 OMAHA CIRCLE PALM HARBOR, FL. 34683	PROPOSED SITE PLAN		DATE	REVISIONS
	905 BUILDING PROPOSED STORAGE		2-1-16	REDUCED BLDG BY 3"
DRN BY:KWB				
DATE:10.23.15				
SHEET				
1				
1 OF 1				

**COA 2016-2: 905 11th Street Palm Harbor – Geographic Solutions, Inc.
Current Site Photos**



Figure 1: Front Elevation

COA 2016-2: 905 11th Street Palm Harbor – Geographic Solutions, Inc.
Current Site Photos



Existing storage structure that would be demolished. New, two-story storage structure would be built in same location.

Figure 2: View Looking SW

**COA 2016-2: 905 11th Street Palm Harbor – Geographic Solutions, Inc.
Current Site Photos**



Figure 3: South Elevation (Abutting Michigan Ave.)

**COA 2016-2: 905 11th Street Palm Harbor – Geographic Solutions, Inc.
Current Site Photos**



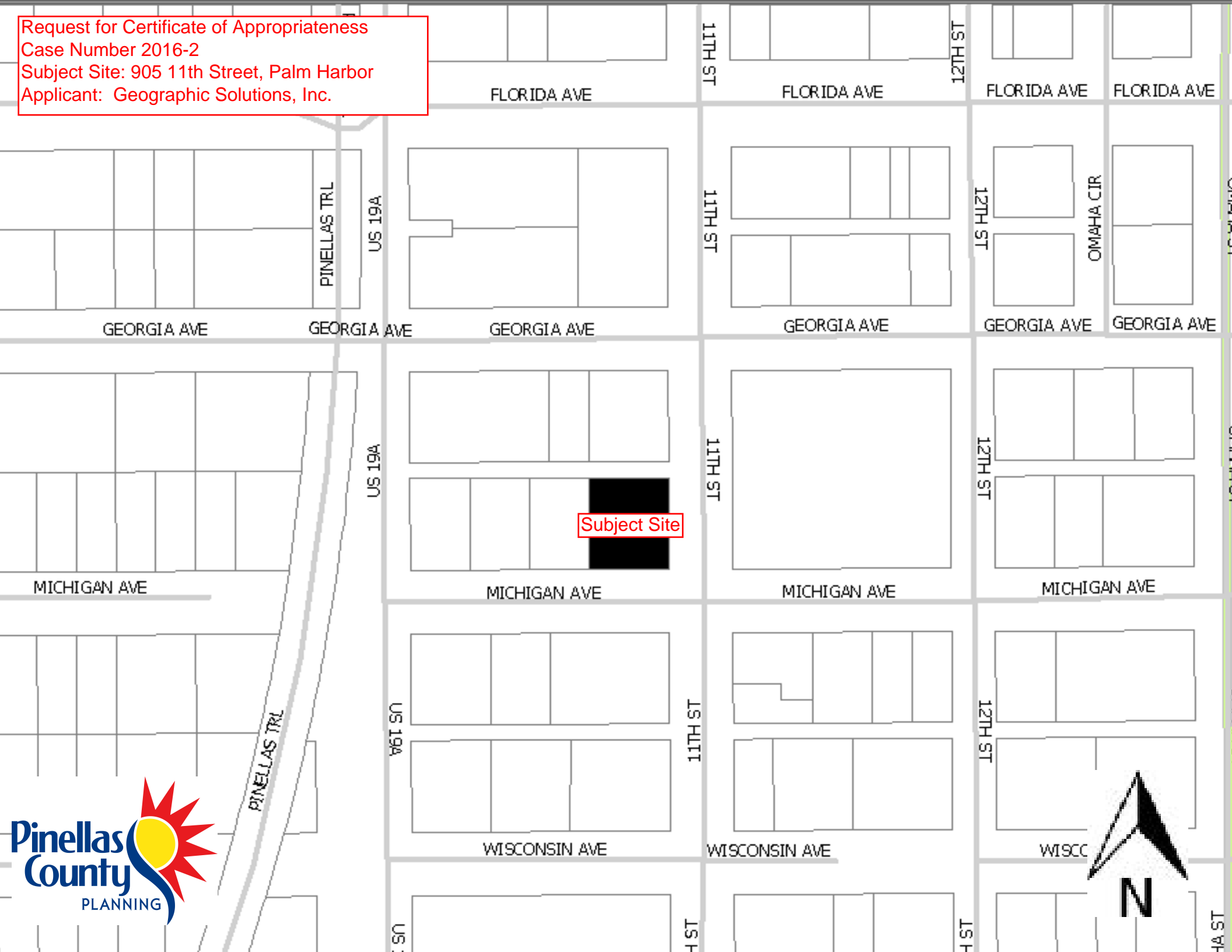
Figure 4: Closer view of existing storage structure

**COA 2016-2: 905 11th Street Palm Harbor – Geographic Solutions, Inc.
Current Site Photos**



Figure 5: Additional view of existing storage structure.

Request for Certificate of Appropriateness
Case Number 2016-2
Subject Site: 905 11th Street, Palm Harbor
Applicant: Geographic Solutions, Inc.





DEAR PROPERTY OWNER:

THIS NOTICE IS ABOUT A PUBLIC MEETING ON MARCH 16, 2016 REGARDING THE PROPERTY IDENTIFIED BELOW. It is being provided to you since you are either the owner or representative of the owner of the subject property, OR you own land in the vicinity of the subject property.

Re: Case Number 2016-2

Applicant: Geographic Solutions, Inc.

SUBJECT PROPERTY: 905 11TH STREET, PALM HARBOR, FL 34683

THE PURPOSE OF THIS MEETING is to consider the applicant's request for a Certificate of Appropriateness for the proposed demolition of an existing storage structure and construction of a new, approximately 1,920 sq. ft. storage structure in its place. The County's Historic Preservation Board will review the application for compliance with the County's Land Development Code, specifically with regard to the Design Criteria for non-contributing structures outlined in the Old Palm Harbor Downtown (OPH-D) Zoning District.

**The public meeting will be held by the Pinellas County Historic Preservation Board at
9:30 a.m., March 16, 2016
Pinellas County Planning Department Conference Room
310 Court Street, Clearwater, 33756**

If you have any questions regarding the applicant's proposal, please call our office at **(727) 464-8219** or visit us at the address listed above.

The Certificate of Appropriateness application can be viewed online at: <http://www.pinellascounty.org/historic>.

Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings and for such purpose they may need to ensure that a verbatim record of the proceedings is made.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT HARRISON AVE., SUITE 500, CLEARWATER, FL 33756 (727) 464-4880 (VOICE) (727) 464-4062 (TDD).

Historic Preservation Board Agenda Item IV.

2016 Historic Preservation Summit Planning

Updates on the planning efforts for Summit #5 and #6 will be provided.

Attachment(s): None.

Action Required: Discussion by the Board as appropriate.

Historic Preservation Board Agenda Item V.

Work Plan Discussion

Updates on Rose Cemetery National Register Nomination, Palm Harbor Design Review Manual edits and historic marker program research.

Attachment(s): Florida Division of Historical Resources Historical Marker Program summary presentation.

Action Required: Discussion by the Board as appropriate.



FLORIDA DIVISION OF

Historical Resources



HISTORICAL MARKER PROGRAM

Size and Cost



- \$1,900 for a single-sided marker (same text on the front and back sides)
- \$2,200 for a double-sided marker (different text on the front and back sides)
- Both prices include the sign, post, and shipping.
- Grants are available for 50% of cost.

Florida Heritage Sites Criteria



- Building, structure or site must be at least 30 years old and have significance in the areas of architecture, archaeology, Florida history or traditional culture, or be associated with a significant event that took place at least 30 years ago.
- Resources associated with a historically significant person may qualify as a Florida Heritage Site 30 years after the death of the individual or 30 years after the event with which the person is associated.
- The resource should visibly retain those physical characteristics that were present during the period for which it or the associated person is significant.
- A moved building or structure may qualify as a Florida Heritage Site if the move was made 30 or more years ago, or the move was made to preserve the resource from demolition and reasonable attempts were made to ensure that the new setting is similar to the historical setting.

Florida Heritage Landmark Criteria



- Building, structure or site must be at least 50 years old and have regional or statewide significance in the areas of architecture, archaeology, Florida history or traditional culture, or be associated with an event of statewide or national significance that took place at least 50 years ago.
- Resources associated with persons of regional or statewide historical significance may be recognized with Florida Heritage Landmark status 50 years after the death of the individual or 50 years after the historical event with which the person is associated.
- In certain cases, resources that are less than 50 years old but are significant at the statewide or national level also may qualify.
- The resource should visibly retain those physical characteristics that were present during the period for which it or the associated person is significant.
- A moved building or structure may still qualify as a Florida Heritage Landmark if the move was made 50 or more years ago, or the move was made to preserve the resource from demolition and reasonable attempts were made to ensure that the new setting is similar to the historical setting.

Application Checklist



- The historic **name of the resource**
- The resource **type**
- A statement of the resource's **significance**
- A **description of the resource**
- A **bibliography of sources documenting the site's historical relevancy**
- The **geographic coordinates of the marker in decimal degrees (see determining marker coordinates)**
- Proposed **marker title and text, including sponsors (see marker text tips & examples)**
- Days and times marker will be **accessible to the public**
- Name and contact information of the **resource owner**
- Name and contact information of the **marker caretaker (the person responsible for erecting and maintaining the**
marker)
- Approval of the **owner of the property where the marker will be placed.**

Application Checklist Continued – Required Attachments



- A signature page signed by the owner of the property where the marker will be placed. (You will be able to print the signature page after your application form is submitted)
- A completed Florida Master Site File form (with number if available).
- Up to three maps (in .pdf format) that illustrate the general area where the resource is located, the specific boundaries of the resource and the proposed location of the marker.
- Copies of hard to find sources referenced in the bibliography (in .pdf format). You only need to scan and include sources that would be difficult to find.
- A photograph of the proposed marker location (in .png, .tif, or .jpg format). Do not send drawings or other artistic representations. Indicate the exact location where you desire the marker to be placed with a marker stand-in. Examples include a person, a mock-up of the marker or a digitally added marker or other indicator.
- A photograph showing the resource to be marked as it currently exists (in .png, .tif, or .jpg format). Do not send drawings or other artistic representations.
- OPTIONAL: A historical photograph of the resource (in .png, .tif, or .jpg format)

Review and Approval



- Marker applications are reviewed by the State Historical Marker Council, an appointed committee of three preservation experts from around the state.
- Review meetings are conducted in March, June, September and December via conference call. During each review meeting, up to 12 historical marker applications will be evaluated. No more than four applications from a single applicant will be reviewed in a meeting.
- Marker applications do not have a fixed deadline; however, applications must be received at least one month before the meeting at which they will be reviewed. Applications received within the month before a scheduled meeting will not be reviewed until the following meeting.

Historic Preservation Board Agenda Item VI.

Other Business

The Communications Department has provided two logos for the HPB to consider. Staff has also contacted a company that creates plaques for the County's Parks and Conservation Resources Department and will share information related to the cost of producing plaques to recognize landmark sites designated under the County's historic preservation ordinance.

The history and process for making changes to the County's Historic Preservation website will also be discussed.

Attachment(s): Logo options created by the Communications Department.

Action Required: Discussion by the Board as appropriate and a decision on logo Option 1, Option 2 or neither.

Option1



DRAFT





Pinellas County

HISTORIC PRESERVATION BOARD

DRAFT



Pinellas County

HISTORIC PRESERVATION BOARD