



PINELLAS COUNTY HISTORIC PRESERVATION BOARD AGENDA

May 20, 2015, 9:00 a.m.

Pinellas County Planning Department, Conf. Room, 1st Floor, 310 Court St., Clearwater, FL 33756

- I. **Call to Order and Introductions** – Chairman
- II. **Approval of Minutes** – April 15, 2015 Meeting
- III. **Bridge Survey Grant Proposal Update and Resolution of Support**
 - Brief Overview of Grant Application Status
 - Resolution of Support
- IV. **FY2014-2015 Work Plan Status and Upcoming Work Plan**
 - Brief Review of FY2014 -2015 Work Plan Status, including Landmark Designation Discussion
 - Preparation for FY2015/2016 Work Plan Discussion
- V. **Summit Follow-up**
 - Status of Contacting Realtors Regarding Presentation on Interactive Map and Historic Preservation Educational Materials
 - Summit Planning Offer of Assistance from Oldsmar Historical Society
- VI. **Local Government “Roundtable” Proposal**
- VII. **Receipt of Old Pinellas County Courthouse Historic Property Designation and Plaque**
- VIII. **Discussion of Summer Board Meeting Schedule**
 - Possibility of a Future Meeting at White Chapel/Harbor Hall in Old Palm Harbor
 - Summer Schedule
- IX. **Adjournment**

Historic Preservation Board Agenda Item II.

Approval of April 15, 2015, Meeting Minutes

The minutes of the April 15, 2015, Historic Preservation Board meeting are attached for review and approval.

Attachment: HPB Minutes of April 15, 2015.

Action Required: Approval of Minutes.

HISTORIC PRESERVATION BOARD (HPB) MEETING MINUTES

Date: April 15, 2015

Time: 9:00 a.m.

Location: Pinellas County Planning Department
310 Court Street, Clearwater

Attendees:

Board Members: Commissioner Justice (chair); Brian Smith (vice chair); Wally Clark; John Barie; David MacNamee; Gina Clayton; Rae Claire Johnson (*Absent: Vincent Luisi; Susan Elftman; Cyndi Tarapani; Emily Elwyn; Mathew Eberius*)

County Staff: Ralph Reid; Marcella Faucette; Chris Moore; Liz Freeman; David Sadowsky

- I. Call to Order – Commissioner Justice called the meeting to order.
- II. The Minutes of February, 2015 – The minutes were approved by the Board unanimously.
- III. Public Hearing to Review the Requests for a COA:

Marcella swore in the applicant, Janice Montelaro. Liz Freeman introduced Chris Moore, the new HP staff member. Chris then went on to present the COA application. The application, No. 2015-3, is for Avenue Salon and Spa, 1118 Florida Ave. They are proposing to add 2 additions to the existing hair salon, with awnings, an additional door entry and large storefront windows. Chris noted that the applicant submitted a revised drawing in response to public works concerns regarding the location of a proposed ADA ramp. Chris concluded his presentation with a staff recommendation for approval. The applicant, Janice Montelaro, then presented additional information regarding her proposed project. Commissioner Justice called for public comments and there were no comments from the public, which closed the public hearing. Gina Clayton asked if the brick would be covered over. The front brick on the building will be replaced by hardi-plank lap siding, and Ms. Montelaro had not yet decided whether the sides will remain concrete or be replaced by hardi-plank lap siding. The next question concerned the proposed ADA ramp, and the engineer for the project explained the positioning of the ramp would have encroached into the public right-of-way, so ultimately the most cost-feasible and aesthetically-pleasing solution was to push one of the additions back to allow for an outdoor patio area that would also serve as an ADA-approved handicap entrance as opposed to the ramp. John Barie asked if the hardi-plank lap siding could be shown on the drawings. He also questioned the color choice. Liz stated that the Board does not review for color. He then asked about the awning, and what the material is. It will be gavalum. Brian Smith asked about street lighting in the district. Ms. Montelaro responded that she is working with Commissioner Eggers to address this issue and they hope to have more lights in the area soon. Gina raised the issue that this is now a revised site plan, and requested that future application packets reflect the current plans. Brian Smith moved to approve the project, and the application, as modified from the original submittal, was approved by the Board unanimously.

- IV. Review of the March 18th Historic Preservation Summit: Commissioner Justice related that the Summit was a great success. John Barie continued the summit review, stating that although there were positive reviews from this summit, no one has volunteered to host or sponsor the next summit. In addition, few people are using the Facebook page, or the interactive historic sites map. Discussion followed on ideas for involvement of other preservation groups or organizations. Suggestions included contacting realtors who specialize in historic properties and directly contacting people or organizations who are involved in historic preservation. John stated that they have enough subjects for the next summit, and they will be having a Summit Committee meeting soon to discuss plans. Liz mentioned the importance of working with the cities, and obtaining their involvement. Also mentioned was the importance of keeping the interactive historic sites map database updated. There will be a link providing information on how to add a property to the State's Master Site File so that it can be populated on the map, but it was noted that training should be provided for optimal usage. The training discussion continued and a suggestion was made to incorporate topics such as grants and other educational materials that promote historic preservation in addition to the interactive map. A discussion followed on how to best go about facilitating the training and it was decided it should be officially handled as a Board responsibility. A motion was then made to make John the lead on initially reaching out to the real estate community to gauge their interest on having the Board provide an additional educational training. The motion was passed unanimously by the Board.
- V. Break: A 10 minute break was announced before the CLG training portion.
- VI. Certified Local Government Training: Mr. Michael Zimny from the FL Dept. of State, FL Division of Historical Resources presented the CLG training. There was a discussion period following the training.
- VII. Adjournment

Bridge Survey Grant Proposal Update and Resolution of Support

At the direction of the Historic Preservation Board, and the Grants Sub-Committee, staff is finalizing a Small Grant Application for submittal to the State of Florida Division of Historical Resources. The project, a Countywide Historic Bridges Survey, proposes to hire a consultant to survey roughly 60 to 75 bridges in Pinellas County, using information and recommendations in the 2008 *Countywide Cultural Resource Study* and FDOT's 2012 *Historic Highway Bridges of Florida* as a starting point. Grant applications are due May 31, 2015, with funding awarded in 2016. A total of \$50,000 is being requested, and as Pinellas County is a Certified Local Government, a match to the grant is not required.

Several letters of support have been received, and a Resolution of Support for the Project has been drafted for consideration for action by the Historic Preservation Board.

Attachment: Proposed Resolution of Support

Action Required: Board Action regarding the Resolution of Support

RESOLUTION NO. 15-1

A RESOLUTION OF THE PINELLAS COUNTY HISTORIC PRESERVATION BOARD IN SUPPORT OF A STATE OF FLORIDA SMALL MATCHING GRANT TO CONDUCT A PINELLAS COUNTY COUNTYWIDE HISTORIC BRIDGE SURVEY.

WHEREAS, Pinellas County is a coastal peninsula, with a number of barrier islands and a long history of depending on bridges for the movement of goods and people; and

WHEREAS, bridges are key to Pinellas County's development pattern and therefore are an integral part of its past; and

WHEREAS, roughly 62 bridges within the County were identified as being unsurveyed in the 2008 Countywide Cultural Resources Study; and

WHEREAS, Small Matching Grants are awarded annually including for the rehabilitation and restoration of historic structures and for the conduct of architectural and archaeological surveys which include the recording of the sites in the Florida Master Site File; and

WHEREAS, Pinellas County seeks \$50,000 to hire a professional consultant to conduct a survey that will inventory/verify/document information on each bridge, as well as identify any bridges not included on the original bridge inventory which now might be eligible for historic status; and

WHEREAS, no matching funds from Pinellas County are required due to the County's standing as a Certified Local Government, making it eligible for federal funds; and

WHEREAS, the Pinellas County Code declares historic preservation as public policy and the Pinellas County Historic Preservation Board serves as the Board responsible for matters pertaining to historic and archaeological preservation; and

WHEREAS, the Pinellas County Board of County Commissioners has found in County Code Section 38-142(a) that the preservation and protection of the County's historic resources are a public necessity due to their character and value as visible reminders of the shared history and heritage of municipalities, Pinellas County, Florida and the nation; and

WHEREAS, the Pinellas County Historic Preservation Board finds that the County's historic resources are irreplaceable and therefore must be protected for future generations, and the end result of this survey will facilitate the historic recognition, management and protection efforts of the County's historic bridges.

NOW THEREFORE, BE IT RESOLVED by the Pinellas County Historic Preservation Board, in a regular meeting assembled this 20th day of May, 2015, that:

Section 1. The Pinellas County Historic Preservation Board formally supports the Small Matching Grant application for \$50,000 to hire a professional consultant to conduct a survey that will inventory/verify/document information on each bridge, as well as identify any bridges not included on the original bridge inventory which now might be eligible for historic status.

Section 2. The Pinellas County Historic Preservation Board recommends the favorable consideration of the Small Matching Grant application by Florida Department of State, Division of Historical Resources.

Section 3. This resolution shall take effect immediately upon adoption.

Section 4. A copy of this resolution will be transmitted to the Florida Department of State, Division of Historical Resources.

Historic Preservation Board Member _____ offered the foregoing resolution and moved its adoption, which was seconded by Historic Preservation Board Member _____ upon the roll call the vote was:

Ayes:

Nays:

Absent and not voting:

Review FY2014-2015 Work Plan Status and Preparation for FY2015-2016 Work Plan

- Review Status of 2014-2015 Work Plan, including discussion of outstanding Landmark/Landmark Area designations
- Initial discussion of 2015-2016 Work Plan Development; staff then proposes to prepare a draft 2015-2016 Work Plan for discussion at the next meeting.

Attachment(s):

- List of Landmark/Landmark Designation Areas Previously Prioritized by the Historic Preservation Board
- 2014-2015 Work Plan

Action Required: Board to determine timeline for considering the next Landmark application/designation.

Proposal to Consider Designation of Historic & Archaeological Resources

Name of Site & FMSF#	Jurisdiction	Architecture or Culture	Area of Significance	Existing Use	Ownership	Evaluation	Theme	Description	Staff Comments
OVIS Hall 8Pi1825	County	Frame Venacular		Social	private	LS/E	Coastal Living	Ozona Village Improvement Society	Well maintained, Restored 2005
County Court House 8Pi1894	Clwtr	Neoclassical Style 1918	County Seat	Government	County	NR Listed 1992		Government	Well maintained, Restored 1988-97
Taylor Home-Stead* 8Pi 1114	Largo	Colonial Revival	Home & Citrus Packing Plant of John Taylor, a State Senator	County Park	County	LS/E	Agriculture	Politics	Major citrus Operation
Bay Pines Hospital 8Pi0064	County	Mediterranean Revival & pre-historic Aboriginal sites	14 buildings & Archaeological Site w/ several middens and midden mounds	Hospital	Federal	NR Listed 1984		Government	
Anclote Key Light House 8Pi8566	County	110 foot Light House, 1887, Cast Iron Skeleton	Transportation Maritime History	State Park	State	NR Listed 1999	Transportation Maritime	Abandoned in 1985	Restored in 2003
Safety Harbor/Philippi Park* 8Pi0002	Safety Harbor	Archaeological Safety Harbor Period/Culture (A.D.1000)		County Park	County	NR Listed 1966	Pre-Historic Occupation	Tocobagos, Odet Philipie Homestead, 1830	Tocobago Indians

Proposal to Consider Designation of Historic & Archaeological Resources

Name of Site & FMSF #	Jurisdiction	Architecture, or Culture	Area of Significance	Existing Use	Ownership	Evaluation	Theme	Description	Staff Comments
Weedon Island 8Pi0001	County	Weedon Island Culture I & II 300 A.D. to 1300 A.D.	Several Mounds, Highly developed Indians	Park, Duke Energy	Private	NR Listed 1972	Pre-Historic Occupation	Weedon Island consist of a set of religious beliefs/rituals that helped people make sense of their world**	Spanish Expl. Panfilio Narvaez 1528. On Peninsula, Not an Island.
Fort DeSoto 8Pi0048- 8Pi1697	County	Spanish American War, Battery/Fort area	Spanish American War, Battery/Fort area	Park	County	NR Listed 1977	War	Mullet/Egmont Key use for defense of Tampa Bay	Battery original armament retained in place.
Yat Kitischee (Moog Midden) 8Pi1753	County	Manasota Culture	Pre-Historic	Part of Airport	County	E	Pre-Historic Occupation	Manasota Culture, small settlement associated with Weeden Island**	Partial full excavation in 2004.

NR- Listed on the National Register of Historic Places

E- Eligible for listing on National Register

LS- Locally significant resource (not eligible for NR)

* No Local Historic Preservation Ordinance

Source: Florida Master Site File, 2013

Pinellas County
HISTORIC PRESERVATION BOARD
Annual Work Program
Oct 2014 – Oct 2015



PROGRAM	Oct – Dec 2014	Jan-Mar 2015	April-July 2015	Aug –Oct 2015
CERTIFIED LOCAL GOVERNMENT (CLG) ANNUAL REPORT <i>Due Nov. 1 of each year</i>				Review CLG Report prepared by Staff – September Mtg
GRANTS AND TECHNICAL ASSISTANCE Small Matching Grant (SMG) Special Category Grant (SCG) Technical Assistance (re: CLG)	Discuss ideas for the year Discuss ideas and opportunities re: Tech. Assistance	HPB decide on whether to submit for SMG grant	SMG: Application period April 1 – May 31 (award July 2015)* HPB decide on whether to submit for SCG grant	SCG: Application period: Sept 1 – Oct 31
LANDMARK/LANDMARK AREA DESIGNATIONS Complete two designations per year	Pinellas County Courthouse Sept 2014: Request BCC authorization Nov 2014: Review by HPB Dec 2014: Submit Application to City of Clearwater for approval		Ozona Village Hall April 2015: Submittal by OVIS May 2015: Review by HPB June 2015: Submit application to BCC for approval	Review and Decision by HPB on Designations for 2015- 2016 Aug/Sept Mtg

EDUCATION AND PROMOTION Website Enhancement Historic Database Search Tool Historic Preservation Summit(s) – 2 per year? Add Historic Preservation topic to County Speaker's Bureau and develop supporting materials	Ongoing Complete Ph. 1 by Oct. 2014 Sept 17, 2014		Spring Summit? Launch topic to the public (could also eventually include video? pamphlets? etc.)	Fall Summit?
INTERGOVERNMENTAL AND INTERAGENCY COORDINATION	Discussion by HPB – what activities does the HPB wish to undertake during the coming year?			
HISTORIC/ARCHEOLOGICAL RESOURCES INVENTORY		Discuss potential ideas and actions		
MISCELLANEOUS (e.g., ad hoc reviews as need arises)				

Historic Preservation Board Agenda Item V.

Summit Follow-up

- Update on the status of ongoing outreach to realtors about their interest in the Historic Preservation Board making a presentation on the benefits of the interactive map as well as the various grants and other educational materials that promote historic preservation, which were needs identified as a result of the March Summit.
- Also to be discussed is the offer received from Ms. Jeri Antozzi, Volunteer Curator for the Oldsmar Historical Society, with regard to hosting a Summit in Oldsmar, as well as her offer to provide assistance developing a topic and possibly securing a location.

Attachment(s): Copy of email correspondence from Ms. Antozzi discussed above.

Action Required: Decide whether to accept the offer of support from the Oldsmar Historical Society

Moore, Christopher D

From: Freeman, Elizabeth S
Sent: Wednesday, April 29, 2015 6:26 PM
To: Reid, Ralph; Faucette, Marcella; Holleron, Brenda
Cc: Justice, Charlie; Moore, Christopher D
Subject: RE: HPB Summits

thanks Ralph! We can bring up at next mtg!

Elizabeth Freeman

Planning Manager
Pinellas County Planning Department
(727) 464-8200 ext. 45647

efreeman@pinellascounty.org

All government correspondence is subject to the public records law.

From: Reid, Ralph
Sent: Wednesday, April 29, 2015 6:16 PM
To: Freeman, Elizabeth S; Faucette, Marcella; Holleron, Brenda
Cc: Justice, Charlie
Subject: HPB Summits

Hello All,

I received a call from Ms. Jeri Antozzi about the Historic Preservation Board Summits. Ms. Antozzi was at the last Summit and she heard our call for partners for future Summits! Ms. Antozzi would love it if the Historic Preservation Board would host a Summit in Oldsmar. She has already approached the City about space and has found some interest. As we formulate any upcoming Summits, she would like to assist with helping develop the topic and could possibly help secure a location. We definitely should follow up with her!

Jeri Antozzi
Volunteer Curator for Oldsmar Historical Society
813-855-1191
727-804-8605 (cell)
bjantoz@gmail.com

I didn't know everyone who was on the Summit subcommittee so I'm just sharing with staff. Please feel free to share with the appropriate Board members.

Ralph O. Reid

Executive & Legislative Assistant
Office of Commissioner Charlie Justice
Pinellas County Board of County Commissioners
315 Court Street
Clearwater, FL 33756-5165

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<http://www.pinellascounty.org/>

Historic Preservation Board Agenda Item VI.

Local Government “Roundtable” Proposal

Staff has been researching the idea of hosting a periodic local “roundtable” of county and municipal planners to share best practices and lessons learned for building and maintaining successful historic preservation programs, as well as to generate interest in preservation planning. The roundtable might also serve as a relationship-building activity to foster dialogue, idea-sharing and facilitate collaborative opportunities and events.

Staff proposes an initial roundtable in later summer to gauge local government interest in the idea.

Attachment(s): None

Action Required: None

Historic Preservation Board Agenda Item VII.

Receipt of Old Pinellas County Courthouse Historic Property Designation Plaque

The process for obtaining designation of the Old Pinellas County Courthouse as a historic resource by the City of Clearwater has been completed. The plaque for the Old Pinellas County Courthouse historic property designation by the City of Clearwater has been received and will be installed shortly in the main entry of the Old Courthouse (the main entry is on the west-facing side of the Courthouse). A photo of the plaque is attached.

Attachment(s): Photo of Old Pinellas County Courthouse Historic Designation Plaque.

Action Required: None



**OLD PINELLAS
COUNTY COURTHOUSE
1917**

**DESIGNATED A HISTORIC PROPERTY
BY THE CITY OF CLEARWATER**

Summer Board Meeting Schedule Discussion

- Staff proposes having the June meeting in Old Palm Harbor, either at the White Chapel/Harbor Hall. With the recent increase in COA activity in Old Downtown Palm Harbor, staff thought it might be desirable to schedule a meeting within the community, at a local contributing property.
- Discuss idea of a summer meeting “hiatus” (perhaps the month of July or August)

Attachment(s): None

Action Required:

- Decide on the meeting location for June – regular location or Old Downtown Palm Harbor
- Decide whether to cancel one summer meeting date