

# HISTORIC PRESERVATION BOARD (HPB) MEETING MINUTES

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**Date:** January 21, 2015

**Time:** 8:30 a.m.

**Location:** Pinellas County Planning Department  
310 Court Street, Clearwater

**Attendees:**

Board Members: Brian Smith; Wally Clark; John Barie; David MacNamee; Vincent Luisi; Cyndi Tarapani; Gina Clayton; Rae Claire Johnson; Susan Elftman (*Absent: Charlie Justice/Chair, Emily Elwyn*)

County Staff: Ralph Reid; Marcella Mitchell Faucette; Liz Freeman; David Sadowsky

- I. Call to Order – Brian Smith (Vice Chair) called the meeting to order at 8:30 am. He explained that the CLG training scheduled for today will not take place, as Michael Zimny was unable to travel here.
- II. The Minutes of December 17, 2014 – Gina Clayton requested that the minutes be changed to show that she was there. The minutes were then approved unanimously.
- III. Public Hearing to Review request for a COA for Fireside Pizza in Palm Harbor: Marcella swore in the applicant: Joe Barbara. Liz reviewed the application with the members. Brian reminded the Board that they will be making a decision as to move forward with the approval, or not. Cyndi asked if there is still a Downtown Palm Harbor Review Committee as the COA process in the ordinance stated. Liz stated that there wasn't. Brian then introduced Joe Barbara, who described his plans for the property. They include putting a new roof on the property, and an outdoor patio, with a roof and a new kitchen. Questions followed on a discrepancy in what was submitted to the Board in their packets, and the plans that the applicant was currently showing. John Barie felt that due to the discrepancy, it was inappropriate to rule on the COA. As several others agreed, Brian suggested that as this is a public hearing, to continue the application until the next Board meeting. A motion was made to continue the application to the next meeting, and for staff to work with the applicant to prepare the proper documentation. The motion was opposed by Rae Claire. Cyndi suggested the applicant did not need to bring in a piece of the roof, but could note the color was not changing in the application, and submit a photograph. It would be helpful for a PDF of the full set of plans be sent to staff.
- IV. Review of Proposed Construction of a Cancer Infusion Center on the Bay Pines VA Healthcare Campus: Liz explained the review is due to interagency coordination requirements; the letter received from the Dept. of Veteran's Affairs provides notice of proposed construction and a request for review of any environmental or cultural impacts. Construction will be on a piece of vacant disturbed land and does not appear to be close to any historic resources. It was agreed that the Board did not need to take any action on this item.
- V. Historic Preservation Summit: Rae Claire informed the group that the next Summit is planned for March. She has contacted the CVB, and the Communications Director of the

City of St. Petersburg. It was thought that using the CVB would be more appropriate. She suggested using the new Emergency Mgmt facility, which would provide computers. She suggested this would work well for hands on training for social media, as opposed to people bringing their own laptops. This venue was proposed as an alternative to the Bd of Realtors. Staff also indicated that security is tight at the emergency management facility, making it not necessarily the best venue. The Board's regularly scheduled meeting would be March 18<sup>th</sup>, which would be the Summit date. Marcella discussed the status of the interactive map; they do not have the information from all the cities yet. The information they did receive has been sent to the County's GIS department and it should be updated soon. Discussion followed as to getting the remaining cities to respond, in order to present the map at the next Board meeting. The date for the Summit, and the location were further discussed. March 18<sup>th</sup> would be the target date, with an alternative of April 15<sup>th</sup>. Rae Claire will verify the date with the CVB, and notify Ralph to send out a save the date. Liz will explore other venues for the Summit, and notify the Board. It was suggested letting folks know that this would be hands on training, as opposed to just a Summit. Discussion followed on handing over the Summit hosting/scheduling to the Network, possibly making it an agenda item at the next Summit.

- VI. Grant Subcommittee Update: – Brian discussed the reasoning behind changing the proposal to the bridge survey. They will move forward on the historic markers plan and work with the Board on the process for that, but will apply for a small grant for the historic bridges survey. He asked for the Board's consensus and they agreed. On the CLG training, Liz will get back with the instructor and offer the April, May or June dates for training.
- VII. Lessons Learned: Dennis Fernandez, with the Architectural Review and Historic Preservation Office of the City of Tampa presented a Power Point on how implementing a Certified Local Government program has worked with the City. Discussion followed after the presentation.
- VIII. Other Business: Brian stated that the Grant Sub Committee should have something finalized for the February meeting. John suggested having a more detailed procedure or checklist for submittal of a COA. David Sadowsky said this would be a responsibility of staff. Liz stated they will put something together for presentation at the next meeting. Ralph Reid relayed Commissioner Justice's regrets for not being able to attend, and congratulated the re-appoint mentees; Brian Smith, Vinnie Luisi and David McNamee, and he welcomed Susan Elftman as a new member. Marcella will be emailing the PowerPoint to the Board.
- IX. Meeting was adjourned.