

HISTORIC PRESERVATION BOARD (HPB) MEETING MINUTES

Date: June 19, 2013

Time: 10:00 a.m..

Location: Pinellas County Strategic Planning & Initiatives
310 Court Street, Clearwater

Attendees: Commissioner Charlie Justice; Brian Smith; Loretta Wyandt; Chet Renfro; Vinnie Luisi, Rae Clair Johnson; Marcel Mohseni, John Barie; David Sadowsky; Gordon Beardslee;

- I. Call to Order - Commissioner Charlie Justice called the meeting to order. Introductions were made around the room.
- II. The Minutes of May 15th were approved unanimously. A note was made that if you would prefer a hard copy of the agenda & minutes, to please let Gordon know.
- III. Overview of the Sunshine Law – David Sadowsky gave an overview of the requirements of the law. As the Historic Preservation Board has moved from an advisory status, and will now be making decisions, it's important to understand the law. The meetings will be noticed, in order for the public to be able to attend. Questions were raised about emails or phone calls from the public. David responded by saying that those emails about specific cases regarding a decision by the HPB should not be responded to, but to pass them on to staff, for discussion at the next meeting. If phone calls are received on a case to cover before the HPB, the response should be that you cannot discuss this outside of a HPB meeting. If there has been some communication, bring it to the next meeting, and let the HPB know. Voting conflicts were discussed. There is a form to be filled out if you feel you might have a conflict, issue, or a gain or loss from a HPB decision. If you feel you might have some conflicts or issues, call David or Gordon Beardslee, and they will discuss it with you. If you have a conflict and do not vote, State law still lets you participate in the hearing, but not as a Board member.
- IV. Rules for Procedure for the Board – Gordon Beardslee stated that they are still working on the rules, and as they do not have a draft yet, it will be reviewed at the next meeting. They are working hard to keep it simple.
- V. Certified Local Government Application - Marcel reviewed copies of the CLG application that were handed out. Brian referred to one of the CLG requirements and questioned if the HPB had to use a professional outside source on proposals or matters requiring evaluation by a profession not represented on the HPB; it was determined that the Ordinance gives the Board an option to bring in outside professional assistance; it is not a requirement. The application was approved unanimously. Gordon mentioned that the rules of procedure will have to be attached. Marcel said he might have to contact HPB members to include additional information on all the members on the CLG application.
- VI. Identification & Prioritization of Site for designation as a Historic Landmark.
 - a. Gordon reviewed that one of the past directions of the Advisory Board was to establish a list of county-owned properties that were historically significant and prioritize it. He reviewed the 9 sites on the list, and discussed how the group could approach having them prioritized and designated. Each site has a file documenting its reason for inclusion on the list, and will be

made available to the Board members. Marcel explained how the file number associated with each site can be used to access all of the information from the Florida State Division of Historic Resources.

- b. Gordon also reviewed the lists from the 1991 & 1993 unincorporated area consultant surveys of properties eligible for listing on the National Register or local designation. Some properties are on both lists. It was questioned how difficult the process is. Gordon stated that the Board could handle the Local designation, the National designation would be more difficult. Rae Clair mentioned that National sites are a big tourist attraction, and that would be a good focus point. Brian Smith suggested that this be a project for the group, that they concentrate on the short list, focus on the local designation first, then go from there. Vinnie stated that being locally designated first, would help with the National designation. To move these 9 items forward, it was agreed to provide more detail, in the form of a spreadsheet, on each item to figure out where we stand before we move forward. Marcel will provide a copy of the Florida Master Site file for each of the 9 properties for the next meeting to help with evaluating the list. Discussion followed on Janus Research, who was the consultant who did the survey over 20 years ago.

VII. Discussion on the status & direction for the Committee work programs. - As the committee members were not present, this will be discussed at the next meeting.

VIII Other Items – Rae Clair requested that the Historic Preservation Network be discussed at the next meeting. Parking meters will hopefully be reserved for the next meeting, which will be July 17th.

The meeting was adjourned at 11:00 a.m.