

HISTORIC PRESERVATION BOARD (HPB) MEETING MINUTES

Date: May 15, 2013

Time: 10:00 a.m..

Location: Pinellas County Strategic Planning & Initiatives
310 Court Street, Clearwater

Attendees: Commissioner Charlie Justice; Comm. John Morroni; Ralph Reid; Brian Smith, Marcel Mohseni, Terry Fortner; Gordon Beardslee; Loretta Wyandt; Joan Deming; Cyndi Tarapani; Chet Renfro; Tom Moore; Gina Clayton; Wally Clark; Vinnie Luisi; John Barie; Kim Hinder; Rae Clare Johnson; Joe Morrissey; Emily Elwyn

- I. Call to Order - Commissioner Charlie Justice called the meeting to order, and introduced himself.
- II. Introductions were made around the room.
- III. Recognition of Past Historic Preservation Advisory Board Members - Comm. Morroni presented plaques recognizing former members of the Advisory Board for their contributions. The recipients were Terry Fortner, Joan Deming, Tom Moore and Kim Hinder. The new members of the Historic Preservation Board were then photographed as a group.
- IV. Purpose and Responsibilities of the HPB – Gordon Beardslee reviewed the Preservation Ordinance, its purpose and intent, then discussed what the powers and duties of the Board will be. He then reviewed the list of the members of the Historic Preservation Board, and explained why the membership terms were staggered. The alternate members will only vote if a regular member is not in attendance. The Chairman (Charlie Justice) is a non-voting member.
- V. Background & Accomplishments of the County Historic Preservation Advisory Board – Cyndi Tarapani gave an overview of the background and accomplishments of the previous Board to date. In June 2005 a task force was established after a concern about the Bellview Biltmore demolition, and the fact that there was no countywide preservation program. She explained the work that the different Task Force committees were involved with, and how they contributed to establishing a countywide Historic Preservation Ordinance. The County then made changes to its Comp Plan, Land Use Plan, and preservation policies as a result of the ordinance. The task force also produced a book, detailing all the work. In addition, the County hired an Historic Preservation consultant who produced a book with an inventory of all the historic resources that exist within the County. This document is on the website, and a link will be sent to everyone. It was agreed that the website still needs attention. Another accomplishment of the Advisory Board was the development of a preservation network with cities, historical societies, etc. Last year, after about a year's work, the Ordinance was then amended, and the Board changed from an advisory board.
- VI. Tasks to be considered by the HPB –
 - a. Commissioner Justice asked for volunteers to serve as Vice Chair of the Board. Brian Smith nominated Cyndi Tarapani. Cyndi declined. Wally Clark nominated Brian Smith. The motion was approved with Brian Smith being the Vice Chair.

- b. Gordon Beardslee talked about the 2014 work program. The group needs to decide what to focus on. There was some discussion on the prioritization of historic sites, and their listing, and should the focus be on that. Cyndi responded that the list for unincorporated areas was limited, and there was no priority as of yet. It might be a good item to start with. Comm. Justice re-stated the purposes of the Board, to focus the work program. The Tool Box Committee work program is almost 70% complete, and they will continue. The Education Committee will also continue with the website and the Preservation Network. Loretta asked about the Oldsmar City Hall, and getting that structure on the National Register by going through this committee. She asked about using the HPB to move this forward. The fee is \$3500, but she has done a lot of research. It was questioned if the Board would have the authority to do this, as it is in the city, and according to the Ordinance, the primary responsibility is for the unincorporated area. It was discussed that Oldsmar could request the HP Board's help with this, and it was further discussed if the HP Board could approach Oldsmar, but no action was taken. This led to discussion that there needs to be a determination as to the priorities of the HP Board. The group needs a list of the committees and their members. The Board was reminded about the Sunshine Law, and how this relates to the proceedings of this Board. It was suggested that it be an item on the next agenda, along with the sub-committee memberships, and inventory of county owned property. The Board will be provided a list of the members, and their contact information.
- c. Certified Local Government Application – Marcel reviewed the attached CLG application form, and the benefits of being a Certified Local Government. A motion was made for staff to move forward with completing the application for CLG. A complete application will be presented at the next HPB meeting.
- d. Schedule for Future Meetings – The Board decided to meet the third Wednesday of each month until further notice. Cyndi suggested that the COA application meetings be held in the afternoon, after 5:00 pm. to make it more convenient for the applicant and public to participate. Comm. Justice suggested having a brief discussion about COA's at the next meeting. COA applications, when submitted, will be scanned and placed on the website, in order for them to be viewed. June 19th at 10:00 will be the next meeting.

- VII. Kim Hinder presented the new listings on the National Register in St. Petersburg. Rae Clare is asking for the support of the County and the Commission to change the Florida statutes to say that all historic buildings, no matter where they are located, could qualify for new market tax credit. She will have more info for the next meeting.

The meeting was adjourned at 11:45 a.m.