

HISTORIC PRESERVATION ADVISORY BOARD (HPAB) MEETING MINUTES

Date: May 12, 2011

Time: 2:00 p.m.

Location: Pinellas County Planning Department Conference Room

Attendees: Commissioner John Morroni (presiding); Brian K. Smith; Cyndi Tarapani; Ellen Babb; Vinnie Luisi, Kim Hinder; Terry Fortner; Marcel Mohseni; David Sadowsky; Tom Moore; Sam McClelland; Gina Clayton; Wally Clark; Gordon Beardslee

- I. **Call to Order** – Commissioner Morroni called the meeting to order at 2:05 p.m., and welcomed Sam McClelland as the newest member.
- II. **Minutes of April 14, 2011** – Minutes were approved and accepted.
- III. **Action on Proposed County Ordinance** – Gordon Beardslee reviewed the changes that were made to the ordinance from the last meeting. They are as follows:

Page 16 - changed site plan review from required, to if required(conditional).

Page 17 - removed the responsibility of demolition of Historic Properties from County Administrator, to County Commission.

Page 23 - demolition permits, added Board of County Commissioners instead of County Administrator, and made those changes throughout that section.

Page 24 - one additional criteria for demolition permit was added- if it was caused by self imposed negligence.

Page 30 - review of decisions- where the review of demolitions would now be made by the BCC, an appeal of that decision would now go to the Court system.

Page 2, clarified the criteria for deciding if the property is a contributing or non-contributing property, that it needs to be a Landmark, or Landmark site.

Commissioner Morroni felt the draft incorporated all of the groups' comments. Cyndi Tarapani had several comments. She was concerned about how a designation starts, is it a district or a landmark. (page 10 & 11). If a landmark, the owner has to be in favor of it, if a district and the owner is not in favor of it, a super majority of the Commission has to approve it, if it is a district, 2/3 of the owners have to agree. At this point, Kimberly Hinder joined the meeting. Cyndi questioned that this was different than what was discussed in 2009. She felt that for property owners with a lack of knowledge, it would be hard to get 2/3 to agree, and there needs to be an educational process for owners to understand what the designation means. Gordon stated that there was a lot of education done up front, such as working with the community, and public meetings. Cyndi recommended removing No. 6, on page 11, the Evidence of Support. Comm. Morroni and other members agreed, and decided to add wording on page 10, under Initiation of Designation process – that wording would be such as “prior to the public hearing the public involvement process will be customized to the district”. Terry Fortner entered the meeting at this point. Sam McClelland questioned, on page 10, the super majority vote required by the Board of County Commissioners needed to approve over an owners objection. Discussion followed on the need for this. Cyndi remembered the Advisory Board. voting on this before, and it was decided the super majority vote was not needed. Discussion followed, with the group

agreeing that the Advisory Board should not have the final decision, that every decision should go before the BCC. Gordon will remove the sentence on page 10 requiring a super majority vote. He further clarified references to the historic resource database, and will change the wording for consulting that database. Cyndi Tarapani then questioned the appeal process for Certificate of Appropriateness. She suggested all COAs should go to the Advisory Board, and all appeals for final decision go to the BCC. Discussion followed on the process, and including adjacent property owners. To summarize, Cyndi proposed that for a demolition, it goes to the HPAB for decision, then subject to appeal by any aggrieved party, to the BCC. COAs decisions would come before the Advisory Bd after the staff decision, and any Advisory Bd. decision could be appealed to the BCC by any party. Commissioner Morrone agreed that any decision made by the HPAB should go to the BCC within 10 days. The changes to the ordinance will be made, as follows: If the party is not happy with a decision by the staff, it goes to the HPAB, if not happy with the HPAB decision, they can appeal to the BCC. The motion was made, and approved, to incorporate these amendments to the ordinance as discussed. After the changes have been made, Gordon & David Sadowsky will review it, then give it to Comm. Morrone to review with Brian, rather than bring the ordinance back at the next meeting. David Sadowsky reminded the group that this is not really an ordinance but a draft, and still needs to be put in ordinance form.

IV. Sub Committee Reports. –

Gina Clayton reported on the Toolbox Committee, they forwarded the Toolbox Q&A to Cyndi to incorporate into the work that is being done on the web. They will have a report at the July meeting. Terry Fortner has the listing of all the PC Historical Museums updated. Education & Programs Committee- Cyndi reported on the meeting with Mike Roiland from BTS on the web site. She reviewed the website outline, and the resource links. She asked for ideas, corrections, or comments.

V. Other Business

Commissioner Morrone asked about Kathleen Monahan, he would like to know if she is still interested in serving on the committee.

VI. Centennial Program- The announcement flyer for the tug of war was reviewed, and the events for the kick off reviewed. A copy of the original proclamation from 1911 was reviewed. Comm. Morrone urged all to attend this kick off centennial event. He announced the next meeting will be July 14th.

The meeting was adjourned at ? p.m.