

HISTORIC PRESERVATION TASK FORCE

Location: **Pinellas County Planning Department Conference Room**

Date: **January 17, 2007**

Time: **10:00 a.m.**

Attendees: Brian Smith, Jan Luth, Sam Casella, **Becky Nielsen**, Cynthia Tarapani, **Wally Clark**, **Vinnie Luisi**, **Kathy Monihan** and Marcel Mohseni (**Sign in Sheet???**)

I. Call to Order – 10:15 a.m.

Brian announced that Commissioner Duncan would be late so we will start without him and save his presentation discussion until he arrives.

II. Minutes – November 29, 2006

- No problem with the minutes

III. Community Workshops

- Reviewed dates and locations of the three workshops (see flyer)
- Flyers mailed to list from the meeting at Heritage Village, Commissioner Duncan sent to all Mayors and City Councils
- Discussion followed regarding televising or recording the February 13 meeting at Heritage Village plus that's the one Commissioner Duncan is doing (Brian to confirm)
- How about all the planning departments? List of contacts (check with David Walker)? Redevelopment Agencies? List that Commissioner Duncan mailed to with the spreadsheet? Survey respondents? AIA membership list? APA – Suncoast Chapter? Friends of Weedon Island?
- Please contact the new director (Richard Esterbrook) of FPAN (Florida Public Archeology Network at the University of South Florida) for groups to invite, plus we should personally invite him to these workshops (Joan Demming to email info to Brian)
- Brian to email everyone with list of people already notified

IV. Review of Draft Ordinance for a Countywide Historic Preservation Program

Brian asked Cindi to review what she had done on the draft Ordinance

- The “new language” is underlined – tried to pump up the language on what we've been doing for over a year
- Second part is a merge and development of goals by topic – four main goals
 - **Educational Outreach** changed to **Information Resources** and in same paragraph change **cities** to **municipalities** and **commission** to **commissions**
 - Discussion of the Penny in first draft not carried over to this draft – how much attention do we want to draw to the Penny – do we want to be that specific
 - Is there a category for historical preservation within the Penny – answer is no, however there may be money under the Environmental category
 - Public Health and Welfare category has also been used for designated property
 - Also purchasing of easements?? Transcends property owners, etc.
 - Do we want to go into tax exemption program in the ordinance – needs to be a little more general than that specific
- Ordinance or Resolution? Probably more profile as an Ordinance but could be a Resolution - no need to worry about that right now. Let's wait until we have the finished document and then decide.

- What is the timeline to take this before the BCC?
 - After the workshops and then it would be a summary of our work so far.
- Task Force Report?
 - A separate report or a collection of documents – more of a compendium of all our background reports, tools, collection or minutes, along with our summary of our efforts
 - Have an Ordinance or Resolution that the Board could act on that says this is where we are and then they approve the report.
- Oversight Task Force? Suggestions in draft Ordinance – Oversight Committee or Historic Preservation Board, etc. This committee really has not discussed this very much at this point. Needs to be an inclusive process so “**County Staff to implement ...**” doesn’t seem right.
 - Need to define, very clearly, what the responsibilities are and then the resources
 - What do we want this group/body to do – need to set up responsibilities first
 - Some municipalities have a group/body in place and we will be asking them to come onboard and merge, and that could be a two-year project in itself

(Commissioner Duncan arrived and Brian brought him up-to-date on the meeting’s progress)

- Whatever the group is that goes on to implement this, they would be monitoring these four goals and setting a schedule, what you do first, second, etc. and make sure that it happens, pursue the goals ... that needs to be added (Cindi will rework this)
- Need some discussion about: do we have it as an oversight committee going on to the County Commission appointing (or the other alternative is a Preservation Board) but would County and cities be able to make appointments – two different directions that need to be defined.
- Need to **clearly** define the ultimate goal before you go any further with who or what body implements
- Commissioner Duncan – goals on target, still some missing pieces ... need another part
 - outlining a potential process
 - no details yet – more of a framework
 - how a potential Countywide program – in a somewhat general way – would work
 - need to say publicly that we’ve got to integrate this into an existing system
 - County departments need to know that this is the way this is going to work by way of a general process or expectation of how the process will work – as a policy – so that needs to be incorporated into the ordinance
 - Need a “**III.**” section that shows what this process should look like
 - Prepare the basic model, basic process, basic framework to follow that will allow the municipalities to adopt and build on it and would be the policy for the County
 - Statement about the value of preservation and that it needs to be integrated into comprehensive planning, zoning, building, permitting, budgeting decisions – all aspects of governmental decisions and be even more specific that how preservation should be treated or historic buildings are an important part of our community – real value statements about preservation before you get to the goals
 - Based upon the value statements and then based upon the goals, because it has to be an integrated part of the whole system ... “it’s the policy of the Board of County Commissioners that historic preservation be completely integrated into our future planning” concept
 - “Because we believe it has to be integrated into the planning areas, the PPC and or its like agencies, shall adopt policies and procedures and rules that will implement these values and these goals”

- The County Commission shall adopt policies and procedures and rules that will implement these goals ... those policies and procedures are brought back to this group to be involved in their review so it's consistent with what's going on in the marketplace, industry, in the private sector. This group needs to be the clearinghouse.
 - If County doesn't have something strong, then how can we expect buy-in from the municipalities – County needs to be pushing, not reacting
- DRS needs to add to their application:
 - *“Is this property on the Historic Inventory List OR 50+ years old? Yes ___ No ___”*
- Set up a minimal set of guidelines – then “re-develop” these with input from agencies who will be using them so they can tell us what their process is, what they have in place now, where we want to go, so we don't give them a huge burden
- Set up like a Comp Plan Element – develop Goals, Objectives and Policies (Implementation framework)
 - A subgroup to work on this between now and February meeting - (Cindi, Bob J., Sam with Brian as intermediary)
 - St. Petersburg well into the “element” process – get what they've done and build to fit a countywide process
- Would like to have Rich Esterbrook (FPAN Director) come to next meeting – he has the resources and the time – he's been working with Hillsborough County and they have just passed their Preservation Ordinance after about a 3-year struggle. Brian to get with him and see if we can accommodate his schedule for the February meeting.
- Demolition Ordinances/Permits
 - Some cities have preservation ordinances, some have demolition protection and some do not, some have weak ones, some do not, etc.
 - We are setting up the criteria by the themes and also have the ability to decide if the property has County, State or National significance or just local significance.
 - What if this board had to approve demolition permits on projects of County, State or National significance only? (as in the Biltmore case – the project was bigger than the City of Belleair and this approval process *could* help)
 - If a County, State or National significance, then impose a one-year moratorium to give time to figure out what to do and then also be able to educate alternatives – no one has been excluded and perhaps can work together – links the city, County and project together – *IF* you can get buy-in from the cities
- Funding / Incentives – this group needs to address and we've not discussed funding and/or incentives yet
- Develop a consistent baseline that municipalities can choose to build upon. We are providing a resources, help and alternative funding options to get there, if implemented.
- Cindi and Brian to work together on a draft and circulate to the committee and then be ready to review before the next meeting.

V. Review of Presentation for Workshops

- Reviewed the PowerPoint presentation
- Final revisions by first part of next week and Brian will send out to committee
- Have Matrix on easel – just on the side
- Page 11 – add bullet at end - What this group morphs into to continue the process
- Karen Seel hopes to be able to assist in these presentations
- Would like mounted photos of some of the photos in PowerPoint placed around the room

- Start promptly, introduce those of you who are in the audience, set the stage as to how this got started and why it is important to us, then go into the presentation, state questions & answers.
- Ask the audience members to do three things:
 1. Local groups are always looking for presentations – see if they know who and where to give these presentation, i.e. local Rotary to continue the community involvement
 2. Think about what they have heard tonight and let us know if there is something that we've missed – “if you had the magic wand, what would you do differently”
 3. If they know of, or think it's a possibility that, a property or archeological site to feel that back to us. The inventory will always be missing something, so we need everyone's help and if they help then they have bought into it and if they bought into it they will support their local elected officials to buy into it!! Then make sure the people know how to contact us
- Brian to make sure someone is there to take notes, minutes, Q&A and get that done quickly so we can integrate those into the next step. Also, the Q&A will be posted on the website.
- Last page of presentation should have the three things we want them to do, the link to the website and phone numbers/fax
- Who is doing presentations? Commissioner Duncan to do the Heritage Village Workshop and have Channel 18 there; Kathleen doing Tarpon Springs and perhaps Bob Jeffries would do the St. Pete one – confirm all

VI. Other Business

- **Historic Sites GIS file project and consultant selection – not discussed**
- **Other – not discussed**

VII. Adjournment – 12:10 p.m.