



SURVIVING THE STORM

IT'S EVERYONE'S **RESPONSIBILITY**

DOCUMENT CHECKLIST

Personal papers to take with you:

- Driver's license or ID card
- Important numbers and emergency contacts
- Credit cards and list of creditors
- Medical records and blood type
- Prescription information (list of medications, dosage, prescription numbers, etc.)
- Doctor's contact information
- Cash and bank account numbers
- List of savings and investments, including CDs, stocks, bonds and mutual funds
- Household inventory: paper copy, photos, video tape or computer disk
- List of insurance policies with name of company, type of policy and policy number
- Copy of wills, trust documents and living wills
- Titles for your house, car and other property
- Birth, marriage, divorce, death and adoption certificates, and passports
- List of family advisors, such as accountant, attorney and religious leader
- Educational and military records
- Other special papers that would be difficult or impossible to replace if lost