MINUTES

eGIS Steering Committee

March 28, 2019
10:30am – 12:21pm
Facilitator - Jeremy Capes, GIS Manager

In Attendance

Committee Members:

PRESENT
Mike Twitty – Chair – Pinellas County Property Appraiser
Rahim Harji – Vice Chair – Pinellas County ACA (Parks & Conservation Resources, Public Works, Solid Waste, Utilities)
Marc Gillette – Supervisor of Elections

ABSENT
Jason Malpass – Pinellas County Sheriff Office
Paul Sacco – Pinellas County ACA (Convention & Visitors Bureau, Management & Budget, Office of Technology and Innovation, Purchasing, Real Estate Management, Risk Management)
Lourdes Benedict – Pinellas County ACA (Animal Services, Emergency Management, Human Services, Marketing and Communications, Safety and Emergency Services)
Megan Ross – Pinellas County Utilities Interim Director
Jake Stowers – Pinellas County ACA (Airport, Building Services, Development Review Services, Economic Development, Planning)

Attendees:
Brett Burks – Forward Pinellas
Jamie Munroe – Business Technology Services – eGIS
Jill DeGood – Pinellas County Sheriff’s Office (proxy for Jason Malpass)
Blake Lyon – Development Review Services (proxy for Jake Stowers)
Jared Austin – Forward Pinellas
Deborah Berry – Justice Coordination
April Rosier – Business Technology Services – eGIS
Jeff Rohrs – Business Technology Services
Joe Borries – Emergency Management
Bill Geffert – Business Technology Services
Dan Glaser – Utilities
Christy Kretschmann – Business Technology Services – eGIS
Jeremy Capes – BTS – eGIS - Manager
Mike Dawson – Business Technology Services - eGIS
Ginny Holscher – Risk Management
Belinda Huggins – Business Technology Services
Curt Nielsen – Property Appraiser
Penny Simone – Public Works
Alan Shellhorn – Planning
Joel Kelsey – Utilities
Tammy Allen – Air Quality
Linda Larkins – OMB
Thuyen Buendia – Business Technology Services – eGIS

Agenda

1. Call to Order
2. Welcome and Introductions
3. Approval of Minutes from the December 6th, 2018 meeting
4. Welcome New eGIS Team Member
5. 2019 ESRI User Conference
6. Lunch and Learns
7. LIDAR and Pictometry Project Updates
8. eGIS Project Updates
9. Upcoming ELA Renewal with ESRI
10. Open Discussion
Call to Order

The meeting was called to order at 10:30 am by Mike Twitty and attendees were introduced.

Approval of Minutes

Mike Twitty asked if there were any changes to the December 6, 2018 meeting minutes, none were noted. Rahim Harji motioned to approve, Blake Lyon seconded, all in favor. Minutes approved.

Welcome new eGIS Team Member

The eGIS team has welcomed a new member to the team. Thuyen Buendia has been hired as a GIS Analyst and comes to us from the Business Technology Services Operations Center, where she worked for 2 years.

2019 ESRI Conferences

Final roster of 20 Esri User Conference complimentary pass attendees include 5 from eGIS, 4 from Public Works, 4 from Utilities, 2 from SES, 1 from PAO, 1 from REM, 1 from PCSO, 1 from OTI and 1 from HHS.

Mike Twitty asked if we could request more UC complimentary passes from Esri because we have more interest (request to up 5-10 additional passes if possible). Jeremy Capes mentioned that we have time now to request the extra passes. Rahim Harji asked if the ELA process is complete. Jeremy mentioned that the contract has been submitted through budget and is being handled by BTS Finance team. Jeff Rohrs talked about how the contract needs to be finalized but is in the process. Rahim mentioned since a lot of people are attending, we need to bring information back and to be aware that there are more conference options than just the UC. Rahim suggested perhaps we could get complimentary passes to other conferences instead. Jeremy talked about how he recently attended the Esri Geodesign Summit in March which focused on other GIS angles. The upcoming conferences are the Southeast UC and Esri Water conference. Jeremy said he would contact our Esri representatives about the additional passes.

Lunch and Learns

Jeremy mentioned that eGIS is planning for training and collaboration once a month with the GIS users around the county. These events could be used for quick troubleshooting, discussions or networking. Also could be used for show and tell amongst the user community. No concrete dates have been set, but more information will be coming.

LiDAR Update

Jeremy almost brought a cake to celebrate the completion of the LiDAR project! We have received a topographic survey report, response to SWFWMD, DEM, and tree canopy polygon deliverable. For future dissemination of this data, a BTS dropbox link will be available. eGIS has worked with Paul Miselis on a disclaimer for the data. There is also newer LiDAR data available from the state. This LiDAR was flown in December 2018 and the data should hopefully be available in summer. Curt Nielsen asked if there were derivative products available from this LiDAR data, Jeremy said he did not know of any. Through Pictometry, we’ve purchased an additional year of aerials (orthos) to assist with QC, the deliverable should be available within the next few weeks. Mike Twitty asked how long it would take to get the aerials, Mike Dawson said they should be cached and available as a map service within a couple weeks after delivery. Joe Borries asked if they would be available through online Pictometry, Mike Dawson said this may be available. Joe asked if the DEM is available through the database, Jeremy said the link would be available via email that he will send out later today. Joe asked Curt if this tied into the PAO’s 3D building project, Curt said the 3D project is completed but is separate from this project.

Project Updates

**In progress projects**

Jeremy discussed projects currently in progress including: Cityworks, Parks Locator application, Sea Level Rise, eGIS SharePoint site overhaul, Hurricane season preparedness, EAM, eGIS environment upgrades – Oracle to SQL migration,

Rahim asked about the public facing CIP application – intent is to showcase publicly available information.

Mike Twitty asked about the Tax Collector project, Jeremy explained the Tax Collector has data about how property owners paid taxes (phone, walk in, online, etc.) and at which offices. Through analysis, eGIS was able to help map where and how the payments were made which could be used to decide if offices were in the right locations.

Blake mentioned an analysis project DRS and eGIS are working on related to liens on properties where lien values have outpaced property values. This analysis allows DRS to focus code enforcement operations on the more egregious offenders. Over 400 liens total a value of $285m and property values are 5-10% of that. When people are looking for property, they will not purchase properties if they have a lien on them, especially a lien that outpaces the value.

Deborah Berry asked about crime data project, Jeremy said this is old data which must be migrated from old servers and old applications. There are dependencies due to working with other teams to assist with the migration.

Mike Twitty asked about damage assessment updates project – Mike Dawson said this was mainly updating the 2019 basemap to the application. Joe said the training is scheduled for next month, sessions are being scheduled by device type, Apple/Android, etc.

Blake mentioned the Accela integration that has consumed a lot of their resources. Jason Clemis with eGIS is working closely with OTI on any integrations.

Mike Twitty discussed the elevation certificate application PAO has been working on with Lisa Foster. PAO is trying to get all municipality information and will ask for assistance with municipality data. There may be an opportunity for a PDF reader that will read data on elevation certificates and geocode it for addition to a map.

Blake mentioned the importance of a true countywide GIS partnership so everyone has access to any information and data. Jeremy discussed having the shared data in a viewer related to the Sea Level Rise project. May need a discussion with municipalities to use and share data. Blake said we want to make sure it is a sharing effort and not just us consuming their data.

Rahim and Jeremy discussed a meeting they had with Safety Harbor who does not have a GIS staff and wanted the county to assist. A partnership and SLA was discussed and passed onto Jamie Munroe to work on a solution. Safety Harbor did not have a concrete timeline for the assistance, they just wanted to work with Pinellas County to make their system more robust. Rahim said before we commit to working with a municipality, the Steering Committee members need to make sure to discuss the impacts to ensure we’re not working beyond our resource constraints. Curt said along those lines the software licensing expense is the smaller cost rather than a FTE at the county’s expense. Rahim said the meeting with Safety Harbor illuminated that there is a bit of a personnel and learning gap, they are at a level where we were 10-15 years ago where the data and infrastructure just is not there.

Rahim wants to ensure all applications are available and functioning for hurricane season, especially viewers that may be impacted by the Cityworks implementation. A meeting was requested to verify applications are available for targeted areas.

**EAM Update**

Jamie said the project is moving along, Public Works is going live in June and Utilities in September. eGIS is acting on many fronts to support the effort. The next track (Track 2) will support Utilities Plant Ops, REM, Solid Waste and Parks. The next few months will include workshops with a vendor to assist with data modeling. The GIS infrastructure overhauls are happening concurrently. Mike Dawson discussed the database migration from Oracle to SQL in addition to software updates, server upgrades and installation of Portal/ArcGIS Enterprise. Schema changes will be halted on April 1st, Testing begins April 15-17th against static data to test searches and data in the new database. Editing through Workflow Manager will be stopped on the 17th, April 19th editing stops through Collector and/or WebMaps. April 22-26th will be a blackout period for the database cut over. April 25-26th Workflow Manager will be set up with new jobs and on April 29th the SQL database goes live. There will also be changes from pinellascounty.org to pinellas.gov. May 6th schema changes will be resumed. Rahim asked if groups knew about this schedule, this schedule was emailed to the Working Group members and other Public Works groups earlier this morning. Jamie said the database move is a Herculean effort, part of the migration is a full 2 day processing effort. Jeremy said the timing is vital prior to the Cityworks go-live, all of the daily operational functions will be impacted. All public facing applications will be available, Collector applications (such as damage assessment) will be available disconnected. Jeremy asked for any further questions to be directed to him.
Upcoming Projects


Upcoming ELA Renewal with ESRI

Jeremy presented a Story Map for ELA renewal, showcasing impacts of Esri products around county.

Blake asked if we engage the municipalities for Esri product use in the future if the growth will increase and if this has been planned for. This is something we can have further discussions with Esri about. There will be a training with Esri staff about ArcGIS Urban in the coming months. 15 analyst/creator user licenses for ArcGIS Urban have been allocated within the new ELA. The new ELA will be $945,000 per year which is a 38% increase overall. This has been submitted through the BTS budget and not as a decision package. Jeremy did discuss with Esri what a non-growth non-ELA package would cost and it was over $1.1m and did not include everything we use. The a la carte pricing for our proposed ELA is between $1.5-1.6m. ELAs provide a fee waiver for the deployment of new server licensing and a bundle pricing option for licensing, products, and services. Mike Twitty said the four main upgrades are ArcGIS Urban, ArcGIS Indoors, ArcGIS Hub, and StreetMap Premium. We also receive Esri Premium Support Service, EEAP and 20 annual UC registrations.

Rahim Harji motioned for the Steering Committee to recommend moving ELA forward to the next approval level – seconded by Blake Lyon. All in favor.

Open Discussion

- Public Works transportation team – bike/pedestrian crash analysis for show and tell in the future.
- Mike Twitty – legislative update: sewer lateral bill has been moving, PAQ supported electronic TRIM notices - Pasco, Pinellas and Hernando will be pilot counties. Homestead portability bill is moving.
- NFIP – FEMA is coming out with new risk rating, evaluating properties individually. April 2020, adoption October 2020.
- Forward Pinellas – Bike/Pedestrian crowdsourcing application is live, press release going out this week and will impact the transportation master plan. Jared Austin thanked April Rosier for her help with the application.

Next Meeting

The next meeting will be scheduled for June, date to be determined. Anyone interested in giving a demo on an application, analysis, etc., please contact Jeremy.

The meeting adjourned at approximately 12:21 pm.
Meeting Agenda
1. Call to Order
2. Welcome and Introductions
3. Approval of Minutes from the 12/6/18 Meeting
4. Welcome New eGIS Team Member
5. 2019 ESRI User Conference
6. Lunch and Learns
7. LIDAR and Pictometry Updates
8. eGIS Project Updates
9. Upcoming ELA Renewal with ESRI
10. Open Discussion

Welcome! 
Around the Room Introductions
- Name
- Department
- Favorite Summer activity

Welcome New eGIS Team Member
Thuyen Buendia
Information Technology Specialist

2019 ESRI User Conference

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
</tr>
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<tbody>
<tr>
<td>B&amp;I/ESRI</td>
<td>Nevin Clift</td>
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<tr>
<td>EGIS</td>
<td>Andy Mryer</td>
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<tr>
<td>HR</td>
<td>Greta Tinney</td>
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<tr>
<td>IT/ITC</td>
<td>Mike Tabak</td>
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<td>Power</td>
<td>Eric Pennek</td>
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<td>Public Works</td>
<td>Survey/Mapping</td>
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<td>Cindy Miller</td>
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<td>Forest Facts</td>
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<td></td>
<td>Lisa Foster</td>
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<td>W&amp;I/Transportation</td>
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<td>Stanley Pask</td>
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<td>Plant Operations</td>
<td>Gavriel Williams</td>
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<td>Water Quality</td>
<td>Kevin Jenkins</td>
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<td>ESRI/Day</td>
<td>Dick Curry</td>
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<td>Property Appraiser</td>
<td>Kurt Melchiont</td>
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<td>REM</td>
<td>Joseph Nola</td>
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<td>Sheriff</td>
<td>David Drukel</td>
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<td>Bryan Zellers</td>
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<td>Human Services</td>
<td>Gabriel Alvanzo</td>
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Lunch and Learns

Coming soon...

Our new GIS Lunch and Learns will provide new opportunities for: training, discussion, collaboration, troubleshooting, networking, and more.

We will meet once a month at various locations throughout the County.

More to come...

Project Updates – Aerial Imagery

The 2019 ortho imagery has been captured and is currently being processed by Pictometry.

Project Updates – LiDAR Project

- **LiDAR Project – COMPLETE**
  - Topographic Survey Report
  - Communication/Response to SWFWMD
  - DEM (Digital Elevation Model)
  - Tree Canopy Polygon Deliverable
  - Future dissemination of this data

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Status</th>
<th>Stakeholder</th>
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<tbody>
<tr>
<td>SGIS - HYDSC Editing Dashboard</td>
<td>Completed</td>
<td>SES - Rick Cody</td>
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<tr>
<td>PUBLIC WORKS - Pedestrian &amp; Bicycle Master Plan Interactive Application</td>
<td>Completed</td>
<td>Forward Pinellas/Radney Chanman</td>
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<td>PUBLIC WORKS - External Viewer Access for Environmental Consultants</td>
<td>Completed</td>
<td>Public Works - Kelly Levy</td>
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<td>UTILITIES - Water Data Clean Up - Phase 2 (Prep for Water Master Plan)</td>
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<td>OIT - LDAR</td>
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<td>EMERGENCY MANAGEMENT - &quot;My Neighborhood Services&quot; Application</td>
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Other Accomplishments from December 2018 - March 12th, 2019

Total = 316 tickets

Please visit our SharePoint site for other project information

Project Updates – What we’re working on...

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<thead>
<tr>
<th>Department</th>
<th>Project Name</th>
<th>Status</th>
<th>Stakeholder</th>
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<td>GIS/IT/ES</td>
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<td>GIS - Pinellas Damage Impact Story Map - Beach Renourishment</td>
<td>In Progress</td>
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<td>DRIS</td>
<td>Ordinance Enforcement Camera Mapping Application</td>
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<td>SGIS</td>
<td>Gene D. &quot;Gene&quot; Gaynor</td>
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<tr>
<td>OIT</td>
<td>LiDAR in GIS Integration</td>
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<td>OIT</td>
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<td>SGIS, OIT</td>
<td>Pinecrest Urban canopy LiDAR</td>
<td>In Progress</td>
<td>SGIS, OIT</td>
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<td>EMERGENCY MANAGEMENT - &quot;My Neighborhood Services&quot; Application</td>
<td>In Progress</td>
<td>EMERGENCY MANAGEMENT - Renee Godfrey, Joel Kelley</td>
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<td>DIVISION</td>
<td>GIS Damage Reporting App Using Survey123</td>
<td>In Progress</td>
<td>DIVISION - Renee Godfrey, Joel Kelley</td>
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<td>OIT</td>
<td>GIS Reply</td>
<td>In Progress</td>
<td>OIT - Brian Zeilmann</td>
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<td>DIVISION</td>
<td>GIS - Site Address Point Layer for Acosta</td>
<td>In Progress</td>
<td>DIVISION - Brian Zeilmann</td>
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<td>GIS - Site Address Layer for Acosta</td>
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<td>SMO - Jacqueline Oates</td>
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- 4GIS SharePoint Site Overview
- Hurricane Season Preparation
- Enterprise Asset Management Project/Program
- 4GIS Environment Upgrades

Project Updates – EAM Project/Program

**Track 1 (Public Works and Utilities)**
- What’s Happening?
- GIS Schema Updates
- Data Migration Planning from Legacy Systems
- GIS Attachments with SharePoint
- SAP Integration
- Cityworks Mobile and ESRI Collector Workflows
- Timeline for Cityworks Go-Live
- Public Works in June 2019
- Utilities (New assets) in September 2019

**Track 2 (Utilities Plant Ops, REM, Solid Waste, and Parks)**
- Data Modelling Workshops beginning in April 2019
Updates on GIS Infrastructure Projects

eGIS Infrastructure Overhaul
Software Updates – Esri 10.6.1
Server Upgrades
Database Migration – Oracle to SQL
Installation of Portal/ArcGIS Enterprise

Timeline
April 1st – Stop/hold schema changes
April 15th-17th – Testing of specific applications
April 17th – Stop data editing through Workflow Manager – users must reconcile and post all changes that are open
April 18th – Stop data editing through Collector and/or WebMaps – users must sync any changes that are open
April 22nd – 26th – Database cut-over/Black-out week for data editing
April 25th – 26th – Setup new Workflow Manager Jobs with users
April 29th – SQL database go-live
May 6th – Resume schema changes as needed

Project Updates – Projects up next...

<table>
<thead>
<tr>
<th>Department</th>
<th>Project Name</th>
<th>Status</th>
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<tr>
<td>Human Services</td>
<td>ESRI Data Map Enhancements</td>
<td>In Process</td>
<td>Human Services, Jim Barnes, Stephanie Reed</td>
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<td>Public Works</td>
<td>StreetSmart Manual Public StoryMap GIS Website</td>
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<td>Public Works, John McMillan, Liz Houston</td>
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<td>Public Works Road Maintenance Editing Web Map</td>
<td>Burst Started</td>
<td>Public Works, Road Division</td>
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<td>ESRI</td>
<td>New application to display recently acquired Municipal Data</td>
<td>Burst Started</td>
<td>Countywide GIS Data Management, John McMillan</td>
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<td>ESRI &amp; Others</td>
<td>ArcGIS license acquisition</td>
<td>Sent to Purchasing</td>
<td>All Departments</td>
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<td>ESRI</td>
<td>ArcGIS license acquisition for ESRI Application</td>
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<td>John McMillan</td>
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<td>ESRI &amp; Others</td>
<td>Road/Projecting Sharing Solution</td>
<td>Acquired/Planned for 2021</td>
<td>ESRI, Safety and Emergency Services, Emergency Management</td>
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<td>ESRI &amp; Others</td>
<td>SIG Solar Infra Data Composition</td>
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<td>Burst Started</td>
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<td>Public Works</td>
<td>Public works free inventory application</td>
<td>Burst Started</td>
<td>Public Works, Michael Delahaye</td>
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* Ongoing Departmental Training

Please visit our SharePoint site for other project information.

New Pinellas County ELA with ESRI

Our current ELA with ESRI expires in April 2020
Our new ELA begins with a reset/true-up on current licensing, products, and services
Our new ELA will accommodate room for growth in many areas, will provide additional products, and will allow GIS to continue to be a vital part of Pinellas County’s future

Pinellas County Enterprise GIS and Esri ELA
A StoryMap Presentation

New Pinellas County ELA with ESRI

• Current cost of ELA is $620,000
• New, proposed cost of ELA will be $945,000 per year for a 5-year contract
• 38% increase overall (after subtracting the cost of Premium StreetMap)
• This has been submitted with the BTS budget
New Pinellas County ELA with ESRI

Highlights of new contract

- All current products we use today, plus:
  - ArcGIS Enterprise Utility Network extension
  - ArcGIS Hub
  - ArcGIS Urban – 15 users included
  - ArcGIS Indoors
  - StreetMap Premium
  - Insights
  - ESRI CityEngine

- Planned growth for new users - Track 2 of EAM
- Planned growth for new users - Track 3 of EAM

Growth in GIS User Accounts

Licensing

- ArcGIS Online – 500 named users, Community Analyst = 22, Tracker = 30, Navigator = 250 growing to 400, Surge Org for Damage Assessment = uncapped field users
- ArcGIS Enterprise (Portal) – uncapped Viewer (Level 1) users, 2,500 Creator (Level 2) users, Insights = 65 growing to 72 users

New Pinellas County ELA with ESRI

Highlights of new contract

Services

- ESRI Premium Support Service – One hour response and 24/7/365 incident response and work clock
- Enterprise Advantage Program – Technical Advisor hours, training credits, and more
- 20 annual registrations to the ESRI User Conference

New Pinellas County ELA with ESRI

Next meeting June 2019

Request for teams to share how you use GIS in your department at upcoming eGIS Working Group and Steering Committee meetings.

Please contact Jeremy Capes if you’re interested.

**eGIS Steering Committee Voting Item**

Does the eGIS Steering Committee support moving forward with this new ESRI Enterprise License Agreement (ELA)?

**Examples could be:**
- Analyst
- Maps
- Problem Solving
- Share Information
- Applications/Viewers
- Data Collection
- StoryMaps
- Reporting
- More