Minutes

Enterprise GIS Steering Committee
2.23.2017 2:30pm – 3:00pm Planning Large Conference Room

Chair John Bennett, Assistant County Administrator
Vice-Chair Bill Breckinridge, Assistant County Administrator

Attendees
- John Bennett, Assistant County Administrator
- Bill Breckinridge, Assistant County Administrator
- Marc Gillette, Supervisor of Elections (SOE)
- Jake Stowers, Assistant County Administrator
- Paul Sacco, Assistant County Administrator (ABSENT)
- Jason Malpass, Pinellas County Sheriff’s Office (PCSO) (ABSENT)
- Kelli Hammer Levy, Public Works/Utilities/Solid Waste/Airport (ABSENT)
- Mike Twitty, Property Appraiser’s Office PAO (ABSENT)
- Jill DeGood, Sheriff (for Jason Malpass)

Guests
- Deborah Berry, JCS
- Brett Burks, Forward Pinellas
- Jeremy Capes, BTS
- Greta Finney, BTS
- Daniel Glaser, Utilities
- John Huff, REM
- John Lemonias, Public Works
- Curt Nielsen, PAO
- Susanna Rominger, BTS
- Martin Rose, BTS
- Alan Shellhorn, Planning
- Toni Smith, BTS (Note taker)
- Marie Swift, PAO
- Bryan Zumwalt, BTS

Agenda
1. Call to Order
2. Current eGIS Steering Committee Membership
3. Approval of Minutes
4. Introduction of Jeremy Capes, Enterprise GIS Manager
5. eGIS Staff Changes
6. Aerials/LIDAR Acquisition
7. ESRI Conference Pass Allocation/Attendance
8. Overview of Major Project Initiatives
   a. Enterprise Asset Management (BCC)
   b. Intelligence Led Policing (Sheriff)
   c. Countywide Geocoders
   d. Penny for Pinellas/CIP (OMB)
10. Open Discussion

Agenda Items

Call to Order
Presenter John Bennett
The meeting was called to order at 2:30 pm.

Current eGIS Committee Membership
Presenter John Bennett
With the retirement of Pam Dubov, past chair, the list of current membership of the eGIS Steering Committee was acknowledged. Paul Sacco and Jake Stowers were not at the meeting due to BCC workshops. John Bennett mentioned that he had spoken with Mike Twitty, Property Appraiser, about filling the vacant Property Appraiser seat in the committee and he accepted. John also mentioned that he would have to be stepping out of the meeting early due to another meeting and Bill Breckinridge, Vice Chair will take over the meeting at that time.
Approval of minutes from November 29th, 2016 meeting

Presenter  | John Bennett
---|---
Discussion  | It was asked by John if there were any changes to the November 29th, 2016 meeting minutes, none were noted.
Conclusions  | Marc Gillette motioned to approve, Jill DeGood seconded, all in favor. Minutes approved.

Introduction of Jeremy Capes, Enterprise GIS Manager

Presenter  | Bryan Zumwalt
---|---
| Jeremy Capes was formerly introduced to the eGIS Steering Committee as the new Enterprise GIS Manager. Jeremy comes from the Pinellas County Utilities department and has been with the county over 15 years. He has been a key participant in the eGIS Working Group and will provide great leadership for the eGIS team as well as maintaining and creating new partnerships with the county stakeholders.
| Jeremy responded that he was very happy to be a part of the eGIS team and has realized in the last 4 weeks that he has been here that the team is very talented and is excited to be a part of such a great team.
| John welcomed Jeremy to the team and said that the team and Pam Dubov have set a great foundation for Enterprise GIS in the county and looked forward to the future.

eGIS Staff Changes

Presenter  | Jeremy Capes
---|---
Discussion  | Within a week of Jeremy’s arrival, eGIS team member Marcia Colby resigned to return to a new job within Public Works. It was mentioned that we never lose a team mate, but gain a great partner with another department. In Marcia’s new job she will be working closely with the eGIS team on project requirements with eGIS.
| eGIS/BTS staff will be working on recruiting for the vacant position. Curt Nielsen asked what the title of the position would be and Jeremy responded that it would be the standard BTS Information Specialist title but the job description would be for a GIS Specialist and the position would be exempt.

Aerials/LIDAR Acquisition

Presenter  | Bryan Zumwalt
---|---
Discussion  | The 2017 aerials from SWFWMD are still in the QA process and delivery is anticipated sometime in March. Once they are received they will forward to the Property Appraiser to update the Tax Parcel Viewer.
| The LIDAR is still under QA by the vendor, eGIS has received 25% of the LIDAR for the county so far.
| The Pictometry oblique images have been received for 2017 via Pictometry online. eGIS has not yet received the raw files but once received they will be forwarded to the Property Appraiser.

ESRI Conferences

Presenter  | Jeremy Capes
---|---
Discussion  | Jeremy mentioned that the previous Southeast User Conference is now called the ESRI Public Sector GIS Conference and is being held April 11th-13th in West Palm Beach. The registration fee has been reduced for this conference.
| The 2017 ESRI User Conference is July 10th-14th in San Diego. Of the 20 complimentary passes given only 10 have registered. It was encouraged for those who haven’t registered to do so as the hotels do fill up quickly. Public Safety Services will not be using their 2 passes given so if anyone is interested or if you won’t be using the passes please let eGIS know.
## Overview of Major Project Initiatives

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<th>Presenter</th>
<th>Bryan Zumwalt</th>
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### Discussion
At this time, John Bennett left the meeting and Bill Breckinridge took over. Bryan gave an overview on the Enterprise Asset Management project with first discussing the vast changes in the infrastructure/architecture that will occur. There will be an addition of 48 new virtual servers that will be added. This will require some planned downtime/maintenance but any interruptions will be relayed. This will be taking place within the next 3-4 months. Alan Shellhorn asked if this would affect those currently working in a good or bad way. Bryan said the servers for EAM will be alone from the eGIS servers but working off one database. eGIS is trying to stay ahead so that we do not become the bottleneck. As for the data management for the 5 departments involved, eGIS is working on the data models and migrating existing data into them. eGIS is working with Jim Fletcher and Woolpert as to which groups will be going first in the migration efforts and this will then set the priorities for eGIS. Martin Rose also added that additional resources and funding for GIS will be provided through the EAM project.

eGIS is assisting the Pinellas County Sheriff in their Intelligence Led Policing effort which helps them view different crime data. eGIS is also working on consolidating the numerous geocoders that are in production at this time into one countywide geocoder. This way all applications will have the same functions. This effort is being done by Mike Dawson and is close to completion. Bryan then showed the Penny for Pinellas Accomplishments Map, which can be accessed here [http://pinellascounty.org/penny/](http://pinellascounty.org/penny/). This application is public facing and shows the tangible projects that were developed and constructed using the Penny for Pinellas funding. This is important for the county as the Penny for Pinellas will be on the November 2017 ballot.

## Evaluation of Older/Current Projects

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<th>Jeremy Capes</th>
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### Discussion
Jeremy referred to the eGIS BTS Pipeline project handout that was made available and mentioned that as eGIS is going to be completing some of the projects on the list, they would also be evaluating the older/current projects. eGIS will be contacting the stakeholders of the outstanding projects and review with them to see if the project still relevant or needed at this time. Once this is completed, eGIS will start generating reports for the ACA’s for them to review. Bill Breckinridge asked if eGIS has heard from any ACA’s about project urgency. Bryan responded with only the Stormwater project which has a regulatory aspect to it. As always, please contact Jeremy if you have any questions or needs from eGIS.

## Open Discussion/Adjournment

### Item #1
Marc Gillette mentioned that the Supervisor of Elections data is not part of eGIS at this time but because of recent state workshop there is a possibility that a rule, statute driven, may ask all Supervisor of Elections offices to go from a segment base address system to discreet point addresses. They may take this opportunity to become part of eGIS but may need help in doing so. If the rule passes, this would need to be completed by the middle of 2018. eGIS offered help in any way needed.

### Item #2
There have become many conflicts with the next scheduled eGIS Steering Committee meeting for April 6th, 2017. It was asked of the committee if rescheduling this meeting to sometime in early May would be acceptable and there were no objections. eGIS will find a new date for the meeting and reschedule.

### Adjournment
The meeting was motioned to be adjourned at 3:00 pm by Bill Breckinridge.
Menes

Slide Presentation

Enterprise GIS Steering Committee
February 23rd, 2017

Current eGIS Committee Membership
John Bennett – Chair
Bill Breckinridge – Vice Chair
Paul Sacco – ACA
Jake Stowers – ACA
Marc Gillette – Supervisor of Elections
Jason Malpass – Sheriff
Kelli Levy – PW/Utilities/Solid Waste/Airport
Welcome
Property Appraiser Mike Twitty

Approval of Minutes
November 29th, 2016 Meeting

eGIS Staff Changes
Marcia Colby has resigned from the eGIS team and has returned to Public Works
eGIS Staff will be working with Human Resources to fill the vacant position in
eGIS with a GIS Specialist

Aerials/LIDAR Acquisition
- Aerials
  - eGIS will be receiving 2017 aerials from SWFMID in March and will make available through all GIS applications upon transmittal
- LIDAR
  - Still under QA by vendor (Akins/Harris) for 75% of the county
eGIS has received delivery of the northern 25% of the county
- Pictometry
  - eGIS has received delivery of the obliques for 2017, which are currently available in Pictometry online.

ESRI Conferences

ESRI Public Sector Conference
West Palm Beach, Florida
April 11-13, 2017
(Formerly the Southeast User Conference)
Minutes

ESRI Conferences

Overview of Major Project Initiatives

- Enterprise Asset Management (BCC)
- GIS Infrastructure/Architecture
- Asset Data Migration/Models
  - Parks
  - Public Works (Agile)
  - Utilities (Maximo 4)
  - Real Estate Management (Maximo 6)
  - Solid Waste
- Intelligence Led Policing (Sheriff)
- Countywide Geocoders
- Penny for Pinellas CIP (OMB)

Evaluation of Older/Current Projects

- Evaluation of current eGIS projects on BTS Pipeline
- eGIS will be reviewing the projects with the stakeholders
- eGIS will be generating reports per ACA of GIS Projects

Open Discussion