Minutes

Enterprise GIS Steering Committee		
9.4.2014	1:31pm –2:53pm	Clerk's 4th Floor Conference Room
Chair	Pam Dubov, Property Appraiser's Office (PAO)	
Note taker	Becky Batten, BTS	
Attendees	<u>Voting Committee Members</u> Pam Dubov, PAO Jill DeGood, Sheriff David Scott, Department of Environment and Infrastructure (DEI) <u>Guests</u> Ryan Auclair, BTS Deborah Berry, Justice & Consumer Services Sally Bishop, Emergency Management Mike Dawson, BTS Jim Fletcher, BTS / EAM Project Nancy Halvorsen, BTS Ginny Holscher, Risk Management Curt Nielsen, PAO Marty Rose, BTS Alan Shellhorn, Planning Penny Simone, DEI Toni Smith, BTS Larry Solien, DEI Bryan Zumwalt, BTS	
Agenda	1. Call to Order 2. Approval of Minutes 3. SAG Award 4. Aerials update 5. 2014 R2 status 6. EAM project 7. Open Discussion 8. Adjournment	

Agenda Items

Approval of minutes from the July meeting	
Presenter	Pam Dubov
Discussion	No changes.
Conclusions	Pam made a motion to approve the minutes. All in favor. Minutes approved.

Special Achievement Award	
Presenter	Bryan Zumwalt
Discussion	ESRI Special Achievement Award presented to the ESRI User Conference attendees this year received for the enterprise GIS implementation.

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Aerials update	
Presenter	Bryan Zumwalt
Discussion	We currently do not have final delivery of the Ortho photography from the vendor. We have only received a small sample within the last week. $85,645 will be paid to the vendor once two contract deliverables are received. Flights were in December 2013 and should have been delivered to us within 4 months. SWFWMD is providing partial funding for these images and is awaiting copies of the orthos once we receive them. The plan was to schedule flights every 2 years; however, this situation may require seeking another vendor to fly orthos a second time.

2014 R2 status	
Presenter	Bryan Zumwalt
Discussion	Current primary focus: 1. Road Centerline/Addresses Legacy Data Migration led by Nancy Halvorsen. More in-depth meetings have occurred with individual departments that maintain addresses and road centerlines, such as PSS (911) and BDRS, and other departments that utilize the addresses for their SAP program, such as DEI. 2. Law Enforcement Legacy Data and Application Migration – The law enforcement non-crime data has been migrated. Jill DeGood from the Sheriff's Office is now working with workflow manager to edit some of this data. Once the GIS team is cleared and certified to access the crime data system, the crime data will be migrated. Application work will proceed once all data has been migrated. 3. DEI Legacy Utility Data Migration led by Mike Dawson. He has been working with DEI's GIS Unit (Water and Sewer) for a smooth migration. DEI will support both legacy and the migrated data pending the EAM project. 4. Enterprise GIS Database Restructuring led by Gregg Obarski. He has been working closely with all the stakeholders. 5. ArcGIS Online web presence upgrade to a portal, where applications and content can be set up to require login access or have public access. Know Your Zone would be an example of a public access application; whereas the Historical Sites Application might be an example of a secured login required access. The BTS WebAdmin team is working on branding the portal. 6. Open Data Portal, presented at this year's ESRI User Conference, allows a live link into the GIS enterprise database, allowing view and download access to real time data. Stakeholders would decide which datasets they own would be available for Open Data access. Larry, Sally, and Pam expressed their support of implementing this accessibility. This option is part of the ArcGIS package and requires minimal effort by the GIS team and branding by the WebAdmin team. The site will be built out with branding and data, and then presented to the Committee before going live. Other initiatives: 1. PCU Maps Replacement rollout – Applications are complete and will be installed on DEI laptops in the near future. 2. 2014 Pictometry Oblique Imagery has been loaded in the Property Appraiser system; but, is pending load by BTS for enterprise view. A Zen object is being built as well. 3. Parks Finder Application is pending modifications. 4. 2010 Census Data updates will begin October 1st. 5. Historic Sites Application is in progress. Bryan and Alan are meeting tomorrow. Goal is to allow public view of the data, as well as ease to maintain the data in ArcGIS. 6. Planning Half Section Map Replacement is in progress. 7. PAO/DXF AutoCAD Data Access solution – GIS team is working with DEI.

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EAM project	
Presenter	Bryan Zumwalt
Discussion	Jim Fletcher is the Project Sponsor for the EAM project.
	The EAM and eGIS projects are separate initiatives; but, they are actually closely related and dependant on one another.
	The project has gone through the RFP process, evaluated qualified vendors, and selected a top vendor. The project is currently pending a contract with Timmons Group CityWorks solution, which is a GIS-centric asset management system. If Cityworks is the approved solution, implementation of Cityworks could have a significant impact on the eGIS release schedule. Jim provided a tentative timeline. In a perfect world, the vendor would be on board early 2015, with a 30 month phased implementation impacting 1500 users in PCR, DEI, and REM departments. The success of both projects is dependent on the coordination and cooperation of both project teams and stakeholders.
	Curt inquired about the impact on the GIS team. Ensuring there are enough resources will be a major priority. Bryan indicated there should be funding available to utilize Timmons' subcontractors for assistance, if needed. Marty added that the impact is mostly due to the fact CityWorks is GIS-centric.
	Pam suggested seeking additional funding in next year's budget to build out the GIS team, as well as determining ways to measure savings as a result.
	Once the EAM project has completed implementation, it is highly likely other departments, such as Risk Management, would utilize some of the tools within the application.

New Business / Open Discussion	
Item #1 – Vice Chair	With Bruce in his current 'interim' position as Chief of Staff, Pam suggested David Scott as the Vice Chair. David agreed with Pam.
	Action: Add an item to next month's agenda to discuss the Vice Chair position, as well as reassessing members and attendees of this meeting.
Item #2 – See Click Fix and EAM	See Click Fix (aka Pinellas Connects) was presented at a recent ELT meeting. When citizens report issues in See Click Fix, a work order is generated. David Scott asked Jim Fletcher how the new EAM system will incorporate this functionality. The EAM project requirements included similar functionality.
Item #3 – Flood Maps and ESRI	Sally inquired if ESRI has made any progress on flood maps. Currently, flood maps are not available to citizens. Bryan has examples of maps ESRI offers and will follow-up with Sally to review these examples. This particular issue is complicated due to footprints and property layers.
	Action: Follow up with Sally on flood maps ESRI offers. – Bryan Zumwalt
Item #4 – Meeting Minutes	Becky Batten has taken a promotion within BTS and will no longer be available to attend these meetings and take minutes. BTS is working on finding a replacement.
Item #5 – eGIS and EAM Project Management support	Marty asked what the committee thinks of this project and the EAM project having the same Project Manager (Ryan Auclair). Currently, each project has its own Project Manager; but, the projects are very closely related and co-dependent. The committee supports this idea. Further discussion is necessary.