

# Minutes

Enterprise GIS Steering Committee – Special Meeting		
6.17.2014	3:00pm –3:28pm	Conference Room 330
Chair	Pam Dubov, Property Appraiser's Office (PAO)	
Vice Chair	Bruce Moeller, Interim Chief of Staff (not in attendance)	
Note taker	Becky Batten, BTS	
Attendees	Tom Fredrick, BTS Bob Powell, DEI Marty Rose, BTS David Scott, DEI Penny Simone, DEI Toni Smith, BTS Bryan Zumwalt, BTS	
Agenda	1. Call to Order 2. DEI Utility Data Migration 3. Adjournment	

## Agenda Items

DEI Utility Data Migration	
<b>Discussion</b>	<p>At the time of the June eGIS Steering Committee, DEI had decided not to hold a workshop with Esri for this project. Pam expressed concern with this decision and requested a special meeting to discuss this decision with the DEI stakeholders.</p> <p>Note: Since that meeting, DEI has reconsidered and a workshop will be scheduled for late July, after the Esri User Conference.</p> <p>Bob Powell has been in discussion with BTS and Esri to ensure this project aligns with the Esri platform we now have in the enterprise. The migration from the current tool to the Esri platform will save DEI millions in maintenance per year. The sooner the migration is completed, the better. The source of funding for this project is of no concern; since, DEI will be the source.</p> <p>BTS has expressed to DEI their interest in partnering to get this project completed.</p> <p>Business processes and applications dependant on the current application will need to be defined to avoid any downtime in services. Decisions need to be made to determine which business processes are critical, which processes have a work-around, and which processes can be retired. DEI is looking to contract with a consultant/vendor to assist with the migration.</p> <p>As noted above, DEI and Esri plan to schedule a workshop in July, prior to procuring a consultant/vendor. The workshop is already paid for with our Esri ELA credits. The results of this workshop will define the requirements for the consultant/vendor to complete the migration process.</p> <p>Knowing the workshop is included in this project, Pam and Marty no longer have any concerns about the direction and impact of this project.</p> <p>All attendees in this meeting agree this project will be completed by the partnering of DEI, BTS, and Esri.</p>