# Enterprise GIS Steering Committee

**6.5.2014**  
**1:29pm – 2:16pm**  
**Clerk’s 4th Floor Conf Room**

**Chair**  
Pam Dubov, Property Appraiser’s Office (PAO)

**Vice Chair**  
Bruce Moeller, Interim Chief of Staff (not in attendance)

**Note taker**  
Becky Batten, BTS

| Attendees | Voting Committee Members  
|           | Jill DeGood, Sheriff  
|           | Marc Gillette, Supervisor of Elections  
| Guests    | Gordon Beardslee, Planning  
|           | Steve Clark, BTS  
|           | Mike Dawson, BTS  
|           | Janet Deane, BTS  
|           | Kelly Dickie, BTS  
|           | Tom Fredrick, BTS  
|           | Nancy Halvorsen, BTS  
|           | Christy Kretschmann, BTS  
|           | Curt Nielsen, PAO  
|           | Gregg Obarski, BTS  
|           | Kristin Preston, Sheriff  
|           | Marty Rose, BTS  
|           | Alan Shellhorn, Planning  
|           | Penny Simone, DEI  
|           | Heather Smith, BTS  
|           | Toni Smith, BTS  
|           | Larry Solien, DEI  
|           | Bryan Zumwalt, BTS  

<table>
<thead>
<tr>
<th>Agenda</th>
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| 1.     | Call to Order  
| 2.     | Approval of April meeting minutes  
| 3.     | SAG Award  
| 4.     | Vice Chair / New Committee Member discussion  
| 5.     | Introduction of new GIS Manager  
| 6.     | 2014 R1 Content update  
| 7.     | 2014 R2 Candidate List (draft)  
| 8.     | RFP for Professional Services  
| 9.     | Eligible Agencies  
| 10.    | Aerial Imagery update  
| 11.    | Open Discussion  
| 12.    | Adjournment  

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Page 1 of 3
## Minutes

### Agenda Items

<table>
<thead>
<tr>
<th>Approval of minutes from April meeting</th>
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<tbody>
<tr>
<td>Presenter</td>
<td>Pam Dubov</td>
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<tr>
<td>Discussion</td>
<td>No changes.</td>
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<tr>
<td>Conclusions</td>
<td>Pam made a motion to approve the April minutes. All in favor. Minutes approved.</td>
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<tr>
<th>SAG Award</th>
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<tbody>
<tr>
<td>Presenter</td>
<td>Pam Dubov</td>
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<tr>
<td>Discussion</td>
<td>Pinellas County has been selected to receive this award at the 2014 Esri User Conference in July. Pam would like a few GIS staff and stakeholders to receive the award at the conference, in her absence.</td>
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<table>
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<tr>
<th>Vice Chair / New Committee Member discussion</th>
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<tr>
<td>Presenter</td>
<td>Pam Dubov</td>
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<tr>
<td>Discussion</td>
<td>With Bruce’s new position, he may not be able to serve as Vice Chair on this committee. Further discussion around this topic will be deferred to the next meeting.</td>
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<tr>
<th>Introduction of new GIS Manager</th>
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<tr>
<td>Presenter</td>
<td>Pam Dubov</td>
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<tr>
<td>Discussion</td>
<td>Bryan Zumwalt, previously employed by Tampa Bay Water, is now serving as the GIS Manager in BTS.</td>
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<tr>
<th>2014 R1 Content update</th>
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<tr>
<td>Presenter</td>
<td>Bryan Zumwalt</td>
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<tr>
<td>Discussion</td>
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</table>
- Status of 2014 R1 Release components included in this meeting’s presentation slides. Several items have been completed; others scheduled for completion in June and July. WebGI Replacement is ongoing. Database Restructure is in the planning phase. The PCSO Roadmap (strategic direction) Workshop has been cancelled; further discussions scheduled with the PCSO in the near future. Priority lowered for both PAIRS Retirement and Coyote Viewer components. Delay in some of these items is due to lack of available funds.  
- Smaller (production support) items included in R1 – DEI Development Environment has been completed. Planning Business Requirements is on hold pending further progress of the Accela project. Planning ½ Section Automated Maps Replacement, PAO dxf file Solution for DEI Survey, Historic Sites Apps for Planning, and ArcGIS Online Overhaul are all in process. |
## 2014 R2 Candidate List (draft)

<table>
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<th>Bryan Zumwalt</th>
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| **Discussion** | - R1 Overflow: PCU Maps, Security Assessment, PAIRS Retirement, WebGI Replacement, Parks Finder App, and Database Restructure.  
- R2 New: PCSO MapGuide data/application migration, Road/Address Workshop, DEI Legacy Data Migration Workshop, DEI Vision Workshop support, 2010 Census Data, Campus Locator Data/Application, and Pictometry (oblique images).  
Bryan pointed out that R2 may seem a bit less stacked compared to previous releases. This provides a buffer to allow time for any requested work resulting from the workshops.  
Further discussion about the DEI Legacy Data Migration will occur in the very near future (special meeting to be scheduled for Pam, Marty, David Scott, and Bob Powell).  
Pam would like the PAO Parcel Fabric effort added to this release. Curt will extend an invite to the GIS staff to attend any discussions around this effort. |

## RFP for Professional Services

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<thead>
<tr>
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<th>Bryan Zumwalt</th>
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<tr>
<td><strong>Discussion</strong></td>
<td>Considering an RFP to acquire a consultant for the eGIS group, in the event additional resources are needed to handle additional incoming work. The consultant would be used on an as needed basis.</td>
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## Eligible Agencies

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<tr>
<td><strong>Discussion</strong></td>
<td>Discussions have been ongoing with agencies to determine what their GIS needs/requirements are (by utilizing the Esri platform and ELA) and how we may be able to meet their needs/requirements. So far, agencies include St. Petersburg and Seminole.</td>
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## Aerial Imagery update

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<td><strong>Discussion</strong></td>
<td>Charlie Dye retired this past Friday. As a result, Curt has taken over the responsibility of following up on the status of the ortho images; delivery of these images is behind schedule.</td>
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## New Business / Open Discussion

| **Item #1** | Public Technology Institute (pti) recently recognized the eGIS group with Significant Achievement awards for two applications: eGIS Maps and Apps and Know Your Zone. Pam would like Bryan to work with the Commission and Communications to arrange for a Press Release. |
| **Item #2** | BTS has hired a new Project Manager, Ryan Auclair. Ryan will start Monday and will be assigned to the eGIS project. |
EGIS Steering Committee Update

June 5, 2014

Approval of Minutes:

April 3, 2014 Meeting

2014 SAG Award
Special Achievement in GIS from ESRI

New Vice Chair
Bruce Moeller

New Committee Member
(Larry Arrington)

2014 R1 Content – Update

Disaster Recovery Site Test Exercise – completed
GIS Post Production Applications – completed
DEI Vision Workshop – completed May 20-22
PCSO Roadmap Workshop – cancelled
Pinellas County General Basemap – June delivery date
Polling Place Finder – June delivery date
Damage Assessment – in UAT – June completion date
PCU Maps – in UAT – possible June completion date
Security Assessment Workshop – reviewing report received 5/26/14
Road/Address Workshop – scheduled for June 24-26
DEI Legacy Data Migration Workshop – scheduled for July
WebGI Replacement with Focused Apps – on going
Database Restructure – Planning phase in process
Storm Surge – in process
Parks Finder App – data in process
PAIRS Retirement – de-prioritized
Coyote Viewer – de-prioritized
2014 R1 Content – Update

Other “small (production support) items”
- DEI Development Environment – completed
- Planning Business Requirements – on hold, waiting on Acosta project
- Planning ½ Section Automated Maps Replacement – BTS review process
- PAO dxf file Solution for DEI Survey – working with DEI on requirements
- Historic Sites App for Planning – working with Planning
- ArcGIS Online Overhaul – in review process

2014 R2 Candidate List

Release 1 overflows:
- PCU Maps – possible implementation/training
- Security Assessment – possible action plan
- PAIRS Retirement – on going if time allows
- WebGIS Replacement with Focused Apps – (eGIS Viewer)
- Parks Finder App – complete data/build app
- Database Restructure – designs/build/implementation phases

NEW
- PCSS Mapguide data and application migration
- Road/Address Workshop and results
- DEI Legacy Data Migration Workshop and results
- DEI Vision Workshop support
- 2010 Census Data
- Campus Locator Data/App
- Pictometry

RFP
(Request for Proposal)
For Professional Services

Eligible Agencies

Aerials
Orthos
Delivery date...

RFP
(REQUEST FOR PROPOSAL)

For Professional Services

Eligible Agencies

Aerials
Orthos
Delivery date...
Open Discussion