

# Minutes

Enterprise GIS Steering Committee		
4.3.2014	1:29pm –3:20pm	Clerk's 4 <sup>th</sup> Floor Conf Room
Chair	Pam Dubov, Property Appraiser's Office (PAO)	
Vice Chair	See Agenda Item	
Note taker	Becky Batten, BTS	
Attendees	<p><u>Voting Committee Members</u>            Marc Gillette, Supervisor of Elections            Kristin Preston, Sheriff (representing Jason Malpass)            David Scott, Department of Environment &amp; Infrastructure (DEI)</p> <p><u>Guests</u>            Gordon Beardslee, Planning            Joe Borries, Emergency Management            Steve Clark, BTS            Mike Dawson, BTS            Janet Deane, eGIS Bureau            Kelly Dickie, eGIS Bureau            Neal Fuhler, Clerk            Nancy Halvorsen, eGIS Bureau            Ginny Holscher, Risk Management            Christy Kretschmann, eGIS Bureau            Curt Nielsen, PAO            Larry Nerge, BTS            Gregg Obarski, BTS            Marty Rose, BTS            Alan Shellhorn, Planning            Penny Simone, DEI            Heather Smith, BTS            Toni Smith, eGIS Bureau            Larry Solien, DEI</p>	
Agenda	<ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of March meeting minutes</li> <li>3. Vice Chair discussion</li> <li>4. Old Q4 business – Community Analyst / Business Analyst update</li> <li>5. 2014 R1 Content update</li> <li>6. Aerial Imagery update</li> <li>7. Open Discussion</li> <li>8. Adjournment</li> </ol>	

# Minutes

## Agenda Items

Approval of minutes from March meeting	
<b>Presenter</b>	Pam Dubov
<b>Discussion</b>	No changes.
<b>Conclusions</b>	Marc made a motion to approve the February minutes. David seconded his motion, with all in favor.

Vice Chair discussion	
<b>Presenter</b>	Pam Dubov
<b>Discussion</b>	Larry Arrington has retired. A Vice Chair is necessary to fill in when Pam is not available to attend the meetings. Pam noted the current Chair (herself) is one of the smaller, GIS user departments and feels it is important a larger GIS user department be the Chair, which would be either David or Bruce. She also added this is her last term as Property Appraiser. Marc agrees with Pam.
<b>Conclusions</b>	David nominated Bruce for Vice Chair. No other nominations were made. Marc seconded the nomination, with all in favor. Marty will communicate the decision to Bruce in the very near future.  Since Larry reported directly to Bob LaSala, Marty will ask Bob who he would like to fill Larry's position as a voting member of the committee.

2013 Q4 Business – Community Analyst / Business Analyst update	
<b>Presenter</b>	Toni Smith
<b>Discussion</b>	Marty, Nancy, and Christy had a conference call meeting with Esri on 3/19/2014. Marty followed up with a formal request to Esri to add an addendum to the ELA to add the Community Analyst 5-User Subscription to the ELA with no annual fee. This request was approved on 4/1/2014 by Esri corporate accounts and the addendum has been initiated. Meanwhile, the current users, Rick Cody and Corey Atha, have been accommodated for until the addendum is finalized.

# Minutes


2014 R1 Content update	
Presenter	Toni Smith / Mike Dawson
Discussion	<ul style="list-style-type: none"> <li>Workshops: Funding has been approved for the purchase of the required EEAP credits for the workshops. Planning for the Roads/Address workshop began 3/31. Workshop is tentatively scheduled for May. Planning for the DEI Legacy Data Migration and Visioning workshops has not yet been initiated.</li> <li>Project Work: The eGIS Team is currently working on the PCU Maps, Security Assessment Workshop (draft of results received 3/31), and PCSO Roadmap and Data Migration projects (meeting with PCSO 4/4). Other smaller support items include: PAO dxf file solution for DEI Survey, DEI Development environment, Polling Place application, Planning business requirements, Planning ½ section automated maps replacement, ArcGIS Online overhaul, PAIRS retirement, Campus/Park Locator applications, and Coyote Viewer application. Pam further discussed the addition of the PAO dxf file solution for DEI Survey recently added to the list above.</li> <li>Damage Assessment: IVSS will be used for 2014; however, the eGIS Team is still moving forward with Esri's Damage Assessment solution. Signoff of the business and design requirements were received by Sally Bishop prior to the meeting</li> <li>Basemap Demo provided by Mike Dawson. Pam asked for clarification on what "basemap" means. Nancy provided clarification defining the difference between Basemap (a cached, static tile, or picture of map data) and Base Map or Base Data (foundation layer or layers to build GIS data on). Basemaps, as coined by Esri, are primarily used in ArcGIS Online, web maps and apps, and most COTS applications. To avoid confusion between these 2 terms, Pam asked if it would be possible to use a different term for one or the other basemap/base map terms. Basemap is a widely used term in the GIS field. Pam would like to defer this conversation/decision to the next Working Group meeting. Changes made to the Base map (base data) affect basemaps, requiring each basemap to be re-cached to include and display those changes.</li> <li>Database Restructure Planning Proposal: The new proposal has been presented to the Working Group. Currently, the GIS environment is Editing to Production Read Only. The proposed structure would be User-Defined Editing Environment to Production Read Only, as well as Local Government Data Model (LGDM). Bringing new data into the GIS environment would require determining if the data goes into the LGDM, and if so where, and then moved into the new environment. This proposal is supported by Esri; other entities are already using this structure. The structure will be the same in the Production, Development, and Test environments. Pam asked DEI staff if they are comfortable with this new structure; all are supportive of the new structure.</li> </ul>

Aerial Imagery update	
Presenter	
Discussion	<p>Pictometry oblique images have been received and reviewed by PAO and delivered to BTS to load. Because the expertise in this matter is no longer with BTS, it may take some time to get up to speed on loading them. Pam asked if other agencies would like to review the images for quality; if so, contact Toni Smith.</p> <p>Ortho images are expected to be delivered to PAO mid-April.</p>

# Minutes


New Business / Open Discussion	
<b>Item #1</b>	<p>Pam requested a special meeting scheduled to discuss the ELA with this committee. All the parties involved in the original ELA are no longer with the County. Pam is concerned components of the ELA may be overlooked and deadlines missed. What are our obligations, inventory requirements around consumed licenses and applications, etc.?</p> <p>April 24, 2016 is the ELA end date. The maintenance has been prenegotiated.</p> <p>Marty is in support of having this meeting. He also noted the assignment of Ray Dilley as Contract Manager for BTS. Marty will ensure Ray is involved in this ELA review.</p>
<b>Conclusions</b>	<p>Becky will schedule a meeting in late April for Pam, Marty, Ray, and Jason to discuss the ELA. If necessary, a follow-up meeting will be scheduled with Esri. All the information will then be communicated to the eGIS Steering Committee meeting members in a special public meeting.</p>



## **EGIS Steering Committee Update**

April 3, 2014

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## **Approval of Minutes:**


March 6, 2014 Meeting

4/3/2014 2



## **Vice Chairman Discussion**

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## **Q4 – 2013 Old Business ESRI Community Analyst/Business Analyst Extension Evaluation**

3/11/2014 – Review of the ELA with Jason Ester  
 3/19/2014 – Conference call with Adam Carnow from ESRI  
 Marty Rose emailed a formal request to add an Addendum to the ELA to add Community Analyst 5-User Subscription to the ELA with no annual fee

**Results:**  
 Email received from Adam Carnow on 4/1/2014 saying this was approved by corporate accounts and addendum has been initiated.

•Preliminary access to the new Community Analyst has been provided to Rick Cody (SES) through his login with Pinellas County ArcGIS Online Account becoming permanent when the Addendum is final.  
 •The paid legacy Community Analyst stand-alone has been extended for Corey Alths, Economic Development, until June 2014 with the option to convert to the new version on or before that date.

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## **2014 R1 Content – Update**

### **Workshops . . .**


**Funding has been approved and in the process of procurement so EEAP credits can be purchased.**

**eGIS team met with ESRI on 3/31 to begin the initial planning phases for the Roads/Address Workshop. Proposed schedule for workshop is mid-May.**

**Investigation of Requirements:**

- Roads/Addresses Project
  - 4-5 Day ESRI Workshop – about 55 EEAP credits
- DEI Legacy Data Migration
  - 4-5 Day ESRI Workshop – about 55 EEAP credits
- DEI Visioning Workshop
  - 2-3 Day ESRI Workshop – about 35 EEAP credits

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## **2014 R1 Content – Update**

**PCU Maps – Flex Viewer Connected Version in UAT  
 Disconnected Version is in final development stages**

**Security Assessment Workshop Results  
 Draft 1 has been received (3/31/14)**

**PCSO Roadmap and Data Migration  
 (meeting with PCSO on 4/4/14)**

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Pinellas County

### 2014 R1 Content – Update

Other “small (production support) items”

- PAO dxf file Solution for DEI Survey
- DEI Development Environment
- Planning ½ Section Automated Maps Replacement
- Planning Business Requirements
- Polling Place Application

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- ArcGIS Online Overhaul
- PAIRS Retirement
- Campus/Park Locator Applications
- Coyote Viewer Application

4/3/20147

Pinellas County

### 2014 R1 Content – Update

#### Damage Assessment

IVSS will be used for 2014

eGIS Team is proceeding with the ESRI replacement for IVSS.

Approval of Requirements/Design to be obtained on April 4, 2014

4/3/20148

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### 2014 R1 Content – Update

#### Pinellas County Basemaps Demo

4/3/20149

Pinellas County

### 2014 R1 Content – Update

#### Data Base Restructure Planning Proposal Presentation

4/3/201410

Pinellas County

### Data Base Restructure Planning

#### Current GIS Environment

```

graph LR
    A[Editing] --> B[Production Read Only]

```

4/3/201411

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### Data Base Restructure Planning

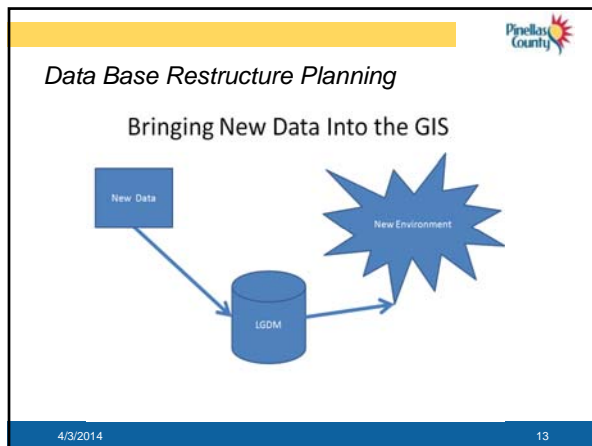
#### New GIS Environment

```

graph LR
    A[User Defined Editing Environment] --> B[Production Read Only Same Schema as Editing]
    A --> C[LGDM]

```

4/3/201412



*Aerials*

*Orthos*  
*Delivery date mid April*

*Oblique Images*  
*Have been received, PAO reviewed, delivered to BTS to load into database*

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*Open Discussion*

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