Minutes

Enterprise GIS Steering Committee		
7.11.2013	1:30pm – 2:32pm	Clerk's 4th Floor Conf Room
Chair	Pam Dubov, Property Appraiser's Office (PAO)	
Vice Chair	Larry Arrington, Planning (not in attendance)	
Facilitator	David James, Business Technology Services (BTS)	
Note taker	Becky Reed, BTS	
Attendees	<u>Voting Committee Members</u> David Anderson, Sheriff Bruce Moeller, Public Safety Services (PSS) David Scott, Department of Environment and Infrastructure (DEI) David Walker, Planning (representing Larry Arrington) <u>Guests</u> Steve Clark, BTS Janet Deane, eGIS Bureau Kelly Dickie, eGIS Bureau Charlie Dye, PAO Neal Fuhler, Clerk Jason Graziano, BTS Nancy Halvorsen, eGIS Bureau Karen Heyse, DEI Jay Perkins, DEI Kristin Preston, Sheriff Toni Smith, eGIS Bureau Larry Solien, DEI Art Stadlin, BTS		
Agenda	1. Call to Order 2. Approval of May and June meeting minutes 3. eGIS Bureau update 4. eGIS Development update 5. User Training update 6. Aerial Imagery update 7. Enterprise Advantage Program 8. Open Discussion 9. Adjournment		

Agenda Items

Approval of minutes from May and June meetings	
Presenter	David James
Discussion	No changes.
Conclusions	The Committee unanimously approved the minutes.

Minutes

eGIS Bureau update	
Presenter	Toni Smith / Nancy Halvorsen
Discussion	The Bureau staff moved back into the Property Appraiser's Office 2nd Floor area this morning, after being temporarily displaced due to a construction project. The Bureau staff is continuing to work on data cleanup. The Bureau, at the request of Bob LaSala, has produced several maps to develop a MapBook for the County. The maps provide data on a Countywide level as well as on a Neighborhood level. Nancy presented a few tourism maps of Pinellas County showing hotels, available hotel rooms, and occupied hotel rooms annually for the last four years. These maps were developed from spreadsheets built from several datasets. When the spreadsheets are updated, the maps are automatically updated. Nancy logged into ArcGIS Online to demo the Pinellas County Resorts Storymap built from a template available with the application. She also noted there is an ArcGIS Online group where everything the Bureau is developing is available for view by anyone with access. If you need access to ArcGIS Online, contact the Bureau. Access is unlimited and available at no cost to departments or users. The data is maintained on our internal servers, not in the Cloud. The Bureau is available to all departments for data and mapping needs. Email them at EGISBureau@pinellascounty.org or call 582-EGIS.

eGIS Development update	
Presenter	Art Stadlin

Discussion	• Q2/Q3 release has been in progress since April 29th, with the goal of completion at the end of September.
	
	    o Vendor Outsourcing (with GIS, Inc.) is pending contract award. Once awarded, the Working Group will be heavily involved providing support to the vendor. This effort will be approximately 20 weeks in duration, resulting in 83 migrated datasets and 10 new applications.
	    o 4 deliverables have been completed: Evacuation Level processing, upgrade of eGIS Test Server, CSC training on ArcGIS Online, and the PSS Gap Assessment.
	    o 6 deliverables are at 75% completion, including: Addition of PAO Data to eGIS, Community Map Project, and eGIS Disaster Recovery Site.
	    o 6 deliverables are at 25-50% completion, including: eGIS Aerial Imagery, Damage Assessment (demo next week), and the upgrade of ArcGIS Desktop.
	    o 5 deliverables are pending, including: EAM-GIS Workshops (postponed), eGIS Security Architecture (ESRI involvement), and PCSO-eGIS Roadmap (may be delayed until Q4).
	
	• David explained the reason why releases are quarterly. The releases are scheduled quarterly to deliver new value every 12 weeks while properly managing the environment without too much disruption. In the last year, 200+ data layers have been converted and training has occurred, along with several applications deployed. It does not mean each application takes 12 weeks to develop.
	
	• Bruce provided some clarification on the PSS Gap Assessment. ESRI recommended the PSS data maintained on their own server and architecture needs to be in place to meet this recommendation.
	
	• Bruce then asked about the eGIS GeoCoding Service completion timeframe. Though work has not yet begun, the eGIS GeoCoding Service will be completed by the end of September as part of the Q2/Q3 release.
	
	• David gave kudos to Bruce and Rick Webster, PSS Developer, on their speedy completion of moving maps off Google Maps onto the ESRI platform.

Minutes

User Training update	
Presenter	Jason Graziano
Discussion	The ELA provides a total of 350 training days over the course of the 4-year contract. At this point, 243 of 350 available training days have been used (by 70 students) for Developer and ArcGIS training.

Aerial Imagery update	
Presenter	David James / Charlie Dye
Discussion	In 2010, the BCC TSC agreed to fund the enterprise for Aerial Imagery at $90K every budget year. The last flights were in Dec. 2010. Another set of flights will be arranged for Dec. 2013, which will include ortho and oblique images at $252K.LIDAR and Digital Terrain Models at an extra $290K. Available funding is $270K, which will cover the ortho and oblique images; however, for LIDAR and Digital Terrain Models, the funding may need to be provided by DEI. David Scott and Karen Heyse will discuss the funding with Penny Simone when she returns from the ESRI Conference. Once a decision is made, David James and Charlie Dye should be notified.
	Pam provided clarification on why it is necessary to update the oblique imagery as often as we are. These images can be used to streamline property appraisals, and the contract provides before and after images in the event of disasters. The images are used by many departments and outside agencies.
	The Department of Revenue (DOR) went through an RFQ and the CCNA process to select several vendors to provide the imagery flight service; however, the process has been delayed until as early as August. If delayed too long, Plan B would involve SWFWMD. Plan C would be to piggyback off St. Lucie County's contract.

Action Item	Assigned to	Deadline
Discuss funding for LIDAR and Digital Terrain Models.	David Scott and Karen Heyse	7/19/13

Enterprise Advantage Program	
Presenter	Jason Graziano
Discussion	300 credits are available through the ELA for the County to utilize ESRI services. The credits expire at the end of the ELA, which is April 2015.
	The available balance of credits is 143, as 157 are currently committed, which includes the request below.
	Jason requested the Committee's approval to use 40.5 credits for the eGIS Security Architecture & Design effort.
Conclusions	David made a motion to approve the use of 40.5 credits for the eGIS Security Architecture & Design effort. Bruce seconded the motion, with all in favor.

New Business / Open Discussion	
Item #1 **Pam Dubov**	Pam asked for input from the Committee on how items that need approval to move forward between monthly meetings should be addressed. A recent example is the requested approval for use of the EEAP credits. Is the Committee comfortable with Pam making these decisions on behalf of the Committee. David Scott asked if these decisions, if any, could be reported at each Committee meeting. If there is contention to decisions made, special meetings can be scheduled for further discussion. The Committee approves Pam making these decisions as long as the Committee is kept informed.
Item #2 **David James**	The ESRI User Conference is this week. Ten DEI, BTS, and PSS staff members are in attendance. Conference presentations and map examples are posted on their website as they occur. http://www.esri.com/events/user-conference/
Item #3 **Pam Dubov**	Tax Parcel Viewer is online and accessible from the Property Appraiser's Office website. http://www.pcpao.org/