

Minutes

Enterprise GIS Steering Committee		
6.6.2013	1:32pm – 2:32pm	Clerk's 4 th Floor Conf Room
Chair	Pam Dubov, Property Appraiser's Office (PAO) – not in attendance	
Vice Chair	Larry Arrington, Planning – not in attendance	
Facilitator	David James, Business Technology Services (BTS)	
Note taker	Becky Reed, BTS	
Attendees	<p><u>Voting Committee Members</u> Sally Bishop, Emergency Management Marc Gillette, Supervisor of Elections</p> <p><u>Guests</u> Mike Alband, BTS Steve Clark, BTS Mike Dawson, BTS Janet Deane, eGIS Bureau Charlie Dye, PAO Neal Fuhler, Clerk Jason Graziano, BTS Nancy Halvorsen, eGIS Bureau Chris Hunter, Clearwater Gas System Christy Kretschmann, eGIS Bureau Anamari Mena, City of Safety Harbor Gregg Obarski, BTS Bob Peacock, DEI Alan Shellhorn, Planning Penny Simone, DEI Heather Smith, BTS Larry Solien, DEI</p>	
Agenda	<ol style="list-style-type: none"> 1. Call to Order 2. Approval of May 2, 2013 meeting minutes 3. Google Maps 4. eGIS Bureau update 5. eGIS Development update 6. eGIS Working Group update 7. ESRI Southeast Conference highlights 8. Open Discussion 9. Adjournment 	

Agenda Items

Approval of minutes from May 2, 2013 meetings	
Presenter	David James
Discussion	Deferred
Conclusions	No quorum; voting deferred to next meeting.

Minutes

eGIS Bureau update	
Presenter	eGIS Bureau staff
Discussion	<p><u>Production update – Janet Deane</u></p> <ul style="list-style-type: none"> The Bureau is currently working on Future Land Use and updating annexations. For updating annexations, a desktop tool is being used. Additional data layer requests have been received and completed. <p><u>ArcGIS Online update – Christy Kretschmann</u></p> <ul style="list-style-type: none"> A demo of the tool's capabilities and current status, as well as map requests, was presented. At this time, 65 County employees have access to use this tool. <p><u>Data Driven Page Mapbook and Data Analysis – Nancy Halvorsen</u></p> <ul style="list-style-type: none"> Examples of data driven pages and data analysis were passed around for viewing. These tools are available to users that have ArcGIS Online on their desktop. Contact the BTS Support Center at 453-HELP to obtain this software. <p>For assistance from the Bureau, call 582-EGIS or email them at EGISBureau@pinellascounty.org.</p>

eGIS Development update	
Presenter	Jason Graziano / Mike Dawson
Discussion	<ul style="list-style-type: none"> 2013 Q1 Release is complete now that Know Your Zone has been moved into Production. Mike Dawson provided a demo of the application. It can be accessed via http://egis.pinellascounty.org/apps/knownyourzone. The Property Appraiser's Office went live with Parcel Viewer. It is available on their website. 2013 Q2/Q3 Release Preliminary Project Plan is complete. Several deliverables are in progress with a few pending. An Invitation to Quote for Vendor Outsourcing closes on June 7th and will then proceed to negotiation and vendor selection. Re-planning of the 2013 Q2/Q3 Release will be required based on the contract. The funding for this contract (\$60K) is provided by the BCC TSC Strategic Fund. Sally has another item and will discuss with Jason to find out if it can be added.

eGIS Working Group update	
Presenter	Jason Graziano / Christy Kretschman
Discussion	ArcGIS Online update – 4 maps have been published, along with 131 data layers and 1 mapping application. Currently, there are 65 users.

User Training update	
Presenter	Heather Smith
Discussion	<p>At this point, there have been 243 days of training credits used/committed of the total 250 days available through the ESRI agreement for years 1 and 2. Years 3 and 4 have 50 days training available each for a grand total of 300 days of ESRI training credits available through the ESRI agreement.</p> <p>Training is broken into 3 classes: ArcGIS Level 1, ArcGIS Level 2, and ArcGIS Editing Data. 35 attended Level 1 training. 44 will attend Level 2 training and 45 will attend Editing Data training.</p> <p>All of this training adds up to 928 days of actual training provided to the eGIS end users through the ESRI agreement in years 1 and 2. This shows the huge economy of scale gained from grouping county staff together into training classes to benefit from discounts on the class costs over having staff attend training one by one.</p> <p>Alan Shellhorn attended the Level 1 training and thought it was very successful. Heather noted how accommodating and willing to work with our staff availability ESRI was.</p>

Minutes

Aerial Imagery update	
Presenter	Charlie Dye
Discussion	<p>The Department of Revenue (DOR) went out with an RFQ to select vendors, which resulted in 17 responses. They selected 10 of the 17 vendors. The selected 10 vendors will sign a 5-year contract with DOR. The vendor(s) we select will then sign a contract with our Purchasing department. At that point, aerial flights can be scheduled. Penny Simone will be involved in the process to ensure we obtain all necessary images in the flights. Once the images are obtained, municipalities will have access to view them.</p> <p>Charlie noted the technical requirements were written by DOR in partnership with SWFWMD.</p>

EEAP Engagements	
Presenter	Jason Graziano
Discussion	<p>300 credits for ESRI technical assistance are included in our ESRI agreement. These credits are broken into 100 credits per year for years 1-3 (no credits for year 4). Credits used so far total 116.02.</p> <p>Needs for assistance with Damage Assessment, Security Architecture and Design, and PCSO-eGIS Roadmap consulting engagements have been identified, which would use some of the remaining credits. Jason will move forward with these activities with ESRI under approval from David James. Further discussion with Pam and Larry will follow this meeting in order to acquire formal approval. Jason will ensure all stakeholders are updated and involved, as necessary.</p>

New Business / Open Discussion	
Item #1	Cyclomedia will be onsite to demo their high definition street level imagery offering on Friday, June 7 th , 1-2:30pm in the DEI 4 th Floor Training Center (14 S. Fort Harrison Ave). All are welcome to attend.
Item #2	<p>Community Analyst and Business Analyst are online subscriptions available from ESRI. The annual fee is around \$3K. Rick Cody in Public Safety Services has a subscription. It has, so far, been useful in producing a proposal to reduce fire stations without impacting service to the community.</p> <p>To determine if this would be useful on an enterprise level, the Working Group will review the needs for this software/data across the county and come back to the committee with a summary and any appropriate proposal, if the County need justifies the expenditure.</p>
Item #3	Anamari Mena, City of Safety Harbor, mentioned having a problem accessing the County's data. Mike Dawson will work with Jeff Rohrs to ensure they have VPN access.
Item #4	Mike Alband introduced Steve Clark, the newest BTS GIS technologist.