



Lealman Community Redevelopment Area Non-Residential Improvement & Demolition Grant Program Application Package



Applications & supporting documents may be submitted electronically to LealmanCRA@pinellascounty.org or via hand delivery to:

Tanya Kurtin
Lealman Exchange
5175 45th St.
St. Petersburg, Florida 33714
(727) 464-5310
tkurtin@pinellascounty.org



Overview

The purpose of the Non-Residential Improvement & Demolition Program is to provide reimbursable **matching** grants to eligible applicants on a **first come, first served** basis that will accelerate and leverage private investment as a way to improve the appearance, condition, and functionality of existing non-residential buildings in the Lealman CRA, or to assist in the removal of substandard structures when the cost to renovate is not feasible. Properties must be located in the Lealman CRA (see Attachment A for map). Grant awards amounts will be provided as follows:

Grant Type	Eligible Amount
Non-Residential Improvements	\$1,000 - \$20,000
Demolition	\$1,000 - \$10,000

Eligibility Guidelines

Non-Residential Improvement Program - All structurally sound, properly permitted buildings with an existing non-residential use located in the Joe's Creek Industrial District or along the following commercial corridors within the Lealman CRA boundary are eligible:

- 49th Street North
- 54th Avenue North
- 34th Street North
- Haines Road
- 28th Street North

Demolition Program – Any non-residential/commercial site within the Lealman CRA where there is substandard or deteriorated structure or part thereof. The structure must be functionally obsolete or economically unfeasible to repair, as determined by Pinellas County. Cost of asbestos survey, if applicable, shall be considered the applicant's sole responsibility.

APPLICANT ELIGIBILITY

A property owner or leasehold tenant are eligible to apply. Leasehold applicants are required to obtain written and notarized approval from the property owner prior to submission of an application.

Applicants must be able to demonstrate (with assistance provided by County staff):

- Ownership of the property
- The property is located in Lealman CRA.
- The applicant(s) must be current on all property taxes.
- The property must not have any outstanding liens or Code Enforcement violations.¹
- Verify the property is not in foreclosure.
- Review of proposed activities to determine eligibility.
- Property owners are eligible for Non-residential Improvement grants once every five years.

¹ Properties with limited Code Enforcement/Utility liens made be considered on a case-by-case basis.



ELIGIBLE & INELIGIBLE GRANT ACTIVITIES

Non-Residential Improvement Program – Eligible Improvements

- ADA improvements (interior and exterior)
- Architectural, building permit and engineering fees (not to exceed 10% of total funding request)
- Awnings/canopies/shutters (repair or new)
- Demolition of obsolete structures necessary for interior or exterior expansion
- Electronic security systems (exterior metal roll down gates, window bars are ineligible)
- Energy efficiency improvements (window upgrades, insulation, hot water heater, HVAC systems)
- Exterior painting, re-siding and/or cleaning
- Exterior doors & windows
- Exterior signage, including wall, window, hanging, and monument signs advertising the business name and identity (repair or new)
- Flood-proofing and wind hardening of building
- Masonry repairs
- Plumbing and electrical
- Remediation of environmental contamination on the interior or exterior of the building such as lead, asbestos or petroleum
- Repair/replacement of deteriorated building materials (plywood, metal, stucco, etc.)
- Restoration of significant architectural details or removal of materials that cover said architectural details
- Roof replacement or repairs
- Room/space reconfiguration, wall relocations
- Site improvement features such as landscaping, fencing, parking lots, walkways/sidewalks, lighting, dumpster enclosures and buffer walls provided such features do not collectively exceed more than 25 percent of the eligible project costs
- Stormwater / drainage improvements
- Structure stabilization (repair/replacement of foundations, footers, load bearing walls, roofing systems)

Ineligible Improvements

- Work performed by an unlicensed contractor
- Improvements completed or in progress prior to approval of the grant application
- Improvements to buildings solely used for residences
- New building construction (additions to existing structures are permitted)
- Improvements to structures built within the last 5 years
- Reducing or enclosing existing storefront windows
- Exterior security systems (including metal roll down gates, window bars)
- Routine maintenance



Application Process

Applicants should complete the application provided on the following pages. Applications can be submitted electronically by emailing LealmanCRA@pinellascounty.org or via hand delivery at the Lealman Exchange, located at 5175 45th St. N., St. Petersburg, FL 33714. Pinellas County staff will review the information provided and contact the applicant to inform them of their eligibility status or to request any additional information as may be needed to determine eligibility. If approved for funding Pinellas County will assist the applicant with developing a scope of work and obtaining bids from licensed contractors.



Lealman CRA Non-Residential Improvement and Demolition Grant Program Application	
Project Information	
Date	
Project Address	
Zoning	
Parcel ID	
Current Building Use (i.e., Vacant, Commercial, Industrial, Mixed use with Residential)	
Proposed Business Use	
Funding Amount Applying For	

Lealman CRA Residential Improvement and Demolition Grant Program Application	
Use of Funding Proceeds (provide attachment of detailed cost breakdown)	
Labor	
Supplies/Materials	
Equipment	
Architectural/Engineering	
Other (define)	
Project Description (attach any drawings and/or detailed written description as necessary)	



Lealman CRA Residential Improvement and Demolition Grant Program Application
Use of Funding Proceeds (provide attachment of detailed cost breakdown)

[Empty box for providing attachment of detailed cost breakdown]



Eligible Grant Activities (Check all that apply to your application.)

Activity	Checkbox
ADA improvements (interior and exterior)	
Architectural, building permit and engineering fees (not to exceed 10% of total funding request)	
Awnings/canopies/shutters (repair or new)	
Demolition of obsolete structures necessary for interior or exterior expansion	
Electronic security systems (exterior metal roll down gates, window bars are ineligible)	
Energy efficiency improvements (window upgrades, insulation, hot water heater, HVAC systems)	
Exterior painting, re-siding and/or cleaning	
Exterior doors & windows	
Exterior signage, including wall, window, hanging, and monument signs advertising the business name and identity (repair or new)	
Flood-proofing and wind hardening of building	
Masonry repairs	
Plumbing and electrical	
Remediation of environmental contamination on the interior or exterior of the building such as lead, asbestos or petroleum	
Repair/replacement of deteriorated building materials (plywood, metal, stucco, etc.)	
Restoration of significant architectural details or removal of materials that cover said architectural details	
Roof replacement or repairs	
Room/space reconfiguration, wall relocations	
Site improvement features such as landscaping, fencing, parking lots, walkways/sidewalks, lighting, dumpster enclosures and buffer walls provided such features do not collectively exceed more than 25 percent of the eligible project costs	
Stormwater / drainage improvements	
Structure stabilization (repair/replacement of foundations, footers, load bearing walls, roofing systems)	



Lealman CRA Non-Residential Improvement and Demolition Program Application

Applicant Certification and Signatures

I certify that the information provided in this application is true and accurate to the best of my ability and no false or misleading statements have been made in order to secure approval of this application. You are authorized to make all the inquiries you deem necessary to verify the accuracy of the information contained herein.

Applicant Signature

Print Name

Date

Lealman CRA Non- Residential Improvement and Demolition Program Application

Owner Authorization

As owner of the property/properties located below, I hereby authorize the Applicant as identified above to undertake the activities specified in this application.

Property Address

Property Identification Number

Owner Signature

Date