

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
BCC Assembly Room  
315 Court Street, 5<sup>th</sup> Floor  
Clearwater, FL 33756**

**May 8, 2008**

**BUDGET INFORMATION SESSION AGENDA**

<b>9:30 a.m. to Noon:</b>	<b>Office of Human Rights, Health Department, Medical Examiner, Feather Sound Community Services District, Palm Harbor Recreation and Library District, Construction Licensing Board</b>
<b>Noon to 1:00 p.m.</b>	<b>Recess</b>
<b>1:00 to 4:00 p.m.</b>	<b>Pinellas Planning Council, Public Library Cooperative, Business Technology Services, Personnel, County Attorney, Board of County Commissioners</b>

## CONSTRUCTION LICENSING BOARD

The Construction Licensing Board regulates the construction and home improvement industry through uniform contractor competency licensing, code adoption and code interpretations. There are twenty-one members on the Construction Licensing Board. The Building Directors of the Cities of Clearwater, St. Petersburg and of Pinellas County are permanent members. The remaining eighteen members are appointed by the Board of County Commissioners to serve two year terms.

### 0271 CONSTRUCTION LICENSING BOARD FUND

Department Revenues By Fund		FY08 Budget	FY08 Projection	FY09 Request
0271	LICENSES & PERMITS	775,000	784,340	769,000
	FINES & FORFEITS	180,000	199,210	211,500
	INTEREST EARNINGS	20,000	20,000	20,000
	OTHER MISCELLANEOUS REVENUES	300	300	300
	Total Revenue subtotal	975,300	1,003,850	1,000,800
	BEGINNING FUND BALANCE	734,210	848,520	751,490
	Total Revenues	1,709,510	1,852,370	1,752,290
General Fund Tax Support		0%	0%	0%

Department Expenditures By Fund/Cost Center			FY08 Budget	FY08 Projection	FY09 Request
0271	6901000	CONSTRUCTION LICENSING BOARD	1,530,290	984,120	1,645,500
0271	6901100	CLB - INVESTIGATIONS	179,220	116,750	106,790
		Total Expenditures subtotal	1,709,510	1,100,870	1,752,290
		- TRANSFERS TO GENERAL FUND	50,000	50,000	
		- RESERVES	533,620		591,430
		<b>TOTAL EXPENDITURES w/o</b>			
		<b>TRANSFERS, &amp; RESERVES</b>	<b>1,125,890</b>	<b>1,050,870</b>	<b>1,160,860</b>

### Personnel Summary

Total Permanent Positions	11	11
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<b>Target Reconciliation</b>		
FY08 Projection Target of 97%		93.3%
FY09 Budget Request Target	Not applicable; No General Fund Tax Support	

Pinellas County FY09 Budget Development  
Major Program Budget Service Level Changes  
Construction Licensing Board

There were no budgetary changes submitted that would affect FY09 service levels.

## Pinellas County FY08 Budget Development

### Budget Summary Analysis

**SFA: Economic Development, Redevelopment, & Housing  
Department: Construction Licensing Board**

#### **Fund 0271 – Construction Licensing Board Fund**

- The FY08 Projection meets the 97% target. The FY08 Projection is \$1,100,870 or 93.3% of the FY08 Budget.
- There is no budget request target as the programs and activities of the CLB are 100% funded by license renewal fees, fines, and citations, with no impact to ad valorem property taxes. This budget is fully supported by self generated revenue and no proposed reductions to this budget were submitted
- During FY09 it is anticipated that the CLB will complete its customer service enhancement initiative for full implementation for on-line local and state license renewals through the internet.

Name of Department: **CONSTRUCTION LICENSING BOARD**  
 Strategic Focus Area: **ECONOMIC DEVELOPMENT, REDEVELOPMENT, & HOUSING**

Program	Classification	Description	FY09 Total Program Allocation (\$)	FTE's	FY10 (2nd Year) Program Allocation (\$)	Performance Measures	Estimated FY09
Licensing	Mandatory (Chapter 75-489, Laws of FL)	The PCCLB provides countywide certification and registration of contractors and journeymen.	\$382,009	4.0	\$391,232	Number of active certified license renewals and registrations	3,000
Enforcement	Mandatory (Chapter 75-489, Laws of FL)	The PCCLB enforces licensing of contractors and journeymen through fines and citations.	\$470,553	5.0	\$483,608	Number of complaints handled/citations issued	1000/400
Administration/Board of Appeals	Administrative	Director and assistant serve all programs and interpret building and fire codes and coordinate Board of Adjustment and Appeals actions. Also exercises Amendatory Authority over uniformity of building code within Pinellas County.	\$308,298	2.0	\$315,742	Number of informal and formal code interpretations or hearings	75
<b>TOTALS:</b>			<b>\$1,160,860</b>	<b>11.0</b>	<b>\$1,190,582</b>		

## Pinellas County FY09 Budget Development - Growth Trends - 5-Year History

### Construction Licensing Board

Year	Budget	Increase (Decrease) from Previous Year	Percent Change from Previous Year	Positions	Increase (Decrease) from Previous Year	Percent Staff Change From Previous Year
2004	\$1,198,570	\$420,290	54.0%	9	0	0.0%
2005	\$1,388,300	\$189,730	15.8%	9	0	0.0%
2006	\$1,513,290	\$124,990	9.0%	10	1	11.1%
2007	\$1,542,810	\$29,520	2.0%	11	1	10.0%
2008	\$1,709,510	\$166,700	10.8%	11	0	0.0%

\* Note: The FY04 budget reflects the annualized impact of a fee increase imposed in FY03.  
The fee increase caused an increase in reserves to an appropriate level to fund operations.

