

FY21 BUDGET TIMETABLE

(3/23/20- see next chart for listing of revisions made to original timetable)

Date 2020	Day	Time	Meeting	Activity
Jan 9	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Jan 10	Fri	1:00PM		FY21 Budget Kickoff Meeting. Budget Guidelines published.
Jan 14	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Jan 23	Thu	9:30 a.m.	BCC W/S offsite	BCC Work Session - Strategic Planning Session
Jan 27	Mon	1:00 PM		FY21 CIP Budget Kickoff Meeting.
Jan 28	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearing
Feb 6	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Feb 11	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Feb 20	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing. FY21-FY26 Forecast Presentation.
Feb 20	Thu	1:00 p.m.	BCC Mtg	Proposed Joint BCC/Federal Delegation Meeting
Feb 25	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearing
Mar 5	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Mar 10	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Mar 19	Thu			FY21 Budget Submissions due to OMB (except Constitutional Officers)
Mar 19	Thu			FY21-26 CIP Budget Submissions due to OMB
Apr 2	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Apr 7	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Apr 16	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Apr 21	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Apr 30	Thu	9:30 a.m.	BCC W/S, BCC BIS	BCC Work Session/Agenda Briefing. Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
May 1	Fri			Budget Submissions for Constitutional Officers due to OMB
May 5	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
May 14	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
May 19	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
May 28	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Jun 1	Mon			Property Appraiser Provides the Estimates of Taxable Values
Jun 2	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Jun 3	Wed	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 4	Thu	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 5	Fri	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 17	Wed	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.

FY21 BUDGET TIMETABLE

(3/23/20- see next chart for listing of revisions made to original timetable)

Date 2020	Day	Time	Meeting	Activity
Jun 18	Thu	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 19	Fri	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 23	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Jul 1	Wed			Property Appraiser Certifies Preliminary Tax Roll
Jul 16	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Jul 21	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting - County Administrator presents FY21 Proposed Budget; 6:00 p.m. Public Hearings
Jul 30	Thu	9:30 a.m.	BCC BIS	Budget Information Session. Feedback regarding FY21 Proposed Budget.
Aug 4	Tue			Property Appraiser is notified of proposed millage rates for development of TRIM notices
Aug 6	Thu	9:30 a.m.	BCC BIS	Budget Information Session (if necessary).
Aug 11	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Aug 24	Mon			TRIM notices mailed to all property owners
Sep 3	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Sep 8	Tue			Tentative FY21 Budget posted to County website
Sep 10	Thu	2:00 p.m.	BCC PH	BCC Regular Meeting, 6:00 p.m. Public Hearings - 1st Public Hearing – BCC adopts tentative FY21 millage rates and budgets
Sep 17	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Sep 18	Fri			Advertisement of Budget Public Hearing Notice and Budget Summary in newspaper
Sep 22	Tue	2:00 p.m.	BCC PH	BCC Regular Meeting, 6:00 p.m. Public Hearings - 2nd Public Hearing – BCC adopts final FY21 millage rates and budgets
Sep 25	Fri			Distribute Adopted Resolutions to Property Appraiser, Tax Collector, State Department of Revenue
Oct 1	Thu			FY21 Begins
Oct 5	Mon			Final Taxable Value (DR-422) Received from Property Appraiser prior to Extension of Rolls
Oct 8	Thu			Return Form DR-422 to Property Appraiser within 3 days of receipt
Oct 15	Thu			Office of Economic and Demographic Research data submission
Oct 21	Wed			Final Budget Posted to County's Official Website; Certify Compliance with Sections 200.065 and 200.068, Florida Statutes, to Department of Revenue

SCHEDULE OF REVISIONS TO ORIGINAL FY21 BUDGET TIMETABLE (distributed on 1/9/20)

Change	Date	Day	Time	Activity
3/23/2020				
R	Jan-23	Thu	9:00 AM	FY21 CIP Budget Kickoff Meeting.
R	Jan 27	Mon	1:00 PM	FY21 CIP Budget Kickoff Meeting.
N	Apr 30	Thu	9:30 AM	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
N	April 30, 2020 Budget Information Session added to the schedule. Please see Attachment 1 for sequence of agencies.			

O = indicates Original Schedule dated 1/9/2020

R = indicates Revisions made to original schedule

N = indicates New Activity added to Original Schedule dated 1/9/2020

23-Mar-20

Attachment 1: 2021 Budget Development - Budget Information Sessions Schedule

PRESENTATION DATE	#	DEPARTMENT	Estimated Start Time	Estimated End Time
Thursday, April 30	1	Feather Sound Community Services District		
(9:30 a.m.)	2	Palm Harbor Community Services District		
	3	East Lake Library		
	4	East Lake Recreation		
	5	Pinellas Public Library MSTU		
Wednesday, June 3	1	Airport	9:30 AM	10:30 AM
(all day, beginning 9:30 a.m.)	2	Convention & Visitors Bureau	10:30 AM	11:30 AM
	3	Economic Development	11:30 AM	12:15 PM
		[LUNCH]	12:15 PM	1:00 PM
	4	Building & Development Review Services (incl Code Enforcement)	1:00 PM	2:00 PM
	5	Contractor Licensing	2:00 PM	2:45 PM
	6	Planning (incl Community Development)	2:45 PM	3:30 PM
	7	Pinellas Planning Council (Forward Pinellas)	3:30 PM	4:00 PM
Thursday, June 4	1	Office of Asset Management	9:30 AM	10:00 AM
(all day, beginning 9:30 a.m.)	2	Solid Waste	10:00 AM	10:45 AM
	3	Utilities	10:45 AM	12:15 PM
		[LUNCH]	12:15 PM	1:00 PM
	4	Public Works	1:00 PM	3:00 PM
	5	Governmental CIP (incl Penny)	3:00 PM	4:30 PM
Friday, June 5	1	Parks & Conservation Resources	9:30 AM	10:30 AM
(all day, beginning 9:30 a.m.)	2	Supervisor of Elections	10:30 AM	11:00 AM
	3	Property Appraiser	11:00 AM	11:30 AM
	4	Tax Collector	11:30 AM	12:15 PM
		[LUNCH]	12:15 PM	1:00 PM
	5	County Attorney	1:00 PM	1:30 PM
	6	County Administration (incl Employee Relations, MSTU)	1:30 PM	2:15 PM
	7	Marketing & Communications	2:15 PM	3:00 PM
	8	Human Resources	3:00 PM	3:45 PM
	9	Office of Human Rights	3:45 PM	4:15 PM
Wednesday, June 17	1	Office of Technology and Innovation	9:30 AM	10:15 AM
(all day, beginning 9:30 a.m.)	2	Business Technology Services	10:15 AM	11:15 AM
	3	Clerk of the Circuit Court	11:15 AM	12:00 PM

Attachment 1: 2021 Budget Development - Budget Information Sessions Schedule

PRESENTATION DATE	#	DEPARTMENT	Estimated Start Time	Estimated End Time
		[LUNCH]	12:00 PM	12:45 PM
	4	Administrative Services	12:45 PM	2:15 PM
	5	Office of Management and Budget	2:15 PM	3:00 PM
	6	General Government	3:00 PM	3:45 PM
Thursday, June 18	1	Animal Services	9:30 AM	10:15 AM
(all day, beginning 9:30 a.m.)	2	Human Services	10:15 AM	12:15 PM
		[LUNCH]	12:15 PM	1:00 PM
	3	Health Department	1:00 PM	1:45 PM
	4	Emergency Management	1:45 PM	2:30 PM
	5	Safety & Emergency Services	2:30 PM	4:30 PM
Friday, June 19	1	State Attorney	9:30 AM	10:00 AM
(all day, beginning 9:30 a.m.)	2	Judiciary	10:00 AM	10:30 AM
	3	Public Defender	10:30 AM	11:15 AM
	4	Medical Examiner	11:15 AM	12:00 PM
		[LUNCH]	12:00 PM	12:45 PM
	5	Sheriff	12:45 PM	2:45 PM