

## FY19 BUDGET TIMETABLE

(Revised - 5/03/18 - see last page for listing of revisions made to original timetable)

Date	Day	Time	Meeting	Activity
<b>2018</b>				
Jan 9	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Jan 16	Tue	9:30 a.m.	BCC W/S	BCC Work Session
Jan 23	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Jan 30	Tue	9:30 a.m.	BCC W/S offsite	BCC Strategic Planning Session
Feb 6	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Feb 13	Tue	9:30 a.m.	BCC W/S	BCC Work Session - Department Doing Things Presentations - see attachment 1 for dates for each department
Feb 15	Thu	9:30 a.m.	BCC W/S	BCC Work Session - Department Doing Things Presentations - see attachment 1 for dates for each department
Feb 22	Thu	9:30 a.m.	BCC W/S	BCC Work Session
Feb 27	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, Budget Forecast: FY19-FY24, 6:00 p.m. Public Hearings
Mar 1	Thu	9:30 a.m.	BCC W/S	BCC Work Session - Department Doing Things Presentations - see attachment 1 for dates for each department
Mar 13	Tue	9:30 a.m.	BCC W/S	BCC Work Session - Department Doing Things Presentations - see attachment 1 for dates for each department. Small Business Enterprise Program
Mar 15	Thu			FY19 Budget Submissions due to OMB (except Constitutional Officers)
Mar 15	Thu			FY19-24 CIP Budget Submissions due to OMB
Mar 20	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Apr 10	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Apr 17	Tue	9:30 a.m.	BCC W/S	BCC Work Session
Apr 24	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
<b>May 1</b>	Tue			<b>Budget Submissions for Constitutional Officers due to OMB</b>
May 8	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
May 10	Thu	9:30 a.m.	BCC BIS	Budget Information Session – Independent Agencies & Constitutional Officers-see attachment 2 for the list of agencies
May 15	Tue	9:30 a.m.	BCC W/S	BCC Work Session
May 17	Thu	9:30 a.m.	BCC BIS	Budget Information Session – Independent Agencies & Constitutional Officers-see attachment 3 for the list of agencies; Initial Review of Decision Packages and Funding Strategies
May 22	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
<b>Jun 1</b>	Fri			<b>Property Appraiser Provides the Estimates of Taxable Values</b>
Jun 5	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Jun 12	Tue	9:30 a.m.	BCC W/S	BCC Work Session
Jun 14	Thu	9:30 a.m.	BCC BIS	Budget Information Session - Capital Improvement Program; Review User Fees and Utility Rates. Review and Finalize Decision Packages and Funding Strategies for Proposed Budget.
Jun 19	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
<b>Jul 1</b>	<b>Sun</b>			<b>Property Appraiser Certifies Preliminary Tax Roll</b>

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting</b>	<b>Activity</b>
Jul 17	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting - County Administrator presents FY19 Proposed Budget; 6:00 p.m. Public Hearings
Jul 24	Tue	9:30 a.m.	BCC W/S	BCC Work Session
Aug 2	Thu	9:30 a.m.	BCC BIS	Budget Information Session – Feedback regarding FY19 Proposed Budget; Budget Recap; Discussion to finalize proposed millage rates for inclusion in the TRIM notice
<b>Aug 3</b>	Fri			<b>Property Appraiser is notified of proposed millage rates for development of TRIM notices</b>
Aug 7	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Aug 14	Tue	9:30 a.m.	BCC W/S	BCC Work Session
Aug 16	Thu	9:30 a.m.	BCC BIS	Budget Information Session - Feedback regarding FY19 Proposed Budget (If necessary)
<b>Aug 20</b>	<b>Mon</b>			<b>TRIM notices mailed to all property owners</b>
Aug 21	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
<b>Sep 11</b>	<b>Tue</b>			<b>Tentative FY19 Budget posted to County website</b>
<b>Sep 13</b>	<b>Thu</b>	<b>2:00 p.m.</b>	<b>BCC PH</b>	<b>BCC Regular Meeting, 6:00 p.m. Public Hearings - 1st Public Hearing – BCC adopts tentative FY19 millage rates and budgets</b>
<b>Sep 21</b>	<b>Fri</b>			<b>Advertisement of Budget Public Hearing Notice and Budget Summary in newspaper</b>
<b>Sep 25</b>	<b>Tue</b>	<b>2:00 p.m.</b>	<b>BCC PH</b>	<b>BCC Regular Meeting, 6:00 p.m. Public Hearings - 2nd Public Hearing – BCC adopts final FY19 millage rates and budgets</b>
<b>Sep 28</b>	<b>Fri</b>			<b>Distribute Adopted Resolutions to Property Appraiser, Tax Collector, State Department of Revenue</b>
Oct 1	Mon			FY19 Begins
<b>Oct 1</b>	<b>Mon</b>			<b>Final Taxable Value (DR-422) Received from Property Appraiser prior to Extension of Rolls</b>
<b>Oct 4</b>	<b>Thu</b>			<b>Return Form DR-422 to Property Appraiser within 3 days of receipt</b>
<b>Oct 24</b>	<b>Wed</b>			<b>Final Budget Posted to County's Official Website; Certify Compliance with Sections 200.065 and 200.068, Florida Statutes, to Department of Revenue</b>

**SCHEDULE OF REVISIONS TO ORIGINAL FY19 BUDGET TIMETABLE (distributed on 12/15/17)**

O = indicates Original Schedule dated 12/15/17

R = indicates Revisions made to original schedule

N = indicates New Activity added to Original Schedule dated 12/15/17

	Date	Day	Time	Meeting	Activity
<b>Revisions 1/10/18</b>					
O	Mar 30	Fri			FY19-28 CIP Budget Submissions due to OMB
R	Mar 15	Thu			FY19-28 CIP Budget Submissions due to OMB
<b>Revisions 1/12/18</b>					
R	Mar 15	Thu			FY19-28 FY19-24 CIP Budget Submissions due to OMB
<b>Revisions 1/31/18</b>					
R	Minor revisions to Doing Things Presentation Schedule for March 1. Please see Attachment 1.				
<b>Revisions 2/1/18</b>					
R	Feb 6	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting-Budget Forecast: FY19-FY24
R	Feb 27	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, Budget Forecast: FY19-FY24, 6:00 p.m. Public Hearings
<b>Revisions 2/7/18</b>					
R	Revisions to Doing Things Presentation Schedule. Purchasing moved to March 1, following Economic Development. Please see Attachment 1.				
<b>Revisions 2/15/18</b>					
R	Revisions to Doing Things Presentation Schedule. Parks and Conservation Resources moved to March 1. Please see Attachment 1.				
R	Revisions to Doing Things Presentation Schedule. Economic Development and Purchasing moved to March 13. Please see Attachment 1.				
N	Mar 13	Tue			Small Business Enterprise (SBE) Program
<b>Revisions 2/22/18</b>					
R	Revisions to Doing Things Presentation Schedule. Small Business Enterprise moved to March 1. Development Review Services, Building Services, and Community Indicators Dashboard moved to March 13. Please see Attachment 1.				
<b>Revision 2/23/18</b>					
R	Revision to Doing Things Presentation Schedule. Sequence of departments changed on March 1. Please see Attachment 1.				
<b>Revision 03/07/18</b>					
R	Revision to Doing Things Presentation Schedule. Community Indicators Dashboard moved to future date to be determined. Please see Attachment 1.				
<b>Revision 03/12/18</b>					
R	Revision to Doing Things Presentation Schedule. Sequence of departments changed on March 13. Please see Attachment 1.				
<b>Revision 4/20/18</b>					
R	Revision to Budget Information Sessions Schedule. Sequence of agencies changed on May 17. Please see Attachment 3.				
<b>Revision 4/24/18</b>					
R	Revision to Budget Information Sessions Schedule. Please see Attachment 2.				
<b>Revision 5/01/18</b>					
R	Revision to Budget Information Sessions Schedule. Tax Collector is moved from May 17, 2018 to May 10, 2018. Please see Attachments 2 & 3.				

Date	Day	Time	Meeting	Activity
Revision 5/03/18				
Jun 14	Thu	9:30 a.m.	BCC BIS	Budget Information Session - Capital Improvement Program; Review User Fees and Utility Rates. <i>Review and Finalize Decision Packages and Funding Strategies for Proposed Budget.</i>

N

Date	Day	Time	Meeting	Activity
Revision 5/03/18				
Jun 14	Thu	9:30 a.m.	BCC BIS	Budget Information Session - Capital Improvement Program; Review User Fees and Utility Rates. <i>Review and Finalize Decision Packages and Funding Strategies for Proposed Budget.</i>

N

Attachment 1  
2018 Doing Things Presentations Schedule

PRESENTATION DATE	#	DEPARTMENT
<b>Tuesday, February 13</b> (all day, beginning 9:30 a.m.)	1	Office of Technology and Innovation
	2	OMB
	3	Real Estate Management
	4	Risk Management
	5	Marketing & Communications
	6	Human Services
	7	Animal Services
<b>Thursday, February 15</b> (all day, beginning 9:30 a.m.)	8	Safety and Emergency Services
	9	Emergency Management
	10	Public Works
	11	Utilities
	12	Solid Waste
<b>Thursday, March 1</b> (all day, beginning 9:30 a.m.)		Small Business Enterprise (SBE) Program
	13	Parks & Conservation Resources
	14	Airport
	15	Convention & Visitors Bureau
	16	Creative Pinellas
	17	Planning
<b>Tuesday, March 13</b> (all day, beginning 9:30 a.m.)	18	Economic Development
	19	Purchasing
	20	Development Review Services
	21	Building Services

**Attachment 2**  
**PINELLAS COUNTY**  
**FY19 BUDGET INFORMATION SESSIONS**

Revised 5/1/2018

**Constitutional Officers & Independent Agencies**

**May 10th (Thursday)**

**9:30 a.m.**

County Courthouse

5th Floor Assembly Room

**Budget Information Session – Independent Agencies**

Tax Collector

Medical Examiner

Health Department

Pinellas Planning Council (Forward Pinellas)

Office of Human Rights

Human Resources

Feather Sound Community Services District

East Lake Recreation

East Lake Library

Palm Harbor Recreation & Library District

Pinellas Public Library Cooperative

**Attachment 3**  
**PINELLAS COUNTY**  
**FY19 BUDGET INFORMATION SESSIONS**

Revised 5/3/2018

**Constitutional Officers & Independent Agencies**

**May 17th (Thursday)**

**9:30 a.m.**

County Courthouse

5th Floor Assembly Room

**Budget Information Session – Constitutionals & Independent Agencies**

Clerk of the Circuit Court

Article V

Judiciary

Public Defender

State Attorney

Supervisor of Elections

Property Appraiser

Sheriff

Business Technology Services

Initial Review of Decision Packages and Funding Strategies