

**Responses to Questions on the FY13 Proposed Budget**

Revised August 10, 2012

| ITEM | PAGE       | DEPT                          | QUESTION   | RESPONSE  |
|------|------------|-------------------------------|--|---|
| 15   | D-6        | Budget Message Exhibits - CIP | 2 Lake tarpon entries being reprogrammed what is \$ amount being reprogrammed? ( surface water)  | The two Lake Tarpon projects for Area 23 and Area 63 have been combined into project 000159A Lake Tarpon Water Quality Area 23. \$1.45M is budgeted for FY14-FY17.  |
| 18   | D-24       | Budget Message Exhibits - CIP | Sewer relining, what is driving an increase from 1 million to 7.5 million?   | The change noted on Exhibit page D-24 refers to the amount budgeted in the specific Sewer Relining project #2073 for the six-year period FY13 to FY18. Previously sewer line rehabilitation was split between this project and project #2040 listed immediately above it. The Sewer Relining multi-year projections have been revised based on the most recent contract approved by the Board. Relining is a cost-effective alternative to pipe replacement that extends the useful life of existing lines by 40 to 50 years.   |
| 26   | n/a        | Personnel Position Summary    | How many part time employees does the county have, how do we define part time and full time?   | In the FY13 proposed budget, there are 23 permanent, part-time positions in the BCC and County Administrator departments. The Glossary (Section K of the budget) includes the following definition of a Full Time Position: "An authorization to employ a staff member for an entire year. In most cases, this consists of 40 hours per week for 52 weeks, or 2,080 hours per year. Full time positions listed in the budget documents do not include part-time or seasonal positions, but may include partial year funding if the position is not expected to be filled for the entire year (e.g., for a facility scheduled to open in March)."<br>Positions not classified as full-time per above are classified as permanent part-time or temporary. In addition to the 23 permanent part-time positions, there are 44 temporary positions (mostly lifeguards and grant workers).  |
| 30   | D-5        | Animal Services               | What is driving the increase in budget?  | The increase is in Personal Services, which is caused by a combination of two factors. One factor is the leave payout associated with the planned retirement in FY13 of the long-term employee currently acting as Bureau Director. The other factor is changing the department management model to have separate positions for the Bureau Director and Veterinary Director. Previously, these two roles were fulfilled by the same position/employee. For FY13, an operations position was reclassified to reflect this model.   |
| 32   | Supplmt p4 | Animal Services               | What is the increase in exec salaries, other contractual services 126k and why the increase in supplies from 170k in 11 to 277k in 13? | The change in Executive Salaries is explained in item #30 above.<br>Other Contractual Services includes Armored Car Service, Lockbox Service, Contract Veterinarian & Technician, and Credit Card Fees. The increase in budget is due to a shortage in the hospital area with more need for relief vets & techs due to elimination of one full time veterinarian, one full time & one part time technician in FY12. There are also more citizens using credit cards to pay fees at Customer Service and therefore the credit card transaction fees have increased.<br>For Operating Supplies, in FY11 the adopted budget was \$233k; in order to meet the expenditure target of 97% of the overall budget in the General Fund, some drugs and supplies were purchased from the Animal Welfare Trust Fund on a one-time basis. The remainder of the increase is due to changes in officer uniforms, animal care staff and a large increase in volunteer shirts; a change in kennel cleaning products to improve care of the animals which has increased our cost for cleaning and disinfecting the shelter to eliminate the spread of disease; and price increases in animal drugs and supplies. |
| 34   | D7         | BDRS                          | Is code enforcement increase from CBGB funds?  | No. The increase is due to additional funds for demolition and securing properties, and for mowing and debris removal (see #35 below). The Code Enforcement position included in the CDBG Action Plan presented to the Board is included in the Community Development Fund.   |

| ITEM | PAGE              | DEPT                     | QUESTION   | RESPONSE   |
|------|-------------------|--------------------------|--|--|
| 35   | Supplmt<br>p5 & 6 | BDRS                     | Why are operating expenses rising from 233k to 327k, what is professional services? Why increase from 41k to 162k in repair and maintenance and how are reserves growing, general fund, user fees? | Code Enforcement Operating Expenses in the General Fund are increasing due to the net effect of augmenting demolition up to \$100,000 and augmenting lot mowing up to \$60,000. This is also the reason for the increase in the Repair and Maintenance line item. These increases are partially offset by reductions in other areas. Professional Services are Magistrate fees. Reserves are growing due to user fees. Permitting user fee revenue has increased while expenditures have been relatively flat between fiscal years. The department is considering expending some reserves for improvements in permitting and inspection technology (software and equipment), replacing current equipment/tools in need of replacement, and cross training of inspectors, while maintaining sufficient reserves for cash flow and stabilization purposes. The plan at the creation of the BDRS Special Revenue Fund in FY10 was to review the policy for the level of Reserves at the end of 5 years experience operating these programs as a separate fund.  |
| 36   | D-9               | Communications           | When will we have remote live chat capabilities?   | LiveChat was implemented in June 2011. It can be administered at the Courthouse Information Desk, 333 Chestnut St. and at the BCC receptionist computer. Average monthly chats: 85. The BCC staff have access to LiveChat on the computer in the reception area on the fifth floor. The BCC staff assists Communications with coverage of the phones and LiveChat.   |
| 37   | Supplmt<br>p7     | Communications           | What is professional services and other contractual services?  | Professional services is for Closed Captioning as required by federal ADA regulations. Other Contractual Services includes contractors to support the graphics division with projects.   |
| 38   | Supplmt<br>p8     | Community<br>Development | What is other contractual services?  | Other Contractual Services includes all reimbursable expenses incurred by sub-recipients associated with the administration of Federal grants, outsourcing of reports, and the Department's monitoring responsibilities associated with the administration of State and Federal grants.  |
| 55   | Supplmt<br>p29    | Airport                  | What is professional services, other contractual services, other charges and operating supplies?   | Professional Services includes specialized engineering contracts and other expenses such as an FAA-required airfield wildlife assessment and real estate services related to facility and land leases. Other Contractual Services includes the cost of the Board approved contract for Sheriff deputies, security guards for the US Coast Guard entrance gate and traffic control, temporary staffing to meet service demands, and other maintenance and security services such as elevator maintenance, pest control, and alarm systems. Other Current Charges and Obligations are primarily US Transportation Security Administration fingerprinting fees for security badges and annual FAA flight procedure fees. Operating Supplies include parts for HVAC, plumbing, and runway lighting systems and janitorial supplies as well as protective gear and foam/dry chemicals for the Airport firefighting unit.  |
| 56   | Supplmt<br>p30    | DEI - Sewer              | What is professional services, other contractual, other charges and operating supply increases?  | Professional Services includes: updating the engineering study necessary in bond issuances or refinancings; a portion of the annual Burton water-sewer rate study; a portion of the cost allocation study; fees paid to the financial advisor in conjunction with bond activity; hydraulic modeling study; engineering studies for improvements; and drug testing services. Other Contractual Services includes: portion of the County's Ready Alert System ("Reverse 911 Call Back Feature") to notify customers of service outages and other major customer issues of concern; vendor hosting services provided by Vertex for the customer information system (SAP) that provides for customer billing and collection services; sludge thickening and removal, biosolids pelletizing service agreement with Synagro; allocation payment to the Revenue Enhancement consultant recently approved by the Board; wholesale wastewater treatment - City of Saint Petersburg, Bear Creek Station; janitorial services; security services; fire extinguisher services; pest control services; grit cleaning; technical support services; and reclaim master meter validation and repair. Other Current Charges and Obligations includes: annual licenses including DEP license renewals; FDEP surveillance fee; DEP permit costs; and spill assessments. Operating supplies includes: chemicals; reclaimed water meters; small tools; fuel and lubrication for generator and vehicles; uniforms; motor control center controller software license annual requirements; and South Cross and pump stations, motors, metals and hardware. |

| ITEM | PAGE                | DEPT  | QUESTION   | RESPONSE  |
|------|---------------------|---|--|---|
| 58   | Supplmt<br>p34 & 35 | DEI - Water   | What is pro services, other contractual, current charges, operating supplies and aid to governments?   | Professional services includes: a portion of the annual Burton water-sewer rate study; a portion of the cost allocation study; and maintenance to Keller water treatment facility. Other Contractual Services includes: Cross Bar Forestry and land management agreements; the forestry commission from timber and pine straw sales; the portion of the County's Ready Alert System ("Reverse 911 Call Back Feature") to notify customers of service outages and other major customer issues of concern; the portion of the vendor hosting services provided by Vertex for the customer information system (SAP) that provides for customer billing and collection services; the allocation to cover the payment to the Revenue Enhancement Consultant recently approved by the Board; and master meter validation and repair. Other Current Charges and Obligations includes: annual licenses including DEP license renewals; FDEP surveillance fee; DEP permit costs; and spill assessments. Operating Supplies includes: meter replacement program (this is a routine program that was put on hold for the past 3 years); chemicals; clothing; small tools; and pump repairs. Aid to Government Agencies is the cash contribution that Water makes to Sewer for the avoidance of purchase of water due to the construction and operation of the reclaimed system under Sewer.  |
| 59   | Supplmt<br>p36 & 37 | DEI - General,<br>Transportation<br>Trust, Mosquito | What is pro services, other contractual, operating expenses, repair and maintenance , other charges, aid to private agencies and transfers to other funds? | Professional Services includes laboratory service charges and mapping and analysis effort and National Pollutant Discharge Elimination System (NPDES) compliance contracts. Other Contractual Services includes: consultant services that may be required for traffic safety studies and the construction of minor safety improvements such as guardrail installation; minor intersection improvements such as median modifications; school-related improvements such as speed feedback signs or mid-block pedestrian crossings; a service contract for long-line thermoplastic markings and all paint markings applied by a contractor; a service contract for the purchase of ready-made traffic signs; several service contracts for material purchases including thermoplastic marking material, blank sign panels, and sign sheeting material; environmental service contracts for mitigations sites and permit compliance; sweeper lease; materials for pond maintenance; contractual services for local street sweeping program; ditch cleaning activities that cannot be performed by in-house resources; contracts for bridge services and repairs; and for materials and equipment to perform the in house maintenance on our bridges. Repair and Maintenance includes: derelict vessel removal and maintenance of Intracoastal waterway markers and signs; repair and maintenance of helicopters; maintenance contracts for electronic monitoring devices; boat and equipment repair and maintenance; alum water quality treatment facilities operation and maintenance; repairs and emergency work on the drawbridges and shotcrete pumping services; materials and equipment to perform the in house maintenance on our bridges; disposal for contaminated spoil material collected from maintenance activities; repair and maintenance for small equipment such as pumps, saws, and equipment attachments; and funding for rental equipment needed for uncommon jobs requiring equipment not currently owned by the county to perform cleaning/grading. |