

GENERAL SERVICES

The General Services Department provides facility management and building construction, fleet management and vehicle replacement, lease management and records management to departments countywide. Fleet Management and Vehicle Replacement were added to the core functions of General Services in FY04. New in FY05, is budgeting Facilities Management by campus. This effort is meant to better communicate where Facilities Management services are being rendered.

Department Expenditures By Cost Center	FY03 Actual	FY04 Budget	FY05 Request
4810000 FACILITY MANAGEMENT ROLLUP	18,417,923	18,749,200	0
4811000 FACILITY MANAGEMENT ADMINISTRATION	0	0	561,710
4812000 FACILITY MANAGEMENT NORTH COUNTY COMPLEX	0	0	4,940,600
4813000 FACILITY MANAGEMENT MID COUNTY COMPLEX	0	0	2,410,140
4814000 FACILITY MANAGEMENT CRIM JUSTICE COMPLEX	0	0	4,024,170
4815000 FACILITY MANAGEMENT SOUTH COUNTY COMPLEX	0	0	1,822,650
4816000 FACILITY MANAGEMENT DETENTION COMPLEX	0	0	5,953,210
4817000 FACILITY MANAGEMENT CONSTRUCT SERVICES	0	0	484,330
4821000 FLEET MANAGEMENT	8,077,951	8,172,550	9,098,450
4822000 FLEET - VEHICLE REPLACEMENT	2,148,998	8,835,500	11,629,320
4841000 GENERAL SERVICES-ADMINISTRATION	832,030	639,280	1,115,460
4851000 GENERAL SERVICES-LEASE MANAGEMENT	4,796,925	4,813,190	4,944,640
4861000 GENERAL SERVICES-RECORDS MANAGEMENT	661,002	653,770	666,720
4871000 DESIGN/CONSTRUCTION ROLLUP	3,942,977	1,231,930	0
Total	38,877,806	43,095,420	47,651,400

Department Expenditures By Fund	FY03 Actual	FY04 Budget	FY05 Request
0101 GENERAL FUND	28,650,857	26,087,370	26,923,630
0602 FLEET MANAGEMENT	10,226,949	17,008,050	20,727,770
Total	38,877,806	43,095,420	47,651,400

Personnel Summary

Total Permanent Positions	244	234
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GENERAL SERVICES

Summary	FY03 Actual	FY04 Budget	FY05 Request
PERSONAL SERVICES	15,202,382	13,570,770	13,942,860
OPERATING EXPENSES	21,713,068	20,671,020	22,418,980
CAPITAL OUTLAY	1,962,356	4,280,250	7,083,920
RESERVES	0	4,573,380	4,205,640
Total	38,877,806	43,095,420	47,651,400

Account# Account Name	FY03 Actual	FY04 Budget	FY05 Request
5110000 EXECUTIVE SALARIES	1,212,783	818,330	915,040
5120000 REGULAR SALARIES & WAGES	10,335,169	9,340,060	9,374,070
5130000 OTHER SALARIES & WAGES	0	12,620	0
5140000 OVERTIME	199,213	138,950	189,900
5200000 EMPLOYEE BENEFITS	3,455,217	3,260,810	3,463,850
PERSONAL SERVICES	15,202,382	13,570,770	13,942,860
5310000 PROFESSIONAL SERVICES	476,529	103,900	410,350
5340000 OTHER CONTRACTUAL SERVICES	2,096,502	2,105,680	2,365,840
5363000 INTRGOV SVCS-INFO TECHNOLOGY	0	2,710	930
5365000 INTRGOV SVCS-RISK FINANCING	585,730	722,600	757,930
5368000 INTRGOV SVCS-COST ALLOCATE	1,710,990	1,314,060	1,381,320
5368200 INTRGOV SVCS-FLEET-OP&MAINT	220,450	237,360	265,160
5368400 INTRGOV SVCS-FLEET-VHCL RPL	279,470	212,670	143,960
5400000 TRAVEL AND PER DIEM	79,908	62,820	54,090
5410000 COMMUNICATION SERVICES	48,958	38,380	32,220
5410001 TRANSPORTATION	0	0	3,670
5430000 UTILITY SERVICES	5,303,013	5,576,030	5,700,890
5440000 RENTALS AND LEASES	3,767,229	3,982,170	4,189,410
5460000 REPAIR & MAINTENANCE SVCS	2,051,166	1,989,040	2,083,340
5470000 PRINTING AND BINDING	7,036	4,850	5,140
5490000 OTHR CURRENT CHGS&OBLIGAT	66,733	66,600	62,500
5510000 OFFICE SUPPLIES	631,203	341,710	50,100
5510030 COMMODITIES SVCS&PUR CARD	0	0	569,190
5520000 OPERATING SUPPLIES	4,363,602	3,894,160	4,332,840
5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	24,549	16,280	10,100
OPERATING EXPENSES	21,713,068	20,671,020	22,418,980
5620000 BUILDINGS	448,528	0	35,000
5630000 IMPROVMNTS OTHR THAN BLDG	5,898	323,160	0
5640000 MACHINERY AND EQUIPMENT	1,507,930	3,957,090	7,048,920
CAPITAL OUTLAY	1,962,356	4,280,250	7,083,920

GENERAL SERVICES

Account#	Account Name	FY03 Actual	FY04 Budget	FY05 Request
7995000	RESERVE-CONTINGENCIES	0	197,550	200,000
7997000	RESERVE-FUTURE YEARS	0	4,375,830	4,005,640
RESERVES		0	4,573,380	4,205,640
Total		38,877,806	43,095,420	47,651,400

FACILITY MANAGEMENT ROLLUP (4810000)**GENERAL FUND (0101)**

This cost center is used to account for administrative, operating and maintenance expenditures associated with the over 3 million square feet of office and building space utilized to conduct County Government. This cost center is no longer active due to consolidation. Budget for this function can be found in cost centers 4811000 through 4817000.

Expenditure Summary		FY03 Actual	FY04 Budget	FY05 Request
0101	5110000 EXECUTIVE SALARIES	171,568	177,770	0
0101	5120000 REGULAR SALARIES & WAGES	4,477,475	4,887,240	0
0101	5140000 OVERTIME	125,086	117,450	0
0101	5200000 EMPLOYEE BENEFITS	1,448,114	1,650,560	0
PERSONAL SERVICES		6,222,243	6,833,020	0
0101	5310000 PROFESSIONAL SERVICES	82,673	32,800	0
0101	5340000 OTHER CONTRACTUAL SERVICES	2,000,187	2,065,680	0
0101	5365000 INTRGOV SVCS-RISK FINANCING	314,510	454,560	0
0101	5368200 INTRGOV SVCS-FLEET-OP&MAINT	180,901	201,230	0
0101	5368400 INTRGOV SVCS-FLEET-VHCL RPL	201,610	144,660	0
0101	5400000 TRAVEL AND PER DIEM	17,575	27,380	0
0101	5410000 COMMUNICATION SERVICES	25,589	20,870	0
0101	5430000 UTILITY SERVICES	5,294,689	5,571,330	0
0101	5440000 RENTALS AND LEASES	13,675	7,770	0
0101	5460000 REPAIR & MAINTENANCE SVCS	1,703,317	1,710,180	0
0101	5470000 PRINTING AND BINDING	490	850	0
0101	5490000 OTHR CURRENT CHGS&OBLIGAT	4,140	5,050	0
0101	5510000 OFFICE SUPPLIES	545,883	292,180	0
0101	5520000 OPERATING SUPPLIES	1,293,175	1,089,580	0
0101	5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	7,025	13,000	0
OPERATING EXPENSES		11,685,439	11,637,120	0
0101	5620000 BUILDINGS	448,528	0	0
0101	5630000 IMPROVMNTS OTHR THAN BLDG	0	228,160	0
0101	5640000 MACHINERY AND EQUIPMENT	61,713	50,900	0
CAPITAL OUTLAY		510,241	279,060	0
Total		18,417,923	18,749,200	0

FACILITY MANAGEMENT ADMINISTRATION (4811000)**GENERAL FUND (0101)**

This cost center accounts for the administrative costs associated with the services of Facility Management.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5110000 EXECUTIVE SALARIES	0	0	98,670
0101 5120000 REGULAR SALARIES & WAGES	0	0	48,660
0101 5200000 EMPLOYEE BENEFITS	0	0	38,620
PERSONAL SERVICES	0	0	185,950
0101 5365000 INTRGOV SVCS-RISK FINANCING	0	0	366,960
0101 5400000 TRAVEL AND PER DIEM	0	0	1,000
0101 5410000 COMMUNICATION SERVICES	0	0	2,500
0101 5410001 TRANSPORTATION	0	0	3,000
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	100
0101 5470000 PRINTING AND BINDING	0	0	100
0101 5510000 OFFICE SUPPLIES	0	0	2,000
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	100
OPERATING EXPENSES	0	0	375,760
Total	0	0	561,710

FACILITY MANAGEMENT NORTH COUNTY COMPLEX (4812000)**GENERAL FUND (0101)**

This cost center accounts for the repair and maintenance services on county facilities located in the North County Complex.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5110000 EXECUTIVE SALARIES	0	0	87,180
0101 5120000 REGULAR SALARIES & WAGES	0	0	1,331,880
0101 5140000 OVERTIME	0	0	25,000
0101 5200000 EMPLOYEE BENEFITS	0	0	506,590
PERSONAL SERVICES	0	0	1,950,650
0101 5310000 PROFESSIONAL SERVICES	0	0	34,500
0101 5340000 OTHER CONTRACTUAL SERVICES	0	0	853,880
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	0	0	37,190
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	0	0	18,910
0101 5400000 TRAVEL AND PER DIEM	0	0	4,700
0101 5410000 COMMUNICATION SERVICES	0	0	10,080
0101 5430000 UTILITY SERVICES	0	0	1,170,570
0101 5440000 RENTALS AND LEASES	0	0	2,770
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	393,700
0101 5470000 PRINTING AND BINDING	0	0	300
0101 5510000 OFFICE SUPPLIES	0	0	3,000
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	104,010
0101 5520000 OPERATING SUPPLIES	0	0	348,800
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	3,000
OPERATING EXPENSES	0	0	2,985,410
0101 5640000 MACHINERY AND EQUIPMENT	0	0	4,540
CAPITAL OUTLAY	0	0	4,540
Total	0	0	4,940,600

FACILITY MANAGEMENT MID COUNTY COMPLEX (4813000)**GENERAL FUND (0101)**

This cost center accounts for the repair and maintenance services on county facilities located in the Mid County Complex.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5120000 REGULAR SALARIES & WAGES	0	0	529,830
0101 5140000 OVERTIME	0	0	17,500
0101 5200000 EMPLOYEE BENEFITS	0	0	187,150
PERSONAL SERVICES	0	0	734,480
0101 5310000 PROFESSIONAL SERVICES	0	0	40,000
0101 5340000 OTHER CONTRACTUAL SERVICES	0	0	179,570
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	0	0	46,650
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	0	0	8,500
0101 5400000 TRAVEL AND PER DIEM	0	0	3,500
0101 5410000 COMMUNICATION SERVICES	0	0	2,710
0101 5430000 UTILITY SERVICES	0	0	868,120
0101 5440000 RENTALS AND LEASES	0	0	3,500
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	360,930
0101 5510000 OFFICE SUPPLIES	0	0	1,000
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	35,880
0101 5520000 OPERATING SUPPLIES	0	0	125,000
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	300
OPERATING EXPENSES	0	0	1,675,660
Total	0	0	2,410,140

FACILITY MANAGEMENT CRIM JUSTICE COMPLEX (4814000)**GENERAL FUND (0101)**

This cost center accounts for the repair and maintenance services on county facilities located in the Criminal Justice Complex.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5120000 REGULAR SALARIES & WAGES	0	0	965,400
0101 5140000 OVERTIME	0	0	22,900
0101 5200000 EMPLOYEE BENEFITS	0	0	334,430
PERSONAL SERVICES	0	0	1,322,730
0101 5310000 PROFESSIONAL SERVICES	0	0	10,000
0101 5340000 OTHER CONTRACTUAL SERVICES	0	0	820,490
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	0	0	50,760
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	0	0	43,140
0101 5400000 TRAVEL AND PER DIEM	0	0	3,950
0101 5410000 COMMUNICATION SERVICES	0	0	2,030
0101 5430000 UTILITY SERVICES	0	0	1,059,550
0101 5440000 RENTALS AND LEASES	0	0	14,800
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	364,880
0101 5470000 PRINTING AND BINDING	0	0	30
0101 5490000 OTHR CURRENT CHGS&OBLIGAT	0	0	1,150
0101 5510000 OFFICE SUPPLIES	0	0	8,500
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	100,000
0101 5520000 OPERATING SUPPLIES	0	0	160,280
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	800
OPERATING EXPENSES	0	0	2,640,360
0101 5620000 BUILDINGS	0	0	35,000
0101 5640000 MACHINERY AND EQUIPMENT	0	0	26,080
CAPITAL OUTLAY	0	0	61,080
Total	0	0	4,024,170

FACILITY MANAGEMENT SOUTH COUNTY COMPLEX (4815000)**GENERAL FUND (0101)**

This cost center accounts for the repair and maintenance services on county facilities located in the South County Complex.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5120000 REGULAR SALARIES & WAGES	0	0	588,520
0101 5140000 OVERTIME	0	0	16,000
0101 5200000 EMPLOYEE BENEFITS	0	0	187,250
PERSONAL SERVICES	0	0	791,770
0101 5310000 PROFESSIONAL SERVICES	0	0	38,500
0101 5340000 OTHER CONTRACTUAL SERVICES	0	0	389,000
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	0	0	20,590
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	0	0	8,060
0101 5400000 TRAVEL AND PER DIEM	0	0	2,200
0101 5410000 COMMUNICATION SERVICES	0	0	3,500
0101 5410001 TRANSPORTATION	0	0	100
0101 5430000 UTILITY SERVICES	0	0	319,000
0101 5440000 RENTALS AND LEASES	0	0	1,800
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	77,500
0101 5470000 PRINTING AND BINDING	0	0	130
0101 5490000 OTHR CURRENT CHGS&OBLIGAT	0	0	1,200
0101 5510000 OFFICE SUPPLIES	0	0	2,900
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	44,000
0101 5520000 OPERATING SUPPLIES	0	0	104,000
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	600
OPERATING EXPENSES	0	0	1,013,080
0101 5640000 MACHINERY AND EQUIPMENT	0	0	17,800
CAPITAL OUTLAY	0	0	17,800
Total	0	0	1,822,650

FACILITY MANAGEMENT DETENTION COMPLEX (4816000)**GENERAL FUND (0101)**

This cost center accounts for the repair and maintenance services on county facilities located in the Detention County Complex.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5120000 REGULAR SALARIES & WAGES	0	0	1,643,280
0101 5140000 OVERTIME	0	0	60,000
0101 5200000 EMPLOYEE BENEFITS	0	0	586,290
PERSONAL SERVICES	0	0	2,289,570
0101 5310000 PROFESSIONAL SERVICES	0	0	11,100
0101 5340000 OTHER CONTRACTUAL SERVICES	0	0	30,000
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	0	0	68,090
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	0	0	30,410
0101 5400000 TRAVEL AND PER DIEM	0	0	2,500
0101 5410000 COMMUNICATION SERVICES	0	0	2,500
0101 5410001 TRANSPORTATION	0	0	90
0101 5430000 UTILITY SERVICES	0	0	2,205,000
0101 5440000 RENTALS AND LEASES	0	0	2,300
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	565,000
0101 5470000 PRINTING AND BINDING	0	0	650
0101 5510000 OFFICE SUPPLIES	0	0	12,500
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	275,000
0101 5520000 OPERATING SUPPLIES	0	0	440,000
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	2,500
OPERATING EXPENSES	0	0	3,647,640
0101 5640000 MACHINERY AND EQUIPMENT	0	0	16,000
CAPITAL OUTLAY	0	0	16,000
Total	0	0	5,953,210

FACILITY MANAGEMENT CONSTRUCT SERVICES (4817000)**GENERAL FUND (0101)**

This cost center accounts for special projects related to all county facilities regardless of location.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5120000 REGULAR SALARIES & WAGES	0	0	293,890
0101 5140000 OVERTIME	0	0	28,000
0101 5200000 EMPLOYEE BENEFITS	0	0	87,650
PERSONAL SERVICES	0	0	409,540
0101 5340000 OTHER CONTRACTUAL SERVICES	0	0	500
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	0	0	29,940
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	0	0	27,060
0101 5400000 TRAVEL AND PER DIEM	0	0	500
0101 5410000 COMMUNICATION SERVICES	0	0	510
0101 5430000 UTILITY SERVICES	0	0	700
0101 5440000 RENTALS AND LEASES	0	0	500
0101 5460000 REPAIR & MAINTENANCE SVCS	0	0	1,000
0101 5470000 PRINTING AND BINDING	0	0	30
0101 5490000 OTHR CURRENT CHGS&OBLIGAT	0	0	50
0101 5510000 OFFICE SUPPLIES	0	0	300
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	3,500
0101 5520000 OPERATING SUPPLIES	0	0	10,000
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	0	200
OPERATING EXPENSES	0	0	74,790
Total	0	0	484,330

FLEET MANAGEMENT (4821000)**FLEET MANAGEMENT (0602)**

This cost center accounts for the administrative, operating and maintenance expenses of the County's Fleet garage and ancillary facilities. The Vehicle Replacement component of Fleet Management is shown in the Support Funding tab of the budget document.

Expenditure Summary		FY03 Actual	FY04 Budget	FY05 Request
0602	5110000 EXECUTIVE SALARIES	177,164	173,020	187,170
0602	5120000 REGULAR SALARIES & WAGES	2,590,132	2,755,020	2,993,180
0602	5140000 OVERTIME	13,073	15,000	15,000
0602	5200000 EMPLOYEE BENEFITS	825,564	939,880	1,063,270
PERSONAL SERVICES		3,605,933	3,882,920	4,258,620
0602	5310000 PROFESSIONAL SERVICES	1,337	1,100	1,200
0602	5340000 OTHER CONTRACTUAL SERVICES	9,580	5,000	10,000
0602	5363000 INTRGOV SVCS-INFO TECHNOLOGY	0	1,620	560
0602	5365000 INTRGOV SVCS-RISK FINANCING	118,240	141,510	213,670
0602	5368000 INTRGOV SVCS-COST ALLOCATE	1,026,590	788,440	828,790
0602	5400000 TRAVEL AND PER DIEM	7,078	17,800	24,200
0602	5410000 COMMUNICATION SERVICES	6,058	10,400	6,190
0602	5440000 RENTALS AND LEASES	16,176	13,000	17,000
0602	5460000 REPAIR & MAINTENANCE SVCS	282,686	251,760	304,100
0602	5470000 PRINTING AND BINDING	813	1,200	1,000
0602	5490000 OTHR CURRENT CHGS&OBLIGAT	3,233	2,800	3,200
0602	5510000 OFFICE SUPPLIES	10,202	17,000	11,000
0602	5520000 OPERATING SUPPLIES	2,960,883	2,756,680	3,136,850
0602	5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	446	1,200	500
OPERATING EXPENSES		4,443,322	4,009,510	4,558,260
0602	5640000 MACHINERY AND EQUIPMENT	28,696	82,570	71,500
CAPITAL OUTLAY		28,696	82,570	71,500
0602	7995000 RESERVE-CONTINGENCIES	0	197,550	200,000
0602	7997000 RESERVE-FUTURE YEARS	0	0	10,070
RESERVES		0	197,550	210,070
Total		8,077,951	8,172,550	9,098,450

FLEET - VEHICLE REPLACEMENT (4822000)**FLEET MANAGEMENT (0602)**

This cost center is used to account for the purchase of replacements for vehicles and heavy equipment currently owned by the County.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0602 5340000 OTHER CONTRACTUAL SERVICES	2,324	25,000	35,000
0602 5363000 INTRGOV SVCS-INFO TECHNOLOGY	0	1,090	370
0602 5365000 INTRGOV SVCS-RISK FINANCING	78,830	94,340	142,450
0602 5368000 INTRGOV SVCS-COST ALLOCATE	684,400	525,620	552,530
0602 5490000 OTHR CURRENT CHGS&OBLIGAT	3,022	5,000	3,400
OPERATING EXPENSES	768,576	651,050	733,750
0602 5640000 MACHINERY AND EQUIPMENT	1,380,422	3,808,620	6,900,000
CAPITAL OUTLAY	1,380,422	3,808,620	6,900,000
0602 7997000 RESERVE-FUTURE YEARS	0	4,375,830	3,995,570
RESERVES	0	4,375,830	3,995,570
Total	2,148,998	8,835,500	11,629,320

GENERAL SERVICES-ADMINISTRATION (4841000)**GENERAL FUND (0101)**

This cost center is used to account for administrative expenses associated with coordinating functions, services and activities of General Services' various divisions and oversees the fiscal operations of each division.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5110000 EXECUTIVE SALARIES	194,691	213,700	315,840
0101 5120000 REGULAR SALARIES & WAGES	306,394	197,190	294,870
0101 5140000 OVERTIME	4,924	3,500	1,500
0101 5200000 EMPLOYEE BENEFITS	140,230	111,630	172,460
PERSONAL SERVICES	646,239	526,020	784,670
0101 5310000 PROFESSIONAL SERVICES	2,623	0	250,000
0101 5340000 OTHER CONTRACTUAL SERVICES	601	7,500	2,500
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	3,775	3,030	3,860
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	1,240	2,930	2,740
0101 5400000 TRAVEL AND PER DIEM	1,066	1,500	1,400
0101 5410000 COMMUNICATION SERVICES	1,134	1,500	1,200
0101 5440000 RENTALS AND LEASES	90,759	58,400	53,280
0101 5460000 REPAIR & MAINTENANCE SVCS	4,883	9,100	1,000
0101 5470000 PRINTING AND BINDING	136	100	500
0101 5510000 OFFICE SUPPLIES	6,417	7,400	2,400
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	1,200
0101 5520000 OPERATING SUPPLIES	39,401	11,700	2,610
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	0	100	100
OPERATING EXPENSES	152,035	103,260	322,790
0101 5640000 MACHINERY AND EQUIPMENT	33,756	10,000	8,000
CAPITAL OUTLAY	33,756	10,000	8,000
Total	832,030	639,280	1,115,460

GENERAL SERVICES-LEASE MANAGEMENT (4851000)**GENERAL FUND (0101)**

This cost center is used to account for administrative and operating expenditures associated with the function of leasing real property for county government purposes. Many land leases and office space lease payments are reflected in this center.

Expenditure Summary		FY03 Actual	FY04 Budget	FY05 Request
0101	5110000 EXECUTIVE SALARIES	232,076	176,650	145,800
0101	5120000 REGULAR SALARIES & WAGES	493,602	313,060	315,110
0101	5140000 OVERTIME	1,104	3,000	3,000
0101	5200000 EMPLOYEE BENEFITS	203,678	136,980	143,730
PERSONAL SERVICES		930,460	629,690	607,640
0101	5310000 PROFESSIONAL SERVICES	51,745	70,000	25,000
0101	5340000 OTHER CONTRACTUAL SERVICES	42,456	2,000	44,900
0101	5365000 INTRGOV SVCS-RISK FINANCING	12,320	12,870	12,640
0101	5368200 INTRGOV SVCS-FLEET-OP&MAINT	1,958	1,290	2,030
0101	5368400 INTRGOV SVCS-FLEET-VHCL RPL	4,410	3,840	1,970
0101	5400000 TRAVEL AND PER DIEM	10,540	12,000	9,000
0101	5410000 COMMUNICATION SERVICES	939	1,200	200
0101	5410001 TRANSPORTATION	0	0	300
0101	5430000 UTILITY SERVICES	0	3,000	77,700
0101	5440000 RENTALS AND LEASES	3,641,612	3,900,000	4,091,960
0101	5460000 REPAIR & MAINTENANCE SVCS	29,623	13,000	5,000
0101	5470000 PRINTING AND BINDING	245	400	400
0101	5490000 OTHR CURRENT CHGS&OBLIGAT	51,897	53,500	53,500
0101	5510000 OFFICE SUPPLIES	9,030	9,000	3,000
0101	5510030 COMMODITIES SVCS&PUR CARD	0	0	3,000
0101	5520000 OPERATING SUPPLIES	62	300	300
0101	5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	1,262	1,100	1,100
OPERATING EXPENSES		3,858,099	4,083,500	4,332,000
0101	5630000 IMPROVMNTS OTHR THAN BLDG	5,898	95,000	0
0101	5640000 MACHINERY AND EQUIPMENT	2,468	5,000	5,000
CAPITAL OUTLAY		8,366	100,000	5,000
Total		4,796,925	4,813,190	4,944,640

GENERAL SERVICES-RECORDS MANAGEMENT (4861000)**GENERAL FUND (0101)**

This cost center is used to account for the administrative and operating expenditures associated with records management functions for departments under the Board of County Commissioners.

Expenditure Summary	FY03 Actual	FY04 Budget	FY05 Request
0101 5110000 EXECUTIVE SALARIES	71,890	77,190	80,380
0101 5120000 REGULAR SALARIES & WAGES	346,355	360,360	369,450
0101 5130000 OTHER SALARIES & WAGES	0	12,620	0
0101 5140000 OVERTIME	16,304	0	1,000
0101 5200000 EMPLOYEE BENEFITS	138,550	143,760	156,410
PERSONAL SERVICES	573,099	593,930	607,240
0101 5310000 PROFESSIONAL SERVICES	0	0	50
0101 5340000 OTHER CONTRACTUAL SERVICES	31,722	0	0
0101 5365000 INTRGOV SVCS-RISK FINANCING	12,550	19,320	22,210
0101 5368200 INTRGOV SVCS-FLEET-OP&MAINT	5,892	4,610	6,050
0101 5368400 INTRGOV SVCS-FLEET-VHCL RPL	10,840	12,990	3,170
0101 5400000 TRAVEL AND PER DIEM	1,700	1,140	1,140
0101 5410000 COMMUNICATION SERVICES	1,022	980	800
0101 5410001 TRANSPORTATION	0	0	180
0101 5430000 UTILITY SERVICES	258	200	250
0101 5440000 RENTALS AND LEASES	1,127	1,500	1,500
0101 5460000 REPAIR & MAINTENANCE SVCS	5,359	4,000	10,130
0101 5470000 PRINTING AND BINDING	2,631	2,200	2,000
0101 5490000 OTHR CURRENT CHGS&OBLIGAT	0	100	0
0101 5510000 OFFICE SUPPLIES	6,043	6,100	3,500
0101 5510030 COMMODITIES SVCS&PUR CARD	0	0	2,600
0101 5520000 OPERATING SUPPLIES	8,089	5,900	5,000
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	670	800	900
OPERATING EXPENSES	87,903	59,840	59,480
Total	661,002	653,770	666,720

DESIGN/CONSTRUCTION ROLLUP (4871000)**GENERAL FUND (0101)**

This cost center is used to account for administrative expenditures associated with administering and monitoring contracts for the design and construction of County projects. This center is also used to account for architectural services and construction costs for in-house construction and renovation projects. The costs for environmental programs and safety issues associated with an aging inventory of buildings, such as indoor air quality, asbestos abatement, and hazardous materials, are also accounted for in this center. This cost center is no longer active due to consolidation. Budget for this function can be found in cost center 4817000.

Expenditure Summary		FY03 Actual	FY04 Budget	FY05 Request
0101	5110000 EXECUTIVE SALARIES	365,394	0	0
0101	5120000 REGULAR SALARIES & WAGES	2,121,211	827,190	0
0101	5140000 OVERTIME	38,722	0	0
0101	5200000 EMPLOYEE BENEFITS	699,081	278,000	0
PERSONAL SERVICES		3,224,408	1,105,190	0
0101	5310000 PROFESSIONAL SERVICES	338,151	0	0
0101	5340000 OTHER CONTRACTUAL SERVICES	9,632	500	0
0101	5365000 INTRGOV SVCS-RISK FINANCING	49,280	0	0
0101	5368200 INTRGOV SVCS-FLEET-OP&MAINT	27,924	27,200	0
0101	5368400 INTRGOV SVCS-FLEET-VHCL RPL	61,370	48,250	0
0101	5400000 TRAVEL AND PER DIEM	41,949	3,000	0
0101	5410000 COMMUNICATION SERVICES	14,216	3,430	0
0101	5430000 UTILITY SERVICES	8,066	1,500	0
0101	5440000 RENTALS AND LEASES	3,880	1,500	0
0101	5460000 REPAIR & MAINTENANCE SVCS	25,298	1,000	0
0101	5470000 PRINTING AND BINDING	2,721	100	0
0101	5490000 OTHR CURRENT CHGS&OBLIGAT	4,441	150	0
0101	5510000 OFFICE SUPPLIES	53,628	10,030	0
0101	5520000 OPERATING SUPPLIES	61,992	30,000	0
0101	5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	15,146	80	0
OPERATING EXPENSES		717,694	126,740	0
0101	5640000 MACHINERY AND EQUIPMENT	875	0	0
CAPITAL OUTLAY		875	0	0
Total		3,942,977	1,231,930	0