

September 21, 2004

The Honorable Chairman and Members of the  
Board of County Commissioners:

In accordance with my statutory responsibilities, I am pleased to present the **Fiscal Year 2005 Annual Operating and Capital Budget.**

I extend my thanks to the Board for your commitment to the budget process and input during the extensive Budget Information Sessions held in April, May and June which guided the development of this budget. The help and cooperation of many persons, including the Constitutional Officers, Judiciary, and Independent Agencies, was crucial in preparing this balanced financial plan. This \$1,557,508,990 budget, a slight decrease of 0.8% from the previous fiscal year, continues Pinellas County's tradition of conservative fiscal management and responsive public services. It reflects a continued moderating trend in the cost of County government. As a whole, the operating budget reflects a 1.9% increase, while the non-recurring capital portion of the budget shows an 8.6% decrease. In FY05, for the third consecutive year, the budget reflects no increase in the County-wide millage rate of 6.801 mills to continue current services and fund new requirements. The budget also reflects no increase in the current 2.356 mill MSTU tax rate. This is possible due to continued strength in the County's property tax base, target budgeting, diversification of our revenue sources and continued efficiencies from our FY04 organizational restructuring. County-wide taxable values have increased by 10.7% compared to last year, including \$798 million in new construction.

The budget reflects the priorities established in the Board's **Strategic Directions**:

- Maximize the Efficiency of Pinellas County Government;
- Work to Enhance Local Governance Effectiveness;
- Enhance Quality of Life;

- Establish Diverse and Sufficient Revenues to Meet Community Needs;
- Provide Quality and Sufficient Infrastructure and a Multi-Modal Transportation System;
- Support a Vital Economy;
- Enhance Environmental Quality.

In addition to maintaining mission-critical county services and continuing improvements to the infrastructure, this budget continues to be grounded in the following core objectives:

- Exercise careful budget discipline and maintain a strong financial position;
- Maintain fees and taxes at competitive levels;
- Properly allocate County-wide and MSTU costs and establish an MSTU revenue structure which can sustain a viable budget and quality services;
- Provide for MSTU service improvements;
- Improve productivity and competitive government benefits.

The development of the budget was also guided by the policy framework established in 2002. The policies, based upon best practices, can be found in Exhibit A.

#### Positioning for Financial Strength

As we began the FY05 Budget development process, we stressed the need for tight budget discipline from all submitting departments and agencies. This was based on our budget outlook which indicated that revenue growth, while potentially stronger than in the previous two years, was not projected to be at a level to meet or outpace estimated expenditure growth related to the “cost of opening the doors”, (wage growth, general inflation, the increased cost of medical insurance and other benefits, and increased service demands). We were also aware of several potential budget issues, such as a State mandate for the County to pay \$6.1 million in juvenile justice costs, the uncertainty of Article V Legislation, and the effect of staffing and operating costs for several large capital projects coming on line in FY05.

The good news at the outset of this budget development process is that our existing financial position is strong. We have been successful keeping actual expenses

within budgeted figures in FY03. We began the new budget with a larger beginning fund balance than in previous years. This assisted in meeting the goal given to us by the Board to target our ending fund balance at a minimum of 11% of the General Fund for FY05.

As in the prior year, we directed all departments and agencies to develop well reasoned, constrained budget requests which preserve and improve service levels while trimming discretionary costs. I, once again, directed the agencies under my administration to restrain current year (FY04) expenditures to no more than 98% of the current year's budget. Enhancements to service levels were to be submitted as program issues, to be reviewed by the Board at our Budget Information Sessions. This approach delegated fiscal responsibility to the appropriate level, and department directors and agency heads were once again compelled to reexamine their programs and propose creative solutions that will allow us to maintain, and in some cases improve, priority public services.

The FY05 Budget builds on the efficiencies gained from the last year's reorganization of County departments, and the beginning of market oriented adjustments to our employee/retiree health plans. These factors have helped contribute to expenditure efficiencies we are now realizing in our FY05 budget proposal.

On another positive note, our revenue outlook has brightened from our early forecast, as economic recovery is being exhibited in recent months in our Local ½ Cent Sales Tax, Penny For Pinellas, and Tourist Development Tax revenues. Real estate values in Pinellas County exhibited strong growth with a 10.7% taxable value growth certified by the Property Appraiser, which was almost 5% higher than our early forecast estimate.

#### Maintained and Improved Services

The budget will support all current program service levels going forward, and, in some cases, service level enhancements. By our careful management of the County's ongoing operations, we are able to include more than \$8.3 million in County-wide operational service enhancements for critical areas. In finalizing the budget, we have been able to accomplish the Board's desire to bolster proactive code enforcement with the unincorporated area through the inclusion of three new Code Enforcement Officers. We have also met the Board's goal of increased Social Action Grant Funding (\$200,000 increase), funding for the establishment of a Community Events Grant Program (\$250,000), and funding to enhance organizational communication with our employees (\$50,000 increase).

The budget for FY05 also addresses enhanced funding in other important program areas, including a significant enhancement to our Information Technology needs. This increased funding will allow us to modernize our Criminal Justice Information System, and improve our enterprise and network systems, which are vital to our day to day productivity, and communications with our customers. I have also included funding for development of a County Strategic Plan, building upon your Strategic

Directions, which can become the roadmap to comprehensively guide our approach to meeting our community's future needs.

Other major areas of need that are addressed within the budget include the 911 Emergency Communications System with the addition of six new call taker positions, and the Animal Services Code Enforcement and Kennel Operations Programs, also with five new positions to address increasing service demands. Funding for a Human Services Mobile Medical Unit second shift is being increased to expand the County's ability to reach and serve the working poor by making mobile indigent health care available after 5:00 p.m. and on weekends. Our budget also contains increased staffing to improve our primary indigent health care outreach centers in the Ridgecrest and Tarpon Springs area and an additional \$600,000 for south county Indigent Health Care Center funding.

We have also appropriately planned for future staffing and maintenance of new capital projects by the addition of one position and equipment to provide initial maintenance for the Eagle Lake Park Facility anticipated to be open to the public in late FY05. We have also added 13 new positions in our Utilities area due to the continued expansion of reclaimed water facilities and the associated increase in customer service activities, along with enhancements to our water quality testing capabilities, and hazardous waste collection and recycling program.

Our ability to make these budget enhancements can be attributed not only to improved revenues, but also to our continued critical review of expenditures. Our review process noted several instances where projected expenditures could be reduced or deferred. The most notable of these items was our ability to decrease 11 positions in the General Services Department's new construction unit. This unit's workload has lessened and is not projected to continue at the level of the last few years. This created the opportunity to eliminate these positions, at a savings of \$450,000. General Services has sufficient vacancies to place any affected employees in comparable maintenance positions within the Department. Another example of our commitment to careful cost control in this budget is demonstrated in our Public Works Department with the elimination of three Engineering position vacancies to appropriately adjust to existing and planned workloads.

#### Revenue Challenges, Competitive Fees, and Court Funding Reform

The General Fund is normally the primary focus of concern due to the relatively large percentage of support it receives from property taxes. As the FY05 Budget was being developed, we considered alternative sources of funding to reduce the pressure on property taxes. As part of this effort, we reviewed opportunities to optimize user fees. Our budget projections and balancing strategies were presented to the Board during a comprehensive report in March and this budget is consistent with those strategies. In some cases, notably Development Review Services and Building, the FY05 fee increases represent the third year of a multi-year plan approved by the Board in the FY03 Budget. As previously indicated to the Board, we continue to review our assets for potential licensing and concession

opportunities that will enhance our revenues. Exhibit B details these fee enhancements.

This FY05 budget reflects the extensive influence of recent State Legislation, which transfers responsibility for the major components of the court system from County to State government, while shifting the cost of juvenile pre-detention services from State to County government. The revised mechanism for court funding is commonly known as "Article V/Revision 7" and was approved as an amendment to the State's Constitution by voters in 1998. The 2004 Legislative Session finally resulted in the implementation of House Bill 113A and Senate Bill 2962 which details the funding responsibilities for the state and counties. Senate Bill 2564 was also passed in the 2004 Session which mandates the Juvenile Justice cost shift to counties.

The Article V changes, in general, result in the state paying for all court system personnel and operating expense costs, except those costs related to Information Technology and facilities needed to house the court system. These two major cost components remain the responsibility of County government. The Article V changes also allow for certain local option programs that will not be assumed by the state, but would remain at the County's funding discretion.

The FY05 budget addresses the funding needed for the County's Information Technology and facilities operation and maintenance responsibilities. It also addresses major revenue shifts, accounting for the loss of most court related revenues to the State, and recommends the Board's implementation of two local option revenue sources, one of which will support court facilities operation, maintenance, and capital costs, and one that will support certain local court programs, including the Law Libraries, Teen Diversion Programs, Legal Aid Programs, and Court Local Innovations Programs. The specific changes and funding issues addressed in the budget may be found in Exhibit C.

In addition to the Judiciary, Article V / Revision 7 has had a significant impact on a number of other agencies presently funded in whole or in part by the County. The State Attorney and Public Defender will become essentially 100% state-funded except for some facility and information systems costs. The Clerk of the Court court support will be a fee-based operation, while the Clerk's Board related activities will continue to be funded through the County. Along with these Clerk-court support expenses, most of the related revenues will also be shifted to the state. While our numbers indicate this will have a positive impact for the County, other sources of County revenue including the ½ Cent Sales Tax and County Revenue Sharing have been reduced by the Legislature, in order to minimize the impact on the State budget. We have incorporated the estimated impacts to the extent possible.

#### MSTU Cost Allocation, Revenue Structure and Improvements

In preparing the budget, we made a deliberate attempt to properly assign costs between the County-wide budget and the Municipal Services Taxing Unit (MSTU) budget, including storm water drainage, zoning application processing and

appropriately allocated indirect costs for the agencies directly involved in providing MSTU services. Most of the MSTU budget, Exhibit D, is devoted to funding the Sheriff's road patrol in the unincorporated area.

My first budget contained increases in selected MSTU tax rates while including substantial new funding for enhanced services to these residents. This affirmatively addressed two of the Board's priorities: better reflect the cost of delivering services to the unincorporated area and funding an array of program and service level enhancements including recreation. I believe we should continue to be highly responsive as a municipal service provider to communities that wish to remain unincorporated. The now established County Connection Centers represent a strong community presence facilitating this Board's commitment to provide higher MSTU service levels.

As previously stated, the FY05 budget enhances our Code Enforcement presence in the unincorporated area, along with improving our Commercial Codes Enforcement Program by adding two positions to this important Building Inspection activity.

Revenue projections for FY05 indicate that the current MSTU tax structure will generate sufficient dollars to support a continuation of the services added in FY03. Accordingly, there is no increase to the current 2.356 mill MSTU property tax rate imposed exclusively in the unincorporated area. In fact, the estimated revenues are sufficient to continue service enhancements for the MSTU in FY05. These resources will be used to accelerate the improvement of local roads and sidewalks in the unincorporated area, enhance recreation partnerships and neighborhood improvement grants and continue to address water service deficiencies in fire hydrant placement within the unincorporated area.

The MSTU continues to operate as one of the few areas without support from an electric franchise fee, utility services tax and stormwater utility fee. We will continue to evaluate the potential for instituting a storm water fee in FY05.

#### Improved Productivity and Competitive Government

The FY05 budget continues the implementation of a "balanced scorecard" approach to performance measurement - and performance management. This mirrors The personal philosophy of government: to ensure that County operations and functions are delivered in a fashion that is both competitive in cost and quality with our peer governments and the private sector. The new approach has transitioned us from workload, or "output", measures (counting things) to a focus on outcomes (how well things are done). The balanced scorecard is a mechanism to ensure that the important perspectives - customer, financial, internal processes, and employee learning and growth - are all taken into account as we assess the efficiency and effectiveness of our operations. The scorecard is tied to the Board's Strategic Directions and will help ensure that our everyday work is directed toward the Board's priorities. The County is already actively involved in the ICMA Performance Management effort that enables us to benchmark our performance in key areas to

other jurisdictions. The Executive Budget document reflects our progress in refining our performance measurement process.

The Budget Overview and Appendices that follow provide additional information on the Budget. The separate Summary section also provides demographic information and data on key revenues.

I believe that any highly successful organization seeks ways to continually improve. I am encouraged that our Department Directors and the Constitutional Officers, along with the many dedicated employees of the County at all levels, have been responsive to this call. I am grateful for the thoughtful recommendations put forth by my immediate staff and department directors in generating ideas and in developing this budget. A special recognition goes to our new Budget Director, Jerry Herron, and the staff of the Office of Management & Budget. They have a particularly difficult and demanding job and without their hard work, this budget would not have been possible.

Finally, I want to again express my appreciation to the Board for your support through these times of challenge and change. We are tackling tough issues and making good progress. Our financial position is strong, largely due to your leadership. I look forward to working with you through a Budget that meets our community's rising expectations and preserves our financial strength.

Sincerely,

Stephen M. Spratt  
County Administrator

## **Budget Overview**

### **The Budget and Authorized Positions:**

With the guidance and input of the Board of County Commissioners and the diligent efforts of the Constitutional Officers, my Department Directors, and the Independent Agency heads, this budget of \$1,557,508,990 (net of transfers) represents an overall decrease of 0.8%. The decrease of \$13,314,280 compared to the revised FY04 budget can be attributed to a \$21.8 million or 1.9% increase in the operating budget, while the non-recurring capital expenditures to fund both current and future infrastructure enhancements decreased \$35.1 million, or 8.6%. The Budget has an overall net reduction of 550 authorized full-time positions, primarily due to Article V / Revision 7 implementation. The 69 new positions in this budget are principally associated with staffing of the Sheriff's Office (18), other public safety and code enforcement (16), and the Utilities system (13).

### **Property Values and Millage Rates:**

The FY05 Budget reflects no increase to the County-wide millage rate of 6.801 mills. Pinellas County maintains its leadership role with the lowest per capita County-wide property tax levy among urban counties.

The budget is based upon preliminary taxable value information provided by the Property Appraiser. This data reflects a 10.7% increase in County-wide taxable values over last year, while the Municipal Service Taxing Unit (MSTU), encompassing the unincorporated area, shows an 8.1% increase. Without new construction, taxable values increased 9.1% and 6.7%, respectively.

Within the unincorporated area, the Municipal Services Taxing Unit (MSTU) levy will remain at 2.356 mills.

### **The Budget Development Process:**

The Board of County Commissioners played an active role in the formative steps of the budget deliberation process. During the months of April, May, and June the Board participated in detailed discussions relative to the programs and activities of departments and agencies subject to Board appropriation. The goal of this process was to optimize the County's use of public funds by pursuing a comprehensive review of the programs and



services the County provides to the public and the manner in which these services are delivered. This process also entailed looking at emerging requirements for FY05 including new programs and additional positions associated with these programs and staffing new community facilities as they come on-line.

During the budget development process, departments and agencies did an admirable job of restraining their budget requirements. This was accomplished through budget targets that called for a FY05 budget with minimal increases over that adopted for FY04.

### **Impacts and Emerging Issues:**

#### **Budget Policies –**

As a result of the 2002 Strategic Visioning Sessions, the Board requested that a policy framework be developed to guide the budget process. Exhibit A reflects these policies that are based upon nationally accepted best practices.

#### **Unincorporated Area (MSTU) Services and Funding -**

The unincorporated area represents the largest “city” within Pinellas County based upon population. Unlike a City, however, the MSTU does not have revenue diversification. Generally, cities rely heavily upon franchise fees and utility taxes on power, communications services, and other utilities to supplement property taxes. In the MSTU, the majority of services are funded by property owners. This places the MSTU at a financial disadvantage, particularly in light of the desire of many unincorporated residents for more municipal type services.

The FY04 MSTU budget included \$7.4 million in funding for service level enhancements in active recreation, community services, roads, and sidewalks. These programs are budgeted to continue in FY05. (Exhibit D)

#### **User Fees and Revenue Optimization -**

To recover all or a larger portion of the full cost (both direct and indirect) of providing specialized services, the FY05 budget reflects a continuation of enhanced fee recoveries in the General Fund that were initiated in FY03. These increases are consistent with the Budget Policies alluded to above, and shift the cost of services that are specific to a user population away from property taxes. All of the proposed fee increases were tempered by the fees charged by other jurisdictions. Our goal is to competitively position the County

somewhere in the middle of the range. Among the Enterprise Funds, the Sewer System will experience an 8% increase in wholesale sewer rates. The Water System shows a 12% increase in retail rates and a 10% increase in wholesale water rates. In both cases, these increases are the third year of an approved multi-year plan required to meet current and projected operating needs.

### **Sources and Uses:**

The \$1,557,508,990 Budget is comprised of \$1,184,562,230 for operating purposes and \$372,946,760 for capital construction. Depicted organizationally by expenditure type, the Budget reflects the following:

<b>Organization Costs</b>			
	<b>Operating Costs</b>	<b>Capital Improvements</b>	<b>Total</b>
<b>County Administrator:</b>			
Enterprise Services	\$253,968,640	\$202,098,560	\$456,067,200
Governmental Services	<u>374,835,950</u>	<u>144,068,040</u>	<u>518,903,990</u>
<b>Total County Administrator</b>	<b>\$628,804,590</b>	<b>\$346,166,600</b>	<b>\$974,971,190</b>
<b>Elected Officials</b>	268,997,160	26,383,110	295,380,270
<b>Court Support Services</b>	13,636,510	397,050	14,033,560
<b>Independent Agencies</b>	33,278,650	0	33,278,650
<b>Support Funding</b>	239,845,320	0	239,845,320
<b>Total Budget</b>	<b>\$1,184,562,230</b>	<b>\$372,946,760</b>	<b>\$1,557,508,990</b>

In order to support these bottom-line requirements and meet the statutory mandates that require a balanced budget, matching resources have been identified as follows:

<b>Resources and Balances</b>		
<b><u>Funding Sources</u></b>	<b><u>Amount</u></b>	<b><u>% of Total</u></b>
Property Taxes	\$411,060,840	26.4%
Fees & Charges	255,592,940	16.4%
State & Federal	102,413,100	6.6%
Other Revenues	348,582,910	22.4%
Designated Funds	439,859,200	28.2%
<b>Total Budget</b>	<b>\$1,557,508,990</b>	<b>100.0%</b>

The section that follows shows the budget by organization. Exhibit E contains a detailed summary of budgets by department/agency.

### **County Administrator**

Departments under the purview of the County Administrator comprise 62.6% of the County budget or \$975.0 million. Of this amount, \$456.1 million or 46.8% of these appropriations are associated with self-supporting enterprise activities encompassing Utilities (Water, Sewer and Solid Waste Management) and the Airport. The balance, 53.2% or \$518.9 million relates to governmental funds. Additionally, 35.5% or \$346.2 million of the County Administrator's appropriations from both enterprise and governmental sources are associated with capital construction funded primarily on a pay-as-you-go basis.

The County Administrator's budget reflects a decrease of 15 full time positions, primarily attributable to WorkNet becoming an independent agency. Without the WorkNet decrease included, there is a net increase of 14 new full time positions.

### **Elected Officials**

The budgets of the Elected Officials, including Court Support further detailed below, represent \$309.4 million or 19.9% of the FY05 Budget. Excluding capital projects, the combined operating budgets (including statutory fees) are \$282.6 million, or \$10.4 million less than the current year, a decrease of 3.6%. The Clerk of the Circuit Court's, Supervisor of Elections', and Sheriff's Budgets reflect the components of the Board's budgetary support by major budget category (i.e. Personal Services, Operating Expenses, and Capital Outlay). These amounts are based upon the respective budget submissions of each of these Constitutional Officers. The Sheriff's budget reflects adjustments in pay for sworn personnel and 18 new full-time positions.

### **Court Support**

The Court Support portion of the FY05 budget encompassing the Judiciary (and the Law Library), State Attorney and Public Defender is \$14.0 million. This includes \$0.4 million for Board funded capital construction. The operating budget of \$13.6 million reflects a decrease of 25.6%. These agencies' budgets, and others, were significantly affected by the changes in funding for court-related activities that are being implemented statewide in July, 2004.

### **Independent Agencies**

Independent Agencies that receive funding from the Board of County Commissioners constitute \$33.3 million. For FY05, the Independent Agencies reflect an increase of 25.4% and seven new positions, both primarily in Information Technology.

### **Support Funding**

The Board of County Commissioners provides support funding to a variety of internal entities not organizationally aligned with a specific department or agency as well as external Special Dependent Districts which utilize the general taxing authority of the Board. In FY05, Support Funding, plus Debt Service and Special Assessment Funds, comprises \$239.9 million. There are no County paid positions associated with this budget.

### **Capital Projects Appropriation**

The capital budget of \$372.9 million or 23.9% of the total FY05 budget represents the Board's investment in community infrastructure. The majority, \$202.1 million, is related to the current and future capital construction efforts of the self-supporting enterprise activities (Utilities and Airport) under the County Administrator. The remainder, \$170.8 million, consists of \$144.0 million for a wide spectrum of transportation and other governmental infrastructure improvements, and \$26.8 million associated with the Sheriff and the Judiciary. Exhibit F provides an overview of the Capital Improvement Program (CIP) and details changes from the current plan.

**EXHIBITS**

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**A. Budget Policies .....1**

**B. Issues and Fee Changes Recapitulation .....5**

**C. Impact of Article V / Revision 7 Implementation .....13**

**D. Municipal Services Taxing Unit (MSTU) Budget .....14**

**E. Summary of Budgets .....16**

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## **BUDGET POLICIES**

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*The following policy guidelines are based upon prudent fiscal management and reflect best practices as adopted by the Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting Practice:*

### **Balanced budget**

- Recurring expenditures should be equal to or less than, recurring revenues.
- Annual operating expenditures should be fiscally balanced with revenues or income estimates that can reasonably and normally be projected to be received during the fiscal year.
- Provide disclosure when deviation from a balanced operating budget is planned or when it occurs.
- Anticipate actions to be made to bring the budget into balance if adjustments are needed in the course of a fiscal period.
- Develop a structurally balanced operating budget that requires a balance be maintained between recurring expenditures and revenues over the long term, not just the during the current operating period.

### **Long-range planning**

- Develop a financial planning process that assesses long-term financial implications of current and proposed policies, programs, and assumptions and develop appropriate strategies to achieve its goals.
- The forecast should extend at least 3-5 years beyond the budget period and should be regularly monitored and periodically updated.
- The forecast should include fund forecasts for all significant governmental funds.
- The forecast, along with its underlying assumptions and methodology, should be clearly stated and made available to participants in the budget process.
- Variances between previous forecast and actual amounts should be analyzed and identification made of the factors that influence revenue collections, expenditure levels, and forecast assumptions.

### **Asset inventory**

- Create and maintain accurate inventories of all physical assets, their condition, life spans, and cost should be maintained to ensure proper stewardship of public property.
- Maintain assets at an acceptable level to protect the County's capital investment and to minimize future maintenance and replacement costs.

## **Revenue Diversification**

- Encourage revenue diversification to the extent feasible; enhance flexibility within the constraints of available revenue sources (ex. property tax--diversify the tax base on which the tax is levied).
- Whenever possible pay general operating expenses from sources other than ad valorem taxes.
- Increase the level of self-support for new program initiatives and enhancements.
- The use of concession and licensing agreements (i.e. naming rights) should be encouraged so long as these measures are consistent with the public good.

## **Fees and Charges**

- A formal policy regarding charges and fees should be adopted; the policy should identify what facts are to be taken into account when pricing goods and services.
- Where appropriate, fees should be set to recover the direct and indirect costs associated with the service provided.
- County services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in the use of general revenues to meet the cost of services of broader public benefit.
- State whether the intention is to recover full or partial costs of providing goods and services.
- If the cost of a good or service is not recovered, then an explanation of the rationale should be provided.
- Charges and fees should be reviewed and updated periodically based on factors such as the impact of inflation, other cost increases, the adequacy of the coverage of costs, and current competitive rates.
- Information on charges and fees should be available to the public.
- Enterprise Operating Funds should contribute to the General Fund their proportionate share of the cost of general administrative departments and a payment-in-lieu-of-taxes and other accepted reimbursement approaches as limited by outstanding Bonds or Bond resolutions.
- A review of cost of service and rate structures for Enterprise operations should be performed on an annual basis.

## **Use of One-time (Non-Recurring) Revenues**

- One-time resources should be applied to reserves or to fund one-time expenditures; they should not be used to fund ongoing programs.
- Define allowable uses of one-time revenue (ex. acquisition of fixed assets, retirement of outstanding debt, or extraordinary major maintenance needs).
- Unpredictable revenues should be identified and a set of tentative actions should be decided on in advance if one or more of these sources generates revenues substantially higher or lower than projected.



## **Use of Grants**

- To the degree that grant funds are relied upon to support recurring expenses, provision should be made to make expenditure reductions should the grant funding be reduced or eliminated.
- Revenues and expenditures associated with grants should only be budgeted after grant awards or letters of commitment have been received.
- Overhead or indirect costs should be included in all grant proposals where permitted.
- Local discretionary funds should not be relied upon to automatically replace lost grant funds.

## **Debt Capacity, Issuance, and Management**

- Minimize debt service costs through the judicious use of available debt instruments, consistent with the desirability of maintaining stable current tax rates and distributing the costs of certain long-lived facilities among all users, present and future.
- Define appropriate uses for debt.
- Define the maximum amount of debt and debt service that should be outstanding at any one time (target financial ratios).
- Maintain a high credit rating while making attempts to strengthen credit rating; identify factors and strategies to address them.
- Consider investment in equipment, land or facilities, and other expenditure actions, in the present, to reduce or avoid costs in the future.
- Capital project proposals should include cost estimates that are as complete, reliable, and attainable as possible.
- Prior to undertaking a capital project, all ongoing O&M costs should be identified and considered as part of the policy discussion.

## **Reserve or Stabilization Accounts**

- At a minimum, no less than 5 to 15% of regular general fund operating revenues, or no less than one to two months of regular general fund operating expenditures.
- Similar reserve amounts should be budgeted in other types of governmental funds (i.e. 1 - 2 months of operating expenditures, excluding capital).
- Maintain a reserve in each of the principal funds at a level sufficient to provide for an adequate working capital reserve (i.e. equal to 10% of budgeted revenue for the fund).
- Fund reserve policy should be linked to a potential increase or decrease of rates/fees if reserve levels reach certain thresholds.

## **Operating/Capital Expenditure Accountability**

- Institute meaningful performance measures linked to strategic objectives and analyze results.
- Conduct reviews of prior year expenditure and revenue estimates to actuals and analyze variances.
- Seek expenditure reductions whenever possible through efficiencies, reorganization of services, and through the reduction or elimination of programs, policies, and practices which have outlived their usefulness.
- Encourage productivity improvements through training, technology, or incentives (i.e. gainsharing).
- Seek inter-agency opportunities to improve efficiency and productivity.

## **Lease/Purchase**

- Identify and evaluate lease vs. purchase options wherever applicable to serve the best fiscal interests of the organization (i.e. Buildings, PC's, copiers).
- Assess the potential use of lease buy-back agreements and other revenue generating alternatives for County facilities.

# FY05 BUDGET INFORMATION SESSIONS

## ISSUES RECAPITULATION

### GENERAL FUND

Department	Issue Name	FY05 Impact	FY05 Positions Incr/(Decr)
Animal Services	Code Enforcement	\$201,720	3
	Kennel Operations	\$63,580	2
		\$265,300	5
Building	Commercial Codes Enforcement	\$101,490	2
	Portable Inspection Units	\$60,000	
		\$161,490	2
Culture, Education, and Leisure	<i>Parks:</i>		
	New parks operations & maintenance:		
	Eagle Lake Park	\$97,100	1
	Implement Boat Ramp	\$36,170	1
	Parking Fee		
	<i>Heritage Village:</i>		
	Fee based educational programs	\$28,480	part time
	African American Heritage Celebration	\$35,000	
Development Review Services	<i>County Extension:</i>		
	Youth as Resources Grants	\$23,780	
		\$220,530	2
	Customer Queue System	\$16,500	
	Wireless Field Access	\$19,600	
Economic Development		\$36,100	
	Redevelopment Study Phase II B	\$100,000	
	Promotional Activities	\$17,500	
	Software Upgrades	\$29,880	
	Relocation to Epicenter	\$20,000	
		\$167,380	

# FY05 BUDGET INFORMATION SESSIONS

## ISSUES RECAPITULATION

### GENERAL FUND

Department	Issue Name	FY05 Impact	FY05 Positions Incr/(Decr)
Environmental Management	NPDES Enforcement	\$83,580	1
	Codes Enforcement	\$229,410	2
		\$312,990	3
General Services	Space Management Program	\$122,660	1
Human Services	HIPAA Compliance	\$55,000	
	Outreach - Ridgecrest / Tarpon Springs	\$92,840	2
	Mobile Medical Unit - Second Shift	\$522,240	2
	Increased Social Action Grant funding	\$200,000	
	Johnnie Ruth Clarke Health Center Support	\$600,000	
		\$1,470,080	4
Justice and Consumer Services	Juvenile Detention (State mandated payment to Bureau of Juvenile Justice)	\$6,097,400	
	Legal Aid (Article V related)	\$484,000	
	Increase Drug Court Treatment funding by 50%	\$250,000	
		\$6,831,400	
Emergency Communications	911 Call taker positions	\$229,440	6
Office of Management and Budget	Expand responsibilities	\$176,360	3
Purchasing	Service Contracts and Special Projects	\$71,530	1

# FY05 BUDGET INFORMATION SESSIONS

## ISSUES RECAPITULATION

### GENERAL FUND

Department	Issue Name	FY05 Impact	FY05 Positions Incr/(Decr)
Public Works	General Fund Maintenance Management System Software* <i>*will be funded from operating cost savings</i>	\$0	
Judiciary	Article V local options	\$1,575,000	
Law Libraries	Article V local options	\$110,030	
Sheriff	Sworn Personnel Pay Plan Supplemental Adjustment	\$5,331,000	
	Print Trax: AFIS System Replacement	\$320,000	16
	School Crossing Guards	\$56,830	10 part-time
	School Resource Officers for 2 new schools	\$175,870	2
		\$5,883,700	18
Personnel	Improve organization-wide employee communications	\$50,000	
Information Technology Enhancements (IT Cost Allocation Charges) *	Judiciary	\$2,111,730	
	Information Systems	\$795,130	
	Clerk of the Circuit Court	\$735,670	
	Tax Collector	\$119,520	
	Personnel	\$25,740	
	Sheriff	\$47,660	
	Property Appraiser	\$3,630	
	Supervisor of Elections	\$680	
		\$3,839,760	

# FY05 BUDGET INFORMATION SESSIONS

## ISSUES RECAPITULATION

### GENERAL FUND

Department	Issue Name	FY05 Impact	FY05 Positions Incr/(Decr)
General Government	Cultural Events / Special Events Grants Program	\$250,000	
	Strategic Planning	\$300,000	
	Transfer to Transportation Trust Fund for operating support	\$1,000,000	
General Fund Total		<b>\$23,073,750</b>	<b>44</b>

\* These are the Information Technology enhancement allocations for General Fund agencies. The Utilities Service Fund (\$147,160) and Transportation Trust Fund (\$4,420) also provide funding for the IT enhancements, which are listed on the following page.

## FY05 BUDGET

## FEE CHANGE RECAPITULATION

Department	Description	Current Rate	Proposed Rate	Estimated FY05 \$ Impact
<b><u>General Fund</u></b>				
<b>Animal Services</b>	Propose increase for cost recovery	Various	Various	\$310,850
<b>Building Inspection</b>	Propose increase for cost recovery			\$466,610
	1) Permit Fees 2) Red Tag Fees	Various Various	10% Increase 8% Increase	
<b>Culture, Education, and Leisure</b>				
<b>Park Department</b>	Propose fees for new revenue			\$206,250
	1) Picnic Shelter Fee 2) Camp Programs	New Fee New Fee	\$25 - \$50 \$60 - \$125	
<b>County Extension</b>	Propose increase for cost recovery and various new fees	Various	Various	\$3,652 (New Fee Revenue Unknown)
<b>Heritage Village</b>	Propose fees for cost recovery			\$4,520
	1) Rental Fee for Use of Bandstand and Church for Weddings 2) Rental Fee for Use of Pinellas Room	\$150/Event \$15/Hour (Kitchen Extra)	\$200/Event \$50/Hour (Kitchen Incl.)	
<b>Development Review Services</b>	Propose increase for cost recovery	Various	2% Increase	\$18,950
<b>Justice and Consumer Services</b>	Propose increase for cost recovery			\$833
	1) Licenses 2) Late Fee	Various \$10 for Each 30 Days Past Permit Expiration Date	Incr. \$5 Each No Late Fee	
<b><u>Other Funds</u></b>				
<b>Health Department</b>	Propose increase for cost recovery and new fee	Various	Various	\$15,100
	1) I-693 Medical Exam	New Fee	\$95	

## FY05 BUDGET

## FEE CHANGE RECAPITULATION

Department	Description	Current Rate	Proposed Rate	Estimated FY05 \$ Impact
Public Works	Propose increase for cost recovery			\$200
	1) Subdivision Initial Inspection Fee	\$200	\$250	
	2) Subdivision Re-Inspection Fee	\$100	\$125	
Airport	Propose increase for cost recovery			\$178,590
	1) Parking Fees	Various	Incr. \$2/Day	
	2) Passenger Screening Fee	\$0.25	\$0.30	
Utilities	Proposed rates for cost recovery			
	1) Retail Water Rate (Per 1,000 Gallons)*	\$2.87	\$3.22	\$5,365,500
	2) Wholesale Water Rate (Per 1,000 Gallons)*	\$2.0881	\$2.2969	\$1,470,890
	* Approved Rates November, 2002			
	3) Wholesale Sewer Rate (Per 1,000 Gallons)**	\$2.88	\$3.11	\$607,590 (8% Increase)
	** Proposed Rate October, 2004			



## **IMPACT OF ARTICLE V / REVISION 7 IMPLEMENTATION**

A Florida Association of Counties (FAC) 2002 briefing paper presented this history of the court funding issue:

In 1972, the Florida Legislature gave voters the opportunity to revise the state courts system by reorganizing its structure. The proposed changes were approved by voters in the 1998 November General Election. Until the 1972 changes were adopted, Florida's courts were a "hodgepodge" of municipal courts, county courts, justices of the peace and other court venues. The major impetus behind the changes made in 1972 was to create a unified, state-funded system. While the statewide system that was envisioned came into place, state funding did not and counties have been forced to fund an increasing share of the court system through local property taxes. Although some legislative achievements were enacted by the Legislature, such as the creation of the Article V Trust Fund, 20 years of unsuccessful pleading with the Legislature to assume more of the costs of its court system compelled Florida county leaders to pursue an amendment to the state constitution. Revision 7 was adopted by Florida voters in the November 3, 1998, General Election. Revision 7 is required to be fully implemented by 2004.

In a Special 2003 Session of the Legislature, House Bill 113-A was approved, setting forth the framework for implementation of the Article V / Revision 7 changes. These changes were slated to go into effect on July 1, 2004, the beginning of the State's 2004-05 fiscal year. To implement these changes, the Legislature took action under SB 2962 which provides the framework of details for the actual transfer of responsibilities, personnel, costs, and equipment from the county to the state, and vice versa in some instances. In general, from this point forward, all costs for the court system related to personnel and operating expenses are the responsibility of the state with the exception of those expenses related to providing technology, telecommunications, facilities for court functions, and any Local Option Programs desired by the local government.

The following page shows the financial impacts on the County budget from the implementation of these reforms.

**Article V Affected Departments/Agencies**  
**Comparison of Changes In Direct Revenues And Expenditures From FY 04 to FY 05**

<u>Department/Agency</u>	<u>FY 04 Adopted Budget</u>	<u>FY 05 Request</u>	<u>Variance</u>
Clerk of Court	<b>Expenditures:</b> 38,351,570	10,968,270	(27,383,300)
	<b>Revenues:</b>		
	Charges for Services-Clerk 9,313,420	3,200,000	(6,113,420)
	Public Records Modernization Fees 2,201,050	0	(2,201,050)
	Licenses/Permits 192,660	260,670	68,010
	Interest Earnings 312,170	0	(312,170)
	Other Misc. Revenues 0	130,960	130,960
	Total Revenues: 12,019,300	3,591,630	(8,427,670)
Judiciary	<b>Expenditures:</b> 10,779,270	4,240,910	(6,538,360)
	<b>Revenues:</b>		
	Court Revenues 4,551,000	2,151,000	(2,400,000)
	Fines/Forfeits 368,760	91,430	(277,330)
	Local Option \$65 Surcharge Revenue (New) 0	1,452,000	1,452,000
	Total Revenues: 4,919,760	3,694,430	(1,225,330)
Criminal Justice Information System (CJIS)	<b>Expenditures:</b> 4,610,020	5,857,260	1,247,240
	CJIS II Enhancements (New) 0	2,078,630	2,078,630
	Total Expenditures: 4,610,020	7,935,890	3,325,870
	<b>Revenues:</b>		
	Recording Fees Surcharge -Court Technology (New) 0	3,047,392	3,047,392
	Total Revenues: 0	3,047,392	3,047,392
Law Libraries	<b>Expenditures:</b> 776,090	593,650	(182,440)
	<b>Revenues:</b>		
	Charges for Services-Law Library 12,860	9,510	(3,350)
	Local Option \$65 Surcharge Revenue (New) 0	484,000	484,000
	Total Revenues: 12,860	493,510	480,650
State Attorney	<b>Expenditures:</b> 444,170	515,500	71,330
	<b>Revenues:</b> 0	0	0
Public Defender	<b>Expenditures:</b> 1,726,470	350,560	(1,375,910)
	<b>Revenues:</b> 0	0	0
General Services - Court Facilities O & M	<b>Expenditures:</b> 7,153,928	7,497,316	343,388
	<b>Revenues:</b> 0	0	0
	Court Facility Fees 2,771,600	0	(2,771,600)
	Local Option Facilities \$15 Surcharge (New) 0	2,027,033	2,027,033
	Total Revenues: 2,771,600	2,027,033	(744,567)
Other Impact Items	<b>Expenditures:</b>		
	Accrued Leave payout liability for County Employees	2,125,000	
	Transferring to the State		
	Half Cent Sales Tax/Revenue Sharing Statutory	4,900,000	
	Changes Resulting in Less Future County Revenue		
	State Mandated Juvenile Detention Costs	6,067,400	

Notes:

Sources - FY 04 Adopted Budget, Departments/Agencies FY 05 Budget Requests,  
Florida Association of Counties (FAC)

Prepared August 27, 2004 - Pinellas County Office of Management & Budget

**MUNICIPAL SERVICES TAXING UNIT (MSTU)  
FY05 BUDGET**

<b>REVENUES</b>	<b>FY04 Budget</b>	<b>FY05 Request</b>
Building Permits	3,040,180	3,506,790
Tree Removal Permits	299,250	390,170
Lot Clearing	52,250	52,250
Zoning Fees	361,000	576,320
Mobile Home Licenses	-	205,690
Reimbursement of Impact Fee Admin.	79,760	66,630
Sheriff Civil Income	113,490	88,850
Sheriff Excess Fees	283,320	-
Tax Collector Excess Fees	138,510	201,590
Property Appraiser Excess Fees	5,120	4,990
Interest Income - Sheriff	54,610	25,260
Interest Income - General	217,390	210,160
Local Gov't 1/2¢ Sales Tax	4,970,080	4,750,000
Communications Services Tax	10,432,890	10,971,770
Franchise Fee - I-Net	142,050	132,610
Franchise Fee - PEG	397,740	371,300
Tax Redemptions	13,250	14,230
Delinquent Taxes	58,320	82,820
Traffic Court	1,741,200	-
Ad Valorem Taxes	31,472,640	34,016,890
Subtotal - Revenues	53,873,050	55,668,320
Beginning Fund Balance	8,988,910	11,945,810
<b>TOTAL RESOURCES</b>	<b>62,861,960</b>	<b>67,614,130</b>
<b>EXPENDITURES &amp; RESERVES</b>		
Building Inspection	3,545,350	3,794,000
Development Review Services	2,417,760	2,578,120
Environmental Management	2,218,960	1,906,010
Public Works: Permitted Facilities	3,743,380	3,639,130
Public Access	223,760	324,400
Sheriff	32,592,690	35,452,420
MSTU Service Initiatives	7,323,320	7,603,720
Transfer to Property Appraiser	387,110	396,240
Transfer to Tax Collector	617,900	694,120
Traffic Court	581,920	-
Grant to East Lake Library	200,000	200,000
Full Cost Allocation	4,194,260	3,787,680
Subtotal - Expenditures	58,046,410	60,375,840
Reserve for Contingencies	1,320,100	1,893,200
Reserve - Fund Balance	3,495,450	5,345,090
<b>TOTAL EXPENDITURES</b>	<b>62,861,960</b>	<b>67,614,130</b>

**MUNICIPAL SERVICES TAXING UNIT (MSTU)**  
**FY05 BUDGET**  
**SERVICE LEVEL ENHANCEMENTS FY03 - FY05**

FY03 Enhancements

Parks Dept: Recreation Initiatives	2,000,000
Comm Development: County Connection Centers (75% of cost)	557,500
Comm Development: Neighborhood Grants	250,000
Public Works: Local Road Paving, Sidewalks, ADA Improvements	1,200,000
Subtotal	<u>4,007,500</u>

FY04 Enhancements

Environmental Code Enforcement	314,650
Address deficiencies in Fire Hydrants in unincorporated area	505,500
Other new initiatives ( e.g., accelerate Local Road Paving and Sidewalk programs)	2,546,660
Subtotal	<u>3,366,810</u>

FY05 Enhancements

Environmental Code Enforcement	229,410
Subtotal	<u>229,410</u>
TOTAL	<u><u>7,603,720</u></u>

## **SUMMARY OF FY05 BUDGETS**

### **COUNTY ADMINISTRATOR:**

#### **Animal Services**

The FY05 request reflects an increase of \$638,810 or 16.2%. This amount includes two issues totaling \$265,300, including three new Animal Control Officers to provide a higher level of code enforcement (\$201,720), and two new Animal Care Assistants in Kennel Operations to service the increasing number of animals in the facilities (\$63,580). Personal Services reflects an increase of \$369,760 or 12.7%. Of this amount, \$273,110 is for the positions identified as issues. The remaining difference is due to the impact of the annual market survey and benefits increases. Operating Expenses reflect an increase of \$176,050 or 17.2%, including a \$153,600 increase in risk charges and an increase in fleet costs of \$29,880 due to the addition of three new trucks for the new positions. Capital Outlay totals \$93,000, of which \$87,000 is related to issues for vehicles and equipment to support the new code enforcement officers.

#### **Building Inspection**

The FY05 request reflects an increase of \$248,650 or 7.0%. This amount includes a total of \$161,490 for two issues, including \$101,490 for Commercial Codes Enforcement and \$60,000 for Portable Inspection Units. For Commercial Codes Enforcement, a Building Inspector II and an Office Specialist are requested to comply with Chapter 22 of the Pinellas County Code, which requires commercial buildings to be inspected for proper maintenance by the Building Official. The second issue builds on a pilot program started in FY04 to provide inspectors with portable inspection units. These wireless handheld units will allow inspectors to retrieve and update inspection information through a web based system. The new system should enhance customer service by providing on-line real time access of inspection information to the Department's customers. Personal Services shows an increase of \$194,350 or 6.1%, due to \$82,630 for the two positions above as well as \$111,720 for the annual market survey and benefits increases. Operating Expenses reflects an increase of \$12,770 or 4.1%. This amount reflects an increase in Fleet charges of \$16,790 offset by savings in various other accounts. Capital Outlay is \$74,030, of which \$60,000 is for Portable Inspection Units and \$14,030 for a vehicle for the new Commercial Codes Inspector.

#### **Communications**

The FY05 request reflects an increase of \$495,790 or 18.5%. Personal Services increased \$185,930 or 7.7%, as a result of the annual market survey and increased benefits costs. Operating Expenses reflect an increase of \$88,760 or 41.1%, to address the FY04 reorganization requirements. Capital Outlay increased \$221,100 for the scheduled replacement to the cameras and video equipment in the Meeting Room and Assembly Room to continue broadcasting Board of County Commission meetings.

#### **Community Development**

The FY05 request, excluding reserves, reflects a decrease of \$2,360,210 or 12.7%. Personal Services increased \$233,700 or 11.2%, due to the annual market survey and escalating costs of benefits. Operating Expenses reflect an increase of \$417,020 or 12.8%, and is due to an increase in cost allocation (\$50,180); other contractual services (\$74,250) for a consultant to prepare the HUD Consolidated Plan, community development administration (\$230,140) and the relocation of the South East County Connection Center (\$63,180). Capital Outlay is budgeted at \$2,000 for miscellaneous office equipment. Grants and Aids decreased \$2.78 million or 17.7%, due to appropriating only those grant revenues anticipated for expenditure during the budget year. Remaining grant dollars are now being appropriated in reserves. Pro-Rate Clearing decreased \$230,140 or 9.3%, and is due to available administrative overhead to recover administrative costs related to Community Development activities. Reserves increased \$7,537,520 due to a change in appropriation methodology for anticipated grant dollars. Instead of appropriating the full amount of grant dollars, Community Development will appropriate those dollars anticipated for expenditure in Grants and Aids while the difference will be appropriated in Reserves.

## **SUMMARY OF FY05 BUDGETS**

### **County Administrator**

The FY05 request reflects an increase of \$303,440 or 19.9%. Personal Services shows an increase of \$277,610 or 19.1%, due to the annualized costs associated with positions added during FY04 as well as the annual market survey and benefits increases. Operating Expenses reflects an increase of \$25,830 or 38.2%, due to an increase of \$12,320 in risk charges and various increases associated with the new positions added during FY04. The position reduction reflects the deletion of a double-encumbered Assistant County Administrator position in FY05.

### **Culture, Education, & Leisure**

The FY05 request reflects an increase of \$1,557,280 or 6.2%. This amount includes five issues totaling \$220,530, including increased maintenance of Eagle Lake Park (\$97,100), one position for implementation of the new boat ramp parking fees (\$36,170), fifteen temporary part-time positions for fee-based instructional programs at Heritage Village (\$28,480), funds for Pinellas County to co-sponsor the 6th Annual Florida African American Heritage Celebration with the Pinellas County African American History Museum (\$35,000), and Youth as Resources (YAR) expenditures in County Extension supported by Juvenile Welfare Board grants revenue (\$23,780). Personal Services reflects an increase of \$1,406,880 or 9.0%. Of this amount, \$97,240 is for the positions identified as issues. The remaining difference is the impact of the annual market survey and benefits increases. Operating Expenses reflects a decrease of \$165,090 or 1.8%, which is partially offset by an additional \$45,010 for the issues. Capital Outlay totals \$306,710, which includes \$54,500 associated with the issues as well as a beach rake, a polecat lift, a half-ton truck, and miscellaneous mowers and other maintenance equipment.

### **Development Review Services**

The FY05 request reflects an increase of \$160,360 or 6.6%. This amount includes \$36,100 for two issues, including \$16,500 for an enhanced customer queue system and \$19,600 for wireless field access to the new Permit Tracking System. The enhanced customer queue system is anticipated to reduce customer wait times and wireless field access is anticipated to allow permits to be released on a timelier basis. Personal Services shows an increase of \$102,410 or 4.6%, due to the annual market survey and benefits increases. Operating Expenses reflects an increase of \$57,950 or 30.9%. This amount reflects a large increase in risk charges of \$49,390, due to an ongoing worker's compensation claim and \$21,600 for the improved customer queuing system and access from the field to the new permit tracking system. Capital Outlay includes \$6,500 for the customer queue system and \$8,000 to provide wireless field access.

### **Economic Development**

The FY05 request reflects an increase of \$2,356,700, or 25.7%, excluding reserves. This amount includes four issues totaling \$167,380, including Phase II-B of the Redevelopment Study (\$100,000), relocation of the Department to the Epicenter (\$20,000), additional promotional activities for attraction of target industries (\$17,500), and software upgrades for business retention and project management programs (\$29,880). Personal Services reflects an increase of \$438,400 or 14.2%, due to the addition of two positions during FY04 and the annual market survey and benefits increases. Operating Expenses reflects an increase of \$881,310 or 19.9%, which includes \$157,380 for the issues and a \$950,050 increase in utilities costs for the STAR Center. Full Cost Allocations from the STAR Center have been reduced by \$200,000 in FY04 and FY05 to reflect General Fund support of the business incubator program. Capital Outlay totals \$1,836,410 and includes \$10,000 for Epicenter relocation and \$1,410 for computer equipment upgrades and STAR Center projects to upgrade air-conditioning equipment (\$1,275,000), phased roof replacement (\$350,000) and synchronization of the facility's emergency power generators (\$200,000). Grants and Aids increase \$5,000 (2.6%) for Business Assistance Partnerships and \$149,580 (30.7%) for Qualified Target Industry (QTI) job creation incentive grants.

## **SUMMARY OF FY05 BUDGETS**

### **Emergency Communications - 911**

The FY05 request reflects an increase of \$319,720 or 3.2%, excluding transfers and reserves. This amount includes one issue totaling \$229,440 for six new Emergency Communications Call taker positions to handle workload increases due to higher volumes of wireless 9-1-1 calls. Because they will be totally dedicated to processing 9-1-1 calls, these personnel will be paid 100% from 9-1-1 fees and will not require other General Fund resources. Personal Services increased \$459,150 or 8.8% due to the issue as well as the annual market survey and employee benefits increases. Operating Expenses increased \$31,620 or 0.9%. Capital Outlay totals \$1,036,850, which consists of \$830,000 in the Emergency Phone Service and Equipment Fund (0225) and \$260,850 in the General Fund. The General Fund amount includes \$160,000 for replacement of electronic equipment for the main 9-1-1-system computer. Transfers include the final year for a debt service transfer of \$1.1 million from Fund 0217 for the radio system. Reserves are expected to decrease \$392,530 in Fund 0225 and increase \$177,080 in Fund 0217, for a net total decrease of \$215,450.

### **Emergency Management**

The FY05 request reflects a \$39,880 or 3.7% decrease. Personal Services reflects a decrease of \$1,450 or 0.3%. The relatively small increase is primarily due to the retirement of long term employees at the pay range maximum, replaced by employees at lower budgeted salaries. These savings are partially offset by the annual market survey and the escalating costs of employee benefits. Operating expenses decreased \$24,480 or 8.3% due to reduced fleet vehicle replacement charges and departmental reductions in a number of operating line items to offset inflationary increases. Capital Outlay totals \$216,000 and includes \$110,000 in matching funds for continuing retrofit of evacuation centers, \$73,000 for Emergency Operations Center equipment and automation, \$20,000 for warning/reporting equipment, and \$13,000 for HazMat Team equipment.

### **Emergency Medical Services / Fire Administration**

The FY05 request reflects an increase of \$3,453,060 or 6.1%, excluding transfers and reserves. Ad Valorem Tax revenues assume an estimated 10.7% increase in taxable values (based on the Property Appraiser's estimates provided on 6/23/04) and no increase in the current millage rate of 0.66 mill. The FY05 request includes two issues totaling \$78,270 for an Administrative Support Specialist (\$41,320) and a Senior Office Specialist position (\$36,950). Personal Services reflects an increase of \$371,050 or 16.3%. Of this amount, \$187,700 is associated with the transfer of three full-time and two part-time security positions. (In FY04 these positions were budgeted in the County Extension's cost center and funded by EMS through an intergovernmental service charge.) In addition to the annual market survey and benefits increase, the FY05 Personal Services budget reflects the reclassification of twenty positions and leave exchange payouts. An increase of \$1,588,360 or 6.0%, in Operating Expenses is associated with the contractual increase for ambulance services. Capital Outlay totals \$1,761,870 and includes requests for EMS building improvements and repairs, start up costs of the Fire/EMS Training Center, new and replacement radio equipment, a hospital patch matrix system, and equipment for the technical rescue team. An increase of \$790,500 in Grants and Aids is associated with the contractual CPI increase in EMS provider funding. Transfers include \$150,000 from the EMS fund to the Capital Projects fund for the Fire/EMS Training facility.

### **Employee Relations**

The Employee Relations Department was reorganized by the County Administrator effective July 11, 2004. Three positions were transferred to the Personnel Department and one position was transferred to the Justice and Consumer Services Department. This reorganization is expected to maximize the use of financial and professional resources, and more appropriately coordinate Employee Relations services to all County departments. It will also reduce redundancies and streamline communications and maximize efforts to support work team development.

## **SUMMARY OF FY05 BUDGETS**

### **Environmental Management**

The FY05 request, excluding Reserves, reflects an increase of \$973,280, or 10.3%. This amount includes two issues totaling \$312,990, for an Environmental Enforcement Officer to handle National Pollutant Discharge Elimination System (NPDES) inspections (\$83,580) as well as a Code Enforcement Officer and an Administrative Support Specialist to enhance code enforcement (\$229,410). Personal Services reflects an increase of \$840,920 or 11.7%. Of this, \$134,230 is for the new positions identified as issues. The remainder is due to the annual market survey and benefits increases, the transfer of a position from Information Systems and annualized costs for an executive position established in FY04. Operating Expenses increased \$51,010 or 2.4%, due to fleet and cost allocation increases. Personnel and Operating costs for the recent improvements to Brooker Creek and Weedon Island have been fully annualized with only a few exceptions. Because the facilities at Brooker Creek have been improved and new equipment and other tangibles are now in place and are under warranty, maintenance costs in FY05 will be less than in subsequent years when those items are no longer maintained under warranty. Capital Outlay totals \$221,470 and includes \$108,570 for radios, vehicles, and monitoring equipment for the requested positions.

### **General Services**

The FY05 request reflects an increase of \$4,923,720 or 12.8%, excluding transfers and reserves. This amount includes \$122,660 for an issue of a new Senior Registered Architect position to assist in the development and implementation of the Space Management Program. Personal Services reflects an increase of \$372,090 or 2.7%. The increase reflects the decrease of 11 positions in Facility Management and the offsetting impact of the new Senior Registered Architect position, the annual market survey, and benefits and overtime increases. Operating Expenses reflects an increase of \$1,747,960 or 8.5%. Areas of primary increase are for inspection and certification of buildings, a retail/business opportunity study, contractual CPI increases and new contracts and utility services for new facilities, and an estimated 6% increase for the cost of electricity. Of the \$7,083,920 in Capital Outlay requested for FY05, \$6.9 million is for fleet vehicle replacement. Of the remaining Capital Outlay, \$71,500 is for Fleet Management and \$112,420 for the rest of General Services, including the replacement of small maintenance equipment and office equipment.

### **Human Services**

The FY05 request reflects an increase of \$5,667,210 or 13.6%, excluding reserves. This amount includes five issues totaling \$1,470,080 for Health Insurance Portability and Accountability Act (HIPAA) privacy / security compliance monitoring (\$55,000), two positions to perform outreach and eligibility screening in support of the new primary care initiatives at the Ridgecrest and Tarpon Springs Health Department facilities (\$92,480), funding for the Johnnie Ruth Clarke Center at Mercy Hospital for primary and preventive health care (\$600,000), implementation of a second Mobile Medical Unit shift, which would be used after normal working hours and on weekends to provide medical care to the working poor and uninsured community (\$522,240), and an additional \$200,000 for Social Action Funding. Personal Services reflects an increase of \$354,170 or 6.0%. The increase reflects the impact of \$172,880 of issues listed above, as well as the annual market survey and benefit increases. Operating Expenses reflect an increase of \$6,012,260 or 22.6%. Approximately \$3 million of this increase is attributable to the FY04 Indigent Care Initiative, which was originally budgeted in the General Government cost center and was moved into the Human Services budget during FY04. Other areas of increase include an additional \$1.7 million to cover the rising costs of providing medical and pharmaceutical services and \$1.1 million for issues. Capital Outlay decreased \$168,000. The decrease is attributable to having received one-time capital grant dollars in FY04 for the Mobile Medical Unit. FY05 Capital Outlay of \$35,000 is for office equipment replacement. Grants and Aids decreased \$531,220 or 5.9% and are primarily due to reallocating general assistance program funding to alleviate increasing medical costs and an offsetting increase (\$200,000) in Social Action Funding. The increase in Reserves of \$22,180 or 33.2% is associated with the administration of the Summer Food program and is the result of applying the 5% statutory reduction to county revenue estimates.



## **SUMMARY OF FY05 BUDGETS**

### **Information Systems**

The FY05 request reflects an increase of \$1,853,300 or 12.9%. Personal Services reflects an increase of \$388,460 or 7.5%, due to the annual market survey and benefits increases, and the transfer of one position and retention of one position after restructuring. Operating Expenses reflects an increase of \$1,159,840 or 13.2%, primarily due to an increase of \$1,021,500 in Information Technology intergovernmental charges, an increase of \$99,730 in telecommunications for upgrades and new circuits to support the countywide data/voice network, and \$62,400 for a mobile bar-coding system. Capital Outlay totals \$710,000 and includes requests of \$390,000 for upgrades and enhancement of the telecommunications network and \$320,000 for various computer and electronic equipment.

### **Justice & Consumer Services**

The FY05 request reflects an increase of \$7,112,620 or 250.2%. Personal Services reflects a decrease of \$85,520 or 4.4% and is primarily related to the transfer of Guardian Ad Litem from the Court System. When the function was administered by the Court System there were additional personal services costs that were not transferred to Justice and Consumer Services; therefore, the appearance of a significant decrease in personal services. This decrease is offset by increases related to the annual market survey and employee benefits. Operating Expenses reflect an increase of \$1,229,740 or 298.5% primarily due to the transfer of Teen Drug Court responsibilities (\$750,000) and the addition of the Legal Aid program as a result of Article V dedicated revenue (\$484,000). The increases are partially offset by \$34,960 in decreased grant related contractual services. Capital Outlay totals \$1,000. Grants and Aids reflects an increase of \$5,967,400 primarily due to the transfer of Juvenile Detention responsibilities as mandated by the State (\$6.1 million), partly offset by the expiration of a contract with PAR for Project Hope.

### **Office of Management & Budget**

The FY05 request includes an increase of \$308,170 or 43.2%. This amount includes one issue totaling \$176,360 for three additional staff positions to support expansion of the research and decision support capabilities of the department. Personal Services reflects an increase of \$305,460 or 45.7%. Of this amount, \$171,560 is for the positions identified as an issue. The remaining difference is the impact of the annual market survey, reclassifications, transfer of one position and benefits increases. Operating Expenses reflects an increase of \$4,710 or 13.4%; the Operating Expenses related to the issue total \$4,800. Capital Outlay totals \$8,000 for office equipment replacement.

### **Planning**

The FY05 request reflects an increase of \$120,070 or 4.3%. Personal Services increased \$138,700 or 5.4%, due to the annual market survey and benefits increases. Operating Expenses reflects a decrease of \$18,630 or 9.2%, due to savings in Intergovernmental Services for Risk and Fleet Vehicle Replacement.

### **Purchasing**

The FY05 request reflects an increase of \$223,910 or 15.3%. This amount includes \$71,530 for an issue of a new Administrative Support Manager position to provide additional oversight of service contracts and manage special projects. Personal Services reflects an increase of \$172,020 or 12.9%, due to the new position and the annual market survey and employee benefits. Operating Expenses reflects an increase of \$51,890 or 37.5%, primarily due to a \$59,070 increase in risk charges.

### **Risk Financing & Risk Administration**

The FY05 request reflects an increase of \$595,080 or 2.7%. This amount includes a total of \$50,060 for one Workers' Compensation Adjuster position to help reduce the number of claims handled by adjuster and reduce the cost on existing claims through direct negotiations with suppliers/physicians and establishing guidelines/parameters for medical care. Personal Services increased \$246,040 or 3.2%. primarily due to the new position (\$46,460) as well as the annual market survey and benefits increase. Operating Expenses reflects

## **SUMMARY OF FY05 BUDGETS**

an increase of \$190,010 or 2.5%. Of this amount, \$3,600 is for the new position and \$80,000 is associated with a new risk management software package to facilitate a new safety program, analyze loss ratios and reduce administrative work. An increase of \$303,360 in Risk Financing Liability Operating Expense is attributable to an increase in insurance costs for liability coverage, which is mitigated by savings of \$225,000 in other contractual services. Appropriation for Workers Compensation is anticipated to remain flat with the FY04 level.

### **Tourist Development Council**

The FY05 request, excluding transfers and reserves, reflects an increase of \$1,243,570 or 8.4%. This amount includes one issue totaling \$50,310 for a Senior Public Information Specialist. Personal Services increased \$184,050 or 8.5%, due to the annual market survey and employee benefits increases. Operating Expenses increased \$628,020 or 8.4%, due to a \$661,060 increase in promotional activities and marketing. Capital Outlay totals \$50,000 for costs associated with the Department's move to the Epicenter and a vehicle upgrade. The Debt Service increase is associated with payment of the 4th cent Tourist Development Tax proceeds to the City of St. Petersburg for debt service. The FY05 Budget anticipates a transfer of \$2,379,270 to the Capital Projects fund in support of beach renourishment. The increase is directly related to projected growth in tourist tax collection.

### **WorkNet**

WorkNet Pinellas, Inc. requested that the Board of County Commissioners delegate the responsibilities of Fiscal Agent and transfer Administrative Entity responsibilities for Regional Workforce Board 14 to WorkNet Pinellas, Inc. This was approved by the Board on April 13, 2004, and will be effective July 1, 2004. Therefore, WorkNet is no longer under County auspices and its budget will not be reflected in the County Operating Budget.

## **COUNTY ADMINISTRATOR-PUBLIC WORKS:**

### **Public Works (Summary)**

Excluding the MSTU Local Road Paving and Sidewalk capital cost center, transfers, and reserves; the FY05 request reflects an increase of \$847,110 or 1.7%, over the FY04 Revised Budget. Four issues are proposed for Public Works totaling \$91,500.

### **Public Works CIP Support and Administration**

Excluding the MSTU Local Road Paving and Sidewalk capital cost center, the FY05 request reflects an increase of \$325,540 or 1.7%. This amount includes a total of \$41,500 for two issues related to implementation of the Intelligent Transportation System/Advanced Traffic Management System along the McMullen Booth/East Lake Road corridor. Six additional leased fiber optic lines are required for communications at a cost of \$8,000 each per year for a total of \$48,000. It is anticipated that only \$24,000 will be needed in FY05 due to the timing of implementation. It is estimated that the balance of the lease costs (\$24,000) will be added in FY06. The second issue is for new ATMS Maintenance requirements such as hardware maintenance contracts for the new system, computer equipment and software maintenance, and maintenance of the video wall. The \$17,500 total only funds half a year of maintenance as the installed system is not projected to be on-line until mid FY05. It is anticipated that the balance of the maintenance (\$17,500) will be added in FY06. Personal Services increased \$564,830 or 4.1%, due primarily to the annual market survey and benefits increases. The increase in Personal Services is mitigated by the deletion of six positions: Two in Geographic Services; one in the Construction Division; and three in the Building Design Division. The application of salary budget lapse factors of 2%, recognizing reduced appropriation needs due to short term vacancies created by normal personnel turnover also offset the Personal Services increase. Operating Expenses reflects a decrease of \$150,770 or 4.4%, due primarily to savings from one-time costs associated with the Stormwater Utility Study. Capital Outlay totals \$1,378,000, consisting of \$1.2 million for the MSTU Local Road Paving and Sidewalk Initiative and \$178,000 for replacement of various machinery and equipment items.

## **SUMMARY OF FY05 BUDGETS**

### **Public Works Highway**

Excluding reserves, the FY05 request reflects a decrease of \$96,180 or 0.3%, less than the FY04 Revised Budget. This amount includes two issues for a total of \$50,000 including maintenance management system software to provide reporting of requirements to meet GASB34 and NPDES, and allow better management information to improve efficiency and effectiveness. This issue will be funded from savings identified as part of an operations review. Also requested is \$50,000 for anticipated field maintenance and repair of the ITS/ATMS fiber network and components. Personal Services shows an increase of \$484,280 or 3.7%, due primarily to the annual market survey and benefits increases and \$50,000 of overtime related to the ITS issue. The increase in Personal Services is mitigated by the deletion of two positions in Highway Operations and the application of salary budget lapse factors of 5% in each cost center, recognizing reduced appropriation needs due to short term vacancies created by normal personnel turnover. Operating Expenses reflects a decrease of \$497,090 or 3.7%, due primarily to savings in fleet charges and contractual services. Capital Outlay includes \$149,290 for various machinery and equipment items.

### **Public Works Mosquito Control**

Excluding transfers and reserves, the FY05 request reflects an increase of \$617,750 or 13.2%. Personal Services increased \$350,670 or 14.3%, due to primarily to the annual market survey and benefits increases. The increase in Personal Services is mitigated by application of salary budget lapse factors of 5% in Vegetation Management and 2% in Mosquito Control - Local, recognizing reduced appropriation needs due to turnover and vacancies. The \$9,020 or 0.5% decrease in Operating Expenses is primarily due to a reduction in other contractual services. Capital Outlay totals \$716,100 for a helicopter hangar, storage building, and equipment building. Reserves reflect an increase of \$1,015,210 or 36.7% to accommodate the future purchase of a replacement helicopter and necessary spray equipment. Contributions to the reserve have been made for the last four years and are anticipated through at least FY05.

### **COUNTY ADMINISTRATOR-ENTERPRISE FUNDS:**

#### **Airport**

The FY05 request reflects an increase of \$462,250 or 6.1%, excluding reserves. This amount includes issues totaling \$70,830, including one Craftworker position to improve preventative maintenance and three part-time Custodian positions to provide coverage for extended operating hours and passenger traffic resulting from increased flight activity. Personal Services reflects an increase of \$376,290 or 10.8%. This is due to the positions listed as issues with the remaining difference being the annual market survey and benefits increases. Operating Expenses reflects an increase of \$101,970 or 2.5%, most of which is due to pending expansion of the airport and costs associated with the planning and development of the expansion. Capital Outlay totals \$110,590, which includes \$35,000 for an emergency generator, \$32,000 for a crew cab vehicle, \$12,800 for Flight Information Display Systems monitors, and \$30,790 for other maintenance and communications equipment.

#### **Utilities Service Fund**

Excluding reserves, the FY05 Budget reflects an increase of \$12,358,750 or 7.8%. This amount includes five issues totaling \$605,520 as a result of adding 13 new full-time permanent positions in support of the following functional areas within the Utilities organization: Engineering Services (3), Customer Services (4), General Maintenance Department (3), Utilities Laboratory (1) and Solid Waste Management (2). Personal Services increased \$3,639,590 or 9.8% increase due to the new positions being added and the annual market survey and employee benefits increases. Operating Expenses increased \$8,394,160 or 6.9%. Included in this operating increase is \$3.7 million for consulting and contract services for facility operations and support, \$1.8 million for utility services, repair & maintenance services and insurance, and \$1.6 million for operating supplies and chemicals for facilities operations. Grants and aids include \$500,000 in aid to government agencies to reimburse municipalities participating in Pinellas County Utilities' recycling programs and \$351,000 in other grants and aids for the shallow well reimbursement program and the industrial, commercial and industrial water conservation program.

## SUMMARY OF FY05 BUDGETS

### Sewer System

Excluding transfers and reserves, the FY05 request reflects an increase of \$9,485,840 or 9.3%. Personal Services are not budgeted here, since all of the positions are budgeted in the Utilities Service Fund. Operating Expenses reflects an increase of \$4,025,710 or 14.5%. Included in this operating increase is \$2.5 million for repair and maintenance services, operating supplies, parts and chemicals for operation of the South Cross Bayou and W.E. Dunn Water Reclamation Facilities and associated pumping stations and equipment. In addition, Operating Expenses included \$1.2 million for contract services, materials, supplies and replacement parts for repair and maintenance of sanitary sewer force mains, gravity sewer lines and manholes. The South Cross Water Reclamation Facility increased \$2.2 million due to Power Plant Staffing, an increase of chemicals, lab supplies, electrical and miscellaneous pump parts. General Maintenance Department increased \$1.2 million due to additional maintenance of sewer lines by contractor, security monitoring and temporary services. The W.E. Dunn Water Reclamation Facility increase of \$311,570 resulted from a sand filter rehab and increased chemicals. Capital Outlay costs increased \$5,461,000 or 9.0% over FY04 Revised Budget. Capital costs include \$21.6 million for north and south county reclaimed water projects, \$26.9 million for modification, rehabilitation, relocation and extension of sanitary sewer pumping stations, gravity sewers and force mains, and \$10.9 million for improvements associated with the South Cross Bayou and W.E. Dunn Water Reclamation Facilities. The FY05 revenue estimates include an 8% increase in the wholesale wastewater treatment rate.

### Solid Waste Management

Excluding transfers and reserves, the FY05 request reflects an increase of \$9,727,870 or 11.0%. Personal Services are not budgeted here, since all of the positions are budgeted in the Utilities Services Fund. Operating Expenses reflects an increase of \$5,177,580 or 13.2% over the FY04 Revised Budget. Major factors causing these operating increases include: the waste-to-energy facility and landfill operations contract payments increase of \$1,871,240, contract re-procurement services for the waste-to-energy facility increase of \$1,101,480, insurance services increase of \$176,000, recycling costs increase of \$350,000, and repair and maintenance cost increase of \$104,850 on the Tortuga vessel related to the artificial reef program. For FY05, Capital Outlay costs have increased \$4,550,000 or 17.7% over FY04 Revised Budget. Capital costs include \$4.9 million for landfill modifications, \$3.3 million for sod farm site improvements, \$5.8 million for Toytown landfill development, \$3.9 million for redevelopment implementation, \$1.8 million for residing boiler structures, and \$8.8 million for various equipment, infrastructure and site upgrades and improvements. Due to increased tonnage being processed, tipping fee estimates increased for the FY05 Budget helping to increase revenues, while overall interest earnings decreased 9.2%. The FY05 revenue estimates are based on current rates as no rate increases are anticipated.

### Water System

Excluding transfers and reserves, the FY05 request reflects a slight increase of \$898,290 or 0.6%. Personal Services are not budgeted here, since all of the positions are budgeted in the Utilities Service Fund. Operating Expenses reflects an increase of \$3,228,790 or 3.7%. Included in this operating increase are \$1.6 million for water line repair and maintenance, potable meter and backflow repairs, replacements and new installations within the General Maintenance Department and \$1.0 million for the purchase of water from Tampa Bay Water and additional water sampling and analysis at the Utilities Laboratory, plus use of a contract laboratory during the renovation of the Laboratory building. In addition, as part of these operating increases, Conservation Resources increased \$203,650 due to additional costs for public notification of chlorine burns, mailing costs for Government-on-the-Go Bus, and miscellaneous conservation programs. In FY05, debt service increased 22.8% in accordance with the debt service schedule for the Series 1995 Water Revenue Refunding Bonds. For FY05, Capital Outlay costs have decreased \$2,968,000 or 5.7% from the FY04 Revised Budget. Included in the Capital Outlay is \$20 million to begin a Water Blending Facility project, \$4.5 million for water transmission main projects, \$12.2 million for water distribution main projects, \$2.8 million for water supply station projects, and \$3 million for water distribution station projects. Billing and Service Charges have yielded higher estimated revenues of 8.4% for FY05 Budget. The FY05 revenue estimates include a 12% increase in retail water rates and a 10% increase in wholesale water rates.

## **SUMMARY OF FY05 BUDGETS**

### **ELECTED OFFICIALS:**

#### **Board of County Commissioners**

The FY05 request reflects an increase of \$60,530 or 4.2%. Personal Services increased \$59,490 and is attributable to the annual market survey and employee benefits increase. Operating Expenses increased \$1,040 due to an increase in risk charges.

#### **Clerk of the Circuit Court**

The FY05 request reflects the restructuring of the Clerk's office in accordance with implementation of Article V, Revision 7 as determined by the Florida Legislature in 2003 and 2004. Excluding Reserves, the FY05 request reflects a decrease of \$28,149,130 or 70.6%. In June 2003, the Florida Legislature passed HB 113A realigning court-related revenues and expenditures between State and County funding. As a result, the Clerk's responsibilities to the court became fee-based as of July 1, 2004, but the Clerk's Board-related activities will continue to be funded by transfers from the Board of County Commissioners. The realignment was clarified further by SB 2962 in April 2004. The Clerk's FY04 budget was prepared as if the previous funding mechanism would be in place for the entire year, and included both Clerk to Board and Clerk to Court functions, as well as the Public Records Modernization Fund. For FY05, the Clerk is also proposing two structural changes: eliminating the Public Records Modernization Fund as a fund subject to Board appropriation; and establishing the Recording function as a separate fee-based entity with excess fees being returned to the Board at the end of each fiscal year. Significant changes in revenue for the Clerk, the Judiciary, and other Article V agencies will occur as of July 1, 2004. The revenues above do not reflect additional Article V revenues of approximately \$7.0 million resulting from three new revenue sources approved by the Legislature. Two of these sources required approval of local ordinances by the Board in June 2004.

#### **Property Appraiser**

The FY05 request reflects an increase of \$433,650 or 4.8%. The Property Appraiser's budget is submitted to and approved by the Department of Revenue (DOR) and derives income from fees and commissions paid by Taxing Authorities. The Property Appraiser estimates excess fees of \$184,420 (at the statutory 95%), which will be returned to the Board's General Fund. The \$9,465,170 identified as a transfer to the Property Appraiser from the Board's General Fund reflects statutory projected fees and commissions and will be used for budgetary purposes only. The Board, through its General Fund and dependent MSTUs, funds approximately 83.8% of the Property Appraiser's bottom line budget.

#### **Sheriff**

The FY05 request reflects an increase of \$19,730,310 or 9.6%. The \$16.5 million or 9.4% increase in Personal Services reflects pay plan and salary adjustments as part of a two year plan to increase salaries of sworn officers to more competitive levels, an increase in FRS, an increase in health insurance, two additional School Resource Officers for the new Bayside High School and a new alternative middle school, ten part-time School Crossing Guards, and sixteen positions for Inmate Classification Special Operations at the jail, the CrimeTrax project, and alternative sentencing program. The Sheriff's Operating Expenses increased by \$2,598,790 or 10.5% and Capital Outlay increased by \$621,760 or 14.1%. The budget reflects a \$3,000 per employee increase for sworn personnel as requested by the Sheriff. This is the proposed third year of a three-year adjustment plan. The budget incorporates the recommendations of the GSG Study related to cost of service for MSTU "road patrol" and law enforcement contracts. An appropriation of \$400,000 has been added to the Sheriff's General Fund budget for potential expenditures, which may be authorized on an individual basis as requested during the fiscal year from the Law Enforcement Trust Fund.

## **SUMMARY OF FY05 BUDGETS**

### **Supervisor of Elections**

The FY05 request reflects a decrease of \$787,240 or 13.4%, primarily due to two fewer county-wide elections in FY05. Personal Services decreased \$54,460 or 1.6%, partially due to a reduction of two full-time positions. Operating Expenses have decreased \$652,980 or 27.7%. Capital Outlay totals \$10,000 for network server upgrades. Besides the additional elections, the FY04 budget contained a number of non-recurring expenses, including printing and mailing of new ID cards to all voters to reflect the new School District structure as approved by referendum in 2002 (\$297,000) and purchase of equipment for early voting sites (\$40,000).

### **Tax Collector**

The FY05 request reflects an increase of \$2,225,730 or 15.1%. The Tax Collector is a Fee Officer who derives income from fees and commissions paid by Taxing Authorities. The Tax Collector's budget is submitted to and approved by the Department of Revenue (DOR). The Tax Collector estimates excess fees of \$7,046,820 (at the statutory 95%) in FY05, which will be returned to the General Fund. This represents an increase of \$2,344,640 or 49.9% over the budgeted amount for FY04. In FY05 the \$16,920,850 identified as a transfer to the Tax Collector reflects statutory fees and commissions and will be used for budgetary purposes only.

## **COURT SUPPORT:**

### **Judiciary**

The FY05 request reflects a decrease in expenditures of \$3,212,490 or 20.9% because of changes under Article V, Revision 7. Requested appropriations include \$542,300 for Juvenile Diversion programs such as Teen Court. New cost centers were created to allow for the restructuring of appropriations into Constitutional, Statutory, Juvenile Diversion, and local optional responsibilities. Under the restructured cost centers, Personal Services decreased \$3,293,580 or 61.3%; and Operating Expenses decreased of \$28,910 or 0.3%. Capital Outlay increased \$110,000 as the result of the new technology responsibilities of the County under Article V. The County is now responsible for operating and maintenance costs of facilities, communications, and technology. The State assumed other general personnel and operating costs of the court's normal functions.

### **Law Libraries**

Law Libraries became a local option as of July 1, 2004 under Article V, Revision 7. The Florida Legislature approved optional local funding for FY05 that would generate revenues in support of personnel and legal materials for a law library. The Board of County Commissioners enacted the necessary ordinance to generate and collect this revenue in June 2004. The Board of County Commissioners recommended that the only funds in support of the law libraries should be the optional local revenues generated pursuant to the local ordinance. As a result, the FY05 Request is a decrease of \$182,440 or 23.5%. Personal Services reflects a decrease of \$56,200 or 20.9%; Operating Expenses reflects a decrease of \$7,400 or 34.1%; and Capital Outlay decreased \$118,840.

### **Public Defender**

The FY05 request reflects a decrease of \$1,375,910 or 79.7%. This results from the State assuming funding for most Public Defender costs as a result of implementation of Article V, Revision 7. The County remains responsible for providing facilities, communications, and technology for the Public Defender.

### **State Attorney**

The FY05 request reflects an increase of \$71,330, or 16.1%, due to the changes resulting from Article V, Revision 7 implementation. The County remains responsible for providing facilities, communications, and technology for the State Attorney.

## **SUMMARY OF FY05 BUDGETS**

### **INDEPENDENT AGENCIES:**

#### **Construction Licensing Board**

Excluding reserves and transfers, the FY05 request reflects an increase of \$134,620 or 18.5%. This amount includes one issue of \$34,380 for an Office Specialist position. This position will help address the increase in the volume of work associated with current construction activity and customer service requests regarding new regulations required to maintain licenses. Personal Services shows an increase of \$116,600 or 24.2%, due to the new Office Specialist position, the annualized salary costs of an Investigator position partially funded during FY04, and annual market survey and benefits increases. Operating Expenses reflects an increase of \$18,020 or 7.4%, due to an increase in Cost Allocation charges of \$17,620. Capital Outlay is \$5,000 for the purchase and replacement of office equipment. A transfer to the General Fund (\$100,000 in FY04) will be budgeted on an every other year basis if sufficient revenues are available.

#### **County Attorney**

The FY05 request reflects an increase of \$344,030 or 7.8%. Personal Services reflects an increase of \$298,250 or 7.2%, due to the impact of the annual market survey and benefits increases. Operating Expenses reflect an increase of \$45,780 or 17.2%, due to increased subscription costs for Westlaw, increased professional services costs for maintenance contracts on new copiers, and increased travel costs for attorneys' required continuing legal education courses (CLEs).

#### **Information Technology**

The FY05 request reflects an increase of \$5,281,700 or 32.1% . This amount includes 24 issues for a total of \$3,991,760. (Please see detailed list in Issues Recapitulation in the Budget Message). Personal Services reflects an increase of \$1,368,250 or 11.6%. Of this amount, \$849,660 or 7.2% is for positions identified as issues. The remaining difference of \$953,630 or 5.3% is attributable to the impact of the annual market survey and an increase in benefits and overtime. Operating Expenses reflects an increase of \$3,395,090 or 85.4%. Of this amount \$2,638,070 or 66.4% is identified as issues. The remaining increase of \$760,460 or 19.1% is partly attributable to an increase of \$253,730 in Intragovernmental cost allocations. An increase of \$247,480 in Repair & Maintenance Services is due to increases in the enterprise security product licenses, IBM hardware maintenance, Oracle maintenance contract, and ViewDirect (Infopac) contract, and the assumption of eiStream License maintenance support (Clerk). Rentals and Leases increased \$151,000 due to the lease of CA-Service Desk and Librarian Bundle, Element K-Online Courseware and the PatchLink annual subscription renewal. Travel and Per Diem increased \$73,990 due to IT Help Desk Training, Customer Support Level Training and professional development training. Capital Outlay reflects a total of \$920,790. Of this amount, \$700,790 is identified as issues. The continuation budget of \$229,000 includes requests of \$44,500 for 16 Laptop PCs, \$35,000 for servers, smart card and wireless devices for creating application development test environments, \$25,000 for five server upgrades, \$24,000 in Tape Drives to add capacity to the Virtual Tape Storage system, \$20,000 for MS Project Pro Server, \$20,800 in connectivity upgrades for the Z800 server and enterprise storage unit, \$12,000 for Plasma Displays in the Customer Support Center, \$12,000 to upgrade Intrusion Detection Console, \$8,000 for a Central Logging Server, and \$27,700 for upgrades, monitors, a printer and projector.

#### **Legislative Delegation**

The FY05 request reflects an increase/decrease of \$6,610 or 7.5%. Personal Services reflects an increase of \$6,310 or 9.8%, due to the impact of the annual market survey and benefits increases. Operating Expenses reflects an increase of \$300 or 1.3%.

#### **Office of Human Rights**

The FY05 request reflects an increase of \$52,410 or 5.1 %. The increase is due mostly to Personal Services increases of \$40,810 or 5.3%, due to the annual market survey and benefits cost increases. Operating Expenses reflect an increase of \$11,800 or 9.8%, including \$1,740 for additional risk and fleet charges and \$9,400 for additional travel expenses for HUD and FHAP training. Capital Outlay totals \$2,000 for office equipment replacement. Grants and Aid distributions to the City of St. Petersburg per interlocal agreement with

## SUMMARY OF FY05 BUDGETS

the City's Office of Consumer Affairs remain constant for FY05.

### **Personnel**

The FY05 request reflects an overall increase of \$675,060 or 20.3%. Personal Services reflects an increase of \$586,210 or 22.1%, which is attributable to the addition of three positions from the reorganized Employee Relations Department (\$300,600) and the annual market survey and benefit increases. Operating Expenses reflects a total increase of \$62,450 or 9.3%, which is attributable to an increase of \$18,270 from the reorganization and an additional \$35,000 to provide benefits statements for all employees which is offset by decreases in cost allocation charges and savings from a one-time costs for an applicant management system that will no longer be needed for FY05. Capital Outlay reflects an increase of \$26,400 attributable to equipment purchases for the Wellness Center and miscellaneous office equipment.

### **SUPPORT FUNDING:**

#### **Feather Sound Community Services**

The FY05 request reflects a decrease of \$94,740 or 28.2%, excluding reserves and transfers. The Feather Sound Community Services District (FSCSD) is requesting that the Board of County Commissioners levy the full 1 mill on their behalf. The FY05 budget encompasses grounds maintenance, irrigation maintenance, electric utilities for lighting and irrigation, and boardwalk and recreation area maintenance. In addition, the FY05 budget includes \$50,000 for capital improvements including additional lighting for the entranceway, landscaping for the unimproved areas, and review and planning for expansion of the recreation area.

#### **General Government**

The FY05 request reflects an increase of \$13,370,220 or 21.0%, primarily due to an increase of \$14,994,600 in appropriated reserves. General Government is a non-departmental category that aggregates and allocates county-wide funding needs benefiting all departments and agencies. Included in the General Government appropriations are the County's General Fund reserves, which total \$59,241,470 for FY05, or 10.7% of General Fund operating revenues.

Issues totaling \$1.55 million are shown in this category: a new General Fund transfer to support operations in the Transportation Trust Fund (\$1 million), \$300,000 to enhance the County's Strategic Planning process, and \$250,000 for a Cultural Events/Special Events Grants Program.

The Legislature has approved reduced rates for the Florida Retirement System (FRS) through June 30, 2005. The individual General Fund budgets (other than the Constitutional Officers) are based on a reduced rate for the entire year. The General Government cost center includes an appropriation of \$220,000 in the event this rate is not reduced for the last quarter of the fiscal year. The FY04 and FY05 Budget include \$3.4 million for service enhancements in the MSTU. In FY05, additional MSTU enhancements are proposed in the relevant department budgets. In FY02 this cost center included the estimated cost (approximately \$14 million) for the replacement of the voting system equipment; \$50,000 of this expense occurred in FY03. Going forward, the principal and interest on this borrowing is appropriated within this budget. Transfers to municipal Tax Increment Financing (TIF) districts in accordance with established interlocal agreements are \$1.2 million higher than in FY04.

#### **Health Department**

The FY05 request reflects an increase of \$567,140 or 15.1%. The \$3.8 million Grants & Aids contribution to the Pinellas County Health Department is funded by a County-wide property tax levy approved by the Board of County Commissioners. The current ad valorem tax levy is .07 mills. The increase in FY05 of \$567,140 is based upon an anticipated increase in taxable property values of 10.7% and is attributable to \$598,840 in increased operating expenses and an offsetting decrease of \$31,700 in reserves. The decrease in reserves is appropriate to maintain the target of 15% of gross proceeds to provide the working capital to sustain the operational requirements of the Health Department.



## **SUMMARY OF FY05 BUDGETS**

### **Medical Examiner and Forensic Laboratory**

The FY05 request for the combined Medical Examiner and Forensic Laboratory budgets reflects an increase of \$208,970 or 7.0%. Operating Expenses increased \$104,270 or 3.5%, primarily due to professional services costs. Capital Outlay totals \$165,000 for a Gas Chromatography Mass Spectrometer used for the analysis of chemical substances by the Forensic Laboratory.

### **Palm Harbor Recreation & Library**

The FY05 request reflects an increase of \$140,920 or 6.8%. The Palm Harbor Community Services Agency, Inc. (PHCSA) is requesting that the County impose the full 0.25 mill levy for recreation and the full 0.25 mill levy for library on their behalf. Major new expenses noted in the FY05 request include \$30,000 for park entrance signage at five locations and \$15,000 for replacement of the Sunderman House roof. For Library, major new expenses include \$14,000 for replacement windows and frames on the north and south sides of the building and \$10,000 to replace obsolete, malfunctioning book alarm gates.

### **Pinellas Arts Council**

The FY05 request for the Arts Council totals \$912,300 and reflects no increase over the FY04 Budget. The Pinellas Arts Council total budget for FY05 is \$1,628,309, which reflects a 3.0% decrease from the FY04 budget of \$1,678,928. The Arts Council will receive a portion of the proceeds from the Public Art and Design Program to help fund administrative expenses. Other sources of revenue for the Pinellas Arts Council include SWFMD, City of St. Petersburg, Pinellas County School Board, Florida Arts Council/LAA Grant, Arts and Business Council/American Express, Juvenile Welfare Board, Pinellas County Sheriff YAC Grant, NEA Education/Access Grant, St. Petersburg Times Employee Giving, Earned Income and the Arts License Plate. The Pinellas County Arts Council utilizes Board of County Commission funding for Cultural Development Grants (\$424,000) and Arts Education and Outreach Grants (\$16,000). Examples of previous Cultural Development Grants and Arts Education and Outreach Grants grantees include American Stage, Mahaffey Theater Foundation, Dunedin Historical Society, Florida Holocaust Museum, Palladium Theater, Pinellas Youth Symphony and the Salvador Dali Museum. Funding (\$472,300) is also used for administration costs including personal services for eight positions and some operating expenses.

### **Public Library Cooperative**

The FY05 request reflects an increase of \$179,930 or 3.4%, excluding transfers and reserves. Operating Expenses decreased \$80,070 or 82.4%, due to a decrease in the full cost allocation. The FY04 allocation included an assessment of \$88,900 to recover internal audit expenses. The FY05 full cost allocation amount does not include a continuation of these expenses. The Grants & Aids appropriation to the Public Library Cooperative (\$5.46 million) is funded by the levy of ad valorem property taxes in the unincorporated area. The ad valorem tax levy is currently at the maximum 0.5 mill. Member libraries are funded pursuant to the disbursement formula contained in an Interlocal Agreement. Local support of \$200,000 for the East Lake Community Library in FY05 is budgeted separately under the General Government MSTU budget in the General Fund.

**Capital Improvement Program Summary FY2005 through FY2010**

<b>Description</b>	<b>FY 05</b>	<b>FY 06</b>	<b>FY 07</b>	<b>FY 08</b>	<b>FY 09</b>	<b>FY 10</b>	<b>Total</b>
<b>- GOVERNMENTAL FUNDS -</b>							
<b>Culture &amp; Recreation Projects:</b>							
Endangered Land Acquisition	\$6,699,370	\$80,000	\$75,000	\$50,000	\$50,000	\$50,000	\$7,004,370
Heritage Village	321,000	100,000					421,000
Art in Public Places	455,780	460,340	464,940	469,590	474,280	474,280	2,799,210
Park Development & Enhancements	<u>14,078,980</u>	<u>7,867,480</u>	<u>8,066,500</u>	<u>6,387,000</u>	<u>1,355,000</u>	<u>3,620,000</u>	<u>41,374,960</u>
<b>Total Culture &amp; Recreation Projects</b>	<b>\$21,555,130</b>	<b>\$8,507,820</b>	<b>\$8,606,440</b>	<b>\$6,906,590</b>	<b>\$1,879,280</b>	<b>\$4,144,280</b>	<b>\$51,599,540</b>
<b>Economic Environment Projects:</b>							
Industry Development	1,825,000	2,700,000	250,000	300,000	375,000		5,450,000
<b>Total Economic Environment Projects</b>	<b>\$1,825,000</b>	<b>\$2,700,000</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$375,000</b>		<b>\$5,450,000</b>
<b>General Government Projects:</b>							
Judicial Facilities Projects	323,800	3,804,060	2,670,500		5,000,000		11,798,360
County Buildings	1,929,580	650,000	1,520,000	5,370,000	1,268,000		10,737,580
Enterprise Computer System Upgrades	<u>375,000</u>	<u>375,000</u>	<u>448,450</u>	<u>448,450</u>	<u>448,450</u>	<u>448,450</u>	<u>2,543,800</u>
<b>Total General Government Projects</b>	<b>\$2,628,380</b>	<b>\$4,829,060</b>	<b>\$4,638,950</b>	<b>\$5,818,450</b>	<b>\$6,716,450</b>	<b>\$448,450</b>	<b>\$25,079,740</b>
<b>Human Services Projects:</b>							
Lealman Area Family Center	<u>460,000</u>						<u>460,000</u>
<b>Total Human Services Projects</b>	<b>\$460,000</b>						<b>\$460,000</b>
<b>Physical Environment Projects:</b>							
Florida Botanical Gardens	430,200						\$430,200
Coastal Management Projects	9,208,500	1,600,000	1,795,000	400,000	465,000	1,730,000	15,198,500
Environmental Management Projects	2,100,000	2,502,530	2,707,290	2,879,130	3,072,160	936,250	14,197,360
Surface Water Management - Flood Control	<u>19,634,030</u>	<u>13,614,160</u>	<u>9,825,260</u>	<u>10,230,900</u>	<u>9,224,600</u>	<u>6,121,400</u>	<u>68,650,350</u>
<b>Total Physical Environment Projects</b>	<b>\$31,372,730</b>	<b>\$17,716,690</b>	<b>\$14,327,550</b>	<b>\$13,510,030</b>	<b>\$12,761,760</b>	<b>\$8,787,650</b>	<b>\$98,476,410</b>

**Capital Improvement Program Summary FY2005 through FY2010**

<b>Description</b>	<b>FY 05</b>	<b>FY 06</b>	<b>FY 07</b>	<b>FY 08</b>	<b>FY 09</b>	<b>FY 10</b>	<b>Total</b>
<b>Public Safety Projects:</b>							
Fire Safety Facilities	\$2,130,000						\$2,130,000
Jail Facilities	25,748,800	\$1,631,020					27,379,820
9-1-1 System	930,000	\$554,000	\$404,000	\$294,000	2,650,000	483,000	5,315,000
800 MHz Radio System	2,049,000	491,000	1,000,000	1,500,000	200,000		5,240,000
Fire & EMS Training Facility and Central Communicati	<u>250,000</u>			<u>755,000</u>	<u>5,812,000</u>	<u>4,833,000</u>	<u>11,650,000</u>
<b>Total Public Safety Projects</b>	<b>\$31,107,800</b>	<b>\$2,676,020</b>	<b>\$1,404,000</b>	<b>\$2,549,000</b>	<b>\$8,662,000</b>	<b>\$5,316,000</b>	<b>\$51,714,820</b>
<b>Transportation Projects:</b>							
Arterial Road Improvement Program	21,012,000	19,108,000	28,875,000	35,457,980	40,056,520	19,413,300	163,922,800
Local Street & Collector Improvement Program	3,947,700	7,692,000	7,728,300	4,430,100	8,403,860	3,589,300	35,791,260
Bridges, Repairs & Replacement	2,506,000	9,855,000	19,650,000	5,856,500	100,000	100,000	38,067,500
Fred E. Marquis Trail	1,456,850	3,218,500	2,087,600				6,762,950
Roadway Assessment Paving Projects	2,472,000	200,000	200,000	200,000	200,000	200,000	3,472,000
Intersection Improvements	5,967,000	3,294,000	1,900,000	1,900,000	1,900,000	1,900,000	16,861,000
Preventive Maintenance & Support Projects	4,952,000	4,429,000	5,429,000	5,429,000	5,429,000	4,968,000	30,636,000
Sidewalk Improvements	<u>3,512,920</u>	<u>4,582,490</u>	<u>2,789,880</u>	<u>1,364,500</u>	<u>1,364,500</u>	<u>1,364,500</u>	<u>14,978,790</u>
<b>Total Road &amp; Street Transp. Projects</b>	<b>\$45,826,470</b>	<b>\$52,378,990</b>	<b>\$68,659,780</b>	<b>\$54,638,080</b>	<b>\$57,453,880</b>	<b>\$31,535,100</b>	<b>\$310,492,300</b>
Water Transportation Projects	<u>311,000</u>	<u>311,000</u>	<u>311,000</u>	<u>311,000</u>	<u>311,000</u>	<u>311,000</u>	<u>1,866,000</u>
<b>Total Transportation Projects</b>	<b>\$46,137,470</b>	<b>\$52,689,990</b>	<b>\$68,970,780</b>	<b>\$54,949,080</b>	<b>\$57,764,880</b>	<b>\$31,846,100</b>	<b>\$312,358,300</b>
<b>Subtotal Governmental Projects</b>	<b>\$135,086,510</b>	<b>\$89,119,580</b>	<b>\$98,197,720</b>	<b>\$84,033,150</b>	<b>\$88,159,370</b>	<b>\$50,542,480</b>	<b>\$545,138,810</b>
<b>Non - Project Items</b>							
Capitalized Billings	12,133,320						12,133,320
Other Current Charges & Obligations	140,000						140,000
Capital Reserves							
Governmental Reserves	8,114,460						8,114,460
Transportation Reserves	6,008,880						6,008,880
Coastal Reserves	4,904,300						4,904,300
Contingency Reserves	<u>4,460,730</u>						<u>4,460,730</u>
<b>Total Non - Project Items</b>	<b>\$35,761,690</b>						<b>\$35,761,690</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$170,848,200</b>	<b>\$89,119,580</b>	<b>\$98,197,720</b>	<b>\$84,033,150</b>	<b>\$88,159,370</b>	<b>\$50,542,480</b>	<b>\$580,900,500</b>

**Capital Improvement Program Summary FY2005 through FY2010**

Description	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	Total
<b>- ENTERPRISE FUNDS -</b>							
<b>Physical Environment Projects:</b>							
Sewer System Projects	\$62,975,000	\$30,299,000	\$8,819,000	\$5,453,000	\$5,413,000	\$3,963,000	\$116,922,000
Solid Waste System Projects	29,365,000	11,690,000	3,525,000	1,880,000	2,350,000		48,810,000
Water System Projects	<u>45,083,000</u>	<u>41,338,000</u>	<u>19,605,000</u>	<u>2,855,000</u>	<u>1,855,000</u>	<u>1,855,000</u>	<u>112,591,000</u>
<b>Total Physical Environment Projects</b>	<b>\$137,423,000</b>	<b>\$83,327,000</b>	<b>\$31,949,000</b>	<b>\$10,188,000</b>	<b>\$9,618,000</b>	<b>\$5,818,000</b>	<b>\$278,323,000</b>
<b>Transportation Projects:</b>							
Airport Projects	<u>14,225,000</u>	<u>17,000,000</u>	<u>12,700,000</u>	<u>10,000,000</u>	<u>3,000,000</u>	<u>1,000,000</u>	<u>57,925,000</u>
<b>Total Transportation Projects</b>	<b>14,225,000</b>	<b>17,000,000</b>	<b>12,700,000</b>	<b>10,000,000</b>	<b>3,000,000</b>	<b>1,000,000</b>	<b>57,925,000</b>
<b>Subtotal Enterprise Projects</b>	<b>\$151,648,000</b>	<b>\$100,327,000</b>	<b>\$44,649,000</b>	<b>\$20,188,000</b>	<b>\$12,618,000</b>	<b>\$6,818,000</b>	<b>\$336,248,000</b>
<b>Non - Project Items</b>							
Sewer System Reserves	32,320,280						32,320,280
Solid Waste System Reserves	10,235,040						10,235,040
Water System Reserves	<u>7,895,240</u>						<u>7,895,240</u>
<b>Total Non - Project Items</b>	<b>\$50,450,560</b>						<b>\$50,450,560</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$202,098,560</b>	<b>\$100,327,000</b>	<b>\$44,649,000</b>	<b>\$20,188,000</b>	<b>\$12,618,000</b>	<b>\$6,818,000</b>	<b>\$386,698,560</b>
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>	<b>\$372,946,760</b>	<b>\$189,446,580</b>	<b>\$142,846,720</b>	<b>\$104,221,150</b>	<b>\$100,777,370</b>	<b>\$57,360,480</b>	<b>\$967,599,060</b>

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
SUMMARY OF CHANGES  
FY04-FY09 CIP TO FY05-FY10 CIP**

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**GOVERNMENTAL FUNDS PROJECTS**

**CULTURE AND RECREATION**

- ◆ Painting of Heritage Village Houses: FY04 \$30,000 transferred from Gulf Beaches Museum as that project was completed in FY03.
- ◆ Heritage Village Improvements: FY04 \$151,000 moved to FY05 due to delay in installation of ADA pathways.
- ◆ Anderson Park Restroom Replacement: FY05 reduced by \$5,000 due to preliminary work being completed in FY04.
- ◆ Anderson Park Sewer System: FY05 increased by \$5,000 from Park Boulevard grant funding due to project cost projections. Design and installation of Highway 19 connection is projected for FY04.
- ◆ Anderson Park Boardwalk: FY05 reduced by \$20,000 due to elimination of professional services, since project will be designed by County staff.
- ◆ Countywide Beach Accesses: New Project in FY10 - \$1,170,000; Development to include restrooms and parking for beach access property projected to be purchased with the Endangered Lands Acquisitions funds.
- ◆ Countywide Park Improvements: FY05 reduced by \$38,000 as a result of improvements needed at Howard Park \$15,000 and Walsingham Park \$23,000, so funds transferred to those projects.
- ◆ Countywide Park Sidewalks: Remaining FY04 funds transferred to FY05. FY05 funds reduced by a \$95,000 transfer to Heritage Village bandstand renovation.
- ◆ Boat Dock Facility Upgrades: FY05 funding increased by \$175,000 from Sawgrass grant funding to accommodate cost estimates for Lake Seminole Park, War Veteran's Memorial Park, and Park Boulevard.
- ◆ Lealman Neighborhood Park: New name and separated from the Lealman-Frontier (Joe's Creek Greenway) project. FY05 \$276,000 transferred from FY04 in order to complete construction of the restroom and shelter.
- ◆ Joe's Creek Greenway: New name for the Lealman-Frontier project. FY05 funding of \$740,000 includes \$178,500 Penny for Pinellas, CDBG funding of \$266,500 and SWFWMD grant funding of \$295,000. Penny for Pinellas funding of \$235,500 has been transferred to FY06 and \$664,500 CDBG funding is also included in FY06. Project includes habitat restoration, pedestrian bridge and construction of a boardwalk.
- ◆ Recreation Grants Projects: FY04 \$165,725 transferred to FY05 funding due to extended time frames of grant contracts.
- ◆ Eagle Lake: FY04 \$330,000 transferred to FY05 and \$10,000 to FY06 for development of this new park. FY06 operating costs are projected to be: Personal Services \$211,800; Operating Expenses \$82,600; Capital Outlay \$47,100; Total \$341,500.
- ◆ Fred Marquis Trail: FY05 funding increased by \$30,000 from Trail Improvements as a result of cost projection to paint overpass.
- ◆ Fred Marquis Pinellas Trail Improvements: FY05 funding increased by \$50,000 from FY04.
- ◆ Gandy Boulevard Causeway Enhancement: Increased funding by \$34,000 from FY05 Park Boulevard grant funding for continued improvements. Funding is inadequate for bollard installation if FDOT approves.
- ◆ Ft. DeSoto Facility Improvements: FY04 \$330,000 transferred to FY05 and funding increased by \$104,000 from Sawgrass grant funding and \$66,000 from Park Boulevard grant funding so bicycle lanes can be added to roads in Ft. DeSoto Park when they are resurfaced. FY06 funding increased \$68,000 with transfer from Fleet Building Expansion, which is no longer planned.
- ◆ Ft. DeSoto Bay Pier: Funds of \$1,270,000 carried over to FY05, since replacement or repair is still to be determined. Additional funding will be necessary to construct a boat docking area and/or replace the existing pier.
- ◆ Ft. DeSoto Dune Walkovers: New project in FY05 - \$152,000; Construction of dune walkovers to be funded by NOAA Oil Spill grant.
- ◆ Fred Howard Park Causeway Repairs: Name has been changed to Fred Howard Park Bridge Replacement.
- ◆ Howard Park Maintenance Building Expansion: Transferred \$5,000 from FY06 to FY05 to provide professional services.
- ◆ Howard Park Facility Renovation: Funding from Countywide Park Improvements for \$15,000 in improvements needed to park structures.

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
SUMMARY OF CHANGES  
FY04-FY09 CIP TO FY05-FY10 CIP**

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- ◆ Howard Park Restroom: Carry over of \$104,000 to FY05 to complete construction of restroom.
- ◆ Lake Seminole Park: FY04 \$49,500 transferred to FY05 to complete the restroom.
- ◆ Park Boulevard Boat Ramp: FY04 \$100,000 transferred to FY05 due to delays of approvals by NOAA who will be reimbursing the County for the project costs.
- ◆ Philippe Park Maintenance Building: FY04 \$200,000 funds transferred to Florida Botanical Gardens Maintenance Bldg (Environmental Remediation). The scope of the Philippe maintenance building was reduced.
- ◆ Stansell Boat Ramp Upgrade: FY04 funds transferred to FY05 due to delays in consensus of the citizen needs, design, and permitting, and increased by \$73,980 through transfer from War Veteran's Park overflow parking project. Construction not expected to be completed until FY06, so \$672,480 has been moved to FY06. Operating costs for FY06 are projected to be: Personal Services \$105,020; Operating Expenses \$34,297; Capital Outlay \$32,900; Total \$172,217.
- ◆ Sand Key Shelters/Parking: New Project in FY10 - \$500,000; Addition of two shelters, an additional restroom and associated parking.
- ◆ Sawgrass Lake Park: FY04 funding increased due to cost projections of the boardwalk replacement and SWFWMD grant will provide funding.
- ◆ Wall Springs Alt 19/Wai Lani Road Intersection: New project separated from Wall Springs/McMullen with the transfer of \$400,000 in FY05 to provide improved accounting of funds.
- ◆ Wall Springs/McMullen: The remaining FY04 funding of \$1,270,000 moved to FY08 to complete construction. Of the FY05 funding of \$2,300,000, \$400,000 transferred to Wall Springs Wai Lani Road Intersection for construction and \$400,000 allocated to Wall Springs/McMullen professional services. The remaining \$1,500,000 moved to FY08. Of the FY06 allocation of \$5,100,000 only \$1,360,000 will be needed so the remaining \$3,740,000 transferred to FY07 and FY08.
- ◆ Wall Springs Phase 3: FY04 funding transferred to FY05 to continue development of the park.
- ◆ Walsingham Facility Renovation: FY05 funding increased by \$23,000 for an addition to the maintenance building, upgrades to the restrooms, and other park improvements.
- ◆ War Veterans Memorial Park: FY05 funding reduced by \$100,000 due to revised cost projections for boat ramp overflow parking. Funding transferred from War Veteran's Park to Pop Stansell.
- ◆ Endangered Lands Acquisition: Funds for beach access have been moved from FY04 to FY05. The FY05 amount also includes approximately \$2.5 million of additional funds to acquire recreational property. After satisfying these commitments, additional program funds are proposed to be reallocated for Park development and other related projects.
- ◆ Art in Public Places: The allocation for FY04 of \$451,270 was increased by a carryover of \$656,860 from FY03. The annual allocation is estimated to grow by 1% in the out years of the CIP program.

## **ECONOMIC ENVIRONMENT**

- ◆ Cooling Tower Replacement: This is a new FY06 DOE grant funded project. The project estimate is \$1,000,000. The scope is to replace a 6-cell, 5400-ton cooling tower with an efficient 4500-ton cooling tower that best matches existing chilled water generation capability and demand. The existing tower is approaching the end of its useful life. Over the last two years, approximately \$80,000 has been spent to make structural repairs to the tower. On-going structural repairs will increase as large structural members begin to deteriorate. If the deterioration encompasses structural members that support the mechanical fans and piping, repair costs will approach \$200,000 - \$300,000. If this project is not implemented, an additional \$400,000 will be required in FY06 to replace the tower media.
- ◆ Café Electric Upgrade: This is a new FY06 project to be funded by STAR Center operating funds. The project estimate is \$100,000. The scope is to replace the original electrical service and sub-panels that feed all cafeteria electrical equipment and the mechanical equipment supporting the coolers/freezers. These electrical components and wiring are original dating back to 1956. The electrical panels and breakers are no longer supported with spare parts and are a frequent source of nuisance breakers trips and faults.
- ◆ Southeast Parking Lot Repaving: This is a new FY06 project that is estimated at \$250,000 and will be funded with STAR Center operating funds. The scope of the project is repaving the entire southeast parking lots and driveways around the Day Care Facility. This parking lot and driveways have not been repaved since the mid-1980s and are becoming an increased risk to vehicle and foot traffic as old trench ways settle and the amount of potholes increase.

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
SUMMARY OF CHANGES  
FY04-FY09 CIP TO FY05-FY10 CIP**

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## **GENERAL GOVERNMENT**

- ◆ 49th Street Service Center Renovations: The design professional and construction manager have updated the facility program and prepared preliminary cost estimates. This project has been delayed due to continued changes in design, program and direction driven primarily by changes in programs for the Supervisor of Elections due to new voting technology. Economic impact has placed the project on hold pending evaluation of viability of site.
- ◆ St. Petersburg Judicial Tower Transitional Phase: Planning is completed for the building exterior weatherproofing, which includes window and roof replacement. This phase is basically complete. This completion is later than originally planned due to the impact on construction by ongoing court operations within this facility. Court ordered work stoppages due to construction-generated noise have resulted in accumulated delays. Final punch-out and pending closing documents to BCC.
- ◆ 501 1st Avenue North Renovations: Preliminary planning is in progress for upgrades to the existing fire alarm system and to the heating, ventilation, air conditioning (HVAC) system. These upgrades are expected to be completed in the first quarter of FY04.
- ◆ Fleet Building Modification and Fire Protection System: New project (\$700,000) to upgrade fire protection system and overhang roof system. Appropriation from General Court Renovations/Improvements project.

## **HUMAN SERVICES**

- ◆ Lealman Family Center: Plans for renovating the existing Lealman Fire Station at 4017 56<sup>th</sup> Avenue North to accommodate the Family Center have been altered. Due largely to changes in the location of construction of the new fire station from Lealman Park to a vacant parcel further west on 54<sup>th</sup> Avenue North, the existing fire station is no longer available to the Center. A new building for the Lealman Family Center will be constructed at 4255 56<sup>th</sup> Avenue North on land donated to the Center by Disabled American Veterans, Chapter 9. It is anticipated that \$200,000 of the budgeted \$360,000 CDBG funding will be expended in FY04. The remaining \$460,000 (\$160,000 CDBG, \$300,000 Penny) will be expended in FY05 for construction.

## **PHYSICAL ENVIRONMENT**

### **Coastal Management**

- ◆ Sand Key Beach Enhancement: Funding for the next nourishment project was moved up to 2005 due to a schedule change with the U.S. Army Corps. The projected costs decreased from a non-federal share of \$8 million to \$6.8 million.
- ◆ Treasure Island: Total cost increased based on projections for the post-nourishment monitoring of the 2004 project. This non-federal share will be split with the State.
- ◆ Long Key: Cost increase to provide funding for post-nourishment monitoring of the 2004 project and an Environmental Assessment for Blind Pass. All costs are related to the federal project and will be cost shared with the State. The Upham Beach Geotextile T-Groin Project will be constructed in FY05 following the federal nourishment project.
- ◆ Turtle Lighting and Monitoring: Total cost decreased to account for turtle lighting grants to the municipalities and monitoring for marine turtle nesting. In a new arrangement, the FDEP has agreed to cost share turtle monitoring.
- ◆ Airborne Laser Swath Mapping: Total cost decreased from \$1 million to \$50,000. Project scope decreased from County-wide acquisition to beaches only. Funded USF to use laser data to locate major sinkholes within the County.
- ◆ Coastal Research and Improvements: Total cost increased to fund monthly monitoring of Pinellas County beaches by USF, dune walkovers in Indian Rocks Beach, and purchase of beach vegetation.
- ◆ Honeymoon Island: Total cost increased to fund sand retention structure to be constructed in late 2004. Cost will be shared 75% State and 25% County.

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
SUMMARY OF CHANGES  
FY04-FY09 CIP TO FY05-FY10 CIP**

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**Environmental Management**

- ◆ Weedon Island Preserve Exotic Vegetation Control: Has been renamed South County Exotic Vegetation Control to reflect the other environmental lands included. Outside funding from the US Fish & Wildlife Service is anticipated. Amounts requested are consistent with the FY04 request.
- ◆ North County Exotics Removal: Budget request has been adjusted to reflect the projects consolidated under this project, including: First Strike Removal/Exotics for McMullen, Mariner's Point, Cow Branch and Lake Tarpon.
- ◆ Exotic's Removal/McMullen: Consolidated into the North County Exotics Removal project.
- ◆ Exotic's Removal/Mariner's Point: Consolidated into the North County Exotics Removal project.
- ◆ Exotic's Removal/Cow Branch: Consolidated into the North County Exotics Removal project.
- ◆ Exotic's Removal/Lake Tarpon: Consolidated into the North County Exotics Removal project.
- ◆ Exotic's Removal/Travatine Island: Consolidated into the South County Exotics Control project.
- ◆ Alligator Lake Habitat Restoration: Budget request has been adjusted. Project is moving forward and is receiving funding from SWFWMD.
- ◆ Brooker Creek Habitat Restoration: Request has been adjusted to reflect several projects being consolidated into this one, including the Brooker Creek Scenic Horse Trail and the Anclote Corridor Coastal Habitat Restoration.
- ◆ Mobbly Bay Habitat Restoration: Budget adjusted to reflect the project moving forward and cooperative funding with SWFWMD and the City of Oldsmar.
- ◆ Brooker Creek Preserve Horse Trail Restoration: Consolidated into Brooker Creek Habitat Restoration.
- ◆ Travatine Restoration: Consolidated into the South County Exotic Vegetation Control project.
- ◆ Shell Key Coastal Restoration: Project will begin in FY06 instead of FY05. Request has been adjusted accordingly.
- ◆ Anclote Corridor Coastal Restoration: Consolidated into Brooker Creek Preserve Habitat Restoration.
- ◆ Mariner's Point Restoration: Request has been adjusted pending future planning. Habitat improvements will begin in FY07.
- ◆ Allen's Creek Area 1: Project should be completed in FY06. Request has been adjusted accordingly.
- ◆ Brooker Creek Preserve Environmental Education Center: Project will be completed in FY04.
- ◆ Brooker Creek Preserve Environmental Education Center Parking Lot Lighting: New project requested to install lighting at the Environmental Education Center.
- ◆ Brooker Creek Preserve Interpretive Signs: New project requested to install interpretive signage throughout the Preserve – at the entrance, directional signs, on trails.
- ◆ Brooker Creek Preserve Environmental Education Center Improvements: New project requested to include elements of the original Education Center project that were postponed to a later date.
- ◆ Brooker Creek Hydro Habitat Impact Study: SWFWMD is the lead on this project. Budget has been adjusted to reflect the County's portion, scheduled to be completed in FY05.
- ◆ Brooker Creek Preserve Restoration of Vehicle Trails: Consolidated into Brooker Creek Preserve Boardwalks and Trails project.
- ◆ Brooker Creek Boardwalks: Project has been renamed to Brooker Creek Boardwalks and Trails to reflect several consolidated projects including the Brooker Creek Preserve Restoration of Vehicle Trails and the Restoration of Wilderness Trail.
- ◆ Brooker Creek Environmental Education Center Exhibits: The main exhibit fabrication will be completed in FY04. Several exhibits within the original plan have been postponed until FY06.
- ◆ Weedon Island Preserve Parking Lot Lighting: New project requested to install lighting at the Cultural and Natural History Center.
- ◆ Weedon Island Exhibits: Project is moving forward with final design to be completed in FY04. Budget request has been adjusted accordingly.
- ◆ Weedon Island Boardwalk Reconstruction: Boardwalk replanking will begin in FY05. Overall request has been reduced but several outer years requests have moved up.



**CAPITAL BUDGET AND MULTI-YEAR PLAN  
SUMMARY OF CHANGES  
FY04-FY09 CIP TO FY05-FY10 CIP**

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**Surface Water Management**

- ◆ Channel Dredging: Funding increase in FY05 due to carryover from previous year. Added description to explain the purpose for the channel dredging. FY10 added from the ten year plan.
- ◆ Bee Branch Drainage Improvements: Professional services added \$100,000 for side bank slope protection alternate design recommendations. Construction funding shifted to incorporate project scope expansion of \$425,000 from FY05 to FY06 associated with project limit extension downstream to County Road 1.
- ◆ Curlew Creek Channel "A" Improvements – Republic Drive to Belcher Road: New project added based on Master Plan recommendations and Preliminary Engineering Report (PER) selected alternative. Donation of required easements through Doral RO Park now makes project feasible. Construction funding based on Preliminary Engineering Report estimate for preferred alternative.
- ◆ Alligator Creek Channel B Phase 2: Construction funding moved from FY04 to FY05 and increased \$187,480 due to design requirements to increase the size of a portion of box culvert. Professional services increased \$44,800 to reflect design changes.
- ◆ Alligator Creek Channel B Phase 3: Professional services reallocated \$60,000 for design modifications. Acquisition funding increase of \$360,000 due to carryover from FY04. Construction funding shift of \$1,131,500 from FY05 to FY06 to reflect delay in project schedule due to property acquisition.
- ◆ Allen's Creek Erosion Control: Professional services reallocated to construction to reflect in-house design. Construction funding increase due to continued ditch bank erosion and associated increase in repair cost. Added SWFWMD cooperative funding for 50% of project cost.
- ◆ Allen's Creek Tributary 5: Design phase of project moved up from FY07 to FY06. Construction in FY07 remains the same.
- ◆ Joe's Creek Maintenance Dredging: Increase of \$102,200 in construction funding due to increase in dredge volume estimate.
- ◆ Drainage Pond Enhancement Program: Professional services added \$100,000 for geotechnical design assistance. Increase in construction funding for FY05 of \$300,000 due to cooperative funding assistance from SWFWMD of \$370,000 for 13 existing pond enhancement projects planned for FY05-FY08.
- ◆ Riverside Drive (Spring Bayou), Tarpon Springs: FY10 added from the ten-year plan.
- ◆ Klosterman Bayou Channel A: FY10 added from the ten-year plan.
- ◆ Sutherland Bayou Channel D: FY10 added from the ten-year plan.
- ◆ Sutherland Bayou Channel B: FY10 added from the ten-year plan.
- ◆ Long Branch Stormwater Pond: Project removed due to sale of surplus property. Proposed pond site no longer required.
- ◆ 82<sup>nd</sup> Avenue Drainage Improvements: Funding increase of \$47,900 due to preparation of final construction estimate.
- ◆ 115<sup>th</sup> Lane at Irving Avenue Drainage Improvements: Increase in funding of \$154,500 resulting from new pipe sizes and lengths in final project design.
- ◆ Replacement of 62<sup>nd</sup> Street North Bridge over Joe's Creek: Title changed for clarity of project location. Construction project rescheduled to FY07 due to prioritization/urgency of other projects. The increase in construction funding results from substantial, recent cost increases in concrete and steel material costs, reflected in the final cost estimate prepared by the Consultant.
- ◆ 46<sup>th</sup> Avenue Drainage Improvements: Description modified to clarify location of drainage culvert route. Testing increased costs of \$3,900 to reflect 1% of anticipated construction funding.
- ◆ Bear Creek Channel Improvements: Professional services increase of \$172,000 and acquisition funding increase of \$800,000 due to carryovers from FY04. Construction funding shifted from FY05/FY06 to FY06/FY07 due to delays in acquisitions. Testing funding of \$52,000 reallocated to construction to reflect 1% of anticipated construction funding. Description changed to include sediment removal from mouth of Bear Creek and Pelican Creek, a tributary.
- ◆ Surface Water Right-Of-Way Reserve/Contingency: Professional Services added \$40,000 for property acquisition assistance.
- ◆ Annual Miscellaneous Drainage Projects: Description changed to clarify projects using this funding. Acquisition funding of \$16,000 moved to construction funding. Testing added \$4,000.
- ◆ Park Boulevard Drainage Improvements: Other funding increase of \$205,000 due to carryover from FY04.

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
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- ◆ Stormwater System Rehabilitation Program: Increase in construction funding of \$1,532,500 and testing funding of \$11,000 reflect carryover of FY04 projects, which are due to commence construction in late FY04.
- ◆ Lake Tarpon Water Quality Area 6: New project added at \$390,000 for FY05-FY07 to implement Lake Tarpon Watershed Plan. Project funded 50% through SWFWMD cooperative fund.
- ◆ Lake Tarpon Water Quality Area 23: New project added at \$625,000 for FY05-FY07 to implement Lake Tarpon Watershed Plan. Project funded 50% through SWFWMD cooperative fund.
- ◆ Lake Seminole Sediment Removal: Acquisition funding of \$500,000 removed from FY07. Professional Services added of \$300,000 for FY05 and increased of \$200,000 for FY06.
- ◆ Lake Seminole Alum Injection: Increase in funding of \$2,757,500 for FY05 due to carryover from FY04. Project shifted to FY05 to reflect changes in design of alum sump areas from canal to lake areas and for design of sump dredging and maintenance.
- ◆ Ft. DeSoto Water Circulation: Funding increase of \$404,000 due to carryover of construction funding for work in late FY04.
- ◆ Stormwater Permit Monitoring: Funding increase of \$41,500 due to carryover from FY04.
- ◆ Brooker Creek Watershed Plan: Project funding of \$200,000 moved from FY09 to FY05 to contribute to Brooker Creek Preserve Hydro/Habitat Impact Study managed by SWFWMD.
- ◆ South Creek Watershed Management Plan: FY10 added from ten-year plan.
- ◆ Clearwater Harbor-St. Joseph Sound Plan: Project funding shifted from FY05 to FY08 to acquire federal grant and SWFWMD cooperative funding with \$257,500 in FY05.
- ◆ Roosevelt Creek Watershed Plan: Funding increase of \$100,000 due to carryover from previous year.
- ◆ Cross Bayou Watershed Plan: Funding shift from FY04/FY05 to FY05/FY06 to reflect schedule increase due to delay in project startup.
- ◆ Surface Water Data Collection: Increase in FY05 funding of \$13,810 due to carryover from previous year.

**PUBLIC SAFETY**

- ◆ Fire and EMS Training Facility: A design/build contract is in place, and project should be complete by mid-2004. Delayed early in the project due to the need to develop a suitable design/build agreement and the County legal decision to outsource development of design criteria package to avoid risk.
- ◆ Tierra Verde Fire Station: A design/build agreement for the project has been presented for BCC approval with construction to be completed in FY04. Resolution of setback variances and wetland issues with regulatory agencies early in project shifted timeline forward.
- ◆ Jail Expansion Phase 2: The BCC has executed agreements with a design professional and a construction manager. This facility is scheduled to open in FY05. Project is on schedule. Funds shifted to accommodate CIP cash flow.
- ◆ JDC Interior and Exterior Renovation: Relocation and expansion of the existing video visitation facility is a high priority and must be delivered by July of 2005 in support of the Jail Expansion Phase II project. The remainder of this project will be phased over three years with completion by the end of 2006. This will result in completion of project one year ahead of original budget and schedule projections.
- ◆ Medical Examiner Facility: The facility walls and floor slabs have been completed, and climate control equipment has been delivered. Completion is expected in the first quarter of FY04. Initial start was delayed due to scope changes and budgetary constraints. However, construction is now on schedule for completion based on shifted timeline. Power is complete and in warranty phase.
- ◆ Central Communications Center: Implements intergovernmental data communications system with the Centralized Communications Center as the central hub for intergovernmental voice and data communications. \$11.4 million programmed FY08-10. Grants being sought which, if sufficient, could pull forward the project. Project will implement connectivity of Intelligent Transportation System and all First Responder agencies operating in Pinellas County.
- ◆ 800 MHz Radio System: Continues implementation of radio communications systems designated by the Technical Advisory Committee of the Police Standards Council. There is an unfunded \$24 million cost estimate to incorporate 700 MHz wide band data and a multi-year conversion of the existing system to a P25 digital, internet protocol (IP) based system. This new architecture will allow for direct communications links to other communications systems in the Tampa Bay Region. Potential sources of revenue include a portion of the moving violation surcharge and grant funding.

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
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- ◆ 9-1-1 System Capital Plan: New project (\$5.2 million) funded from 9-1-1 fees for replacement and upgrade of equipment utilized in the 9-1-1 Primary Answering Point (PSAP) and the eleven 9-1-1 Secondary PSAP's.
- ◆ Jail Complex – Fire System: New project (\$98,800) to replace fire alarm system in F-wing as fire system is in poor condition. Appropriation from General Court Renovations/Improvements project.

## **TRANSPORTATION**

### **Arterial Road Improvement Program**

Note 1 - General Budget Estimate: Budget estimate changes can be attributed to adjusted per lane cost averages resulting from data provided by recent bid openings and also, if applicable, due to more detailed information developed by the progress of design. Inflation was also factored for projects in outer years.

- ◆ Bryan Dairy Road – Starkey to 72<sup>nd</sup> Street: Construction funding provided in FY05 for planned railroad crossing improvement. Project construction has been moved from FY06/07 to FY08/09, with a cost projection increase from \$10.7 million to \$12.7 million.
- ◆ Belcher Road – Alderman Road to Klosterman Road: Funds moved forward to FY06/07 from FY07/08 due to Bryan Dairy Road funds move from FY06/07 to FY08/09.
- ◆ Belcher Road – 38<sup>th</sup> Avenue North to 54<sup>th</sup> Avenue North: Correction made to project length, decreased estimated project cost from \$4.1 million to \$2.6 million.
- ◆ Starkey Road – Bryan Dairy Road to Ulmerton Road: Correction made to project length, increased estimated project cost from \$11.4 million to \$12.5 million.
- ◆ Starkey Road – Ulmerton Road to East Bay Drive: Correction made to project length, increased estimated project cost from \$9.9 million to \$10.5 million.
- ◆ Forest Lakes Boulevard – SR 580 to SR 584: This project has been reduced in scope from a 6-lane improvement to a 4-lane improvement. Costs have been reduced from \$3.6 million to \$2.5 million.
- ◆ 22<sup>nd</sup> Avenue South – 58<sup>th</sup> Street South to 34<sup>th</sup> Street South: Funding source for this project has been changed from Transportation Impact Fee Revenue to Penny for Pinellas, which will allow the project to move into the Preliminary Engineering Report phase.

### **Collector & Local Roadways**

Note 1 - General Budget Estimate: Budget estimate changes can be attributed to adjusted per lane cost averages resulting from data provided by recent bid openings and also, if applicable, due to more detailed information developed by the progress of design. Inflation was also factored for projects in outer years.

- ◆ Riviere Road – Nebraska Avenue to Tampa Road: Project scope has been reduced due to a decrease in traffic volumes as a result of the opening of Belcher Road. Cost reduction to be determined when scope is updated.
- ◆ Walsingham Road – 119<sup>th</sup> Street to Old Ridge Road: Project advanced to coordinate with the Walsingham Road Sidewalks project, which is being funded through FDOT.
- ◆ 46<sup>th</sup> Avenue North – 55<sup>th</sup> Street North to 37<sup>th</sup> Street North: Correction made to project length, increased estimated project cost from \$0.86 million to \$2.66 million.
- ◆ 142<sup>nd</sup> Avenue North – US 19 to Icot Center West property limits: Correction made to project length, decreased estimated project cost from \$2.4 million to \$1.1 million.
- ◆ Whitney Road - US 19/West of Bolesta: Correction made to project length, decreased estimated project cost from \$3.1 million to \$2.1 million.
- ◆ Dansville, Phase II & III: Phase II has been completed. Phase III is being delayed because of Right of Way acquisition.

### **Bridge Improvements**

- ◆ Minor Bridge & Seawall Repairs: Program re-introduced in proposed FY04 CIP to reserve allocation for small repairs.

**CAPITAL BUDGET AND MULTI-YEAR PLAN  
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- ◆ Tierra Verde Bridges - Repairs: Construction was re-scheduled from FY03 to FY04 due to the original bid being outside of budget. Project was re-bid and awarded. Under Construction.
- ◆ Dunedin Causeway Bridges - Repairs: Construction re-scheduled to FY04 and FY05.
- ◆ Belleair Causeway Bridges: Construction moved from FY05 to FY06 due to prolonged review time by the FHWA of required engineering studies. Cost increased as revised by the consultant based on final preliminary engineering alternative chosen by the Board to include reconstruction of park areas impacted by the bridge project.

### **Pinellas Trail Improvements**

- ◆ Fred Marquis Trail Northeast Extension: FY05 request represents appropriation carry over from FY04 and increase to cover more precise construction estimate.

### **Roadway Assessments**

No changes.

### **Intersection Improvements**

- ◆ Alderman Road & Belcher Road: Project delayed until CR 1 construction is substantially complete to minimize impacts to traffic.
- ◆ McMullen Booth Road & Enterprise Road: New project.

### **Transportation - Other**

- ◆ St. Petersburg Impact Fee: New project requested by City of St. Petersburg.

### **Sidewalk Improvements**

- ◆ General and School Sidewalk Program: General and School Sidewalk Programs were combined for greater flexibility and efficiency in project programming.
- ◆ FY 2005 Sidewalk Construction: Specific location identified from Sidewalk Priority List.
- ◆ FY 2006 Sidewalk Construction: Specific location identified from Sidewalk Priority List.
- ◆ FY 2007 Sidewalk Construction: Specific location identified from Sidewalk Priority List.
- ◆ 8<sup>th</sup> Street Sidewalk Improvements: Location on Sidewalk Priority List to be coordinated with Stansell Park Boat Ramp Upgrade project.

### **Water Transportation Improvements**

- ◆ No changes.

## **ENTERPRISE FUND PROJECTS**

### **TRANSPORTATION / AIRPORT**

- ◆ Runway 17/35 Extension: Design reprogrammed one year to FY05 & construction to FY06. Total design & construction cost still programmed at \$10.7 million. (\*)
- ◆ Terminal Expansion: Added interim improvements of \$750,000 in FY04 & FY05. Construction of major Terminal expansion programmed for FY06 through FY08 (\$21 million). Project will be reevaluated over the next year for recommended alternatives. Planning & Design (\$2 million).
- ◆ Parking Lot Expansion: First phase over FY04 & FY05 and increased from \$250,000 to \$900,000. Second Phase delayed from FY07 to FY08 and increased from \$550,000 to \$1 million.
- ◆ Security Projects: Total cost reprogrammed from \$1.7 million to \$2.7 million. Design to commence in FY04 and construction in FY05.
- ◆ Rehabilitate Runway 4/22 & Taxiway "M" Lighting: Taxiway "M" Lighting reprogrammed to FY05. Project scope & cost increased from \$72,000 to \$550,000. Runway 4/22 accelerated to FY06/07 from FY07/09. Also, cost reduced for Runway 4/22 construction from \$3.8 million to \$2.2 million.
- ◆ New Parallel GA Runway 17/35: Project revised from FY04/07 to FY04/08. Slight cost increase from \$4.7 million to \$4.82 million.
- ◆ T-Hangar Development: New project added. Programmed from FY05 to FY07 at a cost of \$3.3 million.

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- ◆ Entrance Road Modification: Reprogrammed from FY04 to FY05 and increased from \$100,000 to \$280,000.
  - ◆ Land Acquisition: Acquisition of Warehouse 1 (\$900,000) and Warehouse 2 (\$2.4 million) reprogrammed from FY04 to FY05.
  - ◆ Construct Taxiways/Roads: Project reprogrammed from FY04/06 to FY05/07. Overall cost reduced from \$1.07 million to \$850,000. Taxiway rehabilitation for aviation lease area was deleted.
  - ◆ Runway 9/27 Conversion to a Taxiway: Reprogrammed from FY08 to FY10. No change in estimated cost of \$1 million.
  - ◆ Storm Water/Drainage Mitigation: Project deleted (\$1 million). No Federal funding.
  - ◆ Terminal Baggage Belt Replacement: Project deleted, as replacement is no longer needed for FY05. Cost was programmed at \$150,000.
  - ◆ Master Plan Update: Will be completed in FY04.
  - ◆ Rehabilitate Runway 17/35: Completed in FY04.
  - ◆ Terminal Ramp Rehabilitation: Completed in FY04.
- \* Runway Extension Project  
Runway 17/35 Extension - \$10.7 million  
Land Acquisition - \$2.4 million  
Project Totals - \$13.1 million

## **ENTERPRISE FUND PROJECTS**

### **Water System**

- ◆ Water Supply & Treatment: Reduction in County's portion of Water Blending Facility cost from \$97.4 million to \$70.0 million. A bond issue is anticipated in order to fully fund construction of the Water Blending Facility. Majority of Martin Borrow Restoration moved from FY04 to FY05. Keller Miscellaneous Improvements reduced from \$3.0 million to \$545,000. Interim Fluoride Facility added and completed in FY04 (\$608,000).
- ◆ Water Transmission Mains: New for FY05 is 48" Water Main at Belcher Road Replacement (\$10.9 million).
- ◆ Water Supply Stations: Chlorine Conversion/Analyzers (\$1.8 million) deleted due to further studies associated with the Water Blending Facility. Logan Lab Building increased from \$1.8 million to \$2.4 million. Logan Station Booster Pump Modifications reduced from \$6.5 million to \$1.0 million.
- ◆ Water Distribution Mains: FDOT/PCPW projects total \$12.2 million and Renewal, Replacement and Improvements of Distribution Piping totals \$11.5 million. Backflow Devices increased from \$1.5 million to \$2.9 million.
- ◆ Distribution Stations: Water Storage Tank Modifications increased from \$1.0 million to \$3.9 million.

### **Sewer System**

- ◆ Buildings & Structures: Costs for new facilities, enhanced security and building upgrades increased from \$2.4 million to \$3.4 million. Increased security is related to plants using gaseous chlorine.
- ◆ Sewer Relocations: FDOT/PCPW projects total \$6.7 million.
- ◆ SCADA: Improvements system-wide to the SCADA System total \$1.6 million.
- ◆ W.E. Dunn Water Reclamation Facility: \$1.3 million of improvements moved from FY04 to FY05. New projects for FY05 are Lake Tarpon ASR Construction (\$2.4 million) and Sodium Hypochlorite Conversion (\$2.0 million).
- ◆ Sewer Modifications & Rehabilitation: Sewer Pipe Relining (8"/10"/12") increased from \$3.2 million to \$4.7 million. Pump Station and Force Main replacements, rehabilitation, modifications and relocations total \$22.1 million. Madeira Beach Force Main Phase I & II totals \$4.0 million. Costs associated with the Town of Belleair collection and transmission system upgrades total \$9.2 million. New projects include Gravity Sewer Replacements (\$900,000), Belleair Beach Force Main (\$2.2 million), Subaqueous Pipe Installations (\$500,000) and Indian Rocks Force Main Replacement (\$900,000).
- ◆ South Cross Bayou Water Reclamation Facility: Town of Belleair Reclaimed Water Project increased from \$1.2 million to \$5.5 million.
- ◆ North & South County Reclaimed Water Projects: Continuation of bonded North and South County Reclaimed Water Distribution Systems construction with \$21.5 million for FY05.

**CAPITAL BUDGET AND MULTI-YEAR PLAN**  
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**Solid Waste System**

- ◆ Landfill Modifications: The total cost for dredging pond A increased from \$1.0 million to \$4.3 million and the 109<sup>th</sup> Avenue ditch closing increased from \$150,000 to \$700,000.
- ◆ Additions and Improvements: Pavement replacement program increased from \$395,000 to \$715,000. Sod Farm Gradient Control System increased from \$1.3 million to \$2.2 million. Addition of Phase 2 & 3 for Toytown Landfill improvements increased project costs from \$6.8 million to \$13.5 million to purchase, transport and spread dirt for future development at the site. Sod Farm pump station cost increased from \$60,000 to \$1.1 million. SCADA for Bridgeway Acres and Toytown Landfills increased from \$235,000 to \$435,000. Redevelopment Implementation increased from \$4.0 million to \$7.9 million. Residing Boiler Structure moved from FY04 to FY05. Mini Transfer Station project increased from \$750,000 to \$1.6 million. New projects for FY05 include: Prep of Class 3 Area (\$600,000), Water Re-circulation Line (\$3.0 million), Area T Development (\$1.1 million), Master Site Water Management for Bridgeway Acres (\$10.0 million) and Bridgeway Acres Roadways (\$1.2 million).