

## ELECTED OFFICIALS

Elected Officials include the Board of County Commissioners, the Judiciary, the State Attorney, the Public Defender and five Constitutional Officers: the Clerk of the Circuit Court, the Property Appraiser, the Sheriff, the Supervisor of Elections and the Tax Collector. The Constitutional Officers are elected to administer a specific function of County Government and are directly accountable to the public for its proper operation. The duties, responsibilities and powers of these officials are defined by the state constitution and laws. For budgetary presentation, the Judiciary, State Attorney and Public Defender are included in the Court Support section.

Page #	Department Name	FY02 Actual	FY03 Budget	FY04 Request
F-3	BOARD OF COUNTY COMMISSIONERS	1,274,503	1,383,700	1,445,590
F-5	CLERK OF THE CIRCUIT COURT	35,296,523	38,499,060	40,552,620
F-9	PROPERTY APPRAISER	7,904,830	8,441,330	9,031,520
F-11	SHERIFF	175,301,320	178,489,240	199,377,760
F-15	SUPERVISOR OF ELECTIONS	4,361,510	4,046,650	5,889,340
F-17	TAX COLLECTOR	12,072,085	13,169,350	14,695,120
<b>Total</b>		236,210,771	244,029,330	270,991,950



## BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners is the chief legislative and governing body for Pinellas County. The Commission formulates policy and directs the County Administrator to implement these directives. The Commission consists of seven commissioners elected by the voters of the County for terms of four years each. On November 2, 1999, the voters of Pinellas County approved a Charter amendment changing the composition of the Board from 5 at large members, to a Commission consisting of 4 members elected from single districts and 3 members elected as at large members. This amendment was effective with the election held in November 2000.

Department Expenditures By Cost Center	FY02 Actual	FY03 Budget	FY04 Request
1101000 BOARD OF COUNTY COMMISSIONERS	1,274,503	1,383,700	1,445,590
<b>Total</b>	<b>1,274,503</b>	<b>1,383,700</b>	<b>1,445,590</b>

Department Expenditures By Fund	FY02 Actual	FY03 Budget	FY04 Request
0101 GENERAL FUND	1,274,503	1,383,700	1,445,590
<b>Total</b>	<b>1,274,503</b>	<b>1,383,700</b>	<b>1,445,590</b>

### Personnel Summary

Total Permanent Positions	16	16
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**BOARD OF COUNTY COMMISSIONERS (1101000)****GENERAL FUND (0101)**

The Board of County Commissioners is an elected, seven member legislative body, responsible for policy making in Pinellas County government.

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0101 5110000 EXECUTIVE SALARIES	554,911	933,360	963,400
0101 5120000 REGULAR SALARIES & WAGES	397,801	64,070	68,500
0101 5130000 OTHER SALARIES & WAGES	205	24,540	25,260
0101 5140000 OVERTIME	83	1,000	1,000
0101 5200000 EMPLOYEE BENEFITS	266,471	294,590	319,870
<b>PERSONAL SERVICES</b>	<b>1,219,471</b>	<b>1,317,560</b>	<b>1,378,030</b>
0101 5340000 OTHER CONTRACTUAL SERVICES	960	2,500	2,500
0101 5363000 INTRGOV SVCS-INFO TECHNOLOGY	5,640	0	0
0101 5365000 INTRGOV SVCS-RISK FINANCING	17,950	17,290	18,710
0101 5400000 TRAVEL AND PER DIEM	2,648	10,000	10,000
0101 5410000 COMMUNICATION SERVICES	8,338	7,000	7,000
0101 5440000 RENTALS AND LEASES	8,194	10,000	10,000
0101 5460000 REPAIR & MAINTENANCE SVCS	2,861	3,500	3,500
0101 5470000 PRINTING AND BINDING	2,042	6,000	6,000
0101 5490000 OTHR CURRENT CHGS&OBLIGAT	265	300	300
0101 5510000 OFFICE SUPPLIES	5,336	8,000	8,000
0101 5520000 OPERATING SUPPLIES	0	300	300
0101 5540000 BOOKS, PUB, SUBS & MEMBERSHIPS	798	1,250	1,250
<b>OPERATING EXPENSES</b>	<b>55,032</b>	<b>66,140</b>	<b>67,560</b>
<b>Total</b>	<b>1,274,503</b>	<b>1,383,700</b>	<b>1,445,590</b>



## CLERK OF THE CIRCUIT COURT

The Clerk of the Circuit Court is the ministerial officer for the circuit and county courts and, in that capacity, summons prospective jurors for both circuit and county courts. The Clerk maintains custody of all court records and evidence presented at trials and is responsible for collecting fines and court costs imposed. The Clerk's Office handles collection of traffic and parking tickets for the municipalities and county government. In addition, the Clerk of the Circuit Court serves as Accountant and Clerk to the Board of County Commissioners, Custodian of county funds and Ex-Officio County Auditor. The Clerk serves as Recorder of Deeds and maintains the official records for the county, issues marriage licenses and acts as an agent for the federal government in processing applications for passports. The Clerk serves as the administrator of the Public Records Modernization Fund. The fund is used to support the start-up and operating costs necessitated by a statewide document recording system.

In June, 2003, a Special Session of the Florida Legislature passed HB 113A which identified various court-related revenues and expenditures to be realigned between State and County funding. As part of this change, the Clerk of Court function will become a fee-based operation as of July 1, 2004. While some revenues and expenditures were specified in HB 113A, details are incomplete at this time and may not be defined until the 2004 legislative session. The Clerk's office is presented here as if the current funding mechanism would be in place for the entire year. The budget will be amended during FY04 when more definitive information is available.

Department Expenditures By Cost Center	FY02 Actual	FY03 Budget	FY04 Request
1201000 CLERK OF THE CIRCUIT COURT	35,296,523	38,499,060	40,552,620
<b>Total</b>	35,296,523	38,499,060	40,552,620

Department Expenditures By Fund	FY02 Actual	FY03 Budget	FY04 Request
0101 GENERAL FUND	34,843,420	36,815,050	38,351,570
0285 PUBLIC RECORDS MODERNIZATION FUND	453,103	1,684,010	2,201,050
<b>Total</b>	35,296,523	38,499,060	40,552,620

### Personnel Summary

Total Permanent Positions	614	614
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# CLERK OF THE CIRCUIT COURT

Summary	FY02 Actual	FY03 Budget	FY04 Request
OPERATING EXPENSES	339,008	735,510	1,122,500
CAPITAL OUTLAY	114,095	458,000	379,000
TRANSFERS	34,843,420	36,815,050	38,351,570
RESERVES	0	490,500	699,550
<b>Total</b>	<b>35,296,523</b>	<b>38,499,060</b>	<b>40,552,620</b>

Account# Account Name	FY02 Actual	FY03 Budget	FY04 Request
5340000 OTHER CONTRACTUAL SERVICES	224,610	420,000	776,030
5368000 INTRGOV SVCS-COST ALLOCATE	0	3,510	1,970
5460000 REPAIR & MAINTENANCE SVCS	5,903	225,000	260,000
5510000 OFFICE SUPPLIES	0	10,000	10,000
5520000 OPERATING SUPPLIES	108,495	77,000	74,500
OPERATING EXPENSES	339,008	735,510	1,122,500
5640000 MACHINERY AND EQUIPMENT	114,095	458,000	379,000
CAPITAL OUTLAY	114,095	458,000	379,000
5919511 TRANSFER TO CLK CRT-PERSONAL	21,951,230	23,397,490	24,308,050
5919512 TRANSFER TO CLK BRD-PERSONAL	5,850,940	6,276,580	6,569,230
5919521 TRANSFER TO CLK CRT-OPERATING	4,747,950	5,026,610	5,446,860
5919522 TRANSFER TO CLK BRD-OPERATING	1,521,840	1,625,750	1,807,450
5919531 TRANSFER TO CLK CRT-CAPITAL	387,260	297,830	84,800
5919532 TRANSFER TO CLK BRD-CAPITAL	253,000	53,500	31,700
5919542 TRANSFER TO CLK BRD-DEBT SRV	131,200	137,290	103,480
TRANSFERS	34,843,420	36,815,050	38,351,570
7995000 RESERVE-CONTINGENCIES	0	168,400	220,100
7997000 RESERVE-FUTURE YEARS	0	322,100	479,450
RESERVES	0	490,500	699,550
<b>Total</b>	<b>35,296,523</b>	<b>38,499,060</b>	<b>40,552,620</b>

**CLERK OF THE CIRCUIT COURT (1201000)****GENERAL FUND (0101)**

The Clerk of the Circuit Court is Clerk of the County Court, Recorder of Deeds, Clerk and Accountant for the Board of County Commissioners, Custodian of County Funds, and Ex-Officio County Auditor. The Clerk's operation is funded by a transfer from the County's General Fund and proceeds from the Public Records Modernization Fund.

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0101 5919511 TRANSFER TO CLK CRT-PERSONAL	21,951,230	23,397,490	24,308,050
0101 5919512 TRANSFER TO CLK BRD-PERSONAL	5,850,940	6,276,580	6,569,230
0101 5919521 TRANSFER TO CLK CRT-OPERATING	4,747,950	5,026,610	5,446,860
0101 5919522 TRANSFER TO CLK BRD-OPERATING	1,521,840	1,625,750	1,807,450
0101 5919531 TRANSFER TO CLK CRT-CAPITAL	387,260	297,830	84,800
0101 5919532 TRANSFER TO CLK BRD-CAPITAL	253,000	53,500	31,700
0101 5919542 TRANSFER TO CLK BRD-DEBT SRV	131,200	137,290	103,480
<b>TRANSFERS</b>	<b>34,843,420</b>	<b>36,815,050</b>	<b>38,351,570</b>
<b>Total</b>	<b>34,843,420</b>	<b>36,815,050</b>	<b>38,351,570</b>

**CLERK OF THE CIRCUIT COURT (1201000)****PUBLIC RECORDS MODERNIZATION FUND (0285)**

The Clerk of the Circuit Court is Clerk of the County Court, Recorder of Deeds, Clerk and Accountant for the Board of County Commissioners, Custodian of County Funds, and Ex-Officio County Auditor. The Clerk's operation is funded by a transfer from the County's General Fund and proceeds from the Public Records Modernization Fund.

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0285 5340000 OTHER CONTRACTUAL SERVICES	224,610	420,000	776,030
0285 5368000 INTRGOV SVCS-COST ALLOCATE	0	3,510	1,970
0285 5460000 REPAIR & MAINTENANCE SVCS	5,903	225,000	260,000
0285 5510000 OFFICE SUPPLIES	0	10,000	10,000
0285 5520000 OPERATING SUPPLIES	108,495	77,000	74,500
OPERATING EXPENSES	339,008	735,510	1,122,500
0285 5640000 MACHINERY AND EQUIPMENT	114,095	458,000	379,000
CAPITAL OUTLAY	114,095	458,000	379,000
0285 7995000 RESERVE-CONTINGENCIES	0	168,400	220,100
0285 7997000 RESERVE-FUTURE YEARS	0	322,100	479,450
RESERVES	0	490,500	699,550
<b>Total</b>	<b>453,103</b>	<b>1,684,010</b>	<b>2,201,050</b>



## PROPERTY APPRAISER

The Property Appraiser is responsible for placing a fair, equitable, and just value on all property in Pinellas County. While the Property Appraiser determines the value on over 407,000 parcels and 92,271 tangible personal property accounts, for the purpose of levying taxes, the Property Appraiser does not set tax rates. These tax rates are set by the Board of County Commissioners, by municipalities, by the School Board and other tax levying boards. The Property Appraiser also administers any tax exemptions granted by statute such as widows, and disabled exemptions and the \$25,000 Homestead Exemption. The amount noted reflects an estimate of the Property Appraiser Statutory fees to be paid by the County. The Property Appraiser's total budget is approved by the State Department of Revenue.

Department Expenditures By Cost Center	FY02 Actual	FY03 Budget	FY04 Request
1301000 PROPERTY APPRAISER	7,904,830	8,441,330	9,031,520
Total	7,904,830	8,441,330	9,031,520

Department Expenditures By Fund	FY02 Actual	FY03 Budget	FY04 Request
0101 GENERAL FUND	7,904,830	8,441,330	9,031,520
Total	7,904,830	8,441,330	9,031,520

### Personnel Summary

Total Permanent Positions	158	158
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**PROPERTY APPRAISER (1301000)**

**GENERAL FUND (0101)**

This cost center accounts for the funds associated with the Property Appraiser fees allocated to the Countywide millage and the Unincorporated area millage (MSTU). In addition, in accordance with Florida Statute 192.091, the fees associated with the Municipalities and School Board are paid for by the County and are included in the appropriations shown below. (Note: The Property Appraiser's total budget request to the State Department of Revenue for FY04 is \$10,770,299.

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0101 5919300 TRANSFER TO PROP APPRAISER	7,639,504	8,141,050	8,644,410
0101 5919301 TRANSFER TO PROP APPR.-MSTU	265,326	300,280	387,110
TRANSFERS	7,904,830	8,441,330	9,031,520
<b>Total</b>	<b>7,904,830</b>	<b>8,441,330</b>	<b>9,031,520</b>

## SHERIFF

The Sheriff is the chief law enforcement officer in Pinellas County. As such, the Sheriff provides wide variety of comprehensive law enforcement services to all the citizens of the county. These services include, but are not limited to, operation of the County Jail, judicial operations including court security, flight services, and a dive team. The Sheriff's Office provides direct or contractual, comprehensive law enforcement services to approximately 390,490 citizens living on 147 square miles comprising the unincorporated section of the county and ten (10) of the County's twenty-four (24) municipalities. Services provided include uniformed patrol with a community policing component, specialized criminal investigators, criminal enterprise operation investigations, vice and narcotics detectives, youth education and services, state of the art forensic (crime scene) services, a canine unit, two special weapons and tactics teams (SWAT), and a marine unit that patrols 328 square miles of waterways. The Sheriff also provides back-up and numerous support services to all local police agencies in Pinellas County. The Sheriff is also the administrator of the School Crossing Guard Trust Fund. The fund supports the training of school crossing guards.

Department Expenditures By Cost Center	FY02 Actual	FY03 Budget	FY04 Request
1601000 SHERIFF	175,301,320	178,489,240	199,377,760
<b>Total</b>	<b>175,301,320</b>	<b>178,489,240</b>	<b>199,377,760</b>

Department Expenditures By Fund	FY02 Actual	FY03 Budget	FY04 Request
0101 GENERAL FUND	175,301,320	178,477,440	199,367,010
0216 SCHOOL CROSSING GUARD TRUST FUND	0	11,800	10,750
<b>Total</b>	<b>175,301,320</b>	<b>178,489,240</b>	<b>199,377,760</b>

### Personnel Summary

Total Permanent Positions	2541	2541
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## SHERIFF

Summary	FY02 Actual	FY03 Budget	FY04 Request
TRANSFERS	175,301,320	178,486,240	199,375,660
RESERVES	0	3,000	2,100
<b>Total</b>	<b>175,301,320</b>	<b>178,489,240</b>	<b>199,377,760</b>

Account# Account Name	FY02 Actual	FY03 Budget	FY04 Request
5919110 TRANSFER TO SHERIFF-PERSONAL	150,160,170	153,652,330	174,469,090
5919120 TRANSFER TO SHERIFF-OPERATING	21,813,450	22,743,650	22,015,830
5919130 TRANSFER TO SHERIFF-CAPITAL	3,327,700	2,090,260	2,890,740
<b>TRANSFERS</b>	<b>175,301,320</b>	<b>178,486,240</b>	<b>199,375,660</b>
7995000 RESERVE-CONTINGENCIES	0	1,000	0
7996000 RESERVE-FUND BALANCE	0	2,000	2,100
<b>RESERVES</b>	<b>0</b>	<b>3,000</b>	<b>2,100</b>
<b>Total</b>	<b>175,301,320</b>	<b>178,489,240</b>	<b>199,377,760</b>



**SHERIFF (1601000)****GENERAL FUND (0101)**

The Pinellas County Sheriff's Office provides law enforcement, corrections and judicial services to the residents of Pinellas County. The Sheriff's operation is funded with a transfer from the Board's General Fund and proceeds from the School Crossing Guard Fund.

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0101 5919110 TRANSFER TO SHERIFF-PERSONAL	150,160,170	153,652,330	174,469,090
0101 5919120 TRANSFER TO SHERIFF-OPERATING	21,813,450	22,734,850	22,007,180
0101 5919130 TRANSFER TO SHERIFF-CAPITAL	3,327,700	2,090,260	2,890,740
TRANSFERS	175,301,320	178,477,440	199,367,010
<b>Total</b>	<b>175,301,320</b>	<b>178,477,440</b>	<b>199,367,010</b>

**SHERIFF (1601000)****SCHOOL CROSSING GUARD TRUST FUND (0216)**

The Pinellas County Sheriff's Office provides law enforcement, corrections and judicial services to the residents of Pinellas County. The Sheriff's operation is funded with a transfer from the Board's General Fund and proceeds from the School Crossing Guard Fund.

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0216 5919120 TRANSFER TO SHERIFF-OPERATING	0	8,800	8,650
TRANSFERS	0	8,800	8,650
0216 7995000 RESERVE-CONTINGENCIES	0	1,000	0
0216 7996000 RESERVE-FUND BALANCE	0	2,000	2,100
RESERVES	0	3,000	2,100
<b>Total</b>	0	11,800	10,750

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## SUPERVISOR OF ELECTIONS

The Supervisor of Elections is responsible for preparing and conducting all County, Municipal, State and Federal elections in the County. The office registers and maintains the records for all County voters and qualifies all candidates for County elections. The Supervisor of Elections appoints and trains all poll workers, obtains polling locations, and maintains all polling equipment. During the 2001 Florida Legislative session, the punch card voting system was decertified. Funds to acquire replacement technology were accounted for within the General Government cost center in FY02.

Department Expenditures By Cost Center	FY02 Actual	FY03 Budget	FY04 Request
1504000 SUPERVISOR OF ELECTIONS	4,361,510	4,046,650	5,889,340
<b>Total</b>	<b>4,361,510</b>	<b>4,046,650</b>	<b>5,889,340</b>

Department Expenditures By Fund	FY02 Actual	FY03 Budget	FY04 Request
0101 GENERAL FUND	4,361,510	4,046,650	5,889,340
<b>Total</b>	<b>4,361,510</b>	<b>4,046,650</b>	<b>5,889,340</b>

### Personnel Summary

Total Permanent Positions	38	40
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## SUPERVISOR OF ELECTIONS (1504000)

### GENERAL FUND (0101)

The Supervisor of Elections Office provides the residents of Pinellas County election services and comprehensive voter education programs. During the 2001 Florida Legislative Session, the current punch card system was decertified. Funds to acquire replacement technology were accounted for within the General Government cost center in FY02.

Expenditure Summary		FY02 Actual	FY03 Budget	FY04 Request
0101	5919410 TRANSFER TO SOE-PERSONAL	2,709,170	2,787,490	3,443,110
0101	5919420 TRANSFER TO SOE-OPERATING	1,562,340	1,046,860	2,356,430
0101	5919430 TRANSFER TO SOE-CAPITAL	90,000	212,300	89,800
TRANSFERS		4,361,510	4,046,650	5,889,340
Total		4,361,510	4,046,650	5,889,340



## TAX COLLECTOR

The Tax Collector bills, collects and distributes all taxes for the county, municipalities, Tourist Development Council, School Board, and taxing districts - including the sales tax on vehicles, vessels, and mobile homes. This office also collects delinquent taxes and sells certificates for unpaid taxes. As the agent for state government, the Tax Collector issues licenses and titles for cars, trucks, boats and mobile homes, and collects fees for fishing and hunting licenses.

The amount noted reflects an estimate of the Tax Collector statutory fees to be paid by the County. The Tax Collector's total budget is approved by the State Department of Revenue.

Department Expenditures By Cost Center	FY02 Actual	FY03 Budget	FY04 Request
1401000 TAX COLLECTOR	12,072,085	13,169,350	14,695,120
<b>Total</b>	<b>12,072,085</b>	<b>13,169,350</b>	<b>14,695,120</b>

Department Expenditures By Fund	FY02 Actual	FY03 Budget	FY04 Request
0101 GENERAL FUND	12,072,085	13,169,350	14,695,120
<b>Total</b>	<b>12,072,085</b>	<b>13,169,350</b>	<b>14,695,120</b>

### Personnel Summary

Total Permanent Positions	281	281
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## **TAX COLLECTOR (1401000)**

### **GENERAL FUND (0101)**

This cost center accounts for the funds associated with the Tax Collector fees related to the collection of the Countywide and Unincorporated area (MSTU) millage. In addition, in accordance with Florida Statute 192.091, the fees associated with the School Board are paid for by the County and are included in the appropriations shown below. (Note: The Tax Collector's total budget request is made to the Florida Department of Revenue and was not available at the time this budget document was prepared.)

<b>Expenditure Summary</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Request</b>
0101 5919200 TRANSFER TO TAX COLLECTOR	11,627,076	12,676,010	14,077,220
0101 5919201 TRANSFER TO TAX COLL-MSTU	445,009	493,340	617,900
TRANSFERS	12,072,085	13,169,350	14,695,120
<b>Total</b>	<b>12,072,085</b>	<b>13,169,350</b>	<b>14,695,120</b>