

Clearwater, Florida, March 8, 2017

A special meeting of the Pinellas County Business Technology Services (BTS) Board was held at 11:04 A.M. on this date in the County Commission Assembly Room, Pinellas County Courthouse, Clearwater, Florida, with the following members present:

Kenneth T. Welch, County Commissioner, Chairman
Bernie McCabe, State Attorney, Vice-Chairman (late arrival)
Howard Andrews, Representing Bob Dillinger, Public Defender (Voting)
James Battyanyi, Representing Charles W. Thomas, Tax Collector (Voting)
Ken Burke, Clerk of the Circuit Court and Comptroller
Jeffrey Byrkit, Representing Mike Twitty, Property Appraiser (Voting)
Deborah B. Clark, Supervisor of Elections
Karen Williams Seel, County Commissioner

Not Present

Bob Dillinger, Public Defender
Bob Gualtieri, Sheriff
Janet Long, County Commissioner
Chief Judge Anthony Rondolino, Sixth Judicial Circuit
Charles W. Thomas, Tax Collector
Mike Twitty, Property Appraiser

Also Present

Martin Rose, Chief Information Officer, BTS
Kim Belanger, Executive Administrative Secretary, BTS
Gregory Carro, Finance and Administration Manager, BTS
Jason Ester, Senior Assistant County Attorney
Other interested individuals
Jenny Masinovsky, Board Reporter, Deputy Clerk

AGENDA

1. Call to Order – Chair, Commissioner Welch
2. Designation of Voting Proxies – Chair, Commissioner Welch
3. Approval of Meeting Minutes – Chair, Commissioner Welch
 - BTS Board Meeting – November 17, 2016

Discussion Items

4. Approval of New External IT Resources Agreement Item 15-806 – Greg Carro
5. Adjournment – Chair, Commissioner Welch

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CALL TO ORDER

Chairman Welch called the meeting to order at 11:04 A.M.

DESIGNATION OF VOTING PROXIES

Chairman Welch noted the three individuals in attendance representing the absent members; whereupon, Messrs. Andrews, Battyanyi, and Byrkit indicated that they would be voting on behalf of the above-referenced authorities, and Messrs. Andrews and Battyanyi submitted *Designation of Proxy for Business Technology Services Board Meeting* statements, which have been filed and made a part of the record.

MINUTES OF NOVEMBER 17, 2016 MEETING – APPROVED

Upon presentation by Chairman Welch, Mr. Burke moved, seconded by Ms. Clark, that the minutes of the meeting of November 17, 2016 be approved, and upon call for the vote, the motion carried unanimously.

APPROVAL OF NEW EXTERNAL IT RESOURCES AGREEMENT ITEM 15-806

Chairman Welch related that the item was previously removed from the Board of County Commissioners (BCC) meeting agenda due to security concerns, some of which were addressed at the previous BTS meeting; that today's special meeting was called because some of the contracts are nearing expiration; and that provided the item is approved, it will be forwarded to the BCC for consideration.

Mr. Carro conducted a PowerPoint presentation titled *Approval of New External IT Resources Agreement Item 15-806*, which has been filed and made a part of the record, and provided background information regarding the item, noting that it is a replacement for the now expired Florida State Contract.

Referring to the list of companies responding to the Request for Quotation, which has been filed and made a part of the record, Mr. Carro discussed the procurement process conducted jointly with the Purchasing Department that resulted in selection of the 13 highest-ranked companies out of 45 submittals, and the utilization and funding of contractors.

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Mr. McCabe entered the meeting at 11:08 A.M.

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During discussion and in response to queries by the members, Mr. Carro provided clarification regarding a firm that withdrew its bid, and Chairman Welch requested copies of the vendor rating sheets. Messrs. Carro and Rose discussed security protocols and training, resources involved in Hyperion support, and the concern related to audit logs; whereupon, referencing the Hyperion issue, Chairman Welch indicated that he will send a memorandum to Mr. Rose asking for an executive summary of security protocols, including contractor expectations, and Commissioner Seel requested information regarding the selected vendors' experience with Hyperion.

Thereupon, Commissioner Seel moved, seconded by Ms. Clark, that the Agreement, Legistar Item No. 15-806, be approved. Upon call for the vote, the motion carried unanimously.

MISCELLANEOUS

Noting tremendous efforts in the successful implementation of the recent Odyssey upgrade, Mr. Burke expressed appreciation to Mr. Rose, his staff, the Clerk's Information Technology staff, and the Justice partners.

ADJOURNMENT

The meeting was adjourned at 11:22 A.M.