

Clearwater, Florida  
January 12, 2012

The Pinellas County Business Technology Services (BTS) Board Financial Sub-Committee met in work session at 10:00am on this date at the Pinellas County Supervisor of Elections office, with the following members present:

Kenneth T. Welch, County Commissioner  
Rick Becker representing Deborah Clark, Supervisor of Elections

Also Present

Paul F. Alexander III, Director, BTS  
Tom Fredrick, Sr. Manager, BTS  
Mike Alband, Manager, BTS  
Nancy Sherman, Manager, BTS

Meeting Minutes

Mrs. Sherman opened the meeting by advising that we had three (3) Services to review today: Enterprise GIS Service Bureau, Enterprise GIS Technical Service, and Enterprise Asset Management Service; and, we were seeking approval for recommendations to be made to the full BTS Board at the January 19, 2012 meeting.

Mrs. Sherman pointed out that as of the October 27, 2011 BTS Board meeting, the Committee had recommended, and the BTS Board approved, Services totaling 45.273% of the base budget.

The Services presented today will bring the total to 53.439% of the base budget. Provided below is a breakdown of the Services and percentage of the base budget.

<b>Services</b>	<b>% of Budget</b>
Enterprise Asset Management	1.424
EGIS Bureau	1.615
EGIS Technical	5.127
<b>Subtotal =</b>	<b>8.166</b>
Clerk Imaging	2.458
County Web	1.242
CSC	4.356
Email	0.906
Justice	3.618
Network	4.984
Oracle eBusiness	14.682
Personal Computing	4.109
Security	3.501
Telephone	5.417
<b>Subtotal =</b>	<b>45.273</b>
<b>Total =</b>	<b>53.439</b>

The Sub-Committee and BTS staff then spent time going through the Services brought forth, gaining understanding of terms and processes used.

The Sub-Committee unanimously agreed that the following recommendations should be made to the full BTS Board on January 19, 2012:

- Enterprise GIS Service Bureau: Enterprise in nature, notionally billed, with 'cost per request' as a metric.
- Enterprise GIS Technical Service: Enterprise in nature, notionally billed, with 'cost/average unique users/month' as a metric.
- Enterprise Asset Management Service: Enterprise in nature, actually billed, with 'cost/user accounts/month' as a metric.

Mr. Alexander discussed how BTS will be bringing an additional 14 Services to the Sub-Committee for review which will make up the remaining base budget.

The meeting ended at 11:20am.