OPUS Project Update

Business Technology Services
Board Meeting
July 21, 2011

Bill Berger, OPUS Project Sponsor

Project Recap

➢ Joint Enterprise Resource Planning (ERP) Project.

➢ Integrate and consolidate financial, human resources, and administrative functions under one system.

➢ Primary Stakeholders: Clerk of the Court, Board of County Commissioners (BCC), Human Resources (HR), and Business Technology Services (BTS).

➢ Implementation Services Vendor – AST Corporation

➢ IV&V Vendor – Sunera LLC

Project Recap

- ➢ Phase 1A (Human Resources; Advanced Benefits; Chart of Accounts)
  - ➢ Go-Live – October 17, 2010
  - ➢ Features
    - ➢ Online Benefits Enrollment
    - ➢ Expanded and Re-Designed Chart of Accounts

Project Recap

➢ Phase 1B (Payroll; Time and Labor; Self-Service Human Resources; Learning Management)

   ➢ Go-Live (3 stages – Dec 19, Jan 30, Feb 27)

   ➢ Features

      ➢ Self-Service Functionality

      ➢ Electronic Workflows/Approvals

      ➢ Key in Hours Worked

      ➢ Submit Leave Request

      ➢ Training Enrollment

Project Activities

➢ Phase 2A (Financials; Project; Assets; Procurement; Business Intelligence)

  ➢ User Acceptance Testing – In Progress

  ➢ Stress/Performance Test – late July - early August, 2011

  ➢ Training Delivery – July 22 - August 31, 2011

  ➢ Go-Live – September 6, 2011 (REVISED from July 1)

  ➢ Business Intelligence moved from Phase 2B
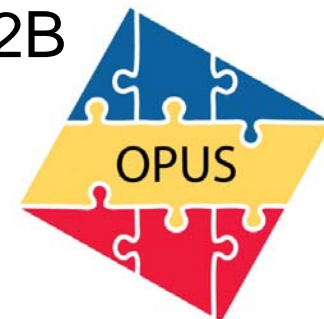
Project Activities

- Phase 2A (Financials; Project; Assets; Procurement; Business Intelligence)
  - Procure to Pay – Major Process Impacts
    - Electronic Processing and Workflow Approvals
    - Enhanced Online Services for Vendors
    - Online Stores for Identifying Items under Blanket Purchase Agreements
    - Centralization of Invoice Processing
    - Project Accounting
  - Invoice to Cash – Major Process Impacts
    - Centralization of Receivables Processing
  - Expanded Chart of Accounts
    - Program and Project/Task Segments Enhance Accountability and Reporting

Project Activities

- ➤ Phase 2B (Hyperion Budgeting & Performance Scorecard)
  - ➤ System Configuration – in progress
  - ➤ Go-Live – October 31, 2011 (REVISED from July 1)

- ➤ Phase 2C (Advanced Procurement)
  - ➤ Requirements & Gap Analysis – in progress
  - ➤ Go-Live – September 30, 2011 (REVISED from July 1)
  - ➤ Distinct phase added; previously part of phase 2B

Project Activities

- **OPUS Support Model**
  - **Business Technology Services & Clerk's Technology**
    - Combined support team
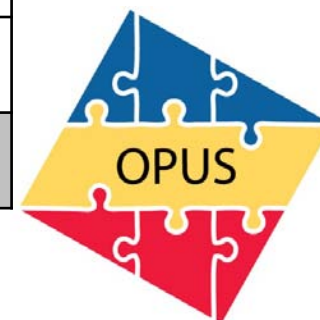   - Resources assigned by end-to-end process
  - **Business Owners**

- **Change Management & Communications**
  - **Change Network**
  - **Monthly Newsletter**
  - **OPUS Intraweb Site**

Project Budget

Expenditure Category	Original	Revised
Implementation Services (AST)	$7.6 M	$7.9M *
Oracle Software Licenses	$3.7 M	$4.2M
Hardware (including related software and infrastructure)	$1.1 M	$1.0M
Project Staff and Operating Expenses	$0.7 M	$0.8M
County Staff Backfill & Overtime	$1.1 M	$1.6M
Independent Verification & Validation	$0.7 M	$0.5M
Contingency (15%)	$2.2 M	$1.1M
Total Project Budget	**$17.1 M**	**$17.1M**

NOTE: Includes proposed change order pending BCC approval.

Project Budget

Total Budgeted Project Costs	$17.1 M
FY2010 OPUS Project Costs (Actual)	$6.8 M
FY2011 OPUS Project Costs (Estimate)	$8.3 M
FY2012 OPUS Project Costs (Budget) *	$0.9 M
Unallocated Contingency Funds	$1.1 M

NOTE: Based on FY2012 Proposed Budget.

Questions?