



Enterprise Content Management Update

Presented to

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By

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What is ECM

Broad term covering the following:

- Document imaging and storage.
- Document control and version management.
- Workflow and process management.
- Content search and retrieval.
- Web and online content management.

County ECM Current State

- Numerous basic imaging solutions already in use.
- Most current ECM solutions are vertical implementations.
- Minimal Enterprise ECM standards.
- Potential County ECM overlap and redundancy.
- No integration between County ECM platforms and other business systems.

Potential ECM Opportunities

- Potential consolidation of existing ECM solutions.
- ECM requirements have been identified in all Strategic initiatives.
- Real Estate Management study identified significant potential cost savings.
- More use of ECM collaboration tools to streamline processes and improve service levels.

Next Steps

- Establish ECM stake holders steering committee.
- Investigate and validate ECM opportunities.
- Review potential ECM platform options.
- Assess potential ECM costs and savings.
- Develop initial ECM strategy.



Q & A

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