

Clearwater, Florida, October 7th, 2011

The Pinellas County Business Technology Services Board Financial Sub-Committee met in work session at 8:00 A.M. on this date at the Supervisor of Elections office, with the following members present:

Ken Burke, Clerk of the Circuit Court, Chair
Kenneth T. Welch, County Commissioner
Deborah Clark, Supervisor of Elections

Also Present

Paul F. Alexander III, Director of Business Technology Services (BTS)
Billy Young, Sr. Mgr., BTS
Jeff Rohrs, Chief Technologist, BTS
Nancy Sherman, Mgr., BTS
Mike Pereiro, Sr. Technologist, BTS
Rick Becker, SOE

Meeting Minutes

Mr. Young opened the meeting by advising that we had 2 Services to review today, Security and Clerk's Imaging, and that we were seeking approval for recommendations to be made to the full Board at the 10.27.11 meeting.

The Sub-Committee and BTS staff then spent time going through the Services brought forth, gaining understanding of terms and processes used. Minor changes to some of the notes contained in the documents were requested, and a 'scrubbing' of security products used for the published version of the Security Service.

Mr. Young pointed out that as of the 07.21.11 Board meeting, the Committee had recommended and the Board approved Services totaling 39.31% of base budget.

The Services presented today will bring the total to 45.271% of base budget

The Sub-Committee unanimously agreed that the following should be made to the full BTS Board on 10.27.11:

Security Service: Enterprise in nature, notionally billed, with 'desktop security licences' as a metric.

Clerk's Imaging Service: Individual customer in nature, actually billed.

The meeting ended at 9:20