



Staff Report

File #: 16-366A, **Version:** 1

Agenda Date: 3/29/2016

Subject:

FY16 Board Budget Amendment to realign appropriation from the General Government (Reserve for Contingencies) cost center to the Supervisor of Elections cost center within the General Fund.

Recommended Action:

Approve the budget amendment to realign appropriation for costs associated with the 2016 Congressional and State Senate Redistricting.

Strategic Plan:

Deliver first class services to the public and our customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of County services and support

Summary:

This amendment realigns appropriation from the General Government cost center to the Supervisor of Elections cost center within the General Fund. Appropriation is needed for costs associated with the 2016 Congressional and State Senate Redistricting.

Background Information:

On August 21, 2015, the Supervisor of Elections notified the Board that the Florida State Legislature was holding special sessions to redraw Congressional and State Senate Districts. The process has been completed, and the final maps have been approved by the Florida Supreme Court. The additional funding is needed for state-mandated costs associated with the redistricting such as address list maintenance, printing and mailing voter cards to all registered voters, and printing new congressional, senate, and precinct maps.

Fiscal Impact:

This amendment realigns \$165,970.00 from General Government - Reserve for Contingencies to the Supervisor of Elections. This funding, combined with an increase of \$241,030.00 to the FY16 transfer for the Supervisor of Elections, will allow for the total requested appropriation of \$407,000.00.

On February 9, 2016, the Board approved Board Budget Amendment 15-11 (Legistar File ID 16-119A) to realign FY15 appropriation of \$241,030.00 from General Government - Reserve for Contingencies to the Supervisor of Elections due to expenses for electronic poll books and municipal goods budgeted in FY16, but received in FY15. To offset this increase in FY15, the transfer to the Supervisor of Elections was reduced for FY16. This action did not require a budget amendment. To help fully address the current request, this reduction in the FY16 transfer will be reversed. This action also does not require a budget amendment.

Staff Member Responsible:

Helen Karampelas, Financial Management and Budget Analyst, Office of Management and Budget

Partners:

Supervisor of Elections

Attachments:

Budget Amendment 16-3

Special Appropriation Request memo from SOE to BCC - 2016 Redistricting

PINELLAS COUNTY, FLORIDA
FY2016 BOARD BUDGET AMENDMENT

General Fund

Board Budget Amendment Number No. 3

FUND:

0001

<u>BUDGETARY CHANGES</u>					
CENTER/ PROGRAM/ PROJECT	ACCOUNT NUMBER	DESCRIPTION	CURRENT BUDGET as of 03/01/16	INCREASE/ (DECREASE)	AMENDED BUDGET
114100 1008	5995010	Gen Govt-Non-Program Reserves Rsv-Contingencies-Ctywide	30,565,700	(165,970)	30,399,730
Total				<u>(165,970)</u>	
970001 9870	5919973	Supervisor Of Elections Supervisor of Elections Trans To SOE-Operating	2,379,280	165,970	2,545,250
Total				<u>165,970</u>	

EXPLANATION:

As requested by the Supervisor of Elections, this amendment realigns appropriation from General Government Reserves program to the Supervisor of Elections cost center within the General Fund. Appropriation is needed for costs associated with the 2016 Congressional and State Senate Redistricting. The required appropriation will be used for address list maintenance activities, printing and mailing voter cards to every registered voter and printing new congressional, senate and precinct maps mandated by Florida law.

Total appropriation of \$407,000 is requested for these expenditures. This amendment realigns \$165,970. This funding, combined with an increase of \$241,030 to the FY16 transfer for the Supervisor of Elections, will allow for the total requested appropriation. The FY16 transfer is able to be increased as it was previously reduced by \$241,030 to offset the cost of goods that were budgeted in FY16 but received and expended in FY15 (as described in FY15 Board Budget Amendment No. 11 approved on 2/9/16.)

Administrator/Assistant_____

Filed with Board_____



Deborah Clark

Pinellas County Supervisor of Elections

TO: The Honorable Charlie Justice, Chairman, Board of County Commissioners
The Honorable Members of the Board of County Commissioners

FROM: Deborah Clark, Supervisor of Elections *dc*

DATE: February 22, 2016

RE: Special Appropriation Request – 2016 Congressional and State Senate Redistricting

On August 21, 2015, we notified the Board that the Florida State Legislature was holding special sessions to redraw Congressional and State Senate Districts. The process has been completed, and the final maps have been approved by the Florida Supreme Court.

The new Congressional and State Senate district lines impact voters in north and south Pinellas County, and the renumbering of State Senate Districts impact all Pinellas County voters.

Unlike redistricting in 2012, which was planned for and included in the budget after the last census, the costs associated with this redistricting were not anticipated and were not budgeted. Therefore, it is necessary to request a special appropriation in the amount of \$407,000. These funds will be used for address list maintenance activities, printing and mailing voter cards to every registered voter and printing new congressional, senate and precinct maps - all mandated by Florida law.

Whenever district and precinct lines change, polling places sometimes must be relocated so they are within the new boundaries. It is too early to know, but if that becomes necessary, we will need an additional appropriation to cover the costs to print and mail polling place change notices to voters and to publish the required legal notice.

If you have any questions, please let me know.

Cc: Mark Woodard, County Administrator
Jim Bennett, County Attorney
Jewel White, Chief Assistant County Attorney
Bill Berger, Director, Office of Management and Budget

PINELLAS COUNTY, FLORIDA
FY2016 BOARD BUDGET AMENDMENT

General Fund

Board Budget Amendment Number No. 3

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