



Staff Report

File #: 14-400, **Version:** 1

Agenda Date: 11/10/2015

Subject:

Contract with the State of Florida Department of Health for the operation of the Pinellas County Health Department for Fiscal Year 2016.

Recommended Action

Approval of the contract with the State of Florida Department of Health for the operation of the Pinellas County Health Department for Fiscal Year 2016 and approval of the delegation of authority to the County Administrator to execute administrative amendments to the contract.

Contract amount \$3,700,100.00; term is retroactive to October 1, 2015 and extends to September 30, 2016.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

2.2 Be a facilitator, convener, and purchaser of services for those in need

Summary:

This contract provides the Direct County Ad Valorem Support to the State of Florida Department of Health for the operation of the Pinellas County Health Department, pursuant to Chapter 154 Florida Statutes, which state that the intent of the Legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of the State through a system of coordinated county health departments". County health departments satisfy legislative intent through promotion of the public's health, as well as the control and eradication of preventable diseases and the provision of primary health care for special populations. Services maintained by the Pinellas County Health Department include environmental health services, communicable disease control services and primary care services.

The Pinellas County Health Department relies on State and local sources of funding:

- State Appropriated Support \$17,535,588.00
- Direct County Ad Valorem Support \$ 3,700,100.00

Background Information:

This is an annual contract to support the Pinellas County Health Department with the funds generated by a dedicated millage rate levied countywide. The State periodically requests amendments to the contract based on State and Federal funding adjustments. Since these adjustments do not change the scope or incur any additional costs for the County, request approval of the delegation of authority to the County Administrator to execute administrative amendments.

Fiscal Impact:

The amount of the County's appropriated responsibility for FY 16 is an amount not to exceed \$3,700,100.00. These funds are generated by a dedicated millage rate levied countywide.

Staff Member Responsible:

Lourdes Benedict, Director, Human Services

Partners:

Department of Health-Pinellas County

**CONTRACT BETWEEN
PINELLAS COUNTY
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
PINELLAS COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2015-2016**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Pinellas County, a political sub-division of the State of Florida ("County"), through their undersigned authorities, effective October 1, 2015.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Pinellas County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2015, through September 30, 2016, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of

environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

- i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 17,535,588 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.
- ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 3,700,100 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Pinellas County
P. O. Box 13549
St. Petersburg, FL 33733-3549

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan. A report detailing the status of public health as measured by outcome measures and similar indicators will be sent by the CHD director/administrator to the parties no later than October 1 of each year (*This is the standard quality assurance "County Health Profile" report located on the Division of Public Health Statistics and Performance Management Intranet site*).

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraph 6.i., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i. The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii. Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Pinellas County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for

County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii. A written explanation to the County of service variances reflected in the DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2016 for the report period October 1, 2015 through December 31, 2015;
- ii. June 1, 2016 for the report period October 1, 2015 through March 31, 2016;
- iii. September 1, 2016 for the report period October 1, 2015 through June 30, 2016; and
- iv. December 1, 2016 for the report period October 1, 2015 through September 30, 2016.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. Except as otherwise provided in Attachments IV hereto, the County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles unless otherwise provided in Attachment IV. The County shall ensure insurance coverage for all County-owned vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this Agreement, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2015, it is agreed that the performance and payment under this Agreement are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this Agreement are as follows:

For the State:

Pervinder K. Birk
Name

CHD Financial Administrator
Title

205 Dr M. L. King Street North

St. Petersburg, FL 33701
Address

(727) 820-4200
Telephone

For the County:

Amy Pettila
Name

Contracts Section Chief
Title

440 Court Street, 2nd Floor

Clearwater, FL 33756
Address

(727) 464-8497
Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 21 page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (seven pages), Attachment III (one page), Attachment IV (two pages), Attachment V (one page) to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2015.

PINELLAS COUNTY, FLORIDA

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

SIGNED BY: _____

NAME: _____

NAME: John H. Armstrong, MD

TITLE: _____

TITLE: Surgeon General/Secretary of Health

DATE: _____

DATE: _____

ATTESTED TO:

SIGNED BY: _____

SIGNED BY: _____

NAME: _____

NAME: Ulyee Choe, DO

TITLE: _____

TITLE: County Health Department Director

DATE: _____

DATE: _____

ATTACHMENT I
PINELLAS COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	<u>Service</u>	<u>Requirement</u>
1.	Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2.	Dental Health	Periodic financial and programmatic reports as specified by the program office.
3.	Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5.	Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6.	Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
PINELLAS COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/15	\$1,340,604	\$2,249,093	\$3,589,697
2. Drawdown for Contract Year October 1, 2015 to September 30, 2016	\$0	\$0	\$0
3. Special Capital Project use for Contract Year October 1, 2015 to September 30, 2016	\$0	\$0	\$0
4. Balance Reserved for Contingency Fund October 1, 2015 to September 30, 2016			
	\$1,340,604	\$2,249,093	\$3,589,697

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2015 to September 30, 2016

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	360,000	0	360,000	0	360,000
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	145,774	0	145,774	0	145,774
015040 AIDS NETWORK REIMBURSEMENT	574,809	0	574,809	0	574,809
015040 CHD - TB COMMUNITY PROGRAM	236,153	0	236,153	0	236,153
015040 SEXUALLY TRANSMITTED DISEASE CONTROL PROGRAM GR	14,261	0	14,261	0	14,261
015040 MARY BROGAN BREAST & CERVICAL CANCER	37,625	0	37,625	0	37,625
015040 DENTAL SPECIAL INITIATIVE PROJECTS	5,477	0	5,477	0	5,477
015040 FAMILY PLANNING GENERAL REVENUE	197,505	0	197,505	0	197,505
015040 HEPATITIS AND LIVER FAILURE PREVENTION & CONTROL	136,320	0	136,320	0	136,320
015040 PRIMARY CARE PROGRAM	647,930	0	647,930	0	647,930
015040 REACH AND CONNECT PROGRAM GENERAL REVENUE	38,900	0	38,900	0	38,900
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	714,030	0	714,030	0	714,030
015050 CHD GENERAL REVENUE NON-CATEGORICAL	7,297,500	0	7,297,500	0	7,297,500
GENERAL REVENUE TOTAL	10,406,284	0	10,406,284	0	10,406,284
2. NON GENERAL REVENUE - STATE					
015010 STATE UNDERGROUND PETROLEUM RESPONSE ACT	146,000	0	146,000	0	146,000
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	34,222	0	34,222	0	34,222
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	239,089	0	239,089	0	239,089
NON GENERAL REVENUE TOTAL	419,311	0	419,311	0	419,311
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN	102,833	0	102,833	0	102,833
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	34,279	0	34,279	0	34,279
007000 AIDS SURVEILLANCE - CORE	109,902	0	109,902	0	109,902
007000 AFRICAN AMERICAN HIV TESTING INITIATIVE/NONCLINC	75,000	0	75,000	0	75,000
007000 BREAST & CERVICAL CANCER - ADMIN/CASE MANAGEMENT	100,000	0	100,000	0	100,000
007000 BIOTERRORISM HOSPITAL PREPAREDNESS	34,500	0	34,500	0	34,500
007000 WIC BREASTFEEDING PEER COUNSELING PROG	105,140	0	105,140	0	105,140
007000 COASTAL BEACH WATER QUALITY MONITORING	16,429	0	16,429	0	16,429
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	16,353	0	16,353	0	16,353
007000 FAMILY PLANNING TITLE X - GRANT	347,679	0	347,679	0	347,679
007000 ADULT VIRAL HEPATITIS PREVENTION & SURVEILLANCE	19,192	0	19,192	0	19,192
007000 ADULT VIRAL HEPATITIS PREVENTION & SURVEILLANCE	21,472	0	21,472	0	21,472
007000 IMMUNIZATION FIELD STAFF	4,000	0	4,000	0	4,000
007000 IMMUNIZATION ACTION PLAN	172,616	0	172,616	0	172,616
007000 INJURY SURVEILLANCE & PREVENTION GRANT	5,000	0	5,000	0	5,000
007000 MCH SPECIAL PROJECT PRAMS	45,465	0	45,465	0	45,465
007000 MCH SPECIAL PROJECT DENTAL	76,000	0	76,000	0	76,000
007000 PHP PUBLIC HEALTH PREPAREDNESS BASE ALLOC	301,918	0	301,918	0	301,918
007000 PHP-CITIES RESPONSE INITIATIVE	103,760	0	103,760	0	103,760
007000 AIDS PREVENTION	397,625	0	397,625	0	397,625
007000 RYAN WHITE TITLE II CARE GRANT	88,349	0	88,349	0	88,349
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	1,505,605	0	1,505,605	0	1,505,605

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2015 to September 30, 2016

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
007000 IMPROVING STD PROGRAMS	131,187	0	131,187	0	131,187
007000 FLORIDA STD SURVEILLANCE NETWORK PART A	13,650	0	13,650	0	13,650
007000 TB CONTROL PROJECT	137,894	0	137,894	0	137,894
007000 WIC PROGRAM ADMINISTRATION	2,717,219	0	2,717,219	0	2,717,219
015075 INSPECTIONS OF SUMMER FEEDING PROGRAM - DOE	14,816	0	14,816	0	14,816
015075 SUPPLEMENTAL SCHOOL HEALTH	356,499	0	356,499	0	356,499
015075 REFUGEE HEALTH SCREENING REIMBURSEMENT	276,000	0	276,000	0	276,000
FEDERAL FUNDS TOTAL	7,330,382	0	7,330,382	0	7,330,382
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	839,375	0	839,375	0	839,375
001092 CHD STATEWIDE ENVIRONMENTAL FEES	81,136	0	81,136	0	81,136
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	6,784	0	6,784	0	6,784
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	10,944	0	10,944	0	10,944
001206 SEPTIC TANK RESEARCH SURCHARGE	1,015	0	1,015	0	1,015
001206 SEPTIC TANK VARIANCE FEES 50%	100	0	100	0	100
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	48,145	0	48,145	0	48,145
001206 DRINKING WATER PROGRAM OPERATIONS	126	0	126	0	126
001206 REGULATION OF BODY PIERCING SALONS	495	0	495	0	495
001206 TANNING FACILITIES	1,351	0	1,351	0	1,351
001206 ONSITE SEWAGE TRAINING CENTER	1,015	0	1,015	0	1,015
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	3,650	0	3,650	0	3,650
001206 MOBILE HOME & RV PARK FEES	8,905	0	8,905	0	8,905
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	1,003,041	0	1,003,041	0	1,003,041
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	684,123	684,123	0	684,123
001057 SCHOOL HEALTH SERVICES - MEDICAID BILLING	0	34,800	34,800	0	34,800
001148 CHD CLINIC FEES	0	2,562,265	2,562,265	0	2,562,265
001148 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	1,000	1,000	0	1,000
001148 SCHOOL HEALTH SERVICES - MEDICAID BILLING	0	110,200	110,200	0	110,200
MEDICAID TOTAL	0	3,392,388	3,392,388	0	3,392,388
7. ALLOCABLE REVENUE - STATE:					
018000 CHD CLINIC FEES	1,325	0	1,325	0	1,325
ALLOCABLE REVENUE TOTAL	1,325	0	1,325	0	1,325
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	3,105,019	3,105,019
PHARMACY DRUG PROGRAM	0	0	0	218,807	218,807

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2015 to September 30, 2016

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
WIC PROGRAM	0	0	0	11,933,080	11,933,080
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	140,081	140,081
IMMUNIZATIONS	0	0	0	870,450	870,450
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	16,267,437	16,267,437
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	3,700,100	3,700,100	0	3,700,100
008040 HEALTHY START ALL CHILDRENS HOSPITAL CONTRACT	0	131,426	131,426	0	131,426
008040 HEALTHY FAMILIES FLORIDA GRANT	0	426,544	426,544	0	426,544
008040 HEALTHY FAMILIES PINELLAS (JWB) GRANT	0	1,674,002	1,674,002	0	1,674,002
008040 HEALTHY FAMILIES PINELLAS (JWB) GRANT	0	3,183,441	3,183,441	0	3,183,441
008040 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	842,467	842,467	0	842,467
008040 MOBILE MEDICAL UNIT	0	436,923	436,923	0	436,923
008040 NURSE FAMILY PARTNERSHIP GRANT	0	238,635	238,635	0	238,635
008040 NURSE FAMILY PARTNERSHIP GRANT	0	435,740	435,740	0	435,740
008040 PRIMARY CARE LOCAL AGREEMENT PROJECT	0	1,925,861	1,925,861	0	1,925,861
008040 PRIMARY CARE LOCAL AGREEMENT PROJECT	0	3,766,057	3,766,057	0	3,766,057
008040 PINELLAS COUNTY LICENSING BOARD	0	282,255	282,255	0	282,255
008040 PINELLAS COUNTY LICENSING BOARD	0	564,510	564,510	0	564,510
008040 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	5,000	5,000	0	5,000
008040 SCHOOL HEALTH CLUSTER INITIATIVE - JWB	0	289,019	289,019	0	289,019
008040 SCHOOL HEALTH CLUSTER INITIATIVE - JWB	0	532,146	532,146	0	532,146
008040 SPECIALITY CARE GRANTS	0	1,779,017	1,779,017	0	1,779,017
008040 SPECIALITY CARE GRANTS	0	2,453,557	2,453,557	0	2,453,557
008040 SCHOOL BASED SEALANT PROGRAM (JWB) GRANT	0	88,886	88,886	0	88,886
008040 SCHOOL BASED SEALANT PROGRAM (JWB) GRANT	0	100,000	100,000	0	100,000
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	22,855,586	22,855,586	0	22,855,586
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	669,600	669,600	0	669,600
001094 CHD LOCAL ENVIRONMENTAL FEES	0	379,753	379,753	0	379,753
001094 PINELLAS COUNTY LICENSING BOARD	0	23,177	23,177	0	23,177
001094 PINELLAS COUNTY LICENSING BOARD	0	69,531	69,531	0	69,531
001110 VITAL STATISTICS CERTIFIED RECORDS	0	1,055,000	1,055,000	0	1,055,000
FEES AUTHORIZED BY COUNTY TOTAL	0	2,197,061	2,197,061	0	2,197,061
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	75,095	75,095	0	75,095
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	3,000	3,000	0	3,000
001090 CHD CLINIC FEES	0	11,150	11,150	0	11,150
001090 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	200	200	0	200
007010 PARTNERSHIP TO IMPROVE COMMUNITY HEALTH	0	398,994	398,994	0	398,994
007010 PARTNERSHIP TO IMPROVE COMMUNITY HEALTH	0	546,517	546,517	0	546,517
007099 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	53,000	53,000	0	53,000
010300 PETROLEUM STORAGE TANK DEP COMPLIANCE CONTRACT	0	300,000	300,000	0	300,000
010300 PETROLEUM STORAGE TANK DEP TRAINING CONTRACT	0	8,000	8,000	0	8,000

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2015 to September 30, 2016

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
010300 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	7,811	7,811	0	7,811
010303 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	600	600	0	600
010500 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	46,086	46,086	0	46,086
011000 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	0	0	0	0
011001 CHD HEALTHY START COALITION CONTRACT	0	1,545,988	1,545,988	0	1,545,988
012020 CHD LOCAL ENVIRONMENTAL FEES	0	4,500	4,500	0	4,500
012020 PINELLAS COUNTY LICENSING BOARD	0	2,768	2,768	0	2,768
012020 PINELLAS COUNTY LICENSING BOARD	0	8,301	8,301	0	8,301
015020 PETROLEUM STORAGE TANK CLEANUP CONTRACT	0	686,375	686,375	0	686,375
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	3,698,385	3,698,385	0	3,698,385
12. ALLOCABLE REVENUE - COUNTY					
018000 CHD CLINIC FEES	0	1,325	1,325	0	1,325
COUNTY ALLOCABLE REVENUE TOTAL	0	1,325	1,325	0	1,325
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	2,064,465	2,064,465
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	0	0
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	2,064,465	2,064,465
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
Legal Services	0	0	0	4,496	4,496
Inventory Control Services	0	0	0	1,000	1,000
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	5,496	5,496
GRAND TOTAL CHD PROGRAM	19,160,343	32,144,745	51,305,088	18,337,398	69,642,486

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2015 to September 30, 2016

	FTE's (0 00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	17.14	13,000	17,000	329,553	384,383	329,553	384,384	736,138	691,735	1,427,873
SEXUALLY TRANS. DIS. (102)	34.79	9,250	15,000	474,620	553,586	474,620	553,587	1,518,675	537,738	2,056,413
HIV/AIDS PREVENTION (03A1)	7.59	800	1,000	133,885	156,160	133,885	156,160	506,547	73,543	580,090
HIV/AIDS SURVEILLANCE (03A2)	4.06	0	10	52,774	61,554	52,774	61,553	192,297	36,358	228,655
HIV/AIDS PATIENT CARE (03A3)	6.84	695	1,510	386,579	877,998	615,579	786,998	2,596,821	70,333	2,667,154
ADAP (03A4)	3.48	400	800	39,649	46,245	39,649	46,245	137,975	33,813	171,788
TUBERCULOSIS (104)	9.31	420	4,500	174,428	203,450	174,428	203,450	638,508	117,248	755,756
COMM. DIS. SURV. (106)	6.03	0	9,000	90,501	105,558	90,501	105,559	182,296	209,823	392,119
HEPATITIS (109)	3.11	1,000	1,750	44,816	52,272	44,816	52,273	164,168	30,009	194,177
PREPAREDNESS AND RESPONSE (116)	4.41	0	500	99,282	115,800	99,282	115,801	425,628	4,537	430,165
REFUGEE HEALTH (118)	2.38	550	0	71,030	82,847	71,030	82,847	283,318	24,436	307,754
VITAL RECORDS (180)	9.06	43,000	128,000	113,920	132,874	113,920	132,874	0	493,588	493,588
COMMUNICABLE DISEASE SUBTOTAL	108.20	69,115	179,070	2,011,037	2,772,727	2,240,037	2,681,731	7,382,371	2,323,161	9,705,532
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	6.26	150	450	142,229	382,531	242,229	282,531	91,718	957,802	1,049,520
WIC (21W1)	67.37	34,409	194,500	818,126	954,244	818,126	954,243	3,412,400	132,339	3,544,739
TOBACCO USE INTERVENTION (212)	3.99	0	300	75,379	87,920	75,379	87,920	318,760	7,838	326,598
WIC BREASTFEEDING PEER COUNSELING (21W2)	3.96	0	8,200	27,345	31,895	27,345	31,896	110,703	7,778	118,481
FAMILY PLANNING (223)	32.60	8,500	16,000	506,545	590,822	506,545	590,822	1,324,978	869,756	2,194,734
IMPROVED PREGNANCY OUTCOME (225)	6.67	1,000	4,000	119,732	139,653	119,732	139,653	226,941	291,829	518,770
HEALTHY START PRENATAL (227)	51.12	5,400	38,500	672,876	784,827	672,876	784,827	1,134,857	1,780,549	2,915,406
COMPREHENSIVE CHILD HEALTH (229)	22.82	5,000	14,000	391,860	457,057	391,860	457,056	403,346	1,294,487	1,697,893
HEALTHY START CHILD (231)	92.40	2,000	46,000	1,400,655	1,633,694	1,400,655	1,633,694	20,021	6,048,677	6,068,698
SCHOOL HEALTH (234)	22.52	0	775,000	379,677	442,847	379,677	442,848	1,600,797	44,252	1,645,049
COMPREHENSIVE ADULT HEALTH (237)	109.50	11,000	43,000	2,398,415	3,664,010	2,798,415	3,264,010	1,269,993	10,854,857	12,124,850
COMMUNITY HEALTH DEVELOPMENT (238)	1.63	0	100	22,520	26,267	22,520	26,267	106	97,468	97,574
DENTAL HEALTH (240)	54.82	13,000	36,000	1,045,202	1,219,101	1,045,202	1,219,101	97,039	4,431,567	4,528,606
PRIMARY CARE SUBTOTAL	475.66	80,459	1,176,050	8,000,561	10,414,868	8,500,561	9,914,868	10,011,659	26,819,199	36,830,858
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.22	240	240	5,113	5,964	5,113	5,965	22,155	0	22,155
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.36	13	65	7,519	8,771	7,519	8,771	25,455	7,125	32,580
PUBLIC WATER SYSTEM (358)	0.03	0	0	491	573	491	572	2,127	0	2,127
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	1.78	620	1,300	28,826	33,623	28,826	33,623	107,898	17,000	124,898
Group Total	2.39	873	1,605	41,949	48,931	41,949	48,931	157,635	24,125	181,760
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.47	104	118	7,246	8,452	7,246	8,451	29,424	1,971	31,395
FOOD HYGIENE (348)	9.58	732	5,235	136,212	158,875	136,212	158,875	504,367	85,807	590,174

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part III. Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2015 to September 30, 2016

	FTE's (0 00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
BODY PIERCING FACILITIES SERVICES (349)	0.31	34	41	4,927	5,747	4,927	5,747	19,498	1,850	21,348
GROUP CARE FACILITY (351)	21.56	566	4,075	307,596	358,773	307,596	358,772	1,393	1,331,344	1,332,737
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.00	0	0	86	100	86	99	371	0	371
MOBILE HOME AND PARK (354)	1.04	265	585	13,033	15,202	13,033	15,202	56,470	0	56,470
POOLS/BATHING PLACES (360)	8.37	2,785	7,250	116,800	136,233	116,800	136,232	379,637	126,428	506,065
BIOMEDICAL WASTE SERVICES (364)	3.18	1,780	1,948	52,369	61,082	52,369	61,082	224,452	2,450	226,902
TANNING FACILITY SERVICES (369)	0.37	50	110	4,577	5,339	4,577	5,840	19,473	360	19,833
Group Total	44.88	6,316	19,362	642,846	749,803	642,846	749,800	1,235,085	1,550,210	2,785,295
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (365)	19.03	450	2,500	273,642	355,999	290,642	338,999	1,229	1,258,053	1,259,282
SUPER ACT SERVICES (366)	3.14	130	1,000	41,394	48,281	41,394	48,280	179,349	0	179,349
Group Total	22.17	580	3,500	315,036	404,280	332,036	387,279	180,578	1,258,053	1,438,631
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.06	0	65	1,102	1,285	1,102	1,286	4,775	0	4,775
INJURY PREVENTION (346)	0.01	0	30	1,398	1,631	1,398	1,630	6,057	0	6,057
LEAD MONITORING SERVICES (350)	0.04	6	10	770	898	770	898	2	3,334	3,336
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.01	5	11	275	321	275	320	1,191	0	1,191
RABIES SURVEILLANCE (366)	0.02	300	700	549	641	549	641	2,380	0	2,380
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	76	89	76	89	330	0	330
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	2.48	0	2,468	38,503	44,909	38,503	44,909	161	166,663	166,824
RADIOLOGICAL HEALTH (372)	0.11	0	250	1,752	2,043	1,752	2,042	7,589	0	7,589
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	2.73	311	3,534	44,425	51,817	44,425	51,815	22,485	169,997	192,482
ENVIRONMENTAL HEALTH SUBTOTAL	72.17	8,080	28,001	1,044,266	1,254,831	1,061,256	1,237,825	1,595,783	3,002,385	4,598,168
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	19,048	22,217	19,048	22,217	82,530	0	82,530
MEDICAID BUYBACK (611)	0.00	0	0	20,310	23,690	20,310	23,690	88,000	0	88,000
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	39,358	45,907	39,358	45,907	170,530	0	170,530
TOTAL CONTRACT	656.03	157,654	1,383,121	11,095,212	14,488,333	11,841,212	13,880,331	19,160,343	32,144,745	51,305,088

ATTACHMENT III
PINELLAS COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT IV
PINELLAS COUNTY HEALTH DEPARTMENT
FACILITIES UTILIZED BY THE COUNTY HEALTH DEPARTMENT
and IN-KIND SERVICES AND ADMINISTRATIVE AGREEMENTS

<u>Facility Description</u>	<u>Location</u>	<u>Owned By</u>
Clearwater Health Department	310 North Myrtle Avenue, Clearwater, FL 33755	Pinellas County, Florida
Largo Health Department	12420 130th Avenue North, Largo, FL 33774	Pinellas County, Florida
Mid-county Health Department	8751 Ulmerton Road, Largo, FL 33771	Pinellas County, Florida
Pinellas Park Health Department	6350 76th Avenue North, Pinellas Park, FL 33781	Pinellas County, Florida
St. Petersburg Health Department	205 Dr MLK Street North, St. Petersburg, FL 33701	Pinellas County, Florida
Tarpon Springs Health Department	301 South Disston Avenue, Tarpon Springs, FL 34689	Pinellas County, Florida

I. FACILITIES.

A. Pinellas County agrees to:

Lease to the CHD real property listed in the lease document between the parties dated October 1, 2009.

Provide to CHD an in-kind amount equal to the total rental equivalent value of these facilities of \$2,064,465 per year as shown in Attachment II, Part II of this agreement.

B. The CHD agrees to:

Be responsible for all facility maintenance and equipment replacement, as required, excluding those items identified as being provided by Pinellas County.

Be responsible for operational costs associated with the facilities which include, but not be limited to, such items as utilities (e.g. electrical, gas, water, sewer, trash disposal, etc.), pest control services, painting, janitorial services, fire extinguisher services, window cleaning, alarm and security monitoring.

Notify Pinellas County, through the Director of the Pinellas County General Services Department, of any alterations or modifications to the facilities prior to implementation.

Any item related to facility maintenance or operation not specifically identified within this Agreement as the responsibility of Pinellas County will remain the responsibility of the CHD.

II. LEGAL SERVICES.

A. Pinellas County agrees to provide Legal Services on matters related to Pinellas County ordinances which are administered and enforced by the CHD. These services, as shown in Attachment II, Part II of this agreement, are valued at:

80 hours / year @ \$56.20 / hour

\$4,496

The Department of Health agrees to provide all legal services to the CHD on matters related to state law, rules, guidelines, manuals, and the general operation of the CHD.

III. DATA PROCESSING SERVICES.

A. Use of the County computer system and Information Technology Department will be determined jointly by the County and the CHD according to need.

- B. The CHD will pay billed charges for services rendered.

IV. PURCHASING.

- A. The County agrees:

To be responsible for property inventory control for County Health Department personal property for an in-kind consideration of \$1,000 per year.

All inventoried furniture, fixtures, and equipment which is tagged as County-owned property shall be insured by the County for its replacement value including any future County tagged items at future leased space. TENANT will notify the General Services Department, Lease Management Division, at 201 Rogers Street, Clearwater, Florida 33756, of any new leased space with County tagged assets. The County shall be the insured party, and the State shall be named as additionally Insured. The County shall receive in-kind consideration in the amount of the value of the annual insurance premium paid.

- B. The Department of Health agrees:

To provide insurance coverage for non-County-owned health department/DOH property and non-tagged county health department /DOH assets, and for general casualty losses arising from health department operations. The State of Florida shall be the insured party. Such coverage may be provided by a self-insurance program established and operated under the laws of the State of Florida.

The CHD shall be responsible for administering its own purchasing.

V. VEHICLES.

- A. All vehicles purchased by CHD will be transferred to the ownership of the State and registered as state vehicles.

- B. The State will provide insurance for vehicles either through the State Risk Management Fund, or through a policy of insurance purchased from an insurance carrier licensed to do business in the State of Florida.

VI. MISCELLANEOUS.

- A. The Director of the CHD agrees to brief the County Administrator's Office on a regular basis, and the Board of County Commissioners upon request, on the operation and programs of the County Health Department.

- B. The Director of the CHD agrees to coordinate, advise and consult with other County Departments on

**ATTACHMENT V
PINELLAS COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2014-2015*	\$ 0	\$ 0	\$ 0
2015-2016**	\$ 0	\$ 0	\$ 0
2016-2017***	\$ 0	\$ 0	\$ 0
2017-2018***	\$ 0	\$ 0	\$ 0
PROJECT TOTAL	\$ 0	\$ 0	\$ 0

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: NA - No Special Projects anticipated in this contract year

PROJECT NAME: _____

LOCATION/ADDRESS: _____

PROJECT TYPE: NEW BUILDING ☐ ROOFING ☐
 RENOVATION ☐ PLANNING STUDY ☐
 NEW ADDITION ☐ OTHER ☐

SQUARE FOOTAGE: 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE *(Initial expenditure of funds)* : _____

COMPLETION DATE: _____

DESIGN FEES: \$ _____ 0

CONSTRUCTION COSTS: \$ _____ 0

FURNITURE/EQUIPMENT: \$ _____ 0

TOTAL PROJECT COST: \$ _____ 0

COST PER SQ FOOT: \$ _____ 0

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/15

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.

Pinellas County Health Department - Schedule C Detail by Appropriation Category

Fiscal Year 2015 - 2016

As Of August 19, 2015

<u>Category</u>	Approved Operating Budget:	<u>FY 15/16</u>
010000	Salaries & Benefits	33,645,210
030000	Other Personal Services	1,495,940
040000	Expenses	3,738,903
060000	Operating Capital Outlay	331,100
100021	Vehicle Acquisition	-
100777	Contractual Services	11,218,275
103241	Risk Management Insurance	331,684
105281	Lease-Purchase of Equipment	102,672
107040	Human Resources Services	<u>188,526</u>
Total Approved Operating Budget		51,052,310

	Approved Non-Operating Budget:	
180001	Transfer to AHCA/Medicaid	88,000
185080	TR to Admin TF	-
185084	TR EH Surcharge/Admin TR	82,530
220020	State Refunds	2,000
310400	FCO Cash Transfer	-
310405	Transfers within CHDTF	<u>579</u>
Total Approved Non-Operating Budget		<u>173,109</u>
Total Budget		<u>51,225,419</u>

<u>Obj. Code</u>	Fund Sources:	<u>L5</u>	<u>Revenue</u>	<u>Expense</u>	<u>FY 15/16</u>
	State General Revenue				
015050	Non-Categorical General Revenue	400	NCGRV	NCGRV	7,297,500
015040	STD General Revenue	102	9P000	9P000	14,261
015040	Community TB Program	104	7F000	7F000	236,153
015040	Hepatitis & Liver Failure Prevention/Control	109	HEPLF	HEPLF	136,320
015040	AIDS Prevention	111	4BAPS	4BAPS	45,299
015040	AIDS Surveillance	112	4BAPS	4BAPS	100,475
015040	ALG/Contr. to CHDs - AIDS Patient Care	113	4B000	4B000	360,000
015040	ALG/Contr. to CHDs - AIDS Patient Care Network	113	4BNWK	4BNWK	574,809
015040	Family Planning General Revenue	223	FMPGR	FMPGR	197,505
015040	ALG/Primary Care	225	PCG00	PCG00	161,983
015040	ALG/Primary Care	229	PCG00	PCG00	161,983
015040	School Health General Revenue - Full Service	234	SCHGR	SCHGR	229,648
015040	School Health General Revenue - Supplemental	234	SCHGR	SCHGR	484,382
015040	Breast & Cervical Early Detection Program	237	BCAGR	BCAGR	-
015040	ALG/Primary Care	237	PCG00	PCG00	323,964
015040	Reach & Connect Project	237	RCPGR	RCPGR	-
015040	Dental Special Initiatives	240	DNSPJ	DNSPJ	<u>5,477</u>
Subtotal - State General Revenue					10,329,759

Pinellas County Health Department - Schedule C Detail by Appropriation Category

Fiscal Year 2015 - 2016

As Of August 19, 2015

<u>Obj. Code</u>	<u>Fund Sources (continued):</u> <u>Other State Funds</u>	<u>Grant Period</u>	<u>L5</u>	<u>Revenue</u>	<u>Expense</u>	<u>FY 15/16</u>
015010	Tobacco Community Intervention		212	TCI16	TCI16	239,089
015010	ALG/Contr. to CHDs - Biomedical Waste		364	BU000	BU000	34,222
Subtotal - Other State Funds						273,311

<u>Obj. Code</u>	<u>Federal Funds</u>	<u>Funding Period</u>	<u>L5</u>	<u>Revenue</u>	<u>Expense</u>	<u>FY 15/16</u>	<u>Grant Period</u>
007000	Immunization Field Staff Expense	07/01/15 - 12/31/15	101	IMF15	IMF15	2,000	01/01/15 - 12/31/15
007000	Immunization Field Staff Expense	01/01/16 - 06/30/16	101	IMF16	IMF16	2,000	01/01/16 - 12/31/16
007000	Immunization Federal Grant Activity Support	07/01/15 - 12/31/15	101	IMM15	IMM15	86,308	01/01/15 - 12/31/15
007000	Immunization Federal Grant Activity Support	01/01/16 - 06/30/16	101	IMM16	IMM16	86,308	01/01/16 - 12/31/16
007000	STD Federal Grant - AAPPs	07/01/15 - 12/31/15	102	STD15	STD15	70,902	01/01/15 - 12/31/15
007000	STD Federal Grant - AAPPs	01/01/16 - 06/30/16	102	STD16	STD16	60,285	01/01/16 - 12/31/16
007000	STD Surveillance Network Part A	09/30/15 - 06/30/16	102	SUN16	SUN16	3,650	09/30/15 - 09/30/16
007000	Tuberculosis Control - Federal Grant	07/01/15 - 12/31/15	104	TB015	TB015	68,913	01/01/15 - 12/31/15
007000	Tuberculosis Control - Federal Grant	01/01/16 - 06/30/16	104	TB016	TB016	68,981	01/01/16 - 12/31/16
007000	Adult Viral Hepatitis Prevention & Surveillance	07/01/15 - 10/31/15	106	HPS15	HPS15	21,472	11/01/14 - 10/31/15
007000	Adult Viral Hepatitis Prevention & Surveillance	11/01/15 - 06/30/16	106	HPS16	HPS16	-	11/01/15 - 10/31/16
007000	African American Testing Initiative (AATI)	07/01/15 - 12/31/15	111	ATN15	ATN15	37,500	01/01/15 - 12/31/15
007000	African American Testing Initiative (AATI)	01/01/16 - 06/30/16	111	ATN16	ATN16	37,500	01/01/16 - 12/31/16
007000	AIDS Prevention	07/01/15 - 12/31/15	111	PRV15	PRV15	141,311	01/01/15 - 12/31/15
007000	AIDS Prevention	01/01/16 - 06/30/16	111	PRV16	PRV16	256,315	01/01/16 - 12/31/16
007000	AIDS Surveillance	07/01/15 - 12/31/15	112	ADS15	ADS15	54,951	01/01/15 - 12/31/15
007000	AIDS Surveillance	01/01/16 - 06/30/16	112	ADS16	ADS16	54,951	01/01/16 - 12/31/16
007000	Ryan White	07/01/15 - 03/31/16	113	PT016	PT016	66,262	04/01/15 - 03/31/16
007000	Ryan White	04/01/16 - 06/30/16	113	PT017	PT017	22,087	04/01/16 - 03/31/17
007000	Ryan White - Consortia	07/01/15 - 03/31/16	113	PTC16	PTC16	1,129,204	04/01/15 - 03/31/16
007000	Ryan White - Consortia	04/01/16 - 06/30/16	113	PTC17	PTC17	376,401	04/01/16 - 03/31/17
007000	Ryan White - AIDS Drug Assist Prog. - Admin.	07/01/15 - 03/31/16	114	ADAP6	ADAP6	102,833	04/01/15 - 03/31/16
007000	Ryan White - AIDS Drug Assist Prog. - Admin.	04/01/16 - 06/30/16	114	ADA17	ADA17	34,279	04/01/16 - 03/31/17
007000	Bioterrorism Hospital Preparedness	07/01/15 - 06/30/16	116	BHP16	BHP16	34,500	07/01/15 - 06/30/16
007000	Public Health Preparedness Base - Ebola Preparedness	07/01/15 - 06/30/16	116	PCF16	PCF16	-	07/01/15 - 06/30/16
007000	Public Health Preparedness Base	07/01/15 - 06/30/16	116	PHPB6	PHPB6	301,918	07/01/15 - 06/30/16
007000	PHP - Cities Readiness Initiative	07/01/15 - 06/30/16	116	PHPR6	PHPR6	103,760	07/01/15 - 06/30/16
007000	Chronic Disease Prevention & Health Promotion	10/01/15 - 06/30/16	210	CIP15	CIP15	15,000	10/01/15 - 09/30/16
007000	WIC Administration	07/01/15 - 09/30/15	211	WIC15	WIC15	715,038	10/01/14 - 09/30/15
007000	WIC Administration	10/01/15 - 06/30/16	211	WIC16	WIC16	1,952,181	10/01/15 - 09/30/16

Pinellas County Health Department - Schedule C Detail by Appropriation Category

Fiscal Year 2015 - 2016

As Of August 19, 2015

Fund Sources (continued):

<u>Obj. Code</u>	<u>Federal Funds (continued)</u>	<u>Funding Period</u>	<u>L5</u>	<u>Revenue</u>	<u>Expense</u>	<u>FY 15/16</u>	<u>Grant Period</u>
007000	WIC Breastfeeding Peer Counseling	07/01/15 - 09/30/15	213	BPC14	BPC14	22,269	10/01/14 - 09/30/15
007000	WIC Breastfeeding Peer Counseling	10/01/15 - 06/30/16	213	BPC15	BPC15	56,367	10/01/15 - 09/30/16
007000	FGTF / Family Planning - Title X	07/01/15 - 06/30/16	223	FMP16	FMP16	347,679	07/01/15 - 06/30/16
007000	Pregnancy Associated Mortality Prevention	07/01/15 - 06/30/16	225	MC255	MC255	45,465	07/01/15 - 06/30/16
007000	FG TF/Breast & Cervical Cancer - Admin./Case Management	07/01/15 - 06/29/16	237	BCA16	BCA16	100,000	07/01/15 - 06/29/16
007000	Dental Services	07/01/15 - 06/30/16	240	MC405	MC405	76,000	07/01/15 - 09/30/16
007000	Injury Surveillance & Prevention Grant	08/01/15 - 06/30/16	346	IPG16	IPG16	5,000	08/01/15 - 07/31/16
007000	Coastal Beach Monitoring Program	07/01/15 - 07/31/15	347	CBM15	CBM15	1,534	08/01/14 - 07/31/15
007000	Coastal Beach Monitoring Program	08/01/15 - 06/30/16	347	CBM16	CBM16	14,895	08/01/15 - 07/31/16
015075	School Health Title XXI Supplemental	07/01/15 - 06/30/16	234	SCHSP	SCHSP	356,499	07/01/15 - 06/30/16
Subtotal - Federal Funds						<u>6,932,518</u>	
Total Schedule C Revenue						<u>17,535,588</u>	
Local Funds Required to Support Current Budget Authority						<u>33,516,722</u>	
Total Anticipated Revenue						<u>51,052,310</u>	

Key:

Federal grant year 2015 OCA and funding.

Federal grant year 2016 OCA and funding.

Notes:

- 1 Increase in Federal Funds for PHP Cities Readiness (Object Code 007000) in OCA = PHPR6 in the amount of \$46,252 per DOH memo dated 8/5/15.
- 2 Increase in Federal Funds for PHP Base / Data Recovery Center (Object Code 007000) in OCA = PHPB6 in the amount of \$70,000 per DOH memo dated 8/10/15.
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19

PINELLAS COUNTY HEALTH DEPARTMENT
Reconciliation Between Attachment II, Part II and Schedule C
Contract Year 2015-2016
October 1, 2015 through September 30, 2016

Attachment II part II (section 1, 2, & 3)	18,155,977
Schedule C (version 02 as of August 19, 2015)	<u>17,535,588</u>
difference	620,389

<u>Object code</u> <u>Title</u>	<u>Att.II part II</u>	<u>Sch. C</u>	<u>Difference</u>
Schedule C section 1	10,406,284	10,329,759	76,525
015040 Mary Brogan Breast & Cervical Cancer Prog ⁽¹⁾	37,625	0	37,625
015040 Reach & Connect Program GR ⁽²⁾	38,900	0	38,900
Schedule C section 1 Subtotal	76,525	0	76,525
 Schedule C section 2	 419,311	 273,311	 146,000
015010 Super Act Transfers ⁽³⁾	146,000	0	146,000
Schedule C section 2 Subtotal	146,000	0	146,000
 Schedule C section 3	 7,330,382	 6,932,518	 397,864
007000 WIC Breast Feeding Peer Counseling Prog ⁽⁴⁾	105,140	78,636	26,504
007000 Comprehensive Community Cardio - CIPxx ⁽⁵⁾	16,353	15,000	1,353
007000 Adult Viral Hepatitis Prevention & Surveillance ⁽⁶⁾	40,664	21,472	19,192
007000 Florida STD Surveillance Network Part A ⁽⁷⁾	13,650	3,650	10,000
007000 WIC Program Administration ⁽⁸⁾	2,717,219	2,667,219	50,000
015075 Inspections of Summer Feeding Program ⁽⁹⁾	14,816	0	14,816
015075 Refugee Screening Reimbursement ⁽¹⁰⁾	276,000	0	276,000
Schedule C section 3 Subtotal	3,183,842	2,785,978	397,864
 Total			 <u><u>620,389</u></u>

- ⁽¹⁾ Mary Brogan BCCP funding (BCAGR) not posted on 15/16 Schedule C yet but budgeted to receive.
- ⁽²⁾ Reach & Connect BCCP (RCPGR) funding applied for but not posted on Schedule C yet.
- ⁽³⁾ Anticipated payments reflecting Super Act activities. Amount based upon activity over several prior years.
- ⁽⁴⁾ Carry over funding for WIC Breast Feeding Peer Counseling from 14/15 fiscal year included in the 15/16 budget.
- ⁽⁵⁾ Carry over funding from Comprehensive Community Cardio (CIP14) from 14/15 fiscal year included in 15/16 budget.
- ⁽⁶⁾ Anticipate receiving November to June portion of Hepatitis Surveillance funding but not yet posted on Schedule C.
- ⁽⁷⁾ Additional funding anticipated from DOH for Syphilis funding but not posted on Schedule C yet.
- ⁽⁸⁾ Carry over funding for WIC Administration from 14/15 fiscal year included in 15/16 budget.
- ⁽⁹⁾ Summer Feeding Program reimbursement from Dept. of Education.
- ⁽¹⁰⁾ Refugee Screening reimbursement by Department of Children & Families.

Risk Management Contract Review

Contract Name	Agreement with State of FL for Operation of PC Health Dept						
Bid/Contract#		CATS#	15-228	PID #			
Department	Human Svcs	Project Mgr	Tim Burns			Date In	9/22/2015
Contract Mgr	Tim Burns	RUSH?	N	Pre-Review?		Date Out	Click here to enter a date.
Purchasing Contact				Term			Amount
Type of Contract (select both)	Public Entity to Public Entity		Non-Purchasing		Method of Review		E-Review Only (CATS/Legistar)
Limitation of Liability?			Indemnification Language?			If PE to PE, \$768.28?	

Required Coverages	Add'l Language / Exclusions	Limits	Justification
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			

Discussed scope & suggested insurance requirements with	N/A
---	-----

Date/Time/Comments:

Public Entity to Public Entity - funding

NOTES:

Reviewed By Virginia E. Holscher, Dir	Date 9/25/2015
<input checked="" type="checkbox"/> Ready for Signature <div style="float: right; text-align: right;"> Authorized By Virginia E. Holscher, Dir </div>	

OMB Contract Review

Contract Name	Contract Between Pinellas County and the State of Florida Department of Health for Operation of the Pinellas County Health Department Contract Year 2015-2016		
File ID	15-228	Contract #	N/A

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other	X	Revenue		Project	

Contract information:

New Contract (Y/N)	Y	Original Contract Amount	
Fund(s)	1002	Amount of Change	
Cost Center(s)	302010	Contract Amount	\$3,700,100
Program(s)	1583	Amount Available	Total: \$3,700,100
Account(s)	5810001	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY16		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This annual contract between Pinellas County and the State of Florida Department of Health provides for the coordinated operation, services and funding of the Pinellas County Health Department. The State's appropriated support for the contract is \$17,535,588. The County's share of funding for FY16 is \$3,700,100, which is an increase of \$228,810 over FY15. The 6.6% increase reflects projected revenue generated by the local ad valorem tax dedicated to health services (millage rate of 0.0622).

Attachment II of the contract reports the 9/30/15 ending balance of the County Health Department Trust Fund Balance at \$3,589,697, with the County Share estimated at \$2,249,093. There is no planned use of the Trust Fund Balance identified in this original contract for FY16. Attachment IV of the contract outlines County and State responsibilities related to facilities, vehicles and administrative services.

With this agenda item, the Human Services Department requests BCC delegated authority to the County Administrator to execute contract amendments that adjust State funding or make other necessary administrative changes, but do not change the scope of service or incur additional costs for the County.

Analyst: **Veronica Ettel**

Ok to Sign: ☒