



## Staff Report

---

**File #:** 15-480, **Version:** 1

**Agenda Date:** 11/10/2015

---

**Subject:**

Resolution to appropriate unanticipated fund balance in the Water Renewal & Replacement, Sewer Renewal & Replacement, and Fleet Management Funds.

**Recommended Action:**

Adoption of a resolution to appropriate unanticipated fund balance in the Water Renewal and Replacement, Sewer Renewal and Replacement, and Fleet Management Funds.

**Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

The attached resolution is processed as a public hearing item in accordance with Section 129.06(2)(f), F.S. Notice of this public hearing was published in the Tampa Bay Times on November 6, 2015.

**Background Information:**

The Water Renewal & Replacement, Sewer Renewal & Replacement, and Fleet Management Funds have unanticipated fund balances that are available for the re-appropriation of these funds in the Fiscal Year 2016 (FY16) Budget. The re-appropriation is necessary to provide sufficient budget for FY16 vehicle and equipment acquisition expenditures. During the FY16 budget development process, departments submitted FY15 expenditure projections for their vehicle and equipment purchases. Expenditures were less than projected in FY15 due to delays in receiving vehicles and equipment that were ordered in FY15, resulting in unanticipated fund balance that can be carried forward to FY16. These funds are needed in FY16 to purchase the items when they are received.

In accordance with Section 129.06(2)(f), Florida Statutes, if the source of unanticipated receipts is not specifically associated with a particular purpose such as grants, donations or reimbursements, this budgetary action requires a public hearing. The attached resolution realizes FY16 unanticipated beginning fund balance within the various funds identified and increases appropriation accordingly.

**Fiscal Impact:**

Approval of this resolution recognizes unanticipated beginning fund balance and increases the respective cost center budgets accordingly in each fund: \$161,680 in the Water Renewal and Replacement Fund; \$271,310 in the Sewer Renewal & Replacement Fund; and \$580,710 in the Fleet Management Fund.

**Staff Member Responsible:**

Jim Abernathy, Senior Financial Management & Budget Analyst, Office of Management & Budget

**Partners:**

N/A

**RESOLUTION NO. 15-\_\_\_\_\_**

**SUPPLEMENTING FY16 BUDGET**

**WHEREAS**, Section 129.06(2)(d), F.S., provides that receipts of a nature from a source not anticipated in the FY16 Budget, and received for a particular purpose may, by Resolution of the Board of County Commissioners of Pinellas County, be appropriated and expended for that purpose; and

**WHEREAS**, the various Funds listed herein have unanticipated funds in Fund Balance and these funds are to be appropriated and expended for the purpose for which received pursuant to Section 129.06(2)(f), F.S.; and

**WHEREAS**, the Board of County Commissioners did, on November 6, 2015, advertise the date, time, place and purpose of the Public Hearing to amend the FY 16 Budget pursuant to Section 129.06(2)(f), F. S., in the Tampa Bay Times, a newspaper of general circulation in the County.

**THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Pinellas County, Florida, in a public meeting duly assembled this 10th day of November, 2015, that receipts from a source not anticipated and received for a particular purpose are to be appropriated and added to the proper fund and the total County budget for FY16 as follows:

<b>Center / Program/ Account</b>	<b>Number</b>		<b>Current Budget as of 10/12/15</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b><u>WATER RENEWAL &amp; REPLACEMENT FUND (4034)</u></b>					
<b><u>Receipts</u></b>					
Center	100100	Balance Sheet			
Program	0000	Default Program			
Account	2710201	FB-UNRSV-CNTYWIDE-BEG	\$20,310,090	\$161,680	\$20,471,770
				<b><u>\$161,680</u></b>	
<b><u>Appropriations</u></b>					
Center	431250	Maintenance North & South			
Program	2321	Water			
Account	5640300	Equip-Vehicle&Heavy Equip	\$1,315,000	\$161,680	\$1,476,680
		<b>Total</b>		<b><u>\$161,680</u></b>	
<b><u>SEWER RENEWAL &amp; REPLACEMENT FUND (4052)</u></b>					
<b><u>Receipts</u></b>					
Center	100100	Balance Sheet			
Program	0000	Default Program			
Account	2710201	FB-UNRSV-CNTYWIDE-BEG	\$36,716,490	\$271,310	\$36,987,800
				<b><u>\$271,310</u></b>	
<b><u>Appropriations</u></b>					
Center	431250	Maintenance North & South			
Program	2421	Sewer			
Account	5640300	Equip-Vehicle&Heavy Equip	\$1,702,000	\$271,310	\$1,973,310
		<b>Total</b>		<b><u>\$271,310</u></b>	

**FLEET MANAGEMENT FUND (5002)**

**Receipts**

Center	100100	Balance Sheet			
Program	0000	Default Program			
Account	2710201	FB-UNRSV-CNTYWIDE-BEG	\$4,651,160	<u>\$580,710</u>	\$5,231,870
				<u><b>\$580,710</b></u>	

**Appropriations**

Center	361920	Fleet Vehicle Replacement			
Program	1545	Fleet Asset Management			
Account	5640300	Equip-Vehicle&Heavy Equip	\$6,580,530	<u>\$580,710</u>	\$7,161,240
		<b>Total</b>		<u><b>\$580,710</b></u>	


Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call the vote was:

**AYES:**

**NAYS:**

**ABSENT AND NOT VOTING:**

APPROVED AS TO FORM

By:   
Office of the County Attorney

## NOTICE OF PUBLIC HEARING

The Pinellas County Board of County Commissioners will conduct a public hearing on proposed amendments to the FY2016 Budget as required by Section 129.06 (2)(f), Florida Statutes, relating to the re-appropriation of fund balance as specified herein.

A public hearing on amending the budget will be held on Tuesday, November 10, 2015, at 9:30 a.m. in the County Commission Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756. The proposed amendments are as follows:

<b>Fund</b>	<b>Revenue / Sources</b>	<b>FY16 Budget as Adopted or Last Amended</b>	<b>Proposed Amendment</b>	<b>FY16 Budget after Proposed Amendment</b>
Water Renewal and Replacement	Fund Balance-Unreserved	\$ 20,310,090	\$ 161,680	\$ 20,471,770
	<b>Expenditure / Uses</b>			
Water Renewal and Replacement	Vehicles and Heavy Equipment	\$ 1,315,000	\$ 161,680	\$ 1,476,680
<b>Fund</b>	<b>Revenue / Sources</b>			
Sewer Renewal and Replacement	Fund Balance-Unreserved	\$ 36,716,490	\$ 271,310	\$ 36,987,800
	<b>Expenditure / Uses</b>			
Sewer Renewal and Replacement	Vehicles and Heavy Equipment	\$ 1,702,000	\$ 271,310	\$ 1,973,310
<b>Fund</b>	<b>Revenue / Sources</b>			
Fleet Management	Fund Balance-Unreserved	\$ 4,651,160	\$ 580,710	\$ 5,231,870
	<b>Expenditure / Uses</b>			
Fleet Management	Vehicles and Heavy Equipment	\$ 6,580,530	\$ 580,710	\$ 7,161,240

Interested parties may appear at the hearing and be heard regarding amending the budget.

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 SOUTH FORT HARRISON AVENUE, SUITE 500, CLEARWATER, FLORIDA 33756, (727) 464-4062 (VOICE/TDD).

KEN BURKE, CLERK TO  
THE BOARD OF COUNTY COMMISSIONERS  
By: Norman D. Loy, Deputy Clerk